



AGENDA

Meeting of the:
**Creative NZ Community Funding
Subcommittee**

**Commencing at 10.00am
on Thursday 15 December 2022**

*To be held
Clocktower Chambers
Palmerston Street
Westport*

Creative Communities Subcommittee

Reports to: Community Environment and Services Committee

Chairperson: [to be elected by the subcommittee]

Meeting Frequency: As required

Quorum: A majority of members (including vacancies)

Purpose:

The Creative Communities Subcommittee is the assessment committee for assessing applications and allocating funding provided to Council by Creative New Zealand through the Creative Communities Scheme.

Terms of Reference:

The Creative Communities Subcommittee considers local community arts applications to the Creative Communities Scheme and make grants in terms of the criteria specified by the scheme's funders, Creative New Zealand.

The Subcommittee is delegated the following powers:

The Creative New Zealand Community Funding Sub-Committee has full delegated authority to make distributions from the funding received annually from Creative New Zealand.

The Committee is delegated the following recommendatory powers:

- The Subcommittee may make recommendations to the Community, Environment and Services Committee on local priorities for arts participation.

Special Notes:

- The Subcommittee may not delegate any of their responsibilities, duties or powers to a committee, subcommittee, or person.
- Verbal updates may be requested to be provided to Community, Environment and Services Committee (CESC) meetings from the Deputy Chair of CESC and Group Manager Community Services from time to time.

Chairperson

The Subcommittee must have a chairperson who shall be elected by Subcommittee members at the first meeting of the Subcommittee.

The chairperson is responsible for:

1. The efficient functioning of the Subcommittee.
2. Setting the agenda for Subcommittee meetings.
3. Ensuring that all members of the Subcommittee receive sufficient timely information to enable them to be effective Subcommittee members.
4. Attending CESC meetings as required to represent the interests of the Subcommittee.
5. Being the link between the Subcommittee and Council staff.

Contacts with media and outside agencies

The Mayor acts as the official spokesperson for the Council with the media and may provide approval to elected members to act as an official spokesperson.

Subcommittee members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of the Council.

The Council, after consultation with the Subcommittee Chair, will manage the formal communications between the Subcommittee and the community in the exercise of its business.

Correspondence with central government, other local government agencies or other official agencies will only take place through Council staff.

Frequency of meetings

The Subcommittee shall hold formal meetings as required for funding rounds.

Conduct of affairs

The Subcommittee shall conduct its affairs in accordance with the *Local Government Act 2002*, the *Local Government Official Information and Meetings Act 1987*, the *Local Authorities (Members' Interests) Act 1968*, and Council's Standing Orders and Code of Conduct.

Quorum

The quorum at a meeting of the Subcommittee shall consist of:

1. Half of the members if the number of members (including vacancies) is even; or
2. A majority of members if the number of members (including vacancies) is odd.

Remuneration

No honorarium or meeting allowance will be payable to Subcommittee members.

Other delegations and responsibilities

None

Creative NZ Community Funding Subcommittee

VENUE: Clocktower Chambers, Palmerston Street, Westport



15 December 2022 10:00 AM

Agenda Topic	Page
1. Apologies	6
2. Members Interests	7
3. Election of Chairperson	8
4. Confirmation of Minutes	11
4.1 Unconfirmed Minutes 15 August 2022	12
5. Action Points Report	20
5.1 Action Points	21
6. Application Report	22
6.1 Attachment 1 - Buller Community Arts Council	26
6.2 Attachment 2 - Carolyn Hawes	32
6.3 Attachment 3 - Reefton Art Group - Trish Saunders	40
6.4 Attachment 4 - Troy Sutton	47
6.5 Attachment 5 - Yvonne Hammond	54
6.6 Attachment 6 - Kay Williams	64
6.7 Attachment 7 - Kawatiri Home-Schoolers	73
7. Accountability Report	80
7.1 Attachment 1 - Buller Community Arts Council Exhibition	81
7.2 Attachment 2 - Buller REAP	88
7.3 Attachment 3 - Winter School Charleston	95
7.4 Attachment 4 - Northern Buller Communities Society	98

7.5	Attachment 5 - Buller Community Arts Council	104
8.	Advertising Report	107

CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 DECEMBER 2022

AGENDA ITEM 1

Prepared by - Krissy Trigg
- Group Manager Community Services

APOLOGIES

1. REPORT SUMMARY

That the Creative NZ Community Funding Subcommittee receive any apologies or requests for leave of absence from elected members.

2. DRAFT RECOMMENDATION

That there are no apologies to be received and no requests for leave of absence.

OR

That the Creative NZ Community Funding Subcommittee receive apologies from (insert subcommittee member's name) and accepts (insert name) request for leave of absence.

CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 DECEMBER 2022

AGENDA ITEM 2

Prepared by Krissy Trigg
Group Manager Community Services

MEMBERS INTEREST

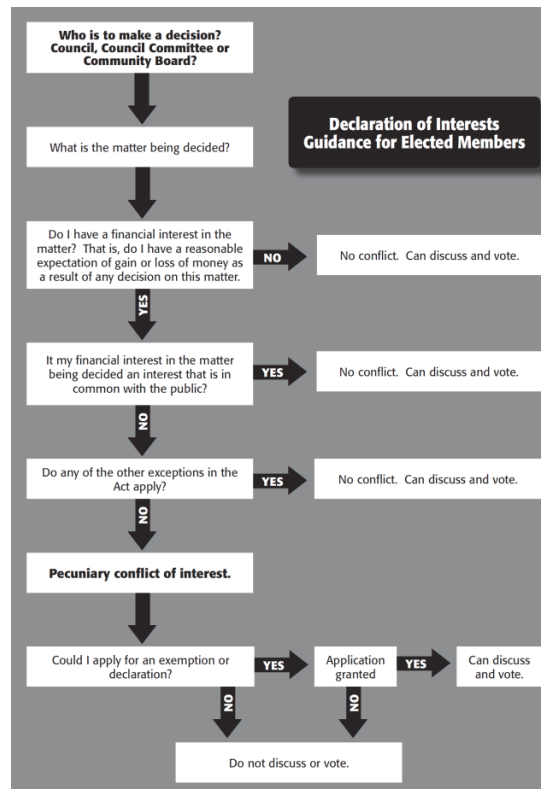
Members of the Creative NZ Community Funding Subcommittee are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

Councillors are encouraged to advise the Governance Assistant, of any changes required to their declared Members Interest Register.

The attached flowchart may assist members in making that determination.

DRAFT RECOMMENDATION:

That Members of the Creative NZ Community Funding Subcommittee disclose any financial or non-financial interest in any of the agenda items.



CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 DECEMBER 2022

AGENDA ITEM 3

Prepared by - Mira Schwill
- Team Leader Communications and Community Engagement

Reviewed by - Krissy Trigg
- Group Manager Community Services

ELECTION OF CHAIR & STRUCTURE FOR THE CREATIVE COMMUNITIES SUBCOMMITTEE

PURPOSE OF REPORT

To appoint a Chairperson to the Creative Communities Subcommittee.

2. BACKGROUND

The Creative Communities Subcommittee must have a chairperson (Local Government Act 2002, Schedule 7, Clause 26(3)), who shall be elected at the first meeting of the subcommittee in accordance with the Local Government Act 2002, Schedule 7, Clause 25 or in accordance with any subsequent amendment to this Act.

The chairperson is responsible for:

1. The efficient functioning of the Subcommittee.
2. Setting the agenda for Subcommittee meetings.
3. Ensuring that all members of the Subcommittee receive sufficient timely information to enable
4. them to be effective Subcommittee members.
5. Attending CESC meetings as required to represent the interests of the Subcommittee.
6. Being the link between the Subcommittee and Council staff.

Councillor Rosalie Sampson and Councillor Annalise Pfahlert have been appointed as elected members to the Creative Communities Subcommittee.

3. DRAFT RECOMMENDATION

That the Creative Communities Subcommittee:

- 1. Refer to clause 5.6 of Buller District Council's Standing Orders to choose either System A or System B to determine a voting system to appoint the chairperson, deputy chairperson, secretary and treasurer; and**
- 2. Accept nominations for the position of chairperson and use the above agreed voting system to appoint these positions.**

Standing Orders

(taken from Council's Standing Orders, adopted October 2022)

5.6 Voting System for Chairs, Deputy Mayors and Committee Chairs/Te pūnaha pōti mō ngā ūpoko, ngā Koromatua tuarua me ngā ūpoko komiti

When electing a regional council chair, a deputy Mayor or a committee chair the local authority must resolve to use one of the following two voting systems.

System A

The candidate will be elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee who are present and voting. This system has the following characteristics:

- (a) There is a first round of voting for all candidates;
- (b) If no candidate is successful in the first round, there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- (c) If no candidate is successful in the second round, there is a third round, and if necessary subsequent rounds, of voting from which, each time, the candidate with the fewest votes in the previous round is excluded.

In any round of voting, if two or more candidates tie for the lowest number of votes, the person to be excluded from the next round is resolved by lot.

System B

The candidate will be elected or appointed if he or she receives more votes than any other candidate. This system has the following characteristics:

- (a) There is only one round of voting; and
- (b) If two or more candidates tie for the most votes, the tie is resolved by lot.

LGA 2002, sch 7, cl 25.

CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 DECEMBER 2022

AGENDA ITEM 4

Prepared by - Krissy Trigg
- Group Manager Community Services

CONFIRMATION OF MINUTES

1. RECOMMENDATION

That the Creative NZ Community Funding Subcommittee receive and confirm minutes from the meeting of 15 August 2022.

MEETING OF THE CREATIVE NEW ZEALAND SUBCOMMITTEE COMMENCING AT 11:00AM ON 15 AUGUST 2022 AT THE CLOCKTOWER CHAMBERS, PALMERSTON STREET, WESTPORT.

PRESENT: Cr R Nahr, Cr P Rutherford, V de Friez, M McGill, D Sawyers

APOLOGIES: K Ramsay, M Doncliff

IN ATTENDANCE: M Schwill (Community Services Officer), P Holmes (Group Manager Assistant), G Barrell (Governance Secretary)

MEETING DECLARED OPEN AT: 11am

1. APOLOGIES (Page 6)

K Ramsay

Cr P Rutherford spoke to Mike Doncliff, he is no longer available to be part of committee

RESOLVED that the Creative NZ Community Funding Sub-committee receives apologies from K Ramsay and M Doncliff

**Cr R Nahr/Cr P Rutherford
CARRIED UNANIMOUSLY**

2. MEMBERS INTEREST (Page 7)

Nil

RESOLVED that Creative NZ Community Funding Sub-committee members disclose any financial or non-financial interest in any of the agenda items.

**Cr P Rutherford/M McGill
CARRIED UNANIMOUSLY**

3. CONFIRMATION OF MINUTES (Page 8)

Cr P Rutherford noted there were a few items incorrect but was aware that this was done via a proxy Governance Assistant so happy to approve as is.

M McGill requested it be noted she was unhappy that the meeting was held unnecessarily, based on the environmental chaos happening at the time. The general consensus was agreement to this statement.

N Tauwhare noted he was present.

RESOLVED that the Creative NZ Community Funding Sub-committee receive and confirm minutes from the meeting of 14 February 2022.

**Cr R Nahr/V de Friez
CARRIED UNANIMOUSLY**

Public Forum:

Brendan Odwyer–Applicant.

Presented requesting funding for Karamea show. He noted there are lots of people interested and motivated to be part of this.

Brendan’s original production would be live theatre for the coast

He was requesting funding for producing two shows in the Lyric Theatre and one in the school hall in Karamea.

He is keen to start this and keep going forward.

Cr P Rutherford asked if the theatre group was made up of Karamea community or if it was wider?

Brendan replied it is Karamea but as the need arises for more expertise, it will move to the wider community. Noting that Karamea was convenient.

Cr P Rutherford said he thought there are already several theatre groups and asked if these groups not exist now?

M McGill noted there was a strong connection with Karamea. She said Brendan was involved with other groups, but it was difficult for the Karamea community to have to come to Westport. This is an addition and advantage for Karamea.

V de Friez asked that if funding were approved, would Brendan form a group or is this for a one-off production?

Brendan replied that forming more than just one was dependent on resources

Veronica noted the anticipated ticket sales were optimistic and asked what he would do if the sales target was not met?

Brendan said he was applying for funding in other areas but hopes this will be seen as a good thing for community.

Brendan thanked the committee for their consideration.

4. ACTION POINT LIST (Page 15)

There was some confusion over the process moving forward after the election.

ACTION POINT: Mira to find out if CNZ is an official council subcommittee and whether it is necessary to have an election for this subcommittee.

Mary noted it was important to have people who are actively involved in arts and asked that Robyn to come back as a community member.

R Nahr replied it is possible if there is space available.

RESOLVED That the Creative Communities NZ Subcommittee receive the Action Point list for information.

**V de Friez/M McGill
CARRIED UNANIMOUSLY**

5. ACCOUNTABILITY REPORT (Page 17)

As read

M McGill noted the figures were incorrect. The correct information was given by M Schwill: \$1572.52

RESOLVED that the Creative NZ Community Funding Subcommittee receives the Completion Reports for their information

**M McGill/Cr P Rutherford
CARRIED UNANIMOUSLY**

6. CORRESPONDENCE (Page 37)

Correspondence received from Rebecca Kunin (Creative Communities Scheme Senior Adviser)

The same amount of funding will be made in two instalments, being August and February.

\$20,822.13 excl gst to be received.

M McGill asked why funding has changed so much from last year to very little this year and how do we avoid again for next year.

M Schwill replied that this is her advice from Finance, and she will confirm with them that it is GST excl.

V de Friez queried that when the money is in an account, is it an interest-bearing account?

M Schwill replied that there is no interest on general ledger accounts.

