

AGENDA

Meeting of the **Buller District Council**

**Commencing at 3:30pm
Wednesday 14 December 2022**

To be held at the
Clocktower Chambers
Palmerston Street
Westport

Council

Chairperson: Mayor

Membership: The Mayor and all Councillors

Meeting Frequency: Monthly – or as required

Quorum: A majority of members (including vacancies)

Purpose

The Council is responsible for:

1. Providing leadership to, and advocacy on behalf of, the people of Buller district.
2. Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Terms of Reference

1. To exercise those powers and responsibilities which cannot legally be delegated by Council:
 - a) The power to set district rates.
 - b) The power to create, adopt and implement a bylaw.
 - c) The power to borrow money, or purchase or dispose of assets, other than in accordance with the Long Term Plan.
 - d) The power to adopt a Long Term Plan or Annual Plan, or Annual Report.
 - e) The power to appoint a Chief Executive Officer.
 - f) The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan, or developed for the purpose of the Council's governance statement, including the Infrastructure Strategy.
 - g) The power to adopt a remuneration and employment policy for Chief Executive Officer.
 - h) The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
 - i) The power to approve or amend the Council's Standing Orders.
 - j) The power to approve or amend the Code of Conduct for Elected Members.
 - k) The power to appoint and discharge members of committees.
 - l) The power to establish a joint committee with another local authority or other public body.
 - m) The power to make the final decision on a recommendation from the Parliamentary Ombudsman, where it is proposed that Council not accept the recommendation.
 - n) Health & Safety obligations and legislative requirements are met.

2. To exercise the following powers and responsibilities of Council, which the Council chooses to retain:
 - a) Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer and reviewing representation arrangements.
 - b) Approval of any changes to Council's vision, and oversight of that vision by providing direction on strategic priorities and receiving regular reports on its overall achievement.
 - c) Adoption of governance level strategies, plans and policies which advance Council's vision and strategic goals.
 - d) Approval of the Triennial Agreement.
 - e) Approval of the local governance statement required under the Local Government Act 2002.
 - f) Approval of a proposal to the Remuneration Authority for the remuneration of Members.
 - g) Approval of any changes to the nature and delegations of the Committees.

Common Delegations

The following delegations from Council are common to the Risk and Audit Committee, the Community, Environment and Services Committee and the Regulatory, Hearings and Planning Committee within their respective areas of responsibility.

General Principal

1. The work of these Committees will be in accordance with the priorities and work programme agreed by the Council.
2. These Committees have the powers necessary to perform the Committee's responsibilities, in accordance with the approved Long Term Plan and Annual Plan budgets. Subject to confirmation of compliance with the financial strategy.

These Committees will:

Strategy, plans and policy

1. Develop and agree to strategies, plans and policies for the purposes of consultation and/or engagement with community.
2. Recommend to Council for adoption.
3. Monitor and review as and when required.

Bylaws

1. Develop and agree to the statement of proposal for new or amended bylaws for consultation.
2. Recommend to Council new or amended bylaws for adoption.

Consultation and engagement

1. Ensure appropriate, effective and transparent engagement with the community, tangata whenua and other stakeholders.
2. Conduct any public engagement required on issues before the Committee, in accordance with Council's Significance and Engagement Policy.
3. Conduct hearings, where appropriate, to consider submissions from members of the public and external organisations, making determinations on such matters unless they are reserved for Council to decide.

Submissions and legislation

1. Approve submissions to external bodies/organisations on legislation and proposals, related to the Committee's areas of responsibility, that impact governance policy or matters.
2. Monitor and oversee strategic projects and programmes.
3. Monitor Council's Asset Management Plans/Strategic Infrastructure Plan.

Contracts

1. Approve and monitor contracts and other legally binding arrangements provided that such contracts/arrangements:
 - a) Do not require the approval of the whole of Council; and
 - b) Fall within the budget approved under the Long Term Plan or Annual Plan and have a value exceeding the Chief Executive's financial delegation.

Other

1. Consider and make decisions which are within the Chief Executive Officer's delegations, and which the Chief Executive Officer has referred to the Committee for recommendation to Council.
2. Consider and make decisions on operational matters that fall within a Committee's area of responsibility that are outside of delegations to the Chief Executive Officer or other Council officers.
3. Commission new Committee reports and work required to respond to significant or compliance issues, or to complete the agreed programme of Council.
4. Monitor Audit recommendations and ensure completion.

Buller District Council

Venue: Clocktower Chambers, Westport. Livestreamed on BDC YouTube Channel



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BULLER DISTRICT COUNCIL

14 DECEMBER 2022

AGENDA ITEM 1

Prepared by Rachel Townrow
Acting Chief Executive

APOLOGIES

1. REPORT SUMMARY

That Buller District Council receive any apologies or requests for leave of absence from elected members.

2. DRAFT RECOMMENDATION

That there are no apologies to be received and no requests for leave of absence.

OR

That Buller District Council receives apologies from (insert councillor name) and accepts councillor (insert name) request for leave of absence.

BULLER DISTRICT COUNCIL

14 DECEMBER 2022

AGENDA ITEM 2

Prepared by Rachel Townrow
Acting Chief Executive

MEMBERS INTEREST

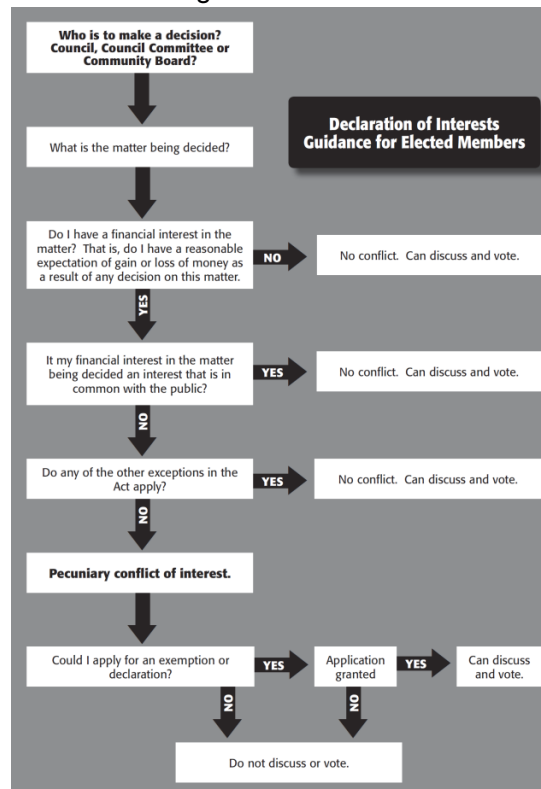
Members are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

Councillors are encouraged to advise the Governance Assistant, of any changes required to their declared Members Interest Register.

The attached flowchart may assist members in making that determination (Appendix A from Code of Conduct).

DRAFT RECOMMENDATION:

That Members disclose any financial or non-financial interest in any of the agenda items.



BULLER DISTRICT COUNCIL

14 DECEMBER 2022

AGENDA ITEM 3

Prepared by Rachel Townrow
Acting Chief Executive

CONFIRMATION OF MINUTES

DRAFT RECOMMENDATION

That Council receive and confirm minutes from the meeting of 30 November 2022.

THE BULLER DISTRICT COUNCIL, HELD AT 3.30PM ON WEDNESDAY 30 NOVEMBER 2022 AT CLOCKTOWER CHAMBERS, PALMERSTON STREET, WESTPORT.

PRESENT: Mayor J Cleine, DM A Basher, Councillors P Grafton, J Howard, Cr G Neylon, Cr T O'Keefe, Cr A Pfahlert, Cr C Reidy, Cr R Sampson, Cr L Webb, Cr G Weston, N Tauwhare (Iwi Representative).

