



BULLER
DISTRICT COUNCIL
Te Kaunihera O Kawatiri

ANNUAL PLAN 2020/2021

FEES AND CHARGES 1 July 2020 to 30 June 2021

FEES AND CHARGES

LIBRARY

Archives:

Initial research (for search conducted by library staff)	\$20.00 first 15 minutes
Search fee (for search conducted by library staff)	\$80.00 per hour

Rentals:

Books - large print	\$0.50
Books - rental titles other than best-seller collection	\$1.00
Books - best-seller collection (two week loan only)	\$3.00
Magazines (first issue year)	\$0.50
Jigsaws	\$1.00
DVD	\$3.00

Late returns (per item):

Adult (18+).....	\$0.30 per day to a cap of \$9.90
Youth (15-18).....	\$0.20 per day when more than 8 days overdue, to a cap of \$5.20
Child (under 15).....	\$0.10 per day when more than 8 days overdue, to a cap of \$2.60
Bestsellers	\$0.80 per day to a cap of \$9.60

Items recovery charge:

Lost/damaged	Replacement cost plus \$6.00 processing fee
Item recovery charge	\$15.00

(This charge applies to any overdue accounts referred to Council and followed up with a debt collection agency)

Requests:

Interloan (reciprocal libraries).....	\$8.00
Interloan (non-reciprocal libraries)	\$20.00
Reserves own collection per book (free for online customer services)	\$1.00
Replacement cards	\$5.00

Sales:

Books	From \$1.00 - \$5.00
Book covering.....	\$8.00
Internet printing (from People's Network):	
A4 mono	\$0.20 per side
A4 colour	\$1.00 per side
Charging of mobile devices.....	\$2.00 per device
Re-surfacing of DVD's	\$8.00 per DVD

Photocopying:

A4 mono	\$0.20 per sheet
A4 mono double-sided	\$0.40 per sheet
A4 colour	\$1.00 per sheet
A3 mono	\$0.40 per sheet
A3 Mono double-sided	\$0.80 per sheet
A3 colour	\$2.00 per sheet

Laminating Costs:

A4 \$2.00 each

A3 \$4.00 each

Hire of Meeting Room

Commercial / business / government department\$138.00 per day

Commercial / business / government department\$69.00 per half day

Non profit / community group..... \$50.00 per day

Non profit / community group.....\$25.00 per half day

Housebound service

Annual charge \$20.00

Non resident subscription:

Holiday card (valid up to one month)..... \$15.00

Subscription membership card (valid six months) \$50.00

Fax services:

Fax - outwards (within New Zealand)\$2.50

Fax - outwards (outside New Zealand)\$5.00

Fax - inward\$1.00

CLOCKTOWER

(excluding tenanted areas, Council Chambers and the Mayor's room)

Commercial/business/government department *(longer term rates by negotiation)*\$200.00 per day

Non profit/community group.....\$50.00 per day, up to a maximum of \$400.00 per event

NBS THEATRE

Movie admission:

Adults \$15.00

Student (with ID) \$11.00

Children (primary).....\$8.50

Senior citizens (60+)..... \$10.00

Family ticket (two adults and two children) \$42.50

3-D glasses..... \$2.50 per pair

Theatre hire:

Variable at discretion of Theatre Manager, plus other direct costs - wages, heating \$40.00 per hour

Daily Theatre hire rate:

Professional \$1,000.00

Local\$450.00

Arts Council and public meetings\$400.00

Two day hire \$1,000.00

Green Room hire rate:

Per hour \$45.00

Daily rate.....\$150.00

Fred Gregory Screen Room hire rate:

Per hour \$45.00

Daily rate\$150.00

Equipment usage charges:

Lights	\$16.00 per day
Dimmer packs.....	\$27.00 per day
Speakers	\$27.00 per day
Microphones, stands, light trees, tape deck, CD player.....	\$11.00 per day
Usher, front of house.....	\$27.00 per hour per person
Laptop, projector and screen.....	\$30.00 per day
Hire of tablecloths.....	\$2.00
Hire of chairs	\$4.00
Hire of trestles.....	\$2.00
Staff technician	\$35.00 per hour
Additional charges	At the discretion of Theatre Manager