V de Friez requested that this be checked as potentially the committee could be earning interest.

ACTION POINT – Mira to check with Finance

RESOLVED that the Creative NZ Community Funding Sub-committee receive inwards correspondence for their information.

**M McGill/V de Friez
UNANIMOUS**

7. ADVERTISING REPORT (Page 39)

Cr P Rutherford noted that in this discussion we will be distributing money we will not receive till February. There was a discussion on the number of application cycles per year. \$172.50 had been spent on advertising when budget allocated is \$1,500. Why is there \$1,500 when only 172.50 spent maybe 3 x per year?

Mira noted this is the advertising budget. There had been a staff member resign in April and election time means timings change. Therefore there was no print advertising for grants. She advised they will be going back to advertising now.

Cr P Rutherford stated that looking at the data on how people hear about funding, nobody last time heard via radio. He questioned why the committee is spending money on advertising on Coast FM.

M McGill noted that while people may hear about the funding rounds via other avenues, the radio is more a reminder to get the applications in. She feels radio is still important.

She noted further that posters with the year and dates applications are due etc are good to have out.

D Sawyers agreed with M McGill.

Cr P Rutherford asked V de Friez to speak regarding her ideas about how to promote the funding grants.

V de Friez advised that everything we do, prompts people. We should ensure the dates are on the website as this is where people go as well as newspaper and radio, posters.

M Schwill noted that once funding rounds etc have been agreed and closing dates confirmed etc, we can make posters and distributed to local shops and targeted facilities.

V de Friez preferred this to not be targeted to art galleries as this is limiting, rather targeting cafes and council facilities.

Cr P Rutherford suggested the committee could go and put posters around – let's get involved.

M Schwill will send email to committee to advise of next funding rounds – and request they share with their community.

RESOLVED That the Creative New Zealand Community Funding Subcommittee be called on to assist distributing information and continuing with the radio and print media.

**Cr R Nahr/M McGill
CARRIED UNANIMOUSLY**

NEW ITEM: GENERAL BUSINESS ITEM

How Many Funding Grants Rounds to Have:

M McGill wanted to stick with four rounds; February, May, August, November, noting it was hard in these times to commit so far in advance.

Cr P Rutherford suggested that if it was agreed there is merit, why hold back for future projects that may not have merit. He recommended a maximum of three rounds.

V de Friez agreed with Cr P Rutherford. She was not wanting to hold back money from good applications just in case something else might come in. Would like to have four round but if funding has gone, there will be no round four. Tracking of this would be of interest to see how many May applications.

M McGill noted this used to be CCNZ policy. Not dividing money and when money is gone, it's gone. But it was required to have a minimum of three meetings.

D Sawyers suggested having a set amount each round and if not used, it goes to the next round. V de Friez agreed.

Cr R Nahr noted this potentially stops someone that applies early misses out in case of holding on for later rounds

M Schwill suggested rounds be held in August, November and February and there could be a call for an Extraordinary Funding round if there more money available.

Mary felt that smaller, more spontaneous ones will miss out on this if done that way.

RESOLVED That the Creative New Zealand Community Funding Subcommittee have three funding rounds, with the dates being August, November and March, and call for an extraordinary funding round if there is extra funding available.

**Cr R Nahr/Cr P Rutherford
M McGill against
CARRIED**

N Tauwhare departed at 12pm.

8. APPLICATIONS REPORT (Page 41)

RESOLVED that the following funding be approved:

- Brendan O'Dwyer - \$2,000

**M McGill/D Sawyers
CARRIED UNANIMOUSLY**

Every Body is a Treasure Trust

Cr P Rutherford noted there were a number of concerns for him in the Accountability Statements. More than 50% from last year are still pending.

Cr R Nahr said there was no evidence these actually took place.

V de Friez felt it is a great opportunity for youth due to isolation. She felt it was timely and this could be a stepping stone for other opportunities in the digital world. She said this would be money well spent on youth that aren't necessarily into live performances etc.

D Sawyers asked if the youth been approached if they would like them to come to Westport.

M Mc Gill replied they were limiting the number allowed from each school.

Cr R Nahr said this is solely online so unsure if anyone would get anything out of this.

V de Friez said that online is the way we are heading, and this allows youth to participate.

M McGill noted that if comparing with Brandan's application, he has a good following

D Sawyers agreed that online is how things are happening for youth now.

Cr P Rutherford said there are plenty of online things for youth to learn and did not want to fund this.

RESOLVED that the following funding be approved:

- No funding

**Cr R Nahr/M McGill
Veronica against
CARRIED**

Magic Carpet Music Trust

D Sawyers was unsure about this one and if there would be the numbers.

M McGill asked D Sawyers if there is community support for the project

D Sawyers had heard nothing.