IN ATTENDANCE: S Mason (CEO), R Townrow (Acting CEO), M Williams (Acting Group Manager Infrastructure Services), S Judd (Group Manager Regulatory Services), G Barrell (Governance Secretary)

PUBLIC ATTENDANCE: Jack Collin, Allen Morris, Phil Rutherford

MEDIA: Ellen Curnow

MEETING DECLARED OPEN AT 3.30pm

1. APOLOGIES (Page 8)

Discussion:

Nil

RESOLVED: That there are no apologies to be received and no requests for leave of absence.

Mayor J Cleine/Cr A Pfahlert

12/12

CARRIED UNANIMOUSLY

2. MEMBERS INTEREST (Page 9)

Discussion:

Nil

RESOLVED that members disclose any financial or non-financial interest in any of the agenda items.

DM A Basher/Cr P Grafton

12/12

CARRIED UNANIMOUSLY

3. CONFIRMATION OF MINUTES (Page 10)

Discussion:

Nil

RESOLVED that Council receive and confirm minutes from the Council meeting of 26 October 2022.

Cr L Webb/Cr J Howard
11/12
CARRIED

4. COUNCIL ACTION POINT LIST (Page 22)

Discussion:

Nil

RESOLVED that Council receive the Action Point List for information

Mayor J Cleine/Cr A Pfahlert
12/12
CARRIED UNANIMOUSLY

5. BDC ANNUAL REPORT ADOPTION UPDATE (Page 24)

Discussion:

Nil

RESOLVED that Council receive the report for information

Cr A Pfahlert/Cr J Howard
12/12
CARRIED UNANIMOUSLY

6. NOMINATION OF RESOURCE MANAGEMENT (RMA) COMMISSIONER TO REPRESENT BULLER (Page 25)

Discussion:

The report was presented to seek Council's endorsement of Sharon McGarry to be Council's nomination of commissioner on the hearing panel for Te Tai o Poutini Plan (TTPP).

It was confirmed that Ms McGarry has sound knowledge of the urban development, amenities and all aspects involved with District Plans.

Mayor J Cleine clarified that the three districts would have representation; as would iwi. There would also be an independent chair.

R Townrow outlined the role of the Hearing Panel to Council.

RESOLVED that Council nominates Sharon McGarry for the hearing panel on the Te Tai o Poutini Plan.

Cr R Sampson/Cr A Pfahlert
12/12
CARRIED UNANIMOUSLY

7. ADOPTION OF REPORT UNDER SECTION 10A OF THE DOG CONTROL ACT 1996 (Page 37)

Discussion:

The report was presented as an overview of Animal Management practices and statistical information pursuant to s10A of the Dog Control Act 1996 relating to the 2021 / 2022 financial year.

Mayor J Cleine expressed his thanks to S Judd and his team for their excellent work specifically in the successful process of rehoming of many dogs.

It was noted that separate registration for working dogs is well received in the community.

RESOLVED that Council adopts the Buller District Council Annual Report on Dog Control Policy and Practices for the 2021/2022 financial year.

Cr G Neylon/DM A Basher
12/12
CARRIED UNANIMOUSLY

8. CEO REPORT (Page 44)

Discussion

S Mason spoke to the report, commenting on the large number of reforms from government.

She noted with the fluoridation requirement, there will be a workshop in December to go through implications around fluoridation; specifically, within the timing of Three Waters etc.

R Townrow reported there is a lot of information on new reforms coming through and they are expecting more regarding Three Waters in the coming weeks.

The submissions close off date for RMA is 30 January 2023.

Future for local government reforms have a large interest for Buller.

A workshop for the NBA and spatial planning submission will be held towards the end of January.

There was clarification around the RMA reforms that the TTPP plan, once notified, participates in the current legislation. This will allow us to participate in the transition arrangements.

The Ministry are aware that various councils are in different stages of planning processes and are trying to make an allowance for this.

RESOLVED that Council note the content of the CEO Report

DM A Basher/Cr P Grafton
12/12
CARRIED UNANIMOUSLY

D Marshall arrived at 3.21pm.

9. MAYORS REPORT NOVEMBER 2022 (Page 71)
Discussion

Mayor J Cleine spoke to his report and noted the presence of former Chair of Regulatory Services Committee, Mr Phil Rutherford in the public gallery.

There was clarification around the toilets at Hector. There is limited funding available, and Council will be monitoring the issue of freedom camping. S Judd encouraged people to enter service requests to provide specific data to target where the funds are required.

RESOLVED that Council

1. receive the report for discussion and information.
2. receive and note incoming and outgoing correspondence and Councillors provide direction for any responses or additions.

Cr G Neylon/Cr A Pfahlert
12/12
CARRIED UNANIMOUSLY

10. COMMITTEE CHAIRS AND REPRESENTATIVE BOARDS VERBAL UPDATES (Page 133)
Discussion

1. Ngati Waewae Representative - N Tauwhare
Nil

2. Community, Environment & Services Committee - Cr J Howard
Cr J Howard outlined the workings of the CESC community groups. It has been a busy time.

She noted there has been a good response in the call for expressions of interest for Reserve and Halls subcommittee members

3. Localities Project - Cr G Neylon

Cr G Neylon spoke that he had attended a Hui on 29 November.

They heard from a project group for youth, the former DHB, and Whanau Ora.

The Localities Project is tasked with coming up with a plan by 2025 to deliver primary healthcare services for whole West Coast.

They will be seeking clarification as to why councils are not listed on the governance committee. They were of the understanding that councils were equal partners.

Every community in New Zealand is to be visited by localities and asked what healthcare they require.

Mr Neylon stressed he is happy to advocate that Buller has representation on this committee.

He said that this is a once in a lifetime opportunity to change how health is delivered in Buller. He believes this group may be able to make those changes and yesterday encouraged the group to be open to change.

RESOLVED that Council receive verbal updates from the Committee Chairs and Representative Bodies, for information:

Cr A Pfahlert/Cr L Webb

12/12

CARRIED UNANIMOUSLY

Just prior to entering into the Public Excluded section of the meeting, this being the last meeting for CEO S Mason, Cr G Neylon thanked S Mason for her contribution to Buller stating she had restored his faith in human nature.

Ms Mason replied that it has been a pleasure and offered her thanks for taking a leap of faith in selecting her.

Mr Allen Morris, from the public gallery, stood and spoke that Ms Mason had made a huge contribution to council and this district. He said he sat in the public gallery representing the public and stated on behalf of the public that 'we appreciate you very much'.

11. **PUBLIC EXCLUDED REPORT (Page 134)**
Discussion

RESOLVED that the public be excluded from the following parts of the proceedings of this meeting

Mayor J Cleine/DM A Basher
11/12
CARRIED

PUBLIC EXCLUDED

ADDITIONAL ITEM:

M Williams gave a verbal update on the current water situation given that there had been a number of days of rain and the reservoirs are currently under 50% and 30% useable.

Mayor J Cleine offered his thanks to S Mason. He spoke that she had been great to work with and that he felt supported both professionally and personally by her.

He wished her well for her move.

N Tauwhare spoke on behalf of Ngati Waewae and thanked Ms Mason for the support shown to them all. He noted specifically that Ms Mason was always seen to support both her staff and Mayor Cleine in meetings.

Mr Tauwhare presented Ms Mason with a pounamu taonga.

- There being no further business the meeting concluded at **4.43pm.**
- **Next meeting:** 3:00pm, Wednesday 28 September 2022, Clocktower Chambers, Palmerston Street, Westport.

