

**From:** [BDC Lgoima](#)  
**To:** [REDACTED]  
**Subject:** Official Information Request - Charging for LGOIMA Requests Ref: 019/02  
**Date:** Tuesday, 13 April 2021 11:29:00 am  
**Attachments:** [image003.png](#)

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Dear [REDACTED]

We refer to your official information request dated 30 March 2021 for charging for LGOIMA requests.

The information you have requested is below in blue.

Please supply the following information under the Local Government Official Information and Meetings Act (LGOIMA):

1. Does your organisation have a policy or guidelines in relation to charging requestors for supplying information under the LGOIMA?

[We are currently updating our LGOIMA webpage and charging policy. At present we charge as per our fees and charges in our Annual Plan 2019-2020, see link below: <https://bullerdc.govt.nz/wp-content/uploads/2019/07/1920-Fees-and-Charges.pdf> - see page 13](#)

2. If yes, please supply a written copy of the policy/guideline, including grounds for seeking costs for supplying information, charges for photocopying, scanning or other copying of information and the hourly rate for staff time in compiling LGOIMA requests?

[n/a](#)

If not, what does your organisation charge for photocopying, scanning or other copying of information and what is the hourly rate for staff time in compiling requests under the LGOIMA?

[The first hour is free of charge, thereafter staff time is charged at the prescribed rate of \\$80 \(GST inclusive\) per hour. In addition, there are photocopying charges at 20c per sheet, with the first 20 pages being copied free of charge. The requester is notified ahead of the request being processed that there will be a charge and are given the option to refine their request.](#)

In the 12 months from 01 January 2020 to December 31, 2020:

4. How many requests for information under the LGOIMA did your organisation receive?

[84 requests](#)

5. Of these, in how many was the requestor advised that they would incur charges for copying and staff time, or any other reason?

1 requester was advised of a charge.

6. In how many of these, did the requestor pay the required charge for supplying of information?

None - The 1 requester did not agree to pay charges. Some information was provided to said requester that did not attract a charge (as the first hour is free of charge).

7. In total, how much did your organisation receive in payments for supplying information under the LGOIMA?

\$ 0.00

8. What were the largest 10 amounts paid by requestors in charges for fulfilling LGOIMA requests?

n/a

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact the Buller District Council by return email to [lgoima@bdc.govt.nz](mailto:lgoima@bdc.govt.nz).

Kind regards

Sharon Mason | Chief Executive Officer  
DDI 03 788 9650 | Email [sharon.mason@bdc.govt.nz](mailto:sharon.mason@bdc.govt.nz)

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