REEFTON CINEMA

Movie admission:

Adults.....	\$15.00
Students (with ID).....	\$11.00
Children (under 16).....	\$8.50
Seniors 60+	\$10.00
Family ticket (two adults and two children)	\$42.50
3-D glasses.....	\$2.50 per pair

Cinema hire:

Local daily hire	\$450.00
Cinema hire	\$40.00 per hour
Cinema hire - Arts Council and public meetings	\$400.00 per day

REEFTON COMMUNITY HALL

Hire rate:

Hire rate to 4:00pm weekdays	\$11.00 per hour
Hire rate, nights, weekends, statutory holidays	\$22.00 per hour
<i>(Variable at discretion of Staff, plus other direct costs - wages, heating)</i>	

Reefton plunket Building /Community room:

Commercial/business/government department	\$138.00 per day
Commercial/business/government department	\$69.00 per half day
Commercial/business/government department	\$20.00 per hour
Non profit/community group.....	\$50 per day
Non profit/community group.....	\$25 per half day
Non profit/community group.....	\$10 per hour

RESERVES

Reefton Community Hall - sports:

U16 training.....	\$6.00 per hour
Senior training and U16 competition	\$11.00 per hour
Senior competition.....	\$22.00 per hour
Full night hire.....	\$220.00

Victoria Square:

Buller Cricket Association	\$220.00 per year
Buller Rugby Union.....	\$75.00 + 6% gate per year
Rangimarie Croquet Club.....	\$84.00 per year
White Star Rugby Club	\$84.00 per year
Westport Contract Bridge Club	\$84.00 per year

Kilkenny Park:

Buller Board Riders	\$167.00 per year
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Raynor Park:

White Star Rugby Club	\$84.00 per year
Fire and Emergency NZ.....	\$84.00 per year

North Beach:

Westport Pony Club.....	\$84.00 per year
Kawatiri Riding for the Disabled	\$84.00 per year
Sunset Speedway Club.....	\$84.00 per year

Hall and reserve hire fees:

Fees and charges are set by the relevant sub-committee

WESTPORT & REEFTON CEMETERIES

Burial:

Adult interment (opening fee)	\$629.00
Adult eco-burial/natural burial (opening fee) – Westport Orowaiti Cemetery only	\$629.00
Child aged 12 years or over interment (opening fee)	\$629.00
Child eco-burial/natural burial (opening fee) – Westport Orowaiti Cemetery only.....	\$629.00
Child aged under 12 years interment in area specially provided (opening fee)	\$162.00
Stillborn child (buried in area provided or in previously purchased existing plot).....	\$58.00
Extra depth, over 1.8m	\$115.50
Interments taking place on Saturdays or on a Monday or day following a public holiday before 11:00am an additional fee of.....	\$262.50
Excavation of a grave on a Saturday, Sunday or Public Holiday an additional fee of	\$332.00
Interment of ashes	\$115.50 for one / \$155.40 for two
Disinterment	\$629.00
Re interment	\$629.00

Other Cemetery Fees:

Purchase of right of burial in perpetuity each single plot.....	\$370.00
• includes adult and child aged 12 years or under	
• excludes stillborn child in area provided	
Pre-purchase of ashes plot	\$64.00
Perpetual maintenance of each single lawn plot	\$663.00
Perpetual maintenance (child under 12) in special area provided	\$174.00
Perpetual maintenance (ashes berm).....	\$77.00
Plaque permit on berm (grave).....	\$134.00
Plaque permit on berm (ashes).....	\$67.00
Burial fee adjustment - in case of double bereavement in one family	Opening fee reduced by 33.3%
Issue of duplicate of any document or certificate	\$48.00
Cemetery burial records search exceeding 10 minutes of staff time	\$41.00

RUBBISH

Solid waste fees will be charged by the contractors, Smart Environmental Ltd.