Confirmed: **Date:**

BULLER DISTRICT COUNCIL

14 DECEMBER 2022

AGENDA ITEM 4

Prepared by Rachel Townrow
Acting Chief Executive

COUNCIL ACTION POINT LIST

1. REPORT SUMMARY

A summary of council resolutions requiring actions.

2. DRAFT RECOMMENDATION

That Council receive the Action Point list for information.

Council Action Points - CURRENT

No	Meeting Date / Action Point	Responsible	Update	Date Required By
			No Outstanding Action Points 14 December 2022	

BULLER DISTRICT COUNCIL

14 DECEMBER 2022

AGENDA ITEM 5

Prepared By: Douglas Marshall
Chief Financial Officer

Reviewed By: Rachel Townrow
Acting Chief Executive

RATING POLICY REVIEW – REVISED WORK PROGRAMME AND TIMETABLE

1. REPORT PURPOSE

This report provides the council with a revised work programme and timetable for the rates review to be undertaken during the 2023 calendar year.

The revised work programme and timetable is provided as a result of further discussions on other matters related to the review and the council consultation/engagement processes with the community.

2. DRAFT RECOMMENDATION

That the Risk and Audit Committee receive the proposed work programme and timetable to undertake a review by 31 December 2023 of how the Council's rates are set.

3. BACKGROUND

There have been several rates reviews undertaken by council in recent years.

The council has provided funding to undertake a further review by 30 June 2023, specifically to put clarity around the differential rates that are used to set the council's general rates. The substantial number of differentials in the system needed to be addressed with appropriate explanations as to how they are established.

The council has provided a provision of \$50,000 in the 2022/2023 financial year to undertake this review.

Council staff have developed a revised work programme and timetable after taking into account a number of factors. The revised programme lengthens the time period of the review but provide opportunities for reviewing matters in more depth.

Factor	Commentary	Proposal
Community engagement	Engagement is required preferably at the principle development stage and then again when the proposed rating methodology is at draft stage.	<p>Have two separate processes which allow for:</p> <ul style="list-style-type: none"> • Development of the rating principles • The draft rating methodology proposed <p>The first engagement is likely to be an informal process involving public information and discussions with the community. The second process will be formal consultation including submissions and hearings.</p>
Rating valuations	<p>New rating valuations will be issued in March/April 2023.</p> <p>These will be used from 1 July 2023.</p>	<p>If we use the timetable considered appropriate by the former council (proposed in September 2022), the council would be implementing a new rating system and using new rating valuations from 1 July 2023. A very confusing combination.</p> <p>If we allow the rating review to occur over the entire 2023 calendar year, then the new rating system will be used from 1 July 2024.</p>

		In addition the formal consultation on the draft rating system will occur after July 2023 thus meaning we can use the new rating valuations for our modelling purposes which allows for greater clarity.
Councillor workload	Councillors work balance needs to be considered and for most councillors, this will be the first time they have been involved in rating system review process.	Allowing councillors a longer period to undertake their consideration of the draft rating system proposals is a far better consultation process, particularly for a council which has had challenges in the past to get agreement on a new rating system.

An outline of the work programme and timetable proposed is as follows:

Stage	Commentary	Date
Brief the new council on why a rates review is required	August 2022 FRAC reports will provide the background	November - council workshop
Define the scope of the review	Paper on the current rate setting methodology and the outcome of previous rates reviews	February - council workshop
Establish rating principles and consider options to deliver on the principles	Paper on the rating methodologies available to the council	February - council workshop
Prepare public information and undertake informal community engagement	Information to explain the review and the draft principles for informal discussion with the community	March

Stage	Commentary	Date
Model and assess options for setting rates	Paper on options and their impact on ratepayers	March - April - council workshop
Develop and agree proposed rating methodology and any changes to rating policies	Paper on the rating methodology that will form the basis of formal consultation	May - council workshop
Prepare public information on the review and upcoming consultation	This will keep the community informed about progress of the review	June
Prepare draft consultation material and take legal advice	Legal advice will be required at key stages to ensure legal compliance	June - July
Adopt consultation proposal	Report on the proposal and consultation process	August – council meeting
Consultation process	This will include submissions and hearings	September - October
Amend as required, and then adopt the rating methodology for inclusion in draft 2024-2034 LTP	The methodology will be included in the draft LTP but will not be a focus for the LTP consultation process	November – council meeting

5. OPTION

There are no options to consider as the report is for information.

6. CONSIDERATIONS

6.1 Strategic Alignment

Receiving this paper and continuing with the proposed review of the current rating system allows for the continuance of BDC's strategic plan of reducing costs to rate payers wherever possible, and being transparent in its actions and policies

6.2 Significance Assessment

The paper is considered significant in that it confirms that a review of the rating system is required.

6.3 Tangata Whenua Considerations

The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value. Therefore, this decision does not specifically impact Tangata Whenua, their culture, and traditions.

6.4 Risk Management Implications

Receiving this paper does not provide Council with a significant risk and acting upon it improves its position in respect to the quality of the rating system and its fairness to all.

6.5 Policy Framework Implications

Accepting this paper does not provide Council with a significant risk.

6.7 Legal Implications

There is no legal context, issue, or implication relevant to accepting this paper as it is addressing issues that the Council is moving to resolve.

6.8 Financial / Budget Implications

There is financial implication relevant to accepting this paper in that there will be the cost of the review by an external source, as authorised under the Annual Plan 2022/23, and further financial implications dependent on the adaption of any findings and/or recommendations of the review when they become available.

6.9 Consultation Considerations

Accepting this paper does not require consultation with the community although any changes to the rating policy and/or revenue and funding policy of the council will need consultation.

BULLER DISTRICT COUNCIL

14 DECEMBER 2022

AGENDA ITEM: 6

Prepared by - Krissy Trigg
- Group Manager Community Services

Reviewed by - Mike Williams
- Acting Group Manager Infrastructure Services

RESERVE AND HALL SUBCOMMITTEES APPOINTMENTS

1. REPORT SUMMARY

12 Reserve and Hall subcommittees and a Creative Communities Subcommittee were established at the Community Environment Services Committee in November. This report asks Council to appoint members to each subcommittee from the applicants who have responded from each community.

2. RECOMMENDATIONS

That Council makes the following appointments:

Karamea (10)	Little Wanganui (7)	Seddonville (7)
Councillor Rosalie Sampson		
Barry Chalmers	Caroline Wood	Lorraine Zielinski
Ronald Pope	Emma Duncan	Betty Watson
Cliff Meakin	Anji Hamson	Dave Watson
Stan Tristram	Dianne Anderson	Karen Mullholland
Peter Moynihan	Melanie Horncastle	Wayne Mullholland
Christine Hynes	Kathy Blumm	Aroha Commons
Johnathon Cole		
Pat Jones		
Peter Gibson		

Mokihinui (3)	Waimangaroa (9)	Ngakawau (6)
Councillor Toni O'Keefe		
Mandy Coleman	Bev Morrow	Dick Marsh
Kate McKenzie	Susan Lightbown	Jackie Mathers
	Barry Lightbown	Sharlene Terry
	Alister Perry	Richard King-Turner
	Sally Brown	Bart Gillman
	Jacqueline McDonald	
	Carmel Whittle	
	David Orchard	

Carters Beach (11)	Omau (6)	Reefton (4)
Councillor Grant Western		Councillor Graeme Neylon
Carmel Carroll	Bruce Cargill	Lennox Shaw
Jess Denholm	Robert Warren	Jan Moore
Mike Palmer	Vaughan Leigh	John Bougen
Cody Frewin	Richard Niederer	
Shayne Barry	Wendy Chisnall	
Pete Archibald		
Lynda Walker		
Pat Dudley		
Veronica de Friez		
Richard Nichol		

Inangahua (4)	Springs Junction / Maruia (6)	Mawheraiti
Councillor Linda Webb		No expressions of interest received
Tony McCarthy	Alison Candy	
Yvonne Hammond	Natalie Brailey	
Nicola Fowlie	Margaret Brooker	
	Ruth Thomson	
	Peter Brooker	

Creative Communities (8)	
Elected Members	Rosalie Sampson Annalise Pfahlert
Art Council Representative Karamea	Kathy Ramsay
Art Council Representative Buller	Mary McGill
Art Council Representative Inangahua	Daisy Sawyers
Community representative from Te Runanga o Ngāti Waewae	No expressions of interest received.
Community Representative	Stephanie Newburry
Community Representative	Carlos de Treend
Community Representative	Veronica de Friez

3. BACKGROUND

The Community, Environment and Service Committee, in its November 2022 meeting established 12 reserve and hall subcommittees over Buller with a maximum of 11 members, including the Ward Councillor appointed to that subcommittee. A Creative Communities subcommittee was also established at the same meeting.