V de Friez felt it was important to ensure we are not looking just about whether the committee thinks this will be well received, rather that they were encouraging young performers.

M Schwill noted the applicant rang her to seek general information regarding the fund.

Cr R Nahr felt it was important to give the opportunity for an experience, especially as this is free.

M McGill requested proof they have sought expressions of interest from Reefton Area School and Sacred Heart School.

ACTION POINT: Mira to suggest that the applicant includes in future applications a letter of support from local schools confirming schools are

supporting the project. Mira to ask applicant in confirmation letter to pass on the dates and times of the free show to the Reefton Area School and Sacred Heart School.

Cr R Nahr keen to support especially if free for children but felt that \$30 for adults is expensive.

RESOLVED that the following funding be approved:

- \$1827 funding on the condition that actions from the Action Point are completed

**Cr R Nahr/D Sawyers
Cr P Rutherford against
CARRIED**

Reefton Open Studios Arts Trail

Cr P Rutherford felt \$1207 for advertising is expensive

D Sawyers felt it is a long way for people to go for an arts trail

M McGill agreed

M McGill suggested they be granted half the requested amount.

RESOLVED that the following funding be approved:

- \$600 with suggestion that advertising in Buller area would be important

**M McGill/Cr P Rutherford
CARRIED UNANIMOUSLY**

NEW ITEM: OTHER ITEMS:

M McGill offer her thanks to Cr R Nahr and Cr P Rutherford for their time on the committee as this is potentially their last meeting on Creative NZ Committee.

Cr P Rutherford thanked the committee for the opportunity and noted that it was not necessary that a Councillor hold the role of Chair

Cr R Nahr thanked the committee for the different perspectives that were brought to meetings.

-
- There being no further business the meeting concluded at 12.21pm
 - **Next meeting:** To be advised.
-

Confirmed: **Date:**

CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 DECEMBER 2022

AGENDA ITEM 5

Prepared by Mira Schwill
Team Leader Communication and Community Services Engagement

COUNCIL ACTION POINT LIST

1. REPORT SUMMARY

A summary of council resolutions requiring actions.

2. RECOMMENDATION

That the Creative Communities NZ Subcommittee receive the Action Point list for information.

Council Action Points

Item	Previous Action	Progress	Assigned	Completion Date
4: 15 August 2022 Mira to find out if CNZ is an official council subcommittee and whether it is necessary to have an election for this subcommittee.		The CNZ is a subcommittee of CESC and members have to be appointed to the subcommittee as per Council's usual process and practices to appoint subcommittees.	M Schwill	1 November 2022
5: 15 August 2022 Mira to check with Finance as to whether the account the CNZ money is in, is in an interest earning account		The account is not interest earning.	M Schwill	1 November 2022
6: 15 August 2022 Magic Carpet Music Trust Application Mira to suggest that the applicant includes in future applications a letter of support from local schools confirming schools are supporting the project. Mira to ask applicant in confirmation letter to pass on the dates and times of the free show to the Reefton Area School and Sacred Heart School.		Completed	M Schwill	30 September 2022

CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 DECEMBER 2022

AGENDA ITEM: 6

- Prepared by** - Georgia Wilkinson
- Communications & Community Engagement Officer
- Reviewed by** - Mira Schwill
- Team Leader Communications and Community Engagement
- Attachments** - 1 Buller Community Arts Council
- 2 Carolyn Hawes
- 3 Reefton Art Group - Trish Saunders
- 4 Troy Sutton
- 5 Yvonne Hammond
- 6 Kay Williams
- 7 Kawatiri Home Schoolers

FUNDING APPLICATIONS

1. APPLICATIONS RECEIVED

Seven Creative New Zealand Grant applications have been received for total requested funds of **\$21,386.00**.

All applications received have been included. The only parts of the applications not included in the report for the subcommittee are the title page, checklist, and declaration page of the application form.

Although Troy Sutton's application does not meet criteria (requesting the purchase of musical instruments and equipment), he agreed to have his application included for any suggestions the subcommittee may have for him in his band's musical endeavours.

Kawatiri Homeschoolers application was received late (07/11/2022) but has been included, should the subcommittee wish to consider it.

Only the application without the title page, checklist, and declaration page are included in the public agenda.

2. FUNDING: SECOND ROUND 2022 / 2023

This is the second funding round out of three for the 2022/2023 financial year.

Annual CCS funding allocation	\$21,090.00
Funds carried over from last year	-258.65
Funds for promotion (7.5% of the annual CCS allocation)	-\$1,581.75
Funds allocated in first round	-\$4,427.00
Funds available for allocation second round	\$14,823.00

3. DRAFT RECOMMENDATION

That the Creative New Zealand Community Funding Subcommittee receive the applications and advise of its decision.

