

Community Grant Funding Guidelines



One funding round per financial year

From 2025, there is only one funding round per financial year, with a total fund of \$80,000. Make sure you apply during this period, as there will be no further rounds until the next financial year.

What are community grants?

The community grants fund supports local community groups and volunteer organisations delivering projects or services that benefit people in our district and align with Council's community outcomes.



Social

Our communities feel safe, vibrant, healthy and connected



Affordability

Our communities are supported by infrastructure, facilities and services that are quality, efficient, affordable and meet our current and future needs



Prosperity

Our district is supported by resilient infrastructure that promotes an innovative and diverse economy, creating opportunities for self-sufficiency, sustainable growth and employment



Culture

Our lifestyle is treasured, our strong community spirit is nurtured, and our inclusive and caring communities understand our Whakapapa and heritage



Environment

Our distinctive environment and natural resources are sustainably managed, healthy and valued

Applications

All applications must be submitted on the Community Grants application form. Forms are available online from the Council website or in hard copy at Karamea, Reefton, and Northern Buller service centre's, libraries, and Council offices.

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You can submit your application by:

- Completing the online form *and*
- Emailing it to grants@bdc.govt.nz or
- Dropping it off at any Council service centre

Photos or screenshots of applications will not be accepted.

Eligibility criteria

- Applications cannot be made retrospectively.
- Open to community groups and volunteer organisations providing community or social projects, initiatives, events, or services within the Buller District.
- Projects must support at least one community outcome and show the impact this will have on the community.

Spending timeframe

Funds must be spent within the financial year in which they are received or returned if not spent.

Accountability

Successful applicants **must submit an accountability form within two months of completing their project**. If you have an outstanding accountability form from previous funding, your application will not be considered until these are received. Please keep a copy of your application to complete the accountability statement.

Privacy Notice

Your application will be publicly available as part of the meeting agenda. For more information on how we handle your personal information, visit www.bullerdc.govt.nz/privacy or contact Council for a copy of our Privacy Statement.

What you need to include (your application will not be processed without these)

- Completed and signed application form (all sections filled out).
- Two letters of community support for your organisation (signed, dated, less than six months old, from people not connected to your organisation).
- Latest annual accounts. If unavailable, provide a statement of income and expenditure for the past 12 months. If neither is available, explain why and attach your latest bank statement(s).

For help with your application, email grants@bdc.govt.nz.