Terms of Reference and Delegations for both the Reserve and Hall and Creative Communities Subcommittees were adopted at the same time.

Since then, Council staff have advertised for applications to be considered for appointment to these subcommittees over a 2.5 week period. 73 expressions of interest were received. These have been reviewed by an assessment panel consisting of the Deputy Chair of Community, Environment and Services Committee, the Councillor appointed to each subcommittee and the Group Manager Community Services.

The lists below are the recommendations for appointments into each of those subcommittees.

A full background into the Reserve and Halls subcommittees was outlined in the last Community Environment and Services Committee report in November, along with a report for the Creative Communities Subcommittee.

4. CONSIDERATIONS

4.1. Strategic Impact

The appointment of members to subcommittees ensures that the management and maintenance of groups are aligned to the Council's policy and direction. Terms of Reference and Delegations mean that the subcommittees are included within the Council's Governance Structure. In addition, subcommittees allow decisions to be made at a more localised level.

4.2 Significance Assessment

"Reserves" are listed as a strategic asset in Council's Significance and Engagement Policy. Appointing reserve and / or hall subcommittees is not considered to be transferring control of these assets as they are subcommittees of Council itself, and the ultimate responsibility, liability and control sits with Council.

The decisions in this report are not considered to meet the threshold to be considered significant decisions under the Policy.

4.3 Risk Management Implications

Strategic – the appointment process and Terms of Reference will be in line with the Council's overall Governance Structure and carried out according to legal requirements and advice

4.4. Values

The Buller District Values are: Community Driven, One Team, Future Focussed, Integrity and We Care. The recommended option is aligned with these values.

4.5 Policy / Legal Considerations

The following are relevant:

- Buller District Council Governance Structure
- Local Government Act 2002
- Reserves Act 1977

4.6 Tangata Whenua Considerations

No specific considerations have been identified relating to this issue.

4.7 Views of Those Affected

The written nominations process for these subcommittees enables those with an interest in being part of these subcommittees, to put their name forward for consideration

4.8 Costs

Council staff time and resources will continue to be managed under existing workloads and budgets.

4.9 Benefits

- The establishment of subcommittees ensures that reserves are managed in line with Council's legal obligations and responsibilities under the Reserves Act 1977
- Provides an opportunity for the council and community to work together to ensure that public assets are used in the best way for the local community
- The responsibilities and expectations on both Council and the subcommittees are clearly outlined and understood through clear Terms of Reference
- Provides an opportunity for the council and community to work together to ensure that community has access to external funding for the arts

BULLER DISTRICT COUNCIL

14 DECEMBER 2022

AGENDA ITEM 7

Prepared by - Sean Judd
- Acting Chief Executive

CHIEF EXECUTIVE REPORT

Noting that due to bereavement, there will be no Chief Executive Report for December.

This will resume in 2023.

BULLER DISTRICT COUNCIL

14 DECEMBER 2022

AGENDA ITEM 8

Prepared by Jamie Cleine
Buller District Mayor

Appendix 1 - TTPP Project Managers Report
2 - Mayors Correspondence

MAYOR'S REPORT

1. REPORT SUMMARY

This report is to provide commentary of significant events and meetings attended by the Mayor. The report also provides information on advocacy or political matters currently before Council.

2. DRAFT RECOMMENDATION

- 1. That Council receive the report for discussion and information.**
- 2. That Council receive and note incoming and outgoing correspondence and Councillors provide direction for any responses or additions.**

3. COUNCIL

A short turn around for Full Council this month due to the Christmas Break so this report will be slightly brief. I have now met with all Councillors individually to understand any issues that have arisen as they fulfil their elected roles. There have been no significant issues raised and I believe Council is now well established.

The Council will come together in early 2023 for a workshop to agree our key objectives for the year ahead and how we best work together to achieve these.

I wish to thank all staff and Councillors for their efforts over the past 12 months. It has been extraordinarily busy as we navigate global pandemics, economic challenges and climate change effects. It's important we continue to tackle these challenges and opportunities together as a team.

The clear roles for governors and management working together make us a strong and worthy investment partner as an organisation. The 2023 calendar year is already looking like a busy time with work programmes to deliver which are substantially above business as usual. I encourage all elected members

and staff to take some time off with family and friends over the holiday season. I wish you all a very Happy Christmas and look forward to resuming with you all in the New Year.

3.1 External Funding

Fantastic news that external funding has continued to be approved for Buller with this total now over \$30m over the past three weeks. The Waka Kotahi \$13.2m of “return to service” road repair funding will mean significant roadworks to much of the roading network damaged in both July 2021 and February 2022 weather events.

This is especially significant to the vulnerable Northern Buller roads. The BDC application for \$3.5m from the first Tranche of Government Three Waters Reform “Better Off” funding has been successful. This will enable a number of projects across the District to be developed further, including Waimangaroa water and other waste and stormwater work across the District, civil defence preparedness, climate change and the options for Westport Airport resilience.

The BDC team have done a great job in securing this external funding from competitive funding pools. Not only do we get critical repairs completed and new projects enabled, it provides jobs and stimulates the local economy as this work is delivered.

3.2 Chief Executive Recruitment

The search for the next permanent CE has begun with recruitment firm Jackson Stone. Senior staff, Councillors and stakeholders have all had opportunities to provide input into the attributes we are looking for to inform the search. A working group has been established to work closely with Jackson Stone on the long listing and short-listing processes, with Full Council being involved in final panel interviews of shortlisted applicants.

The advertising campaign is due to begin this week and run through to the end of January, with long listing and subsequent steps through out February and March.

3.3 Mayors Taskforce for Jobs (MTFJ)

Things in Buller appear to be generally busy. The CBD's of both Westport and Reefton have a buzz as visitors seem to be continuing to enjoy our District. Hospitality businesses still have issues with staff recruitment and retention and this is being reflected in reduced opening hours or days of operation in some cases.