ADVERTISING

Advertising on Palmerston Street rubbish binsCost to be provided upon application
(One panel on each of the 11 bins. The advertiser is to meet the costs of producing the advertising material.)

Advertising on Council-owned State Highway billboards \$800.00 per month, per site (plus GST)
(The advertiser is to meet the costs of producing the advertising material, installation and removal.)

SERVICE CONNECTIONS

All service connections shall be on a cost recovery. The work involved shall be installed to Council specifications and the installations must be undertaken by an approved contractor following the application being approved by Council.

HOUSING FOR THE ELDERLY

Single unit\$137.00 (GST exempt) per week
Double unit.....\$180.00 (GST exempt) per week
Garage (if available)..... \$8.00 (GST exempt) per week

ROOM RENTAL

For other rooms not listed, rental rates will be provided on application.

LICENCE TO OCCUPY

Application for licence to occupy..... \$150.00
Licence to occupy documentation fee \$150.00
Annual licence fee For dwellings on unformed legal road, as per Council policy
(All other licences by negotiation)

ROAD STOPPING

Application fee \$300.00
(if application is approved all costs including staff time are payable in advance, in addition to the application fee)

VEHICLE CROSSINGS

Vehicle crossings are required to be installed to Council specifications and the installation must be undertaken by an approved contractor following the application being approved by Council.

ADDITIONAL TRADE WASTE CHARGES AS PER SCHEDULE 1C OF THE TRADE WASTE BYLAW

Fees and charges are set annually by Council resolution and notified in the Annual Plan. The following charging categories apply to non-domestic/trade waste consumers.

A2 Additional trade waste charge

This is an annual charge for recovery of the marginal cost of providing additional trade waste capacity. This charge will be made using the methodology defined in schedule 1D, of Council's Trade Waste Bylaw. This charge will be made on the basis of multiples of domestic dwelling equivalents.

The Domestic Dwelling Equivalent (DDE) varies depending on the activity. To calculate the total trade waste cost charging groups based on DDE are as follows:

Charging group	Domestic Dwelling Equivalent (DDE) Band	Trade waste fee
A	<2 DDE	\$0
B	2 - <5 DDE	\$39.00
C	5 - <10 DDE	\$91.00
D	10 - <20 DDE	\$195.00
E	20 - <30 DDE	\$325.00
F	30 - <70 DDE	Determination required
G	<70 DDE	Determination required

A4 Trade waste consent application fee

This is payable with each Trade Waste Consent Application.

A5 Compliance or extraordinary application processing costs

Time and disbursement costs, as incurred on at a rate identified in the Long Term Plan. Extraordinary application processing or compliance costs will subsequently apply.

Schedule 1D of the Trade Waste Bylaw - methodology for calculating additional trade waste charges

The following methodology will be used to apply the fees and charges set out in schedule 1C. This methodology is based on principles outline in the Introduction to the bylaw.

1. The Council will prepare a schedule of non-domestic consumers from their rating database.
2. Using best available information and local knowledge, the Council will assess the business function or activity and estimate the relevant local capacity of usage criteria of each non-domestic consumer on the schedule.
3. From load factors for the generic business functions or activities, an average daily flow will be estimated. In special cases, organic load may be considered, if relevant to that activity or if it may have an implication to the sewerage system.
4. From the estimate of daily flows (or organic load in special cases), the ratio of flow estimated from the activity (or organic load) to that expected from a domestic dwelling and as identified will be calculated.
5. As the assessment is not necessarily highly accurate, the calculated ratio will be averaged into one of the following groups and the appropriate charge concluded.

Ratio	Group	Charge
1 - <2	A	1 - no additional charges
2 - <5	B	3 - additional trade waste charges
5 - <10	C	7 - additional trade waste charges
10 - <20	D	15 - additional trade waste charges
20 - 30	E	25 - additional trade waste charges
>30	F	Ratio x additional trade waste charges
>70	G	Formal trade waste consent application required

6. The assessment will be forwarded to the applicant as a provisional trade waste consent, with procedures defined in section 3.2 of the bylaw.
7. For application assessed or known to have a maximum flow greater than 50m³/day, a formal trade waste consent application shall be required to be submitted by the consumer.

