

# AGENDA

Meeting of the:  
**Creative NZ Community Funding  
Subcommittee**

**Commencing at 11:00am  
on Monday 15 August 2022**

*To be held  
Clocktower Chambers  
Palmerston Street  
Westport*

# Community, Environment and Services Committee

<b>Reports To:</b>	The Council
<b>Chairperson:</b>	Margaret Montgomery
<b>Membership:</b>	The Mayor, all Councillors and Maori Representative
<b>Meeting Frequency:</b>	Bi Monthly
<b>Quorum:</b>	A majority of members (including vacancies)

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## Purpose

The Community, Environment and Services Committee is responsible for:

1. Guiding and monitoring the provision of strategic community infrastructure and services to meet the current and future needs of the district and its communities.
2. Governance of recreational, event, and community facilities and amenities.
3. Facilitating community and stakeholder involvement and discussion on community infrastructure, community safety and community wellbeing matters.
4. Funding to benefit the social, cultural, arts and environmental wellbeing of communities in Buller District.
5. Advise Council on the best ways to improve Buller district's people quality of life environmentally, socially, culturally and economically by protecting and enhancing the local environment.

***In addition to the common delegations on page 9, the Community, Environment and Services Committee is delegated the following Terms of Reference and powers:***

## Terms of Reference:

1. To provide direction on strategic priorities and resourcing for community infrastructure aligned to district development and oversight of strategic projects associated with those activities.
2. To develop policy, approve community-related strategies and plans, and monitor their implementation.
3. To receive and consider presentations and reports from stakeholders, government departments, organisations and interest groups on community development and wellbeing issues and opportunities.
4. To monitor Buller's social demographics and social climate to assess current and future impacts on the Council and Buller communities.
5. To determine the funding priorities for the Community Grants Allocation Committees, Long Term Plan and Annual Plan.

6. To determine the priority of Council projects suitable for contestable and philanthropic funding, excluding NZTA funding.
7. To coordinate and make decisions on proposals, applications for external funding, and the distribution of Council funding and funding provided to Council for the environment, public art, recreational and community facilities and amenity.
8. To monitor and oversee the delivery of Council's non-financial performance and non-financial key projects, against the Long Term Plan, excluding key performance indicator reporting which is the responsibility of the Finance Risk & Audit Committee.
9. To monitor Council sustainability principles and actions.
10. To monitor and oversee the Reserves and Halls Sub-Committee.
11. To monitor and oversee the Creative Communities Sub-Committee.

**The Committee is delegated the following powers to act:**

- Approval of Reserve Management Plans.
- Performing the Council's functions, powers and duties (excluding those matters reserved to the Council by law, by resolution of the Council or as otherwise delegated by Council) under the Burial and Cremation Act and the Reserves Act.
- Approval of purchase or disposal of land for parks and reserves required for designated works or other purposes within the Committee's area of responsibility which exceeds the Chief Executive's delegations and is in accordance with the Annual Plan or Long Term Plan.
- Approval of applications for Council projects suitable for contestable and philanthropic funding.

**The Committee is delegated the following recommendatory powers:**

- The Committee may make recommendations to Council.
- The Committee may make recommendations to other Committees.

**Special Notes:**

- The Chief Executive Officer, Group Manager Community, Environment & Services are required to attend all meetings but are not members and have no voting rights. Other Council officers may attend the committee meetings, as required.
- Written updates may be requested to be provided to Council meeting from the Chair and Group Manager Community, Environment & Services from time to time.

**Oversight of Policies:**

- *Dwellings on Unformed Legal Road*
- *Housing for the Elderly*
- *Building on Reserve Land*
- *National Representation – Financial Assistance*
- *ANZAC Day Observance*
- *Community Grants*
- *Smokefree Environments – Council Buildings and Public Spaces*
- *Use of Council Parks, Reserves and Buildings*
- *Verandas Over Public Places*
- *NZLGA Annual Conference and Zone Meetings*
- *Petitions/Referenda*

# Creative NZ Community Funding Subcommittee

VENUE: Downstairs Meeting Room, Brougham House



15 August 2022 11:00 AM

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## **CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE**

**15 AUGUST 2022**

### **AGENDA ITEM 1**

**Prepared by** - Krissy Trigg  
- Acting Group Manager Community Services

#### **APOLOGIES**

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##### **1. REPORT SUMMARY**

That the Creative NZ Community Funding Subcommittee receive any apologies or requests for leave of absence from elected members.

##### **2. DRAFT RECOMMENDATION**

**That there are no apologies to be received and no requests for leave of absence.**

**OR**

**That the Creative NZ Community Funding Subcommittee receive apologies from (insert subcommittee member's name) and accepts (insert name) request for leave of absence.**

## CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 AUGUST 2022

### AGENDA ITEM 2

**Prepared by** Krissy Trigg  
Acting Group Manager Community Services

#### MEMBERS INTEREST

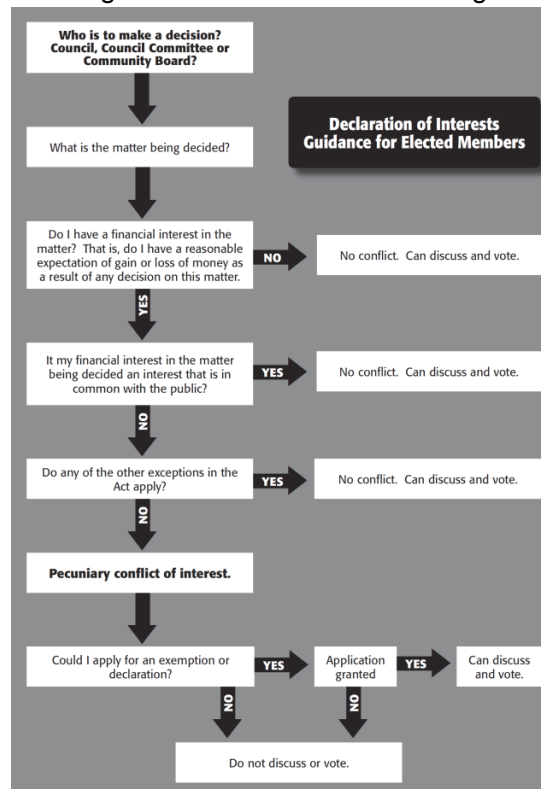
Members of the Creative NZ Community Funding Subcommittee are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

Councillors are encouraged to advise the Governance Assistant, of any changes required to their declared Members Interest Register.

The attached flowchart may assist members in making that determination.

#### DRAFT RECOMMENDATION:

That Members of the Creative NZ Community Funding Subcommittee disclose any financial or non-financial interest in any of the agenda items.



**CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE**

**15 AUGUST 2022**

**AGENDA ITEM 3**

**Prepared by** Krissy Trigg  
Acting Group Manager Community Services

**CONFIRMATION OF MINUTES**

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**1. RECOMMENDATION**

**That the Creative NZ Community Funding Subcommittee receive and confirm minutes from the meeting of 14 February 2022.**





**MEETING OF THE CREATIVE NEW ZEALAND SUBCOMMITTEE COMMENCING  
AT 11:00AM ON 14 FEBRUARY 2022 AT THE DOWNSTAIRS MEETING ROOM,  
BROUGHAM HOUSE, 6-8 BROUGHAM STREET, WESTPORT.**

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**PRESENT:** Cr R Nahr, Cr P Rutherford, V de Friez, M McGill, D Sawyers

**APOLOGIES:** Mike Doncliff, Kathy Ramsay

**IN ATTENDANCE:** M Schwill (Community Services Officer), V Hill (Governance Assistant)

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**MEETING DECLARED OPEN AT: 11.06am**

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**1. APOLOGIES (p4)**

**RESOLVED**

That the Creative NZ Community Funding Sub-committee receives apologies from Mike Doncliff and Kathy Ramsay.

R Nahr/V de Friez  
**CARRIED UNANIMOUSLY**

**2. MEMBERS INTEREST (p5)**

M McGill declared a conflict of interest with Buller Community Arts Council poetry evening. Also, indirectly with the Granity Players.

V de Friez declared and indirect interest with Buller REAP based on a daily basis. She will not participate in the application.

R Nahr declared an interest in the BART application. She will leave the room for this part of the discussion.

**RESOLVED** that Creative NZ Community Funding Sub-committee members disclose any financial or non-financial interest in any of the agenda items.

**P Rutherford/D Sawyers  
CARRIED UNANIMOUSLY**

**3. CONFIRMATION OF MINUTES (p7)**

M McGill asked if there was a conflict of interest when the person who spoke to the meeting is able to stay.

R Nahr agreed and said that from now on, the person is able to speak, then must leave.

**RESOLVED** that the Creative NZ Community Funding Sub-committee receive and confirm minutes from the meeting of 15 November 2021.

**R Nahr/D Sawyers  
CARRIED UNANIMOUSLY**

**4. ACTION POINT LIST (p17)**

Item 1 has been cleared

**RESOLVED** That the Creative Communities NZ Subcommittee receive the Action Point list for information.

**R Nahr/D Sawyers  
CARRIED UNANIMOUSLY**

**5. ADVERTISING (p19)**

**RESOLVED** that the Creative NZ Community Funding Subcommittee receives the Advertising Spending for their information

**Cr R Nahr/v de Vries  
CARRIED UNANIMOUSLY**

**PUBLIC FORUM**

Jeanette Goode spoke to the desire to offer a workshop for experienced weavers.