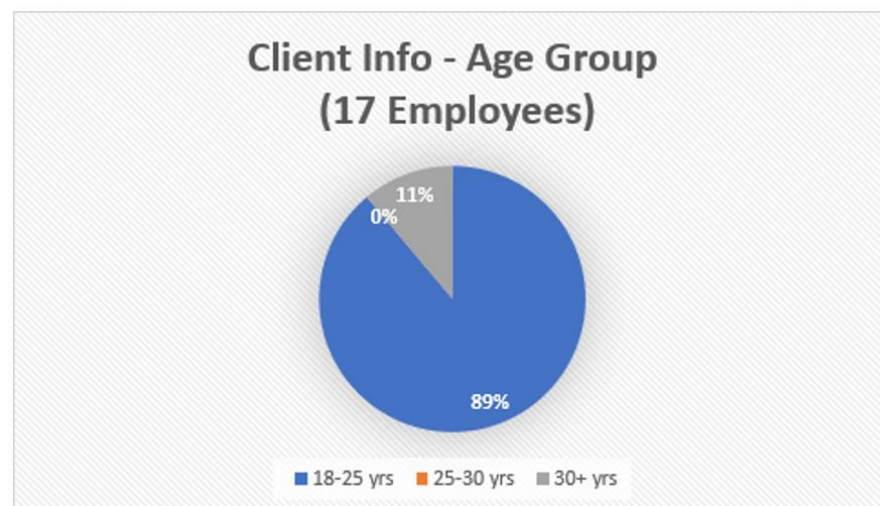
BDC has been successful in recent external funding applications that will provide on-going stimulus to the civil contractor network as well as Three Waters, planning and engineering. \$13.2m for various significant road

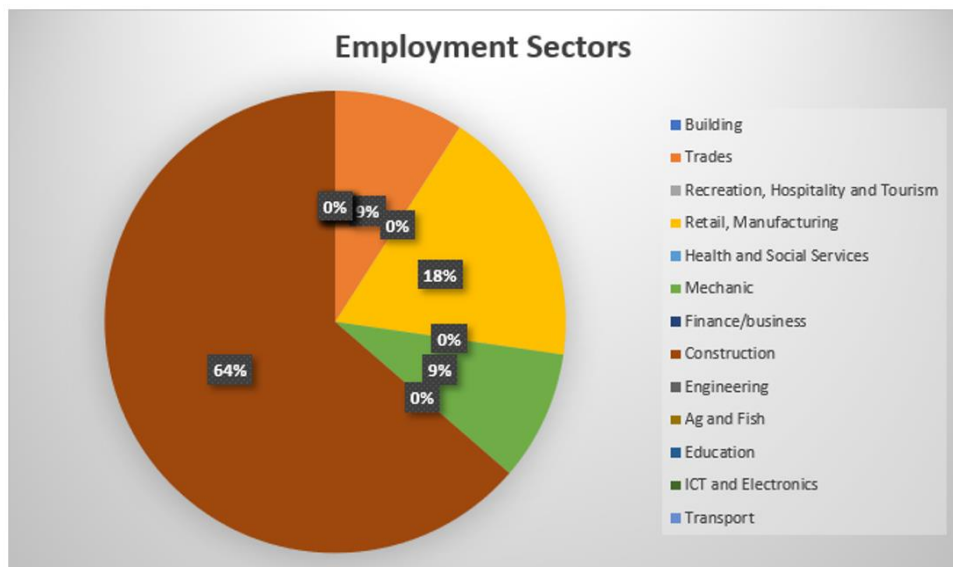
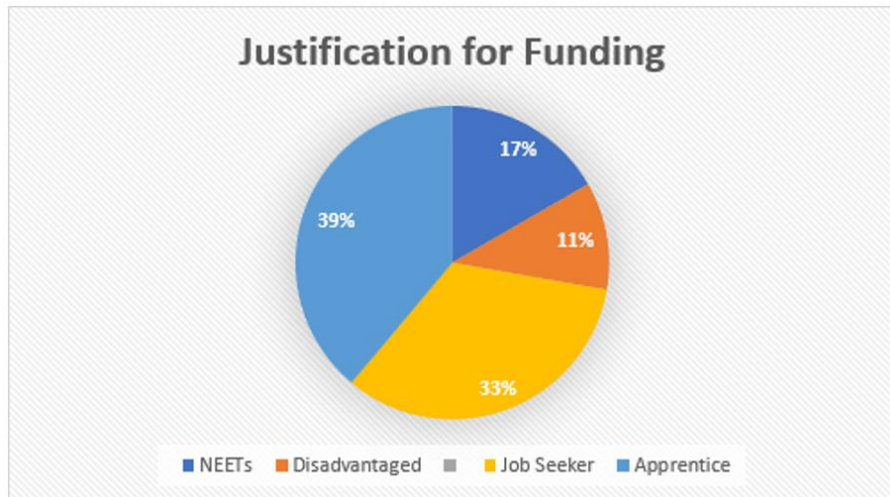
repairs as part of Waka Kotahi return to service funding. \$13.6m from the infrastructure acceleration fund to provide BDC infrastructure that supports a new subdivision area on higher ground near Westport.

This funding will help unlock significant downstream jobs in building and construction as these houses come to market in years to come. \$3.5m in government Three Waters Better Off funding to be applied across approximately nine different projects that seek to build resilience into the community. Our recent economic statistics report shows that our local economic indicators are mainly positive and, in some areas, have outperformed the national trend. Our district's key industries have been holding up over the quarter to September 2022, helping our local economy remain resilient.

Employment in Buller grew by 2.4% in the year to September 2022, which reduced the unemployment rate to 4.3% for the September 2022 year. The increase in jobs were across a wide range of industries with the construction sector growing strongest providing additional employment for Buller's residents.

MTFJ Buller welcomed our Pastoral Care Support, Ruby Eriksen to our team. Ruby has been following up with all of our young clients to ensure they are familiar with the support we can provide. Ruby has just completed her YEP training and will assist the YEP coordinator Ella in running the programme at Buller REAP. Reefton Area School are to include the YEP programme for students, starting 2023. MTFJ have been working with Tai Poutini Polytech to ensure students are given support when needed.





3.4 Buller Mayoral Relief Fund (MRF)

A verbal update will be provided.

4. EXTERNAL MEETINGS & EVENTS

4.1 Te Tai Poutini Plan TTPP (One District Plan)

The TTPP committee met for the first time this triennium on 15 December.

The November TTPP project managers report is included as **Appendix 1**.

5. LOCAL EVENTS & RELATIONSHIP MEETINGS

I have attended various local events and relationship meetings over the period. Some highlights included:

- Reefton to support official opening of the Public Toilets on Broadway, the new amalgamated Visitor & Service Centre and to view the Community Led Revitalisation funded project to build an accessible ramp on the end of the swing bridge.
- Inangahua Community Board, to initially Chair the meeting then welcome new elected Chair, Councillor Linda Webb. This was the first ICB meeting and was good to support Linda in getting established promptly after the triennial elections.
- Attended a rural fire risk awareness field day sponsored by FMG Insurance and West Coast Fire and Emergency (FENZ). The FENZ crew demonstrated the risks of overloaded electrical sockets and other common causes of house fires. They also talked about the importance of appropriate tank fittings to rural water tanks, so they have ready access to water to fight fires.
- I enjoyed officiating a citizenship ceremony to welcome two residents of Buller to become New Zealanders. This involves the new citizens pledging an oath to the King, receiving a gift, a Kowhai tree kindly donated by Cr Howard, and singing the national anthem. Council also welcomed them with the Kawatiri waiata.
- I attended a blessing ceremony of the new homes in the TAS temporary housing development on Alma Road. This has been an outstanding effort by local and visiting tradies to support our community with major funding and support from Central Government.