For further information regarding the Trade Waste Bylaw contact the Infrastructure Services Department.

ENVIRONMENTAL SERVICES - RESOURCE MANAGEMENT

Basis of charges

The Buller District Council has adopted a user pays policy for all resource consent applications and functions that the Council carries out under the Resource Management Act 1991. The purpose of the charges is to recover the actual and reasonable costs incurred by the Council.

In setting these charges, the Council has had regard to the criteria set down in Section 36 of the Resource Management Act (RMA).

Timing of payments:

Most of the charges and amounts specified in this schedule (unless otherwise specified) are payable in advance of any action being undertaken by the Council. Pursuant to Section 36(7) of the RMA the Council need not perform the action to which the charge relates until the charge has been paid in full.

Deposits:

Deposits are initial charges payable at the time an application is submitted to Council for processing. Notwithstanding that a deposit may be paid, the Council will commence processing the application only when it is satisfied that the information received with the application is adequate.

Since resource consent applications can vary significantly in their content and nature, the Council cannot set a fixed charge that would be fair and reasonable in every case. The deposit shown in the schedule is the minimum deposit for that particular application category. A deposit higher than the minimum could be required and this would be dependent on the nature and scale of each specific application.

Final costs:

When the processing of an application has been completed and a decision has been made, Council will then finalise the cost of processing the application.

(a) Remission of charges

Pursuant to Section 36(5) of the RMA, the Council, at its discretion may remit the whole or any part of the charges listed.

(b) Additional charges

Additional charges may be required under Section 36(3) of the RMA where the deposit is inadequate to cover costs, to enable Council to recover its actual and reasonable costs relating to any particular application.

(c) Discount on the charges

Pursuant to Section 36AA of the RMA the Council will give discounts on administrative charges to applicants whose resource consents have exceeded the prescribed timeframes where the responsibility for the failure rests solely with Council. The refund will be in accordance with the Resource Management (discount on administrative charges) Regulations 2010.

Policy:

As a basis for additional costs under Section 36(3) of the RMA 1991, Council will assess such costs on the following basis:

- (a)** Staff costs will be charged out at their hourly charge out rates as determined by the Department Manager from time to time.
- (b)** Vehicle mileage rates will be charged at \$1.00 per kilometre plus GST for external charging. Travel for Consultants will be charged at cost.
- (c)** Staff travel time will be capped at one hour, plus applicable mileage.
- (d)** Advertising, materials and laboratory costs will be charged at cost.
- (e)** Costs for Hearing Commissioners and their disbursements will be recovered at actual rates.
- (f)** Legal charges / peer reviews will be recovered at actual rates.

List of charges:

A charge shall be made for each type of application or action listed. All charges unless otherwise specified in this table are a deposit and are inclusive of GST. All references are to the Resource Management Act 1991 and any subsequent amendments unless specified otherwise.

Application administration fee.....	\$100.00
Monitoring administration fee	\$100.00

Category A - Land Use Consents

Description of service	Minimum deposit/fixed charge
Non notified (other than below)	\$800.00 deposit with full cost recovery
Non notified	\$500.00 deposit with full cost recovery
• Electric line installation	
• Minor bulk, height and location matters	
• Signs	
Non-notified relocation of an existing powerpole.....	\$500.00 flat fee
Notified	\$1,200.00 deposit with full cost recovery (eg hearings and joint hearings with the Regional Council)
Permitted boundary activities – section 87BA of the Resource Management Act 1991	\$450.00 deposit with full cost recovery
Deemed permitted activities – section 87BB of the Resource Management Act 1991	\$450.00 deposit with full cost recovery