In 2019 Mary Keating from Wanaganui ran a workshop for weavers making poutae – hats. This was very well received, and a request has been made for her to come back and run another workshop for experienced weavers.

M McGill asked why the request for funding from the Cultural Activation Fund for \$690 didn't appear on the budget page as this would alter the required amount.

Jeanette replied this had not yet been submitted and would add up to the total amount.

She noted there were at least five weavers interested.

M McGill was concerned regarding the requirement of vaccination if successful with the Activation Fund. This was clarified that as long as the covid requirements were adhered to, there would be no problem.

M McGill spoke regarding the Charleston Waitakere Community Group application. She had concerns there was no identification of subjects that would be tutored leaving it ambiguous as to whether art would be taught.

Jeanette replied that they had checked to see what skills were around as far as tutoring. One workshop would be painting. Another was improv theatre, singing, print making, flax weaving etc.

Discussion and resolutions were made regarding the following funding applications:

**BART** (Cr R Nahr left the room)

**Approved**

**M McGill/D Sawyers  
UNANIMOUS**

Cr R Nahr returned to the room

**Buller REAP** (V de Friez muted her Zoom)

M McGill felt conflicted between having background knowledge and making a funding decision.

Cr P Rutherford felt they needed support, and this was a positive fund.

**Approved** with the condition that they use the funds to purchase art supplies

**Cr R Nahr/Cr P Rutherford  
UNANIMOUS**

V de Friez returned to the meeting

**Charleston Waitakere Community Group**

**Approved**

**M McGill/D Sawyers  
UNANIMOUS**

**Jeanette Goode – Weaving Wananga**

Approved \$500

**D Sawyers/M McGill  
UNANIMOUS**

It was noted there are more applications than funds available and this needed to be kept in check.

There was an update on the amount of funds still available.

**Little Green Man Productions**

Sarah Burren joined the meeting.

She spoke briefly to her application.

Sarah left the meeting.

M McGill and Cr P Rutherford did not want to fund this.

N Tauwhare would like to support this in some way as the kids need some form of humour at this point in time.

V de Friez would like to support in some way.

Cr R Nahr would like to support in some way.

\$2,000 to be funded

**Cr R Nahr/N Tauwhare  
M McGill AGAINST  
CARRIED**

M McGill left the meeting.

**Buller Community Arts Council**

Approved

**Cr P Rutherford/V de Friez  
UNANIMOUS**

**Granity Players**

Noting this is for a different project to the last one.

Agreed that \$1,560 (50% of the request) be funded, minus \$220 from previous funding round not used.

Total funding of \$1,360.

**Cr R Nahr/D Sawyers  
Cr P Rutherford  
UNANIMOUS**

**Northern Buller Community Players**

There were varied levels of support for this.

Approved \$2,000

**Cr P Rutherford/V de Friez  
D Sawyers AGAINST  
CARRIED**

Cr P Rutherford felt having four rounds per year was a mockery.

Cr R Nahr agreed and felt every application should be taken on its merits.

M Scwhill noted that any unspent money needs to be returned to the pool. In the case of Kay Williams, the money has not been returned. She suggests the latter supporting \$1,560 should include whether they include or hold the money. For the committee to decide.

**Kay Louise Williams**

V de Friez requested that instead of the money being refunded, that they provide an update of their situation.

Agreed

**V de Friez/Cr R Nahr  
UNANIMOUS**

**6. CORRESPONDENCE (p99)**

Cr P Rutherford noted this is a very good report from Mayoral Funding.

**RESOLVED** that the Creative NZ Community Funding Sub-committee receive inwards correspondence for their information.

**Cr R Nahr/Cr P Rutherford  
UNANIMOUS**

**7. GENERAL BUSINESS (p106)**

Already discussed

**RESOLVED** that the Creative NZ Community Funding Sub-committee agree to discuss any general business

**Cr P Rutherford/N Tauwhare  
UNANIMOUS**

- 
- There being no further business the meeting concluded at xxx am
  - **Next meeting:** To be advised.
- 

**Confirmed:** ..... **Date:** .....

**CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE**

**15 AUGUST 2022**

**AGENDA ITEM 4**

**Prepared by** Mira Schwill  
Communication and Community Services Officer

**COUNCIL ACTION POINT LIST**

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**1. REPORT SUMMARY**

A summary of council resolutions requiring actions.

**2. RECOMMENDATION**

**That the Creative Communities NZ Subcommittee receive the Action Point list for information.**

## Council Action Points

Item	Previous Action	Progress	Assigned	Completion Date
<b>2: 5 November 2021</b> Humous Arts Trust – Cr Nahr queried whether we should be funding the supporting acts. Mira to find out.		Funding an organisation to deliver a performance is within the CCS guidelines. The committee funded the project with \$2,400 which included the supporting acts.	Communications & Community Services Officer	May 2022
<b>3: 15 November 2021</b> Cr P Rutherford would like to ensure that M Schwill will check back about accommodation and travel costs		Accommodation and travel costs can be funded through the CCs grant.	Communications & Community Services	May 2022



## CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 AUGUST 2022

### AGENDA ITEM 5

- Prepared by** - Georgia Wilkinson  
Communications & Community Engagement Officer
- Reviewed by** - Mira Schwill  
Team Leader Communications and Community Engagement
- Attachments** - 1 Craft and Chat Project Completion Report  
2 The Glow Show Completion Report  
3 Granity Players Completion Report  
4 Onstage Productions  
5 Buller Community Arts Council Completion Report

### ACCOUNTABILITY RECEIVED

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#### 1. ACCOUNTABILITY RECEIVED

The following accountability reports were received

#	Accountability received
1	<b>Craft and Chat</b> Project Completion Report
2	<b>The Glow Show</b> Project Completion Report
3	<b>Granity Players</b> Project Completion Report
4	<b>Onstage Productions</b> Project Completion Report
5	<b>Buller Community Arts Council</b> Project Completion Report

#### 2. DRAFT RECOMMENDATION

**That the Creative NZ Community Funding Subcommittee receive the completion reports for their information.**

# PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:

Craft 'n' Chat

Project name:

Christmas Boots

Start date:

11/10/2021

Finish date:

10/12/2021

Number of people who *actively* participated in your project?

9

Number of people who came to see a performance or showing of your project?

unknown - display @  
Torea Gallery - Granity.

## 1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

This was a very successful project.

- Highlights:
- Every participant had different ideas + methods to create their boots
  - All people in the group encouraged + helped one and other. Friendship bonds were formed.
  - All participants completed their projects + they were put on display in the local art gallery (Torea Art Gallery)

Next time: The group will advertise in the community more widely to give opportunities for others to participate.

: Venue change: likely Pensioners Hall. Its a larger space with more room for additional numbers and to spread out.

Future Plans: The group is hoping to organize a harakeke weaving day with a local weaver. It will be funded by the group.

**2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people?** If you require more information about these criteria please refer to the CCS Application Guide.

Ethnicity: NZ European/Pākehā + NZ Māori (Ngāi Tahu) - full participation.

- Access + participation - of the 9 participants x2 < 20 yrs + rest older women.
- the finished projects were displayed at Torea Gallery in the lead up to Christmas with an explanation of the group + contact details for enquiries. Positive feedback received verbally + strong support from gallery.

**3. Financial report:** Please give details of how the money was spent.

<b>Project costs</b>			
Write down all of your project costs. Include all items from the budget in your application.			
<b>Item</b>	<b>Budgeted cost (from application) eg \$600</b>	<b>Actual cost  eg \$400</b>	<b>Reason for difference in amounts (if any)</b>  eg Project moved to cheaper venue
Products as per attached sheet		\$263.62	
Sundry costs: tea, coffee, milk etc..		\$36.48	
Total costs	\$ 300	\$ 300	

Project Income			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$	\$	
Total income	Nil		
Costs less income			

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- advertisement locally of project.
- Photos of the project and/or artwork ✓ - see attached sheets.

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes ☒ No ☐

Please return your Project Completion Report to:

**Mira Schwill, Community Services Officer**  
**Buller District Council**  
**P O Box 21, Westport 7866**

# PROJECT COMPLETION REPORT

***This Project Completion Report form must be submitted within two months after your project has been completed.***

*Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.*

<b>Name of applicant:</b>	Sarah Burren – Little Green Man Productions		
<b>Project name:</b>	MATARIKI GLOW SHOW		
<b>Start date:</b>	June 28 <sup>th</sup> 2022	<b>Finish date:</b>	June 28 <sup>th</sup> 2022
<b>Number of people who <i>actively</i> participated in your project?</b>	18		
<b>Number of people who came to see a performance or showing of your project?</b>	235		

**1. Give a brief description of the highlights of your project:**

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

Firstly, thank you, ngā mihi nui for your grant. Without this we could not have produced and delivered MATARIKI GLOW SHOW and /or bought the show to WESTPORT.