CREATIVE COMMUNITIES SCHEME SUBCOMMITTEE

FOR THE MEETING OF 15 DECEMBER 2022

No	Name of Applicant	Project Detail	Funding Criteria Supported	Accountability Received	Funds Requested
1	Buller Community Arts Council	Annual Buller Community Arts Exhibition: An inclusive exhibition of original work by Buller artists, over seven weeks at the Art Hotel Westport.	Access and Participation	Yes	\$ 2,570.00
2	Carolyn Hawes	Assessment and editing for novel 'Escapee' written by Carolyn: Professional editing service to be contracted for literary fiction novel based loosely in Westport.	Diversity	N/A	\$ 4,000.00
3	Reefton Art Group / Trish Saunders	Drawing Towards Print Making: Exercises in drawing that will lead to print making processes particularly mono prints. One day per week for four weeks at Bridge Street Studio Reefton, with two Buller artists as tutors.	Access and Participation	N/A	\$ 2,900.00
4	Troy Sutton	Purchase of Musical Instruments and Equipment for Live Sound and Recording: seeking start-up costs for a band in Karamea.	Access and Participation	N/A	\$ 6,280.00
5	Yvonne Hammond	Raranga Wananga Inangahua: to provide a raranga/flax weaving learning experience at Inangahua Hall for up to 10 participants and 50 exhibition viewers. Six workshop days over six weeks plus an exhibition day.	Access and Participation	N/A	\$ 2,740.00

6	Kay Williams	Radio Day: A play set in 1964, based on the 'golden age of radio'. Two performances at the Oddfellows Hall Reefton. Involving 19 local actors/active participants and 100 audience members.	Access and Participation	Yes	\$ 1,365.00
7	Kawatiri Home-schoolers	Pottery Classes – Helping Hands: Pottery classes for Westport's home-schooled children. Six classes each for two age groups, run by local tutors.	Young People	N/A	\$1,531.00
				Total	\$ 21,386.00
				Available	\$14,823.35
				Difference	\$ -6,559.65

PART 1: APPLICANT DETAILS

BULLER DISTRICT COUNCIL

28 OCT 2022

Per.....

Name and contact detailsAre you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant:

Buller Community Arts Council

Contact person (for a

Mary McGill

Street address/PO Box:

60 Queen St

Suburb:

Town/City:

Westport

Postcode:

7825

Country:

New Zealand

Email:

marymcgill@xtra.co.nz

Telephone (day):

03 789 7158

All correspondence will be sent to the above email or postal address

Name on bank account:

Buller Community Arts Council

GST number:

Bank account number:

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:



Detail:

Māori:



Detail:

Pacific Peoples:



Detail:

Asian:



Detail:

Middle Eastern/Latin American/African:



Detail:

Other:



Detail:

multi cultural

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide

on CCS committee

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

co-ordinate, hang & present Annual Buller Community Arts Exhibit

2. The process/Te whakatutuki: How will the project happen?

we will advertise, accept work, co-ordinate & hang exhibition - look after exhibition - take it down & return work

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Mary McGill - chair BCAC co-ordinator & display artist	Casalyn Dolder BCAC sec/treasurer admin/finance/catalogue	BCAC committee and helpers 20-30
---	---	-------------------------------------

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

- It provides an opportunity to show a huge range of artistic work produced in this region
- it is not selected so very accessible to all adult artists who make work that is original
- we encourage originality in concept as well as design
- The exhibition is multicultural and
- disabilities are no barrier to participation
- artists must live in the Buller
- provides an opportunity for artists new to the region to integrate into the local arts community
- we will use again The ART HOTEL where we held last year's exhibition assuming that the first choice of Clocktower Chambers will not be available again this year. ~~we~~

PART 2: PROJECT DETAILS

Project name: Annual Community Arts Exhibition 2023

Brief description of project:

an inclusive exhibition of original work by Buller Artists

Project location, timing and numbers

Venue and suburb or town:

ART HOTEL - Westport

Start date:

March/April 2023

Finish date:

7 weeks later

Number of active participants:

60 → 120

Number of viewers/audience members:

could be 1,000 depends on local factors like floods & sickness

Funding criteria: (select ONE and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☐ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select ONE and mark with an X.)