Category B - Subdivision Consents

Non notified	\$800.00 deposit with full cost recovery
Notified	\$1,200.00 deposit with full cost recovery
Boundary adjustment.....	\$500.00 deposit with full cost recovery

Category C - Survey Plan and Related Subdivision Processing

Section 223 sealing of plan.....	\$200.00 minimum with full cost recovery
Signing under section 224(c) where no conditions are imposed	\$100.00 minimum with full cost recovery
Signing under section 224(c) where conditions are imposed	\$200.00 minimum with full cost recovery
Section 226 Certificates	\$150.00 minimum with full cost recovery
Right of way and easement amendments (section 348 of LGA 1974)	\$450.00 minimum with full cost recovery
Resolution for no frontage access to a lot (section 321 of LGA 1974).....	\$300.00 minimum with full cost recovery
Authenticated copy of section 321 resolution	\$130.00 minimum with full cost recovery
Easements and encumbrances including lifting building line restrictions.....	\$255.00 minimum with full cost recovery
Other services (eg building, engineering advice)	At Cost

Category D - General Consent Processing and Monitoring

Compliance monitoring on a Resource Consent where a breach of consent condition or conditions are identified - Sec 35(2)(d).....	At cost invoiced on completion of investigations
Compliance monitoring of Resource Consent conditions, including Compliance Certificate for completion of conditions	At cost, invoiced on completion of investigations
Objection on decision - section 357-357A.....	\$200.00 deposit with full cost recovery

Lapsing/cancellation/change/review of conditions:

Sections 125, 126, 127, 128-132.....	\$450.00 deposit with full cost recovery
Notified review of condition - section 128.....	Full cost recovery
Maintenance bond administration.....	\$100.00 per condition to be bonded
Performance bond administration	\$200.00 per condition to be bonded
Bond preparation by Council Solicitor	At cost
Legal costs associated with consent application.....	At cost

- Where one or more submitters make a request under Section 100A of the RMA to have a resource consent application heard by one or more hearing commissioners who are not members of the Council, the applicant will pay the amount that the Council estimates it would cost for the application to be heard had the request not been made, and the submitter(s) who made the request will pay, in equal shares, the cost of the application being heard that exceeds that amount payable by the applicant.
- Where the applicant requests to have a resource consent application heard by one or more hear commissioners who are not members of the Council, under Section 100A of the RMA, the applicant will pay the full costs.

Category E - Other RMA Functions

Existing use rights - section 10.....	\$650.00 deposit with full cost recovery
Certificate of Compliance - section 139.....	\$450.00 deposit with full cost recovery

Requirement for Designation - Sections 168-173 (Heritage Order Sections 189-191):

Non-notified	\$1,000.00 deposit with full cost recovery
Notified	\$2,000.00 deposit with full cost recovery
Approval of outline plan - section 176(a).....	\$200.00 deposit with full cost recovery
Waiver of outline plan - section 176.....	\$100.00 flat fee

Requirement for alteration of a designation - Sec 181:

Non-notified	\$500.00 deposit with full cost recovery
Notified	\$800.00 deposit with full cost recovery
Application to determine that a designation should not lapse - Sections 184(1)(b) and (2)(b):	
Non-notified	\$300.00 deposit with full cost recovery
Notified	\$1,000.00 deposit with full cost recovery
Searching and compiling information in respect of plans, resource consent records, planning files, involving more than 30 minutes and per half hour or part thereof.....	\$25.00 deposit with full cost recovery
Consultation of more than 30 minutes regarding information in respect of District Plan or proposed District Plan interpretation on any one project, excluding explanations associated with the statutory process for processing a consent	Invoiced on completion of consultation
Written response to interpretations sought on District Plan or any Proposed District Plan rule/s	Invoiced on completion of investigations
Request for private plan change.....	\$5,000.00 deposit with full cost recovery

Category F - Miscellaneous

Preparation of any documents for the purposes of the Overseas Investment Commission	At Cost
Information requests that take longer than 30 minutes to answer	At Cost
Computer freehold register search (or first instrument).....	\$40.00
Plus: per additional document	\$10.00
Consultants miscellaneous fees (ie, printing costs).....	At Cost