Notwithstanding this has been an incredibly challenging time:

We were extremely fortunate to be able to deliver our remounted MATARIKI GLOW SHOW to Tamariki and educators of Westport! Whilst each location we toured to, had a drop off of audiences due to illness etc, Westport South school came. We were able to employ 18 – (predominantly young people) to make the work and then toured with a group of 7, *to 40 locations nationwide!* We adhered to strict H and S with the team and public to avoid illness, and or having to cancel. With robust, long term planning and strict budgets, we were able to reach 43.8% of projected audiences. We have been able to bring original high quality creative work to 19,200 over 6.5 weeks across Aotearoa and celebrate the first ever MATARIKI holiday! Our cast and crew were stellar, and managed extremely well. Next time we want to add some scenery to the puppetry and be able to keep developing the shows to reach even wider audiences!

Please find images/locations from nationwide MATARIKI GLOW SHOW and puppetry images along with publicity.

<https://drive.google.com/drive/folders/1ZMkVFTW9QzfnJ2S-slITz6yGm3FGKyCu?usp=sharing>

<https://drive.google.com/drive/folders/1eVbNpZY06AgHtMnyayLWCVPV8wgTuVCZ?usp=sharing>

[https://1drv.ms/u/s!Alrv\\_g\\_d\\_7iMJgr8eUey8Pg8vWgytZQ?e=7tyOtv](https://1drv.ms/u/s!Alrv_g_d_7iMJgr8eUey8Pg8vWgytZQ?e=7tyOtv)

2. **How did your project deliver to the criteria that you selected: Participation and access, diversity or young people?** If you require more information about these criteria please refer to the CCS Application Guide.

We provided uplifting well - being edutainment to 235 tamariki in Westport and were able to gift 100 tickets to Jo Duston at Westport South School because of your funding!

We provided original theatre in a new art form in regional NZ, promoted Te Reo Māori, through storytelling and music and gave long lasting reach to take back to the classroom and ECEs with UV, puppet making and sound good messaging.

3. **Financial report:** Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
Venue Hire + VT	450	300	We supplied own VT
Ticketing costs	340	135	
Personnel	4090	4090	
Technical Gear + Production	555	555	
Marketing	297	297	
Per deims	350	350	
Accommodation	700	590	
Transport	398	598	Increase in petrol and diesel costs
Royalties	37	37	
Insurance	55	55	
<b>Total costs</b>	<b>\$7272</b>	<b>\$7122</b>	

Project Income			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual grant and ticket sales <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
<b>Creative Communities Scheme Grant</b>	\$2533	\$2000	
Ticketing income	\$3739	\$1673	100 tickets were gifted
<b>Total income</b>		<b>\$3673</b>	
<b>Costs less income</b>		<b>-\$3449</b>	We made up short fall from ticket sales in other regions

# PROJECT COMPLETION REPORT

*This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.*

Name of applicant:	Granity Players		
Project name:	Audition & Scriptwriting for "Ballad of Deadmans Creek" (Film)		
Start date:	Nov 16 2021	Finish date:	January 2022
Number of people who <i>actively</i> participated in your project?	17		
Number of people who came to see a performance or showing of your project?	n/a		

**1. Give a brief description of the highlights of your project:**

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

What worked well.

Parents and children from Karamea and Reefton were glad for the opportunity to be included. We have already developed some strong new inter community bonds and enthusiasm for the project is high. It was great to be able to offer inclusion to these communities and bring people together for something positive for the children through this time.

It was also nice to find a few fresh westport youth keen to participate.

I think the timing worked well - holding these auditions before school years end and bringing everyone together at the end of January.

There is potential here for more support from the schools, but as it happened the schools (and us), were feeling challenged by changes to the covid framework. It is difficult to know what may have worked better due to the changing times. I do believe the children seemed relieved to be able to have some creative fun at the time.



2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

We enabled 17 youth to participate in the audition. I am pleased to say all 17 (and more), will join the project for it's completion.

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$500</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
scriptwriting	400	400	
admin + p/c	220	200	p/c donated
venue karamea	80		no charge
venue westport	40	40	
venue reefton	100	100	
camera hire	120	120	
camera operator	300	300	
front of house	240	120	only needed for 6 hours
Travel	200	200	
director fee	300	300	
Total costs	\$ 2,000	\$ 1,780	

### Project Income

[illegible]

Item eg Ticket sales	Budgeted income (from application) eg \$1600	Actual cost eg \$1700	Reason for difference in amounts (if any) eg Extra tickets sold
Creative Communities Scheme Grant	\$ 2,000	\$ 1,780	please see above.
	We request permission for the excess \$220 to be repurposed towards music and video as in Feb 2022 Application.		
Total Income	2,000		
Costs less income	220		

You may be required to provide receipts for all items from your application budget. Include your Creative Communities Scheme grant.

*You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.*

**4. Other material.** Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes ☒ No ☐

*I am still trying to locate the Westport News article from December and will email it to Mira.*

**Please return your Project Completion Report to:**

***Mira Schwill, Community Services Officer  
Buller District Council  
P O Box 21, Westport 7866***

# PROJECT COMPLETION REPORT

***This Project Completion Report form must be submitted within two months after your project has been completed.***

*Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.*

<b>Name of applicant:</b>	OnStage Productions		
<b>Project name:</b>	Westport Theatre Workshops (2)		
<b>Start date:</b>	06/03/2021	<b>Finish date:</b>	07/03/2021
<b>Number of people who <i>actively</i> participated in your project?</b>	9		
<b>Number of people who came to see a performance or showing of your project?</b>	9		

**1. Give a brief description of the highlights of your project:**

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

The workshop was successful for those who took part.

Unfortunately the facilitator was unwell and only supplied part of the Sunday course, hence the lower charge for his fees.

Those who took part were from Granity, Reefton and Greymouth drama groups.

At this point there is no plan for OnStage Productions to do a followup course.

**2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people?** If you require more information about these criteria please refer to the CCS Application Guide.

Those who took part were from the theatrical community only and this could be expanded if other courses are held.

The facilitator, Bryan Aitken, is a well known tutor and founding member of Court Theatre, Christchurch, He has taught and directed all over New Zealand and in Australia.

He presented a comprehensive class in acting and writing.

**3. Financial report:** Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
Art Hotel venue hire	120	120	
Art Hotel Printer Hire	50	50	
Art Hotel accommodation	180	180	
Art Hotel Misc	0	74	
Art Hotel Poster Design	100	100	
Facilitator Fees & Expenses	840	738	Charged less than expected
Coffee Tea expenses	310	139	\$15.5 per person - 9 participants
Facilitators Travel	100	0	
<b>Total costs</b>	<b>\$ 1700</b>	<b>\$ 1401</b>	

Project Income			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$	\$	
Creative Communities	1190	1190	
Participants Fees	200	90	Fewer people took part than expected
Total income	1390	1280	
Costs less income	310	121	Note these are losses

*You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.*

**4. Other material. Please attach copies of any of the following :**

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme?    Yes    ☒    No    ☐

**Please return your Project Completion Report to:**

***Mira Schwill, Community Services Officer  
Buller District Council  
P O Box 21, Westport 7866***

# PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant: BULLER COMMUNITY ARTS COUNCIL  
 Project name: Annual Community Arts Exhibition  
 Start date: Early Jan 2022 Finish date: ~~25~~ 25 April 2022  
 Number of people who actively participated in your project? 44 Artists + 6 helpers  
 Number of people who came to see a performance or showing of your project? not counted but

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

45 → 60 at opening  
and steady visitors  
during the 2½ weeks

Worked well  
 - non-artist enthusiastic helpers  
 - different venue with good gallery walls made it easier to present work  
 - ~~a~~ smaller space meant only one work each and gave the feeling of a more cohesive exhibition without losing the impact of many different pieces  
 - co-operative and helpful owner  
Challenges  
 - it is hard to make up for the "mana" that enticed so many viewers into the clocktower when we used that building  
 - covid protocols - sickness - isolating families and fear of contact with others all impacted attendance and viewing - also reduced to 2½ weeks  
conclusion - we will use this venue again next year

It was a very successful exhibition considering the circumstances

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

It provided an opportunity for Bulle Artists to exhibit Their work in a gallery situation and to engage with other artists in the region. Things are hard for artists in COVID times with few visitors and very limited opportunities and I hope this uplifted a few sagging spirits of artists and viewers

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item eg. Venue hire	Budgeted cost (from application) eg \$600	Actual cost eg \$400	Reason for difference in amounts (if any) eg Project moved to cheaper venue
Rent		\$400	everything trimmed to reduce budget after we received
News - Ads		\$191.02	
Admin		\$300	
Co-ordinator		\$1,000	less CCS funding
assistant coord		\$150	than we asked
petrol vouchers		\$250	
petty cash		\$50	
power		\$100	
dump fees/(ink/paper/misc.)		\$62	
		\$50	
Total costs	\$	\$2,553	

**Project Income**

Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$ -	\$2,000	had to reassess our
Donations		322	budget to fit
Lyn Brooks	N/A	63	Creative Communities
Com. on sales		168	grant
			donations down
			sales down
			reduced time open
			to reduce rent costs
			etc.
Total income		2,553	
Costs less income		—	

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

**4. Other material. Please attach copies of any of the following :**

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes ☐ No ☐**Please return your Project Completion Report to:**

**Mira Schwill, Community Services Officer**  
**Buller District Council**  
**P O Box 21, Westport 7866**



# PROJECT COMPLETION REPORT

*This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.*

Name of applicant:

Buller Community Arts Council

Project name:

Buller Art Exhibition for young People

Start date:

—

Finish date:

—

Number of people who *actively* participated in your project?