☐ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☒ Visual arts

Activity best describes your project? (select ONE and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☐ Creation and presentation

☒ Presentation only (exhibition)

☐ Workshop/wānanga

& musical performance

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

☐

Do NOT include GST in your budget

No

☒

Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
venue hire	7 weeks @ \$100 per week	\$700
admin		\$300
co-ordinator	7 weeks + preparation + clean up	\$1000
assistant co-ords	as required	\$200
petrol vouchers	as required by those using vehicles	\$250
petty cash		\$50
power	we use extra to run dehumidifier	\$100
misc. ink/paper etc		\$50
food for opening		\$120
advertising	2 lots - advertising for artists then for exhibition	\$300
Total Costs		\$3,070
Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
donations 2021	2022 difficult times - smaller ex - reduced donations	300
commission on sales	2022 " " fewer sales	200
2021	These figures are guess work/ estimates based on last 2 years	
Total Income		\$500
Costs less income	This is the maximum amount you can request from CCS	\$2,570
Amount you are requesting from the Creative Communities Scheme		\$2,570

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	N/A		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
2022	Buller Community Art Exhibition	\$2,000	yes
2022	Annual Poetry Evening ^{some funds returned}	\$595 *	yes
2021	Buller Community Art Exhibition	\$1,600	yes
2021	Annual Poetry Evening	\$520	yes
2020	Distinctly Buller Festival including Poetry Eve	\$1,200	yes

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

R

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.

☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)

☒ complete the project within a year of the funding being approved

☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed

☒ return any unspent funds

☒ keep receipts and a record of all expenditure for seven years

☒ participate in any funding audit of my organisation or project conducted by the local council

☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme

☒ acknowledge CCS funding at event openings, presentations or performances

☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>

☒ I understand that the Buller District Council is bound by the Local Government Official Information and Meetings Act 1987

☒ I/we consent to Buller District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.

☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.

☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal

Name

Margy McGill (Andrews)

(Print name of contact person/applicant)

Signed:

M McGill Andrews
BCAC Chairperson

(Applicant or arts organisation's contact person)

Date:

27 October 2022

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group?

Individual



Group



Full name of applicant:

Carolyn Margaret Hawes

Contact person (for a

38 Orouaiti Road

Street address/PO Box:

As Above

Suburb:

Town/City:

Westport

Postcode:

7825

Country:

New Zealand

Email:

blossom802@hotmail.com

Telephone (day):

0224279495

All correspondence will be sent to the above email or postal address

Name on bank account:

Carolyn Hawes

GST number:

Bank account number:

[REDACTED]

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:



Detail:

Māori:



Detail:

Pacific Peoples:



Detail:

Asian:



Detail:

Middle Eastern/Latin American/African:



Detail:

Other:



Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:



No:



I'm quite happy either way

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)



Council website



Creative NZ website



Social media



Council mail-out



Local paper



Radio



Council staff member



Poster/flyer/brochure



Word of mouth



Other (please provide

[REDACTED]

PART 2: PROJECT DETAILS

Project name:

Escapee (Title of a novel)

Brief description of project:

Social Commentary and study of Amara Catchpole as she explores her place in her hometown and her relationships in the Community.

Project location, timing and numbers

Venue and suburb or town:

Westport

Start date:

November 7

Finish date:

July 2023

Number of active participants:

1

Number of viewers/audience members:

3 - 4

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

☒

Diversity: Support the diverse artistic cultural traditions of local communities

☐

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐

Craft/object art

☐

Dance

☐

Inter-arts

☒

Literature

☐

Music

☐

Ngā toi Māori

☐

Pacific arts

☐

Multi-artform (including film)

☐

Theatre

☐

Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☒

Creation only

☐

Presentation only (performance or concert)

☐

Creation and presentation

☐

Presentation only (exhibition)

☐

Workshop/wānanga

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

To write a literary fiction novel loosely based in Westport.
To have the novel read and assessed and edited to give it the best opportunity to be published.
Publishers no longer accept unsolicited manuscripts. Assessors and editors charge a fee for this work.

2. The process/Te whakatutuki: How will the project happen?

I will organise for myself a writing routine through the week, as well as spend several hours on Saturday and Sunday working on the book.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Myself and manuscript editor Dana Wensley.
I can also ask other people to do readings.

PROJECT DETAILS

~~I believe~~ The book is literary fiction with the main character Amora Catchpole who returns to her hometown after thirty years to reconcile with her mother, and to face her past and why she escaped - and to try and piece together the reasons for her behaviour over the years. Amora has risen above her dysfunctional upbringing and spends 2 weeks working as a Detective with local detective Ru Clement. She soon encounters old acquaintances, is reminded of past events, discovering she has more to deal with than she first realised.

- 4. The criteria/ Ngā paearu:** Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

I believe my project will support the artistic cultural tradition of Buller with the addition of high quality writing, local historical knowledge, an ability to write good descriptive passages of the district and the observation skills to pass social commentary.

I am willing to participate in local arts activities by providing readings of the novel.