6. CORRESPONDENCE

For Council consideration - see Appendix 2

Incoming Correspondence 2022		
5 December 2022	West Coast PHO	Mental Health Services



Te Tai o Poutini
PLAN

A combined district plan for the West Coast

Project Manager Update

1 November 2022 – 30 November 2022

Prepared By: **Jo Armstrong**
Date Prepared: **30 November 2022**

Accomplishments this Period

- The early part of November was focussed on responding to queries and encouraging people to make submissions by close off at 5pm on 11 November.
- Around 500 submissions were received. The majority were via the online submissions tool and the TTPP email info address. The small remainder were received by mail or hand delivered.
- The online submission tool will be used to analyse submissions and streamline administration and correspondence with submitters. Training on the tool has been undertaken by planning staff, and work to summarise submissions has begun. The TTPP Principal Planner, a WCRC planner and a contract planner will be carrying out this work.
- All submissions received by hand, mail or email must be entered into the online tool to enable this ongoing processing and administration. The WCRC planning administrator is undertaking this task.
- The search for a new senior planner is underway. To date only one application has been received and the applicant did not have the requisite training or experience.
- We have also advertised for expressions of interest for a Chair of the hearings panel which will need to be established in 2023. We have received one response for consideration, and currently have an advertisement on the Government Electronic Tender site to reach a larger pool of applicants.
- During 2023 there will be long periods where the staff undertake the Schedule 1 processes e.g. summarising submissions or writing s42A officer's reports for the hearing panel. There may be little to report in that time. How the Committee would like to receive monthly updates during that time will be discussed at the 15 December meeting.
- The next TTPP Committee meeting is on 15 December 2022 at Grey District Council.

Plans for Next Period

- Respond to queries
- Summarise submissions
- Update coastal research
- Update WCRC Resource Management Committee
- TTPPC meeting 15 December at Grey District Council.

Key Issues, Risks & Concerns

Item	Action/Resolution	Responsible	Completion Date
Decision makers can't agree	Get agreement on pieces of work prior to plan completion	Chairman	Ongoing
Budget insufficient for timely plan delivery	Work with TTPPC to recommend budget, and with WCRC to raise rate to achieve deliverables	Project Manager TTPP Committee CE WCRC	Annually Jan/Feb
Changes to national legislation	Planning team keep selves, Committee and Community updated on changes to legislation and the implications for TTPP	Project Manager Planning Team	Ongoing
Staff safety at public consultation	Committee members to proactively address & redirect aggressive behavior towards staff	TTPP Committee	Ongoing
National emergencies such as Covid-19 lock down	Staff and Committee ensure personal safety and continue to work remotely as able. Work with contractors to expedite work.	Project Manager TTPP Committee	Ongoing
Time and Cost of Appeals Process	Realistic budget set for best case costs. Awareness that contentious issues such as SNAs, natural hazards, mineral extraction and landscape provisions could see an extended appeals process, increasing costs to reach operative plan status	TTPP Committee TTPP Steering Group Project Manager	Ongoing
Community concerns over proposed Plan content	Respond to queries by phone, email and public meetings. Update information.	TTPP Committee Project Manager	Ongoing

Status

Overall		
Schedule		Proposed Plan Notified
Resources		Future budgets required to cover hearings and mediation
Scope		Schedule 1 processes leading to updates to Plan to achieve operative status

Schedule

Stage	Target for Completion	Comments
Notify Te Tai o Poutini Plan	14 July 2022	This will be the "Proposed" Plan
Public Meetings	August 2022	Public meetings at 18 venues for proposed Plan
Submissions on Te Tai o Poutini Plan	11 November 2022	A Minimum of 40 working days for submissions
Local Body Elections	October 2022	
Further Submissions	28 February 2023	Submissions must be summarised and published and then there are 10 working days for further submissions
Pre-hearing meetings /Mediation	30 April 2023	Indicative time only
Hearings Te Tai o Poutini Plan	31 December 2023	Indicative time only
Decisions Te Tai o Poutini Plan	Early 2024	Indicative time only
Ongoing Decision Making for TTPP	January 2024 onward	TTPPC is a permanent Committee. Once the Plan is adopted the ongoing Committee role includes monitoring implementation and the need for any amendments, undertaking amendments and reviews, or ensuring these are undertaken, as required.

Stage	Target for Completion	Comments
Appeals and Mediation Te Tai o Poutini Plan	From mid-2024	Indicative time only. Any parts of the Plan not appealed are operative from the end of the Appeal Period.
Environment or High Court	2024-2025	Indicative time only.



Te Tai o Poutini
PLAN

A combined district plan for the West Coast

5 December 2022

Buller District Council
Via Councillor Graeme Neylon

Dear Mayor and Councillors

RE: Mild to moderate mental health services available to Westport enrolled population

Following the headline article published in the Westport News on Monday November 28 December I would like to provide you with some information around the primary mental health services the PHO offers in partnership with your local General Practice teams. There are three specific services or initiatives that I would like to highlight:

1. Brief Intervention Counselling
2. Health Improvement Practitioners and Health Coaches
3. Review of Te Tai o Poutini Mental Health & Addiction System

1. Brief Intervention Counselling (BIC)

Brief Intervention Counselling (sometimes known as BIC) is a free service that offers counselling support to clients with mild to moderate mental health issues. The West Coast PHO BIC team has a fulltime team member based in Westport alongside our Greymouth based team members who travel to Westport to support this staff member when required. We also have two remote team members who work online primarily with youth.

Currently the BIC team is supporting 50 people in Westport who are enrolled at either Buller Medical or Coast Medical.

Adult clients are referred to the BIC service via their General Practice while Youth clients (12 years to 18 years) can also self-refer via the PHO website. Adult clients can receive up to six free counselling sessions, while Youth clients can receive up to twelve free sessions.

The BIC service can help clients with:

- Relieving anxiety and depression, managing stressful situations, and understanding change including loss and grief.
- Specific therapies to help with problem-solving and different ways of thinking, feeling, and behaving.
- Information, advice, and support about healthy lifestyles.
- Increasing resilience and satisfaction with life.
- Referral and liaison to other health or social service agencies.

2. Health Improvement Practitioners (HIPs) and Health Coaches (HCs)

Health Improvement Practitioners and Health Coaches are part of a national programme known as Te Tumu Waiora (*To Head Towards Wellness*). Under Te Tumu Waiora programme HIPs and HCs are embedded within General Practice teams. This model allows for a 'warm handover' which means that a GP or nurse in the General Practice can offer someone who is experiencing mental distress the option of seeing the HIP in the same location quickly – often immediately. The HIPs and Health

Coaches provide advice and support based on individualised goals promoting self-management and behavioral change.

The PHO employs a HIP and a HC who work across Buller Medical and Coast Medical. Since mid-September the HIP and HC have seen a total of 111 patients across 159 separate sessions. As the team grows in experience, they are investigating new ways of connecting with the community such as walking groups.

3. Review of Te Tai o Poutini Mental Health & Addiction Service

In 2021 the Ministry of Health and Te Whatu Ora commissioned the PHO to lead a collaborative design (co-design) process to review the existing mainstream Te Tai o Poutini mental health and addiction services. The goal was to design a more cohesive local mental health and addiction system that supports wellbeing and more closely meets our population's needs. The process involved conversations with 103 individuals across the mental health and addictions system on the West Coast including people and whanau with lived experience, health and social service providers, community organisations and government agencies. Two collaborative design workshops were held in August 2022 involving 37 participants. At the conclusion of the process the PHO released a proposed model of care and action plan. We have recently heard that the proposed model of care and action plan has been endorsed by Te Whatu Ora and they have agreed to fund implementation of the plan over the next two years.

The implementation plan sets out a number of outputs to be achieved including:

- Creating a consumer and whanau group for ongoing monitoring and co-design of the mental health and addiction system
- Extending community mental health into NGO and social support services spaces
- A single point of entry with single referral, assessment, and co-ordination functions across the continuum of care
- An online resource for communities about system roles and services allowing people to self-select the right support at the right time

Feedback welcome

I hope this information is reassuring. Please let me know if you have any further questions about services available through the PHO. Unfortunately the PHO was not asked to comment on the Otago Medical School students review or provided with a copy. If you have any questions arising from the review, please let me know. If there is anything further that we can do to support the Kawatiri community, we will do our best to work with our partners in the wider health team to provide those supports.