Number of people who came to see a performance or showing of your project?

**1. Give a brief description of the highlights of your project:**

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

A number of things interfered with our plans  
<sup>planned</sup>  
 - venue changed owners and was not available  
 - exhibition planned and postponed 3 times until cancelled  
 - COVID + Floods + school closures + community & school stress all made this event impossible  
 - it felt that this took much more time energy & work than it would have to hold the exhibition  
 - some funds to be returned

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

N/A

3. **Financial report:** Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item eg. Venue hire	Budgeted cost (from application) eg \$600	Actual cost eg \$400	Reason for difference in amounts (if any) eg Project moved to cheaper venue
Advertising	\$270	\$47.47	exhibition cancelled
Co-ordinator	\$700	\$250	exhibition cancelled
Posters & printing		donated	by Westreef
Total costs	\$	\$297.47	

**Project Income**  
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

Item eg Ticket sales	Budgeted income (from application) eg \$1600	Actual cost eg \$1700	Reason for difference in amounts (if any) eg Extra tickets sold
Creative Communities Scheme Grant	\$1,850	\$297.47	returning \$1,552.53
Total income	\$1,850	297.45	
Costs less income			

*You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.*

**4. Other material. Please attach copies of any of the following :**

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme?    Yes    ☐    No    ☐

**Please return your Project Completion Report to:**

***Mira Schwill, Community Services Officer  
Buller District Council  
P O Box 21, Westport 7866***



# Buller Community Arts Council Exhibition

## POSTPONED

### Work by the young people of the Buller 2021

- open to schools - youth groups - early childhood groups - tutored courses - individuals
- The Buller Community Arts Council will use the display boards that are 2.4m x 1.2m
- work can not be pinned but blu tac is o.k. Or works can hang from clips at the top
- venue not confirmed yet
- delivery date - **Monday 30 August**
- **NEW DATE**
- Please let us know if you are likely to contribute so we can confirm venue and details
- contact / reply - [marymcgill@xtra.co.nz](mailto:marymcgill@xtra.co.nz) or phone 03 789 7158 and leave a message
- presented by Buller Community Arts Council with Creative communities Funding

## CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 AUGUST 2022

### AGENDA ITEM 6

**Prepared by** - Georgia Wilkinson  
Communications & Community Engagement Officer

**Reviewed by** - Mira Schwill  
Team Leader Communications and Community Engagement

**Attachment** - 1 CCS Annual Allocations for FY 2022/23

### CORRESPONDENCE

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#### 1. INWARDS CORRESPONDENCE

The following correspondence was received

#	Correspondence Received
1	Rebecca Kunin CCS Annual Allocations for FY 2022/23

#### 2. DRAFT RECOMMENDATION

**That the Creative NZ Community Funding Subcommittee receive Inwards Correspondence for their information.**

**From:** [Rebecca Kunin](#)  
**To:** [Rebecca Kunin](#)  
**Cc:** [Tracy Watts](#)  
**Subject:** CCS Annual Allocations for FY 2022/23  
**Date:** Friday, 29 July 2022 2:01:26 pm

---

Kia ora e te whānua,

My thoughts are with everyone who has been impacted by the winter flooding and storms across the motu. I hope that the weather is starting to ease and that there is sunshine on the way this weekend.

Thank you to everyone who has sent in their end of year reports. It is wonderful to see the results of all your mahi and the diversity of the community arts projects that have been funded across the country.

- I can now confirm that **CCS Annual Allocations for the 2022/23 financial year will be the same as the annual allocations for FY 2021/22.**
- The allocation will be paid in two instalments, the first in late August 2022 and the second in February 2023.
- Your new Grants Tracking Tool (GTT) will also be sent to you in late August 2022.

Please let me know if you have any pātai about new financial year processes.

Thank you again for all your mahi on behalf of your communities.

Ngā manaakitanga,

Nāku noa, nā Rebecca

**Rebecca Kunin (she/her)**

Creative Communities Scheme Senior Adviser | Whakamahere Matua, Kaupapa Auaha Hapori

**Mob: 027 621 7183**

**E:** [rebecca.kunin@creativenz.govt.nz](mailto:rebecca.kunin@creativenz.govt.nz) | **W:** [creativenz.govt.nz](http://creativenz.govt.nz)

Southern Cross Building Level 1 | 61 High Street, Auckland CBD, Auckland 1010

PO Box 3806, Wellington 6140

## CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 AUGUST 2022

### AGENDA ITEM: 7

**Prepared by** - Georgia Wilkinson  
Communications & Community Engagement Officer

**Reviewed by** - Mira Schwill  
Team Leader Communications and Community Engagement

### ADVERTISING

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#### 1. ADVERTISING SPENDING

7.5% of the annual CCS funding is reserved for the promotion of the grant as per the Creative Communities funding Scheme guidelines.

This is approximately **\$1,581.75** for the 2022/23 financial year.

**\$172.50** of the advertising funds were spent to promote the first funding round for the 2022/2023 financial year.

Media expenses to date were:

<b>Media Expenses First Round</b>	<b>\$172.50</b>
Buller Bay Bulletin	-
Westport News	-
Karamea Chronicle	-
Reefton Clarion	-
CoastFm	\$ 172.50
<b>Spent to Date</b>	<b>\$ 172.50</b>
Advertising Budget	\$1581.75
<b>Remaining Advertising Budget</b>	<b><u>\$1409.25</u></b>

#### 3. DRAFT RECOMMENDATION

**That the Creative New Zealand Community Funding Subcommittee receives the Advertising Spending for their information.**

**CREATIVE COMMUNITIES SCHEME SUB-COMMITTEE**

**FOR THE MEETING OF 15 August 2022**

**HOW DID YOU HEAR ABOUT THE FUNDING 2022/2023?**

<b>Name of Applicant</b>	<b>Council Website</b>	<b>Council Staff Member</b>	<b>Creative NZ Website</b>	<b>Local Paper</b>	<b>Poster/Flyer/Brochure</b>	<b>Social Media</b>	<b>Radio</b>	<b>Word Of Mouth</b>	<b>Other (Please Provide)</b>
Brendan O'Dwyer								1	
Every Body is a Treasure Trust	1								
Jan Byres									Socio-Economic Development Officer
Magic Carpet Music Trust								1	
<b>Total This Funding Round</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>
<b>Totals 2021/2022</b>	<b>5</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>9</b>



## CREATIVE NZ COMMUNITY FUNDING SUB-COMMITTEE

15 AUGUST 2022

### AGENDA ITEM: 8

**Prepared by** - Georgia Wilkinson  
Communications & Community Engagement Officer

**Reviewed by** - Mira Schwill  
Team Leader Communications and Community Engagement

**Attachment** - 1 Brendan O'Dwyer  
2 Every Body is a Treasure Trust  
3 Magic Carpet Music Trust  
4 Reefton Open Studio Arts Trail

### FUNDING APPLICATIONS

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#### 1. APPLICATIONS RECEIVED

**Four Creative New Zealand Grant** applications have been received for total requested funds of **\$8,034.00**

All applications received have been included. The only parts of the applications not included in the report for the sub-committee are the title page, checklist, and declaration page of the application form.

Only the application without the title page, checklist, and declaration page are included in the public agenda.

#### 2. FUNDING: FIRST ROUND 2022/23

This is the first funding round out of three for the 2022/2023 financial year.

Annual CCS funding allocation	\$21,090.00
Funds carried over from last year	\$ -258.65
Funds for promotion (7.5% of the annual CCS allocation)	\$ -1,581.75
<b>Funds available for allocation first round</b>	<b>\$19,250.35</b>

#### 3. DRAFT RECOMMENDATION

**That the Creative New Zealand Community Funding Subcommittee advise of its decision.**

# CREATIVE COMMUNITIES SCHEME SUB-COMMITTEE

For the Meeting of 15 August 2022

No	Name of Applicant	Project Detail	Funding Criteria Supported	Accountability Received	Funds Requested
1	Brendan O'Dwyer	<b>The Virtual Symposium:</b> Write script and score, cast actors, hold rehearsals, and build props for a live theatre performance. To be held over three nights in the summer of 2023 at the refurbished Lyric Theatre, Granity.	Access and participation	N/A	\$ 2,000.00
2	Every Body is a Treasure Trust	<b>Day workshops for creative and artistic youth</b> in the region using cellphone technology to teach photography, visual storytelling and creative critical thinking skills. Scholarships for further on-line classes for a year of mentorship are available for any students who apply.	Young People	N/A	\$ 3,000.00
3	Magic Carpet Music Trust	<b>One concert of a 13-concert national tour.</b> Concert held at the Reefton Cinema. A string quartet will present both old music and new NZ music by young NZ composers. This tour will include a commissioned string quartet by a young New Zealand composer. The commissioned work will be self-funded by Rakuto Kurano. The programme will also include a new string quartet work by Kurano.	Young People	N/A	\$ 1,827.00
4	Reefton Open Studios Arts Trail	<b>A one-off arts trail/open studios event</b> over Labour Weekend 2022, for local artists, designers and craftspeople to showcase their work.	Access and participation	N/A	\$ 1,207.00
				<b>Total</b>	<b>\$ 8,034.00</b>
				Available	\$19,250.35
				<b>Difference</b>	<b><u>\$11,216.35</u></b>

# PART 1: APPLICANT DETAILS

## Name and contact details

Are you applying as an individual or group?