I have a sound knowledge of the district with the publication of a book of local history in 2004. My debut novel The Floating Basin was shortlisted in the Ngaio Marsh Awards for best book of crime fiction.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☒ Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
	Quote: Dana Wensley Ph.D/PGDip.	
	Review full manuscript "Escapee."	
	Based on 80,000 words	\$2,800
	Report	\$450
	Manuscript Assessment and	
	Editing	\$750
Total Costs		\$4,000
Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
Total Income		\$
Costs less income	This is the maximum amount you can request from CCS	\$4,000
Amount you are requesting from the Creative Communities Scheme		\$4,000

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
March	Cultural Activator Co-Ordinator	1065	Confirmed
	for preliminary research into		
	the project		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
March	Cultural Activator Co-Ordinator	1065	Confirmed
	for preliminary research into		
	the project		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

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If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations or performances
- ☐ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Buller District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Buller District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal

Name

Carolyn Margaret Hawes

(Print name of contact person/applicant)

Signed:

Carolyn Hawes

(Applicant or arts organisation's contact person)

Date:

October 2022.

PART 1: APPLICANT DETAILS

ATTACHMENT 3

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant:	Reefton Art Group		
Contact person (for a	Trish Saunders		
Street address/PO Box:	25 Andersen Street		
Suburb:	Blacks Point	Town/City:	Reefton
Postcode:	7830	Country:	New Zealand
Email:	saunders.trish@gmail.com		
Telephone (day):	0211110042		

All correspondence will be sent to the above email or postal address

Name on bank account:	PG Saunders	GST number:	
Bank account number:			

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:	<input checked="" type="checkbox"/>	Detail:	
Māori:	<input checked="" type="checkbox"/>	Detail:	
Pacific Peoples:	<input checked="" type="checkbox"/>	Detail:	
Asian:	<input type="checkbox"/>	Detail:	
Middle Eastern/Latin American/African:	<input type="checkbox"/>	Detail:	
Other:	<input checked="" type="checkbox"/>	Detail:	

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☐ No: ☒

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

<input type="checkbox"/> Council website	<input type="checkbox"/> Creative NZ website	<input type="checkbox"/> Social media
<input type="checkbox"/> Council mail-out	<input type="checkbox"/> Local paper	<input type="checkbox"/> Radio
<input type="checkbox"/> Council staff member	<input checked="" type="checkbox"/> Poster/flyer/brochure	<input type="checkbox"/> Word of mouth
<input type="checkbox"/> Other (please provide		

PART 2: PROJECT DETAILS

ATTACHMENT 3

Project name: Drawing Towards Print Making

Brief description of project:

Exercises in drawing that will lead to print making processes, particularly mono prints.

Project location, timing and numbers

Venue and suburb or town:

Bridge Street Studio

Start date:

19/5/23

Finish date:

22/5/23

Number of active participants:

10

Number of viewers/audience members:

Open to all in
Buller

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

☐

Diversity: Support the diverse artistic cultural traditions of local communities

☐

Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☐

Craft/object art

☐

Dance

☐

Inter-arts

☐

Literature

☐

Music

☐

Ngā toi Māori

☐

Pacific arts

☐

Multi-artform (including film)

☐

Theatre

☒

Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐

Creation only

☐

Presentation only (performance or concert)

☒

Creation and presentation

☐

Presentation only (exhibition)

☐

Workshop/wānanga

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

Initially to expose participants to various ways of drawing as a starting point to art making. Once a theme is settled on, drawing and printing of mono prints will begin.

2. The process/Te whakatutuki: How will the project happen?

Instruction will take place in The Bridge Street Studio. Participants will begin drawing with material supplied. Making mono prints will come next, followed by an exhibition.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

Trish Saunders. Artist and writer. Ruth Vaega. Art teacher and practicing artist.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

There have been frequent requests for art instruction to take place among members of the Buller Community. This is a response to the evident demand. The Bridge Street Studio is ideal, situated amongst interesting building and flora and easily accessible to the public. The course will be open to all in Buller, giving participants access to knowledge and processes of art making and how to curate and mount an exhibition. This course will be advertised.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☒ Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
Hall hire	4 days hire at \$100 per day	\$400
Materials	Papers, drawing media, printing inks	\$1,500
Two tutors	Each doing four days, five hours per day at \$50 per hour.	\$2,000
Tutor travel	One commuting and one local.	\$100
Refreshments	Four days morning tea, coffee and biscuits	\$100
Total Costs		\$4,100.00
Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
Participant Contribution	\$120 x 10	\$1,200
Total Income		\$1,200.00
Costs less income	<i>This is the maximum amount you can request from CCS</i>	\$2,900.00
Amount you are requesting from the Creative Communities Scheme		\$2,900

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

NB: Bridge Street Studio has been a free studio for local art lessons up until this applicatoion.