Category G - District Plans

Buller District Plan folder.....	\$200.00 flat fee
Buller District Plan CD.....	\$30.00 flat fee
Buller District Plan maps.....	\$300.00 flat fee

Category H – Charge-out rates (including rates, mining privileges)

The following are charge-out rates that will be used to assess actual costs:

Chief Executive.....	\$200.00 per hour
All divisional managers.....	\$180.00 per hour
Processing officer (including consultants undertaking processing and monitoring of applications	\$145.00 - \$200.00 per hour
Assets and infrastructure and building officers	\$115.00 - \$200.00 per hour
Planning assistant	\$115.00 per hour
Other staff.....	Hourly rate set by Manager of the respective department
Cost of commissioners attending hearings.....	Actual costs
Consultants and contractors (eg, noise reports, legal advice, does not include processing and monitoring consultants)	Actual costs
Copying, vehicle costs and other administration charges are applicable as prescribed for the whole of Council's operations	

Notes:

1. The Council may charge a late default fee of \$100.00 if a resource consent application is withdrawn within five (5) working days of an appointed hearing, in addition to costs.
2. Consent monitoring charges will be included as conditions on resource consents where appropriate.
3. Every other certificate, authority, approval, consent, service given or inspection made by the Council under any enactment or regulation not specifically mentioned in the resolution above, where such enactment contains no provision authorising the Council to charge a fee and does not provide that certificate, authority, approval, consent, service or inspection is to be given or made free of charge, will be charged for at cost. This includes cancellation of amalgamation conditions.
4. All information searches which take longer than 30 minutes will be charged for.

BUILDING CONSENT FEES

Building consent fees shall be paid by way of deposit up front followed by settlement of any additional cost before uplifting a consent. Fees are as listed below:

Property Information Memorandums (PIM's)	\$150.00 with full cost recovery
Spaceheater - freestanding	\$450.00 set fee
Spaceheater - inbuilt	\$550.00 set fee
Minor alterations (<\$20,000) eg remove internal wall, install shower	\$380.00 deposit with full cost recovery
Minor work (<\$20,000) eg garage/shed/carport/conservatory/re-pile	\$480.00 deposit with full cost recovery
New work/alterations (>\$20,000) but not major construction and multi-proof consents.....	\$700.00 deposit with full cost recovery
New major construction	\$2,500.00 deposit with full cost recovery

Applications:

Administration fee - All.....	\$120.00
Inspection fee (per inspection)	\$150.00
(The current inspection fee will apply for any inspections carried out more than two years after the consent was issued regardless of whether an extension of time has previously been granted. If inspections have been prepaid the balance between the fee paid and the current fee will apply).	
Processing and vetting of consent applications	\$150.00 per hour
Code compliance certificate.....	\$150.00
Compliance schedule - where required	\$150.00
Exempt building work	\$250.00 deposit with full cost recovery
Waiver request form.....	\$150.00

Building levies (fees are payable on consent of a value in excess of \$20,000)

Ministry of Building Innovation and Employment (as set by statutory requirements and payable on consent value over \$20,444)	\$2.01 per \$1,000.00 or part thereof
BRANZ (as set by statutory requirements and payable on consent value over \$20,000)	\$1.00 per \$1,000.00 or part thereof

Alpha One (BDC Agent) Levy

All projects except spaceheater installations.....	\$86.25
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Building Consent Authority (BCA) Levy

<\$10,000	\$50.00
\$10,000-\$20,000	\$125.00
\$20,000-\$49,999	\$225.00
\$50,000-\$99,999	\$425.00
\$100,000-\$199,999	\$850.00
\$200,000-\$349,999	\$1,250.00
\$350,000-\$499,999	\$1,750.00
\$500,000-\$1,000,000	\$2,250.00
> \$1,000,000	\$2,250.00 plus \$1.00 per \$1,000 or part thereof on consent value over \$1,000,000