Individual

☒

Group

☐

Full name of applicant:

Brendan O'Dwyer

Contact person (for a

Brendan O'Dwyer

Street address/PO Box:

4542 Karamea Highway

Suburb:

Karamea

Town/City:

Postcode:

7893

Country:

New Zealand

Email:

pagesage@hotmail.com

Telephone (day):

02108472870

All correspondence will be sent to the above email or postal address

Name on bank account:

Brendan O'Dwyer

GST number:

Bank account number:

If you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

IRISH

Māori:

☐

Detail:

Pacific Peoples:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

## Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☒

No:

☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

## How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☒

Word of mouth

## PART 2: PROJECT DETAILS

Project name: The Virtual Symposium

Brief description of project:

Live Theatre/ Musical Production

### Project location, timing and numbers

Venue and suburb or town:

Lyric Theatre, Granity

Start date:

3/3/23

Finish date:

5/3/23

Number of active participants:

15

Number of viewers/audience members:

150

**Funding criteria:** (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** Create opportunities for local communities to engage with and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:** (select **ONE** and mark with an X.)

☐ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☒ Theatre

☐ Visual arts

**Activity best describes your project?** (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☒ Creation and presentation

☐ Presentation only (exhibition)

☐ Workshop/wānanga

# PROJECT DETAILS

**Project details** The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

## 1. The idea/Te kaupapa: What do you want to do?

Write script and score, cast actors, hold rehearsals, and build props for live theatre, to be held over three nights in the Summer of 2023 at the refurbished Lyric Theatre, Granity.

## 2. The process/Te whakatutuki: How will the project happen?

I will form a theatre company within our community who will assist with prop building and stage management. There is already significant interest in acting and performance. I will write & direct and will recruit professional help for sound & lighting. I will generate artwork and press releases to be shared with social and traditional media. We will rehearse in Karamea and closer to the performance, will use the Lyric theatre for rehearsal. Where possible we will create our own costumes however we can avail of the Lyric Theatre's costume department.

## 3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

I am a published author and have experience in theatre in the Buller district. Within my community (Karamea) we have crew who are experienced with choreography and theatre directing as well as experienced actors. I have worked with a local lighting contractor and I have access to a sound system (for hire) and have purchased recording equipment. The Lyric Theatre committee is very keen for me to stage a show at their venue.

## 4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The Lyric Theatre has undergone a major transformation of late. Almost entirely rebuilt, following extensive damage in 2014, the space is ready for use and stands as a testament to the determination of a small community. I see the Lyric Theatre as a huge asset for the West Coast and was inspired by the massive effort that went into rebuilding it. Currently, they are looking for expressions of interest so that the space may be used to its potential. I have always held an interest in theatre and musicals and have previously worked with Granity Players. I was approached by members of the Lyric Theatre who enquired about my interest in producing a show there. The timing was ideal as I had already begun to form a vision for an original production. My vision includes but is not limited to the following aspects;

- Recruiting cast and crew within the Buller district. (This will not be youth focused but may include youth)
- Hiring a rehearsal space in Karamea and running weekly rehearsals
- Hiring a van to transfer cast and crew to Granity
- Hiring the Lyric theatre for rehearsal and production
- Hiring a sound system and a lighting rig
- Developing artwork and media releases
- Writing a script and an original score
- Purchasing materials for props and costumes

At every stage, this project demands community buy-in. There is a diversity of talent throughout the Buller and I intend to tap into that resource. The show itself will cover a range of genres and scenes that will speak to a spectrum of cultural experiences. I expect the audience to benefit from witnessing a quality show, take inspiration from the theme of the production and be inspired by the environs of the Lyric Theatre itself. I believe there is latent appreciation for theatre among West Coasters and it is my intention to draw this interest out and share and explore a common love for Buller-based entertainment. Further, I intend on holding a full dress rehearsal as a Matinee and will invite Granity, Karamea and Westport primary schools at a reduced ticket price. I am particularly excited about sharing the opportunity to witness live theatre with Buller's youth.

# PROJECT DETAILS (budget)

## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?    Yes    ☐    Do NOT include GST in your budget  
    No    ☒    Include GST in your budget

<b>Project costs</b>	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
<b>Item eg hall hire</b>	<b>Detail eg 3 days' hire at \$100 per day</b>	<b>Amount eg \$300</b>
Hall Hire (Karamea)	10 days at \$20 per day	\$200
Hall Hire (Performance)	3 days at \$150 per day	\$450
Hall Hire (Rehearsal)	4 days at \$25 per day	\$100
Costume Hire	Over 3 days	\$200
Sound System Hire	5 days at \$250 per day	\$1250
Sound Technician	5 days at \$200	\$1000
Lighting Rig Hire	4 days at \$500 per day	\$2000
Lighting Technician	5 days at \$200 per day	\$1000
Graphic Design	Advertising and promotional artwork & copy	\$400
Prop & Costume materials	Fabric, paint, plywood, glue, makeup	\$1000
Vehicle Hire	3 days at \$150 per day	\$450
Printing	Scripts, stage directions, programs, promotional material	\$500
Cast & Crew refreshments	Catering for after show and light refreshments during rehearsal	\$450
Travel costs	Karamea – Granity return x7 at \$100 per trip	\$700
<b>Total Costs</b>		<b>\$9700</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income eg ticket sales</b>	<b>Detail eg 250 tickets at \$15 per ticket</b>	<b>Amount eg \$3,750</b>
Ticket sales	150 tickets at \$20 per ticket	\$3000
Extra ticket sales (matinee)	100 tickets @ \$10 per ticket	\$1000
Personal funds	I will pledge \$1000 of my own money	\$1000
Extra capacity	I aim for 50 seated patrons per night (3 of) however, the space has capacity for 450. If there is greater demand for tickets, I will expand the seating plan to 100 per night.	

## PROJECT DETAILS (budget)

---

Total Income		\$5000
Costs less income	<i>This is the maximum amount you can request from CCS</i>	\$4700
Amount you are requesting from the Creative Communities Scheme		\$2000

# PROJECT DETAILS (budget)

## Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
In progress	Dept. Internal Affairs CLDP fund	\$2700	unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy



# PART 1: APPLICANT DETAILS

## Name and contact details

Are you applying as an individual or group?

Individual

☐

Group

☒

Full name of applicant:

Every Body is a Treasure Trust

Contact person (for a

Mandi Lynn

Street address/PO Box:

19 Plateau Road

Suburb:

Te Marua

Town/City:

Upper Hutt

Postcode:

5018

Country:

New Zealand

Email:

hello@clickhappy.org

Telephone (day):

04-2107776 or 0211412646

All correspondence will be sent to the above email or postal address

Name on bank account:

Every Body is a Treasure Trust

GST number:

123-933-699

Bank account number:

If you are successful your grant

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☒

Detail:

We have Cultural Advisers and a Kaumatua volunteer in our group (letter of support attached)

Pacific Peoples:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

## Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☒

No:

☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

## How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☒

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide detail)

## PART 2: PROJECT DETAILS

Project name: **Buller District - Visual Poetry Jam**

Brief description of project:

Day workshops for creative and artistic youth in the region using cellphone technology to teach photography, visual storytelling and creative critical thinking skills. Scholarships for further on-line classes for a year of mentorship are available for any students who apply.

### Project location, timing and numbers

Venue and suburb or town:

TBD

Start date:

August 2022

Finish date:

August 2023

Number of *active* participants:

30

Number of viewers/audience members:

n/a

### Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐ **Access and participation:** *Create opportunities for local communities to engage with, and participate in local arts activities*

☐ **Diversity:** *Support the diverse artistic cultural traditions of local communities*

☒ **Young people:** *Enable young people (under 18 years of age) to engage with, and participate in the arts*

### Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☒ Visual arts

### Activity best describes your project? (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☐ Creation and presentation

☐ Presentation only (exhibition)

☒ Workshop/wānanga

# PROJECT DETAILS

## 1. The idea/Te kaupapa: What do you want to do?

### The Cellphone Paradox

Cellphones and kids usually equal frustration for adults. Zoning out and checking out of family and community. But if you want to engage a teen nowadays one of the best ways to reach them is through their phone.

Our youth codeveloped program celebrates the amazing piece of creative technology that our students are packing and shows them how to use it for good in their community.



When we first started Click Happy we were teaching only with DSLR's but this limited the kids who could participate to those who had the equipment. So we have shifted to making it a cellphone friendly course because that is, we have found, what most have, even in the lower-decile schools we have found.

### Visual Poetry Jam Session - <https://visualpoets.org/>

Regional youth are brought together usually at the local library to learn cellphone photography / street photography from a master photographer. Some schools host the events too.

The students learn to use their phones like DSLR's and get training on composition.

This year we are creating a rainbow exhibition made up of students "treasures" We bring 9 boxes with us, one for each colour of the rainbow plus black and white full of fabric and items all in the same colour scheme.