Yours sincerely

Caro Findlay
Chief Executive
Te Tai o Poutini PHO

BULLER DISTRICT COUNCIL

14 DECEMBER 2022

AGENDA ITEM 9

Prepared by Bronwyn Little
Policy Advisor

Reviewed by Sean Judd
Acting Chief Executive Officer

Attachment 1 Westport Rating District Joint Agreement – February 2022

WESTPORT JOINT COMMITTEE – CONFIRMATION OF INDEPENDENT CHAIR AND COMMUNITY MEMBER APPOINTMENTS FOR NEXT TRIENNIUM

1. REPORT PURPOSE

To confirm the Westport Joint Committee Independent Chair and Community Member appointments for the next triennium.

2. REPORT SUMMARY

The Westport Rating District Joint Committee membership includes two community members and an independent chair. These appointments were made by the West Coast Regional Council and Buller District Council in February 2022.

The Joint Agreement states that these positions were to match the local government constituent's appointments (as per the local government election cycle).

Due to the relatively recent confirmation of these appointments, it is recommended that the current community members and independent chair are reappointed for the next triennium period.

3. DRAFT RECOMMENDATIONS

That the Council resolves that:

- 1. Reconfirm Hugh McMillan as Chair of the Westport Rating District Joint Committee; and**
- 2. Reconfirm Jodi Murray and Dan Moloney as the Community Members of the Westport Rating District Joint Committee.**

4. BACKGROUND

4.1 Terms of Reference

The Joint Committee Terms of Reference were endorsed by West Coast Regional Council and Buller District Council in September 2021.

The Joint Committee's role is to review the annual work plan provided to it by the WCRC, receive and consider any independent expert advice, and make informed recommendations to WCRC for the final decision. The Committee may also make recommendations to the WCRC regarding:

- Commissioning independent expert reports; and
- Undertaking public consultation on boundary changes, major capital works and other areas of significant public interest.

4.2 Joint Agreement

Clause 30A of Schedule 7 of the Local Government Act 2002 requires Councils, where they wish to form a joint committee, to have an agreement with every other local authority or public body who will have members on the committee. The Joint Agreement sets out the length of appointments for various members of the Committee. The Joint Agreement was adopted by both councils in February 2022.

4.3 Current Situation

Under Clause 1 – Deed / Agreement, the Joint Agreement states:

1. *An Independent Chair shall be appointed by agreement between BDC and WCRC immediately following the triennial election, for a period of three years. The Chair must have relevant expertise, technical knowledge, or experience, and an ability to lead the work of the Committee in a collaborative and consensus-seeking manner. The appointment process shall be administered by the WCRC, in consultation with BDC.*

Under Clause F – Structure and Role of Committee, the Joint Agreement states:

- F. *Two community members will be appointed to the Joint Committee by the WCRC and BDC, following a call for nominations. The initial community members shall be from the Westport 2100 group. New community members will be appointed as vacancies arise and the term of the appointments will match the local government constituents' appointments. The nomination process shall be administered by the WCRC, in consultation with BDC.*

Given that the Joint Committee was only established this year, staff are recommending that the appointment of the Chair and Community Members is reconfirmed rather than undertaking the appointment process again.

5. CONSIDERATIONS

5.1 Strategic Alignment

The work being undertaken by the Joint Committee has a strong link to the “multi-tool” business case for Westport flood resilience presented to the Minister of Local Government on 30 June 2022.

5.2 Significance Assessment

The matters addressed in this report are not considered to meet the significance threshold under Council’s Significance and Engagement Policy.

5.3 Tangata Whenua Considerations

Under the Joint Agreement Te Rūnanga O Ngāti Waewae are represented on the Joint Committee.

5.4 Risk Management Implications

The risk of resolving to reconfirm the appointment of the existing Chair and Community Members to the Joint Committee is considered to be low. The Joint Committee will continue to carry out its business on the terms and delegations already approved by both Councils. The clauses for appointing new community members and the chair will be enacted after the next local body election.

There is considered to be some risk if the appointments are not made, and new appointments need to be established. The nomination process would need to be started once again and this would involve time and staff resource. The Joint Committee is dealing with significant matters requiring ongoing and time-sensitive decisions.

The experience of the existing Chair and community members will also ensure that the knowledge and expertise gained since their appointments can be utilised.

5.5 Policy Framework Implications

No implications are noted.

5.6 Legal Implications

The process for the appointments was carried out in accordance with the Joint Committee Agreement and requirements under the Local Government Act 2002. Reconfirming these appointments is a procedural process.

5.7 Financial / Budget Implications

There are no financial implications arising from this decision.

5.8 Media / Publicity

It is anticipated that there will be community and media interest in the Joint Committee and its work.

5.9 Consultation Considerations

There is no statutory requirement for public consultation prior to making this decision.

Westport Rating District Joint Committee Agreement

February 2022

ATTACHMENT 1

DOCUMENT CONTROL

Reason for Submission	Revision Number	Revision Date	Approved By
New Document	1	1 July, 2021	West Coast Regional Council Buller District Council
Version 1 - draft	2	September 1, 2021	Initial review by West Coast Regional Council and Buller District Council
Version 2 - draft	3	September 22 2021	Final review by West Coast Regional Council and Buller District Council
Final		September 29 2021	Endorsed by Buller District Council

ATTACHMENT 1

This Deed is made this 10th day of February 2022

PARTIES

THE BULLER DISTRICT COUNCIL (“BDC”)

THE WEST COAST REGIONAL COUNCIL (“WCRC”)

TE RŪNANGA O NGĀTI WAEWAE (“NGĀTI WAEWAE”)

NEW ZEALAND TRANSPORT AGENCY (“WAKA KOTAHI”)

BACKGROUND

- A. The BDC is empowered by Sections 12 and 130 of the Local Government Act 2002 to manage stormwater and amenity issues within its district; and
- B. The WCRC is empowered by Section 126 of the Soil Conservation and Rivers Control Act 1941 to take such steps as are necessary for the prevention of damage by floods; and
- C. Both Councils are empowered by the Local Government (Rating) Act 2002 to raise the funds necessary to carry out their respective functions; and
- D. Both Councils are empowered by Sections 12 and 137 and clauses 30 and 30A of Schedule 7 of the Local Government Act 2002 to enter into joint agreements and form a joint committee to co-ordinate the management of overlapping functions; and
- E. Any Westport flood protection structure built as a result of this agreement will be owned by the WCRC. The land the floodwalls are on is under various ownership; and
- F. Both Councils wish to record their agreement to jointly manage the maintenance of the Westport Floodwalls, via a Joint Committee of the two Councils, Te Rūnanga O Ngāti Waewae, Waka Kotahi and community members.
- G. A map of the Westport Rating District area is attached as Appendix I to this Agreement.

STRUCTURE AND ROLE OF COMMITTEE

- A. The Joint Committee shall be formed initially, with its membership reappointed at or after the first meeting of WCRC and BDC following each triennial general election.
- B. WCRC shall appoint three elected Councillors to the Joint Committee, being two Councillors from the Buller constituency and the Chair of WCRC. If the Chair of WCRC is from the Buller constituency, then the third Councillor will be appointed from another constituency.
- C. BDC shall appoint the Mayor for Buller, plus two elected Councillors, to the Joint Committee.
- D. Te Rūnanga O Ngāti Waewae shall be represented on the Joint Committee by the Chair of Te

ATTACHMENT 1

Rūnanga O Ngāti Waewae or a representative delegated by the Chair.