Other fees

Land Information Memorandum (LIM) minimum fee of:	\$250.00
Certificate of Acceptance - The full cost of processing a Certificate of Acceptance based on inspection and processing fees plus the full fee, charges and/or levies that would have been payable had the owner or the owners predecessor in title applied for a building consent before carrying out the building work (refer Section 97 Building Act 2004)	
Building Compliance Certificate (sale of alcohol).....	Flat fee of \$50.00
Inspection and reports on unauthorised work	\$150.00 per hour
Swimming pool fence inspections fee	\$150.00 per inspection
Field/service/site inspection	\$150.00 per hour
Building information	\$150.00 per hour
Notices to fix	\$150.00 per hour
Annual administration fee for compliance schedule (includes audit if required)	\$150.00
Design or peer review plus specific inspections by specialist external contractors	Full cost recovery
Certificates for public use.....	\$30.00 administration fee
.....	\$150.00 per hour processing fee
Amendment of consents.....	\$30.00 administration fee
.....	\$150.00 per hour processing fee plus Alpha One levy \$86.25
Building consent - extension of time fee.....	\$25.00
Building consent - document copying.....	\$0.20 per page

Registration Costs Section 73, 77 and 83 of the Building Act:

Administration/preparation of signed certificate	\$66.50
Plus: registration costs to DLR as set by Land Information New Zealand	

HEALTH INSPECTION FEES

Premises Licence Fees:

Food premises - no kitchen	\$220.50
Food premises - all other premises.....	\$441.00
Additional visits if required.....	\$126.00 per hour (includes mileage)
Food vending machines	\$39.00
Hairdressers.....	\$220.50
Mortuary licence.....	\$276.00
Offensive trades.....	\$276.00
Camping grounds	\$276.00
Transfer fee of health registrations	\$34.00
Others - itinerant traders	\$276.00
Hawkers	\$25.00
Trading in public places licence (street stalls):	
- up to and including a maximum of three (3) days over any seven (7) day period.....	\$26.25
- for more than three (3) days up to seven (7) days over any seven (7) day period.....	\$42.00
- mobile or travelling shops.....	\$166.00
Licence to Occupy footpaths for dining purposes - temporary structures.....	\$126.00

If a business is required to be registered under the Food Act 2014, the following charges apply:

Food control plan - national programme (initial)	\$200.00
Food control plan - national programme (renewal of registration).....	\$200.00
Printed food control plan	\$30.00
Printed food control diary	\$10.00
Verification visits (per audit)	\$250.00
Amendment to food control plans based on a change in circumstances	\$50.00
Additional visits to check compliance	EHO hourly rate
Compliance and monitoring (investigation of complaint resulting in the issue of an improvement notice by Food Safety Officer	EHO hourly rate

Environmental Health Officer

Inspections	\$150.00
Administration.....	\$75.00
Consultation.....	\$150.00 per hour

SALE OF ALCOHOL LICENSING

refer to Sale and Supply of Alcohol (Fees) Regulations 2013

- On-licence or off-licence or club licence - new or renewal applications
- On-licence endorsed BYO - new or renewal applications
- Conveyance licence - new or renewal applications
- Special licence - new or renewal applications
- Manager's certificate - new or renewal applications
- Extract from registrar
- Temporary authority per licence
- Temporary licence

Providing alcohol information.....	\$125.00 per hour
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GAMBLING VENUE APPLICATIONS

Application for class 4 gambling venues.....	\$250.00 deposit with full cost recovery
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AMUSEMENT DEVICES

For one device, for the first seven days of proposed operation or part days thereof	\$11.25
For each additional device, for the first seven days of proposed operation of part days thereof	\$2.25
For each device, for each further period of seven days or part thereof	\$1.12

DOG REGISTRATION FEES

For the purposes of determining Annual Dog Registration Fees, there will be two categories of dog owner - those considered to demonstrate competent dog ownership known as responsible dog owners (RDO) and those who have not.

To demonstrate competence a dog owner must not have had any substantiated complaints in the previous twelve month period. Animal Control Officers will be responsible for investigating and recording complaints made about dogs.

Responsible dog owners will be charged the following registration fees:

Approved dog owners - entire dogs	\$87.50
Approved dog owners - de-sexed dogs.....	\$67.50

Dog owners who are not able to show competence in dog ownership will be charged the following fees:

Entire dogs.....	\$152.50
De-sexed dogs.....	\$132.50

Other fees related to dog registration:

Dogs not registered after due date - per dog	Additional 50%
Duplicate registration tags	\$2.50
Microchipping of dogs	\$40.00
Inspection fee	\$51.00
Animal control officer consultation	\$66.50 per hour

Dog impounding:

First impounding within 12 months.....	\$75.00
Second impounding within 12 months.....	\$180.00
Third impounding within 12 months.....	\$200.00
Plus in each instance above, a sustenance fee per day or part there of.....	\$10.00
Dogs impounded after normal working hours, owner to pay an additional fee	\$50.00
Finders fee (first offence, registered, able to be identified, able to be received)	\$50.00
Dog Euthanasia	Full cost recovery

Ranging and impounding of animals

Stock impounding	Actual cost
Every horse, above 12 months of age.....	\$60.00
Every horse, under 12 months of age	\$60.00
Every mule or ass.....	\$60.00
Every bull over the age of 9 months.....	\$60.00
Every ox, cow, steer, heifer or calf.....	\$60.00
Every ewe, wether or lamb	\$50.00
Every hind or stag	\$60.00
Every goat	\$50.00
Every boar, sow or pig	\$50.00

Impounding and sustenance:

The owner of any stock impounded shall pay, in addition to the above impounding fee, a similar amount per day or part day thereof for sustenance, and actual and reasonable charges incurred in impounding the stock on the following basis:

- The actual costs on wages plus 140% (plus GST)
- Vehicle expenses at \$1.00 per kilometre plus GST for external charging
- The actual freight costs incurred

Administration costs:

Travel costs	vehicle expenses at \$1.00 per kilometre plus GST for external charging
Dogs impounded after normal working hours, owner to pay an additional fee	\$50.00
Finders Fee (first offence, registered, able to be identified, able to be received)	\$31.00

INFORMATION SERVICES

Where written information is sought or staff are employed to provide information other than that in relation to normal inspectoral or by-law requirements, an hourly rate of	\$71.50 per hour
Photography costs.....	\$2.00 per photo

Other services:

All other services rendered by staff which is outside of the services normally provided for in the other fees and charges	\$71.50 per hour.
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ALL DEPARTMENTS

Staff time:

For chargeable services the staff hourly rate is: \$80.00 per hour

Photocopying:

A4 Mono \$0.20 per copy

A4 Colour \$1.00 per copy

A3 Mono \$0.40 per copy

A3 Colour \$2.00 per copy

Aerial photos or maps:

GIS preparation and printing: \$10.00 per item

- Photocopying charges apply as above for multiple copies
- Complex enquiries may incur specialist staff time charges

Electronic imaging:

CD or DVD \$5.00 per job

WESTPORT AIRPORT AUTHORITY

Parking charges:

Daytime (more than 1 hour, but less than 24 hours) \$5.00 per day

Overnight (24 hour period, plus) \$10.00 per 24 hour period

Westport Office

6-8 Brougham Street
PO Box 21
Westport 7866
New Zealand
Freephone 0800 807 239
Ph: 64 3 788-9111
Fax: 64 3 788-8041

Reefton Office & Library

66 Broadway
PO Box 75
Reefton 7851
New Zealand
Freephone 0800-808-821
Ph: 64 3 732-8821
Fax: 64 3 732-8822

Sue Thomson-Casey

Memorial Library
87-89 Palmerston Street
Westport 7825
New ealand
Ph: 64 3 788-8030
Fax: 64 3 788-8147



WEST COAST NEW ZEALAND
UNTAMED NATURAL WILDERNESS