The youth then get to experiment with creating monochromatic images featuring their treasure. Then they move to another colour and get to have a live experience of colour theory and how different colours interact. The images collected will be used in a national photography exhibition of youth photography.

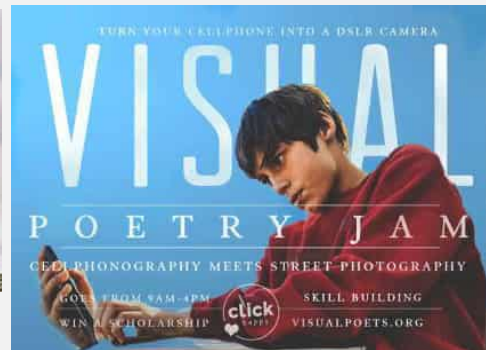
The students are offered a chance to continue studying online (at no additional cost) and join youth from all over the country to develop their visual storytelling skills in Click Happy Plus.

### Click Happy Plus - On-line - Weekly Mentorship

In Click Happy Plus On-line, students are taught documentary photography skills by a past winner of New Zealand's Creative Photographer of the Year and then are challenged to use their skills to create a photographic essay for a local non profit / community organisation.

**Helping to shift youth from checked-out consumers to compassionate community-focused creators.**

## 2. The process/Te whakatutuki: How will the project happen?



### Young Talent Scouting

We promote a photography competition to all of the schools in the region and contact libraries too.

We contact local community centers and local schools starting with the lowest decile, or geographically most remote schools in the region and offer spots to two schools, who are invited to bring 15 visual artists to the workshop. The opportunity is for youth/students from Years 7+ (age 10+) to Year 13, Teachers or Youth Workers and homeschoolers.

These workshops are usually run in conjunction and collaboration with the local library.

One of the side-effects of our program is that we are developing disaffected voices. Voices that are not heard as often in New Zealand's Film and Television Industry. Women in Film and Television have backed the program.

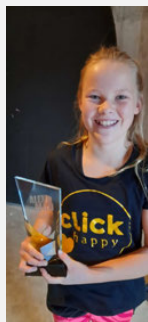
Our students have taken out the top prizes for young photographers in New Zealand.



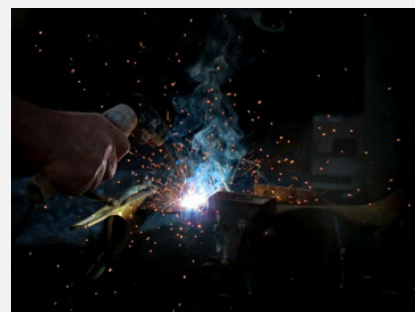
*Ava Thomas - 16 - Whanganui - Kiwitea* Ava won the De Ruiter's Young Photographer of the Year prize this year and clocked a \$5000.00 scholarship to spend on upgrading her kit. Ava is one of the most active mentors now in the program supporting the development of other young photographers.



*Mattheus Elwood, Central Auckland,* Winner of New Zealand Geographic's Young Photographer of the Year



*Sophie Hansen - 14*  
*Young Photographer of the Year,*  
Sophie won the the Alex Mao Award at the Auckland Festival of Photography 2022.



## 2. The process/Te whakatutuki: How will the project happen? (continued - part 2)

### The Visual Poetry Jam Session

The students from the two schools are shuffled and put into groups pairing the most confident artists with the least confident.

Three mini workshops are run on the day:

#### 3 mini-innovation workshops:

- "Fail Forward over the Rainbow" - Innovation through creative exploration (teaches creative grit) - 9 boxes each containing a colour of the rainbow plus black and white are placed in stations for the kids to explore photographically with their "taonga" they have brought with them.
- "Perspectives of a Dog and a Drone" (can be altered if your school has a strict no dog policy) In this workshop we learn composition techniques and then the youth get to test their understanding by photographing a friendly Irish doodle dog named Gritty at her level or below. Then fly a drone and film the students at work and show them the area around their school from new perspectives. (weather permitting)
- "Improve on it" - How to edit your photos in Lightroom to open a whole new world of creative play.
- "Emotional Literacy through photography" This is the rainy day option for Dog/Drone and involves photography and acting out emotions drawn from the "Aroha's Way" deck.

Scholarships are made available to Click Happy Plus on-line for any student wishing to continue with the advanced elements of the program.

The time and date of the workshops are decided after funding is in place

Once in Click Happy Plus on-line, the students are engaged with learning Documentary Photography skills to use in support of a local non-profit/community organisation. They can take this program with a cellphone or a DSLR. Mandi Lynn and the youth mentors, mentor students from across the nation over Zoom. This program teaches photography and creative wellbeing skills side by side.

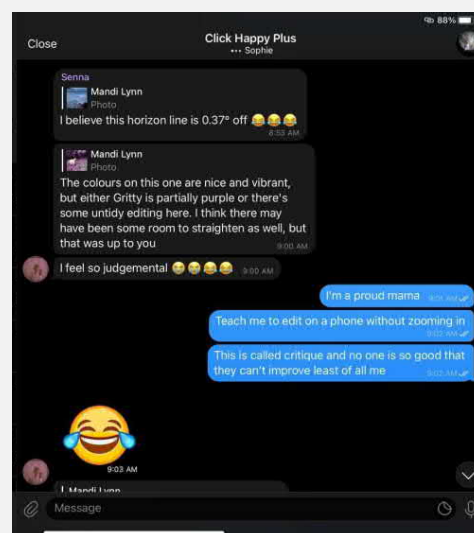
**The past students have commented that they appreciated the tools they were given to regulate their mental wellbeing as much as their tools they received to become better artists.**

When one of the Click Happy Plus students, Cameron was asked to comment on what they have learned about photography in the program he said *"Everything, I have learned everything that I know about photography from Click Happy."* Cameron is just about to shoot his image collection for their non profit which is a bird sanctuary.



### Click Happy's Student Run National Image Critique Channel

The master class and mentorship takes place over two terms but the students who connect with the program are folded into the National Click Happy program, which is an ongoing peer-to-peer support platform. This is where the students provide image critiques to each other online through a private Telegram channel. We use Telegram because it is a free app and stores images for later referral and tags that image with the student who produced it. It also stores links that have been shared among the students. It is a way for the shy students to work and to have space and time to reply. They are also taught critical language and thinking skills that were taught to Mandi as a National Photography Awards judge for the New Zealand Institute of Professional Photographers. The students vote on the top image of the week and then that student gets to throw down the next week's creative challenge. The Click Happy Telegram channel has been co-developed and is student run Tuakana-Teina style.



Truly - This is an example where one of the students pulled up the tutor on her work as well. Probably the best example of how the students are comfortable learning in this setting and are growing as artists and learning to critique.



### 3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Homeschoolers and youth in the area can sign up for the Workshops. Schools are given an opportunity to put forward 15 visual artists to the program and we give them the information needed on how to prepare their phones before coming to the course. If students do not have a phone or camera we are able to or provide them with a tablet/phone to use on the day from our lending library. Schools will also provide adult supervision for the workshop.

Local Library - In 95% of the regions we work in, our first point of contact is the local library which usually provides a venue for the workshops and helps us to decide on the schools to invite. This works in two directions because the libraries are always looking for exciting content to offer the local youth and they also struggle to engage with this age group so libraries are always keen to have youth focused programs.

**Every Body is a Treasure Trust** (<https://themojolution.org/>) - Coordinates the Click Happy Program - Pre Production, school communications, registrations, consent form collation, and liaising with library, and the tech support for running the online programs.

**Mandi Lynn** (<https://mandi-lynn.com/>) - Past winner of New Zealand's Creative Photographer of the Year, Documentary Filmmaker - first doco director to win a Fresh Shorts Grant from the NZ Film Commission. TEDx speaker. Community Artist. Youth worker.

Click Happy Interns - Youth who have completed the full program and who now support the youth coming through the Telegram channel. The interns also help to manage our social media pages and help to plan events. (<https://clickhappy.org/>)

We have a "living document" of the current tour [https://clickhappy.org/tour2022/...](https://clickhappy.org/tour2022/)

### 4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The project was co-developed by youth for youth.

Once students enter Click Happy Plus on-line, they join a national collective of young artists who support each other online in their development as photographers - providing critiques and feedback and encouragement. The point of the Visual Poetry Jams is to broaden the youth's creative community locally by having two schools come together and then mix groups up between the two schools. They are learning but also building connections. Then once they join the Click Happy Plus on-line program their creative community is broadened to include national members.

We target the lowest-decile schools or the most geographically isolated schools to ensure equity and inclusion in creative opportunities. When we first ran these workshops for the public, we found it was usually the privileged youth who were driven by their parents to the workshops. By holding the workshops with schools in this new way we are able to access youth who are hand-picked by their teachers as having talent and who might not have this sort of creative extension opportunity otherwise.

Diverse voices we support (everyone really!)