- E. Waka Kotahi will appoint a member to the Joint Committee.
- F. Two community members will be appointed to the Joint Committee by the WCRC and BDC, following a call for nominations. The initial community members shall be from the Westport 2100 group. New community members will be appointed as vacancies arise and the term of the appointments will match the local government constituents' appointments. The nomination process shall be administered by the WCRC, in consultation with BDC.
- G. The Committee shall not have any funding or rate setting authority.
- H. WCRC as the Rating Body for the Westport Rating District is the final decision maker on the annual work plan and setting the appropriate rate to fund the agreed works.
- I. The Joint Committee's role is to review the annual work plan provided to it by the WCRC, receive and consider any independent expert advice, and make informed recommendations to WCRC for the final decision. The Committee may also make recommendations to the WCRC regarding:
 - Commissioning independent expert reports; and
 - Undertaking public consultation on boundary changes, major capital works and other areas of significant public interest.WCRC will consider any recommendations of the Committee in making any decisions on the above.
- J. Where Committee recommendations relate to the functions of the BDC, BDC shall consider and make decisions on any recommendations accordingly.
- K. A quorum of the Committee shall be not less than five members, and must include one or more members from each of the two Councils (one or more from WCRC and one or more from BDC).
- L. Minutes of all Joint Committee meetings shall be provided to the next meeting of the respective Councils.
- M. Meetings shall be held annually or as otherwise agreed by the Joint Committee.

DEED/AGREEMENT

1. An Independent Chair shall be appointed by agreement between BDC and WCRC immediately following the triennial election, for a period of three years. The Chair must have relevant expertise, technical knowledge, or experience, and an ability to lead the work of the Committee in a collaborative and consensus-seeking manner. The appointment process shall be administered by the WCRC, in consultation with BDC.
2. WCRC shall act as secretariat.
3. Unless otherwise specified in this Agreement, the Committee shall use the current

ATTACHMENT 1

standing orders of the WCRC, noting that the committee wishes to achieve consensus decisions wherever possible.

4. This agreement may be amended at any time, at the request of either Council, but such amendment will only take effect once both parent Councils have formally received and adopted those changes sought.
5. Each year the Joint Committee shall consider any staff and/or expert reports, ascertain what work and budget requirements will be for the coming year and make a recommendation to each parent Council for annual planning and action.
6. Without limiting the ability of the Joint Committee to recommend the most appropriate arrangements for works and funding, in relation to the Westport floodwalls the BDC shall be responsible for all works and funding relating to:
 - 6.1 Amenity management, including grass mowing, gardening, beautification, and public access management; and
 - 6.2 Stormwater management, including any pump station operation and maintenance and floodgates on drainpipes and their operation and maintenance.
7. Without limiting the ability of the Joint Committee to recommend the most appropriate arrangements for works and funding, in relation to the Westport floodwalls the WCRC shall be responsible for all works and funding relating to:
 - 7.1 The maintenance and repair of the structural integrity of the floodwalls;
 - 7.2 The provision of flood warning advice to BDC for the Buller River; and
 - 7.3 Ownership of the floodwalls, including ownership of all infrastructural assets comprised by the floodwalls and their associated structures.
8. The WCRC has constituted a "Westport Rating District" and reserves the right to raise such funds as it may need to carry out its functions under clause 7 above from this source.
9. The BDC will fund the performance of its functions under clause 6 above from such sources that are available that it may determine.

SIGNATURES

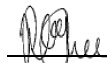
SIGNED by

THE BULLER DISTRICT COUNCIL



by its authorised signatory

In the presence of:



Witness signature

Kirstin McKee

Witness name

Executive Assistant

Witness Occupation

Westport

Witness Town of Residence

ATTACHMENT 1

SIGNED by

THE WEST COAST REGIONAL COUNCIL



by its authorised signatory

In the presence of:



Witness signature

Toni Morrison

Witness name

Policy Consultant


Witness Occupation

Geraldine

Witness Town of Residence

SIGNED by

TE RŪNANGA O NGĀTI WAEWAE



by its authorised signatory

In the presence of:



Witness signature

Toni Morrison

Witness name

Policy Consultant

Witness Occupation

Geraldine

Witness Town of Residence

SIGNED by

ATTACHMENT 1

WAKA KOTAHI NZ TRANSPORT AGENCY



by its authorised signatory

In the presence of:

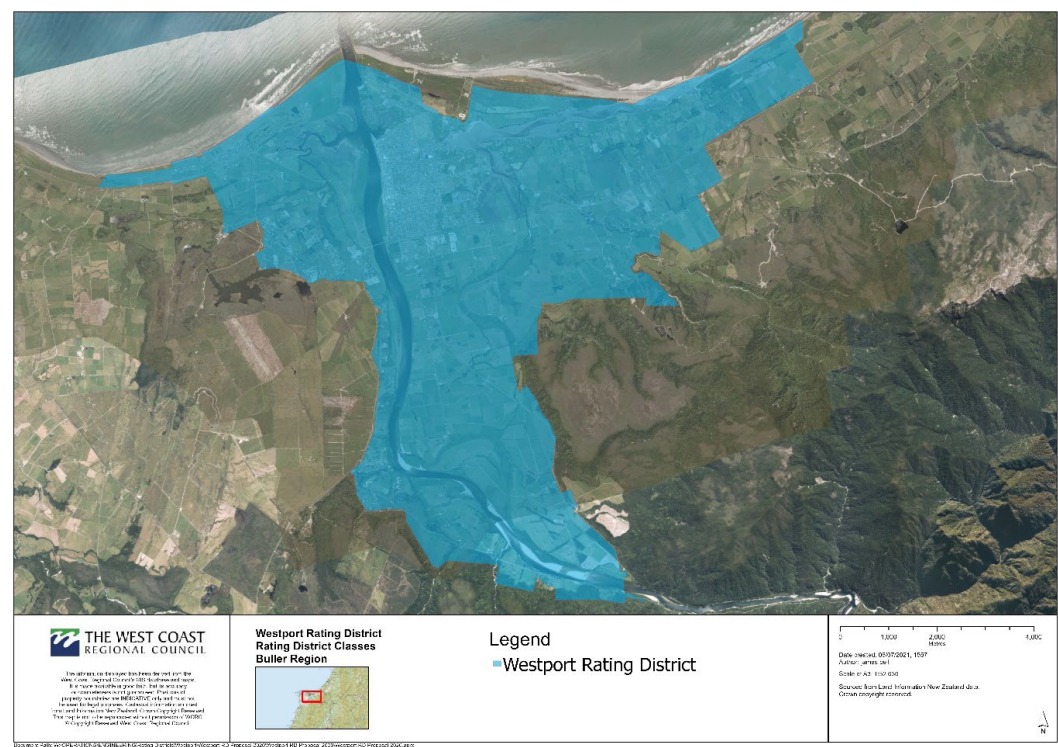
Chrystal Orr
Witness signature

Chrystal Orr
Witness name

Executive Assistant
Witness Occupation

Auckland
Witness Town of Residence

APPENDIX I – WESTPORT RATING DISTRICT AREA



BULLER DISTRICT COUNCIL

14 DECEMBER 2022

AGENDA ITEM: 10

Prepared by Rachel Townrow
Acting Chief Executive

PUBLIC EXCLUDED

1. REPORT SUMMARY

Subject to the Local Government Official Information and Meetings Act 1987 S48(1) right of Local Authority to exclude public from proceedings of any meeting on the grounds that:

2. DRAFT RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting

Item No.	Minutes/Report of:	General Subject	Reason For Passing Resolution Section 7 LGOIMA 1987
11	Douglas Marshall	Applications for Risk and Audit Committee Independent Chairperson	section (2)(a) - Protect the privacy of natural persons, including that of deceased natural persons