



## **Community-Led Revitalisation Fund 2020**

### **Information for applicants**

#### **About the fund**

Buller District Council has committed \$150,000 per year to the Community-Led Revitalisation Fund (CLRF). The fund is contestable and is designed to support projects that will:

- Transform our public spaces
- Bring new life to our communities and enhance community well being
- Grow community ownership of our places through the contribution of volunteers
- Strengthen the relationship between Council and the community

#### **Who can apply for funding?**

Applications are invited from community groups which are in the Buller District.

#### **Funding priorities**

##### **Westport**

Council has set priorities for applications for revitalisation projects within the Westport area. Strong preference will be given to projects that will be done on Council owned or land which Council leases, and that will also enhance the work that will be done through Council managed revitalisation projects.

Please refer to the Riverfront Concept Plan (available from Wednesday) and the [Westport Revitalisation Project Design Framework 2018](#) for details about these projects. These documents will assist you to assess whether your project will enhance these planned works.

However, all applications that meet the criteria will be considered. Please contact Council's Coordinator Property to see if your application meets criteria and if it is likely to be given priority.

##### **Other areas within Buller District**

All applications that meet the funding criteria will be considered, however, if a revitalisation/master plan exists for that area preference will be given to proposals which align to that plan. Applications will not be disadvantaged if a revitalisation/master plan does not exist for an area.

In the absence of a revitalisation plan, applications must show alignment with the Council's vision for the district to become a thriving community where families enjoy a great quality of life and the distinctive natural, cultural and historical environment are treasured to enhance community wellbeing.

Applicants preparing funding applications for projects in the Punakaiki area should refer to the [Greater Punakaiki Master Plan](#) to understand the vision for this area and to identify how your proposal will link to the master plan.

Please contact Council's Coordinator Property to see if your application meets criteria and if it is likely to be given priority. Phone Buller District Council on 0800 807 239 or email [info@bdc.govt.nz](mailto:info@bdc.govt.nz)

## **Criteria**

Applicants must be community groups representing their community within Buller District.

Projects must be co-ordinated by established community groups, clubs, or associations.

The project work will be done by volunteers overseen by the community group.

The funds must be used for materials and services and invoices for all materials and services must be provided as per Council requirements.

Grants will not be made retrospectively.

Applicants will have completed all areas of the application form and provided all required information prior to the close date of 17 February 2020 (4.30pm).

## **Important dates**

**14 September 2020** - applications open, please contact Buller District Council if you require support with your application or if you have any questions.

**26 October 2020** - applications close 4.30pm.

**11 November 2020** - Council's Community Environment and Services Committee will meet to review applications and decide which applications will receive funding.

**Week commencing 23 November 2020** – applicants notified about the outcome of their application.

## **Payment of funds**

Council will pay on invoices for projects granted funding, up to the amount granted. Invoices must be made out to Buller District Council and must include the unique reference number allocated to the project.

## **Project updates**

Successful applicants will be required to provide written progress updates every second month to Council. Failure to do so may result in further funding being withheld. Failure to progress the project as stated in the application may result in further funding being withheld.

## **Info available to applicants**

Council staff are available to provide you with guidance and information to help you collate your application. Please contact Council's Westport office to make an appointment to see Council's Co-ordinator Property.

The Westport Riverfront Concept Plan, the Westport Revitalisation Project Design Framework 2018, and the Greater Punakaiki Master Plan are available at [www.bullerdc.govt.nz](http://www.bullerdc.govt.nz) at Council's office on Brougham St, Westport.

## **Forms**

You'll find application forms, and information at Council offices and online at [www.bullerdc.govt.nz](http://www.bullerdc.govt.nz). Please phone the Council on 0800 807 239 or 03 788 9111 if you have any questions.