- Maori + Pacific
- Neurodiverse
- Girls & Boys
- Rainbow youth
- Immigrants
- Disabled youth

**4. The criteria/ Ngā paearu:** Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people. (continued - part 2)

Our priority has been to reach out to communities and youth as voiced by teachers and principals:

- 'Limited access to resources to further develop this interest. Being in a small rural area with a small number of students this limits our ability to better access funding.'
- 'Our tamariki are amongst the most disadvantaged in New Zealand in terms of socio-economic status. This translates to lower literacy and numeracy skills and when students are struggling with this, it is nearly impossible for them to access creative programmes such as this. I have no doubt that some of our tamariki will have the creative minds to excel in areas such as this. All they need is the chance.'
- 'Our youth aren't exposed to events like these. Encouraging creativity is hard, this would be an amazing experience for our taiohi'
- 'A lot of our students have come from backgrounds where they haven't had the tools necessary to grow their skills. They all have phenomenal stories to tell, they just don't have the means, and alternatively haven't been told they actually do have the means to tell them.'
- 'Lack of self belief - they often don't see themselves as artists or creative, even though they absolutely are! Lack of equipment - e.g. cameras, ipads and to some extent art consumables.'
- 'Access to equipment, knowledge and skills around visual storytelling'
- 'Oral language for some students, being able to say what's going inside themselves can be expressed more from a creative side, but having the know how to do this too.'

**Our New Magazine is Building and Connecting Communities too**

A core group of Click Happy students not content with the volume of their collective voice in New Zealand have taken the initiative to collectively create a vision for a national youth magazine called "*Create Happy*" – their first "Innovation" issue came out on Matariki (see <https://createhappy.org> ).

The tagline is: "Forget finding yourself...we are creating ourselves." There are 4 issues planned over the next year – one edition for each value they support.

- Innovation – Creative problem solving and inspiration
- Compassion – Connection, collaboration, self care, the work of the heart
- GUTS – Grit, resilience, courage, emotional fluency, mana
- Impact – Their ability to change their world for the better

Our magazine editor is a 13-year-old home-schooler who is being mentored by our Trust's founder. Their goal is to have the magazine printed in physical form by the 4th issue and to be available in grocery stores around the country.



## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?	Yes	X	Do NOT include GST in your budget
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No	Include GST in your budget
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<b>Project costs</b>	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
<b>Item</b> <i>eg hall hire</i>	<b>Detail</b> <i>eg 3 days' hire at \$100 per day</i>	<b>Amount</b> <i>eg \$300</i>
General Program Admin & Expenses	Project Preparation / Visual Poetry Jam - Event Coordination, Marketing, Communication, Administration & General/Minor Event Expenses/Art Supplies/Travel & on road expenses	1600
Event Presentation	Project Presentation ( Live Event Facilitation)	800
Post Program	Student followups / Image archiving / Reporting etc	600
Click Happy Plus	Click Happy Plus access for regional Youth • Weekly Zoom Master Classes • "Year Long"	800
Tech Support	Project Administration & Technical Support • eMailing and TXT support • Webservices	200
Equipment/Venue	Venue and Camera Lending Library	600
<b>Total Costs</b>		<b>\$ 4600</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income</b> <i>eg ticket sales</i>	<b>Detail</b> <i>eg 250 tickets at \$15 per ticket</i>	<b>Amount</b> <i>eg \$3,750</i>
Donated by Click Happy	Venue and Camera Lending Library	600
Donated by Click Happy	Visual Poetry Jam & Click Happy Plus & Tech Support	1000
<b>Total Income</b>		<b>\$ 1600</b>
<b>Costs less income</b>	<b><i>This is the maximum amount you can request from CCS</i></b>	<b>\$ 3000</b>
<b>Amount you are requesting from the Creative Communities Scheme</b>		<b>\$ 3000</b>

Please note : Usually the maximum amount for each project is \$2,000.00, consideration will include funds available and the time of the year.

**Other financial information** - Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts. If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy



## Other financial information

Tell us about any other funding you have applied for for this project.

Remember, you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes.

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted
20/21	Dunedin - Arts	3974	yes
20/21	Dunedin(Click)	3973	yes
20/21	Dunedin(Mojo)	4000	yes
20/21	Hamilton (ClickHappy)	2000	yes
20/21	Manukau (ClickHappy)	3500	yes
20/21	Henderson(ClickHappy)	4500	yes
20/21	Kaipatiki(Clickhappy)	4500	yes
20/21	Masterton(ClickHappy)	2000	yes
20/21	Papakura(ClickHappy) - delays due to COVID lockdowns	4500	pending
20/21	Waikato(Click)	2000	yes
20/21	Waikato(Mojo) - delays due to COVID	1500	pending
20/21	Waitomo(ClickHappy)	3500	yes
20/21	Wellington(ClickHappy)	4500	yes
21/22	Invercargill(ClickHappy)	2700	pending
21/22	Hauraki - Visual Poetry Jams and Online Class Programs	4000	pending
21/22	S Taranaki - Visual Poetry Jams & Online Class Programs	3300	pending
21/22	Porirua - Visual Poetry Jams and Online Class Programs	4000	pending
21/22	Grey - Visual Poetry Jams and Online Class Programs	3478	pending
21/22	Masterton - Visual Poetry Jams and Online Class Programs	4000	pending
21/22	Ōpōtiki - Visual Poetry Jams and Online Class Programs	4000	pending
21/22	Ruapehu - Visual Poetry Jams and Online Class Programs	4000	pending
21/22	Waitaki - Visual Poetry Jams and Online Class Programs	4000	pending
21/22	Whanganui - Visual Poetry Jams and Online Class Programs	3500	pending
21/22	Carterton - Visual Poetry Jams and Online Class Programs	2000	pending
22/23	Rangitikei - Visual Poetry Jams and Online Class Programs	4000	new
22/23	Whakatāne - Visual Poetry Jams & Online Class Programs	4000	new
22/23	Far North - Visual Poetry Jams and Online Class Programs	3500	new

# PART 1: APPLICANT DETAILS

## Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant:	Magic Carpet Music Trust (Charitable Trust)		
Contact person (for a	Rakuto Kurano		
Street address/PO Box:	11 Norwood Street		
Suburb:	Beckenham	Town/City:	Christchurch
Postcode:	8023	Country:	New Zealand
Email:	rakuto.kurano@gmail.com		
Telephone (day):	021 061 9613		

All correspondence will be sent to the above email or postal address

Name on bank account:	Magic Carpet Music Trust	GST number:	
Bank account number:			

If you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:	<input checked="" type="checkbox"/>	Detail:	NZ European
Māori:	<input type="checkbox"/>	Detail:	
Pacific Peoples:	<input type="checkbox"/>	Detail:	
Asian:	<input checked="" type="checkbox"/>	Detail:	Japanese
Middle Eastern/Latin American/African:	<input type="checkbox"/>	Detail:	
Other:	<input type="checkbox"/>	Detail:	

## Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☐ No: ☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

## How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

<input type="checkbox"/> Council website	<input type="checkbox"/> Creative NZ website	<input type="checkbox"/> Social media
<input type="checkbox"/> Council mail-out	<input type="checkbox"/> Local paper	<input type="checkbox"/> Radio
<input type="checkbox"/> Council staff member	<input type="checkbox"/> Poster/flyer/brochure	<input checked="" type="checkbox"/> Word of mouth
<input type="checkbox"/> Other (please provide		

## PART 2: PROJECT DETAILS

**Project name:** BLOOM – string quartet presents old music & new NZ music

Brief description of project:

A string quartet led by Rakuto Kurano will present both old music & new NZ music by young NZ composers.

### Project location, timing and numbers

Venue and suburb or town:

Reefton Cinema

Start date:

23 Nov

Finish date:

23 Nov

Number of active participants:

4

Number of viewers/audience members:

30

**Funding criteria:** (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐

**Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐

**Diversity:** Support the diverse artistic cultural traditions of local communities

☒

**Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

**Artform or cultural arts practice:** (select **ONE** and mark with an X.)

☐

Craft/object art

☐

Dance

☐

Inter-arts

☐

Literature

☒

Music

☐

Ngā toi Māori

☐

Pacific arts

☐

Multi-artform (including film)

☐

Theatre

☐

Visual arts

**Activity best describes your project?** (select **ONE** and mark with an X)

☐

Creation only

☐

Presentation only (performance or concert)

☒

Creation and presentation

☐

Presentation only (exhibition)

☐

Workshop/wānanga

# PROJECT DETAILS

## Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

### 1. The idea/Te kaupapa: What do you want to do?

Compositions by young New Zealander and composers (under 25) are rarely included on the programme of national concert tours that happen in New Zealand.

This project aims to promote the works of young New Zealander and composers, as well as share music and interact with young earners of music.

This tour will include a commissioned string quartet by a young New Zealander and composer (TBD). The commissioned work will be self-funded by Rakuto Kurano. The programme will also include a new string quartet work by Kurano.

### 2. The process/Te whakatutuki: How will the project happen?

This concert in Reefton will be one concert of a 13-concert national tour (subject to change depending on funding outcomes).

The quartet will be travelling to Reefton from Hokitika (concert location before Reefton). We will be using a rental car.

The string quartet will be available to engage with young audience members after the concert to share what it's like to have a career in the arts/music, and hope to inspire other young earners of musical instruments.

These post-concert conversations are usually what provides young earners with further insight into the music industry.

Tickets are free for children 12 & under, to encourage more children to attend the concert.

### 3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

The project will be led by Rakuto Kurano (Tour Manager & Artistic Director).

Website: rakutokurano.com

Having completed five national tours and over 160 concerts in just the last three years alone, Kurano is capable of managing and directing this concert tour.

Kurano will be joined by three other professional musicians to form a string quartet.

### 4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Despite "Young People" being selected as the primary criterion for this project, I would like to argue that this project delivers equally on all three criteria.

Young students that attend the concert will be inspired to watch other young musicians performing in a more "intimate" chamber music style concert rather than an orchestra concert.

Diversity - As two works by young New Zealander and composers are being performed on this concert tour, music composed in Aotearoa are being shared with the community. This concert provides the opportunity for the audience to listen and compare old classical music with new New Zealander compositions and realise the beauty that New Zealand music has to offer.

Access & Participation: The concert provides opportunities for the locals to hear NZ compositions being performed and engage with the knowledgeable string quartet musicians after the concert to ask any questions they may have about the music/arts in Aotearoa.

# PROJECT DETAILS (budget)

## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?    Yes    ☐    Do NOT include GST in your budget  
    No    ☒    Include GST in your budget

<b>Project costs</b>	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
<b>Item</b> <i>eg hall hire</i>	<b>Detail</b> <i>eg 3 days' hire at \$100 per day</i>	<b>Amount</b> <i>eg \$300</i>
Per d ems	\$60 each person per day. \$60 x 4 peop e x 1 day.	\$240
Renta car	Renta car cost for Reefton eg of the tour	\$167
Fue	Fue cost for trave d rect y assoc ated w th the Reefton concert	\$70
Market ng	Creat on of market ng mater a s and pa d Facebook ads	\$150
Wages	Wages for the 4 mus c ans & adm n strat on  Wages nc ude nd v dua preparat on t me, rehearsa t me, t me spent n Reefton, and t me spent on manag ng the Reefton concert.	\$1500
Venue h re	We have luck y been granted the Fac t es H re Fund by the Bu er D str ct Counc , wh ch w cover th s.	\$0
<b>Total Costs</b>		<b>\$2,127</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income</b> <i>eg ticket sales</i>	<b>Detail</b> <i>eg 250 tickets at \$15 per ticket</i>	<b>Amount</b> <i>eg \$3 750</i>
T cket sa es	Est mated 20-30 t ckets at an average pr ce of \$10-\$15.  Proposed t cket pr ces:  Adu ts - \$30 Concess on - \$20 Student - \$10 12 & under - Free	\$300

## PROJECT DETAILS (budget)

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<b>Total Income</b>		<b>\$300</b>
<b>Costs less income</b>	<i>This is the maximum amount you can request from CCS</i>	<b>\$1,827</b>
<b>Amount you are requesting from the Creative Communities Scheme</b>		<b>\$1,827</b>

# PROJECT DETAILS (budget)

## Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
	This is the first time the Trust is applying for Budgetary District Creative Communities Scheme funding.		

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

# PART 1: APPLICANT DETAILS

## Name and contact details

Are you applying as an individual or group? Individual ☒ ☐

Full name of applicant:	REEFTON OPEN STUDIOS ARTS TRAIL		
Contact person (for a	JAN BYRES		
Street address/PO Box:	6 CRAMPTON RD		
Suburb:	REEFTON	Town/City:	BULLER
Postcode:	7830	Country:	New Zealand
Email:	janb12397@gmail.com		
Telephone (day):	0211354865		

All correspondence will be sent to the above email or postal address

Name on bank account:	J L Byres	GST number:	
Bank account number:			

If you are successful your grant will be deposited into this account

## Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:	<input checked="" type="checkbox"/>	Detail:	PAKEHA ARTISTS
Māori:	<input checked="" type="checkbox"/>	Detail:	MAORI ARTIST
Pacific Peoples:	<input type="checkbox"/>	Detail:	
Asian:	<input type="checkbox"/>	Detail:	
Middle Eastern/Latin American/African:	<input type="checkbox"/>	Detail:	
Other:	<input type="checkbox"/>	Detail:	

## Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☐ No: ☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

## How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

<input type="checkbox"/> Council website	<input type="checkbox"/> Creative NZ website	<input type="checkbox"/> Social media
<input type="checkbox"/> Council mail-out	<input type="checkbox"/> Local paper	<input type="checkbox"/> Radio
<input type="checkbox"/> Council staff member	<input type="checkbox"/> Poster/flyer/brochure	<input type="checkbox"/> Word of mouth
<input checked="" type="checkbox"/> Other (please provide	SOCIO-ECONOMIC DEVELOPMENT OFFICER	



## PART 2: PROJECT DETAILS

Project name:

Brief description of project:

### Project location, timing and numbers

Venue and suburb or town:

Start date:

Finish date:

Number of active participants:

Number of viewers/audience members:

**Funding criteria:** (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** *Create opportunities for local communities to engage with, and participate in local arts activities*

☐ **Diversity:** *Support the diverse artistic cultural traditions of local communities*

☐ **Young people:** *Enable young people (under 18 years of age) to engage with, and participate in the arts*

**Artform or cultural arts practice:** (select **ONE** and mark with an X.)

☒ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☐ Visual arts

**Activity best describes your project?** (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☐ Creation and presentation

☒ Presentation only (exhibition)

☐ Workshop/wānanga

# PROJECT DETAILS

## Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

### 1. The idea/Te kaupapa: What do you want to do?

Host an Arts trail/Open Studios event for public to visit local artists' studios.

Reefton has a thriving arts community, from artists and craftspeople who have been working here for many years to newbie artists in town. However their work is largely unseen due to the isolation of creating in a small town. This one-off event will showcase the work of our craftspeople, designers and artists. We hope it will attract people to Reefton for the long weekend to participate and to visit other events and attractions, including performances of a locally written play, at the same time.

The idea came from seeing similar successful events in other towns, both in New Zealand and overseas, and thinking "why not here?!" We intend that locals and visitors alike will support it and take this opportunity to see what our local artists do, chat and ask questions, and maybe even purchase an artwork.

### 2. The process/Te whakatutuki: How will the project happen?

Publish an Arts Trail brochure and promote in local Clarion, Messenger and Grey Star

A draft flyer/brochure has been designed with map, thumbnails of participating craftspeople/artists and information. Work is happening to finalise this with a deadline of late August/early September for printing.

An initial planning meeting in July was attended by six craftspeople and key decisions made. The nature and purpose of the event were discussed as well as other potential participants. The flyer and how the event will run were discussed. Key to the success of the project will be marketing and promotion.

On each of the three days of the event, participating artists will be at their studios between 10 and 4, or otherwise as indicated in the brochure. Gold/yellow and blue balloons will indicate the open studio. Individual craftspeople and artists will be responsible for their own display and pricing.

Marketing and publicity will include:

Quarter page notices in The Clarion (Reefton) for the three editions prior

Grey Star – three weeks prior

The Messenger

Left Bank Gallery newsletter

New Coasters

Reefton Information Centre

And possibly Facebook and Reefton Information and promotion on-line

### 3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Artists, designers and craftspeople of Reefton, Blacks Point and Inangahua with a particular emphasis on those who do not have a presence on the main street

### 4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

# PROJECT DETAILS

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This Arts Trail/Open Studios event will provide an opportunity for a wider range of craftspeople and designers than those artists already well established, to present their work to visitors and locals. This event is open to a range of local artists at all stages and ages, from established and experienced artists to those starting out. By visiting them in their own studios/homes, visitors will have access to diverse artists – to see what local craftspeople do, ask questions, chat and hopefully buy their work. It is intended that the event will celebrate and showcase the range of artistic practices in the community that are largely 'hidden' and that visitors, including young people, might also be inspired to follow their own artistic pathways.

Such an event has not happened before in Reefton.

In conjunction with other events at Labour Weekend, including the play 'The Lamentable Tale of the Still Swindlers', as well as local attractions, the Inangahua Open Studios event will be a drawcard to attract a diverse range of people to visit Reefton Blacks Point and Inangahua. People come here for mountain biking, local history, fishing, walking and tramping. This is an opportunity to put Reefton firmly on the arts map.

# PROJECT DETAILS (budget)

## 5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?    Yes    ☐    Do NOT include GST in your budget  
    No    ☒    Include GST in your budget

<b>Project costs</b>	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
<b>Item eg hall hire</b>	<b>Detail eg 3 days' hire at \$100 per day</b>	<b>Amount eg \$300</b>
Publish 100 brochures	Printing	\$218.50
	Design (20 minutes)	\$52.90
Promotion in Messenger	Three ads 120mm x 75 mm	\$465.75
Promotion in Clarion	Three quarter pages	\$30.00
Promotion in Grey Star	Two ads 120mm x 75 mm	\$310.50
Print posters	Printing 20 x A4	\$77.05
	Design (20 minutes)	\$52.90
	Poster design - Participants	
	Brochure design – Community Supporter/participants	
<b>Total Costs</b>		<b>\$1207.60</b>
<b>Project Income</b>	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
<b>Income eg ticket sales</b>	<b>Detail eg 250 tickets at \$15 per ticket</b>	<b>Amount eg \$3,750</b>
	Nil	
<b>Total Income</b>		<b>\$</b>
<b>Costs less income</b>	<b><i>This is the maximum amount you can request from CCS</i></b>	<b>\$</b>
<b>Amount you are requesting from the Creative Communities Scheme</b>		<b>\$1207.6</b>

# PROJECT DETAILS (budget)

## Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	Nil		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
	Nil		

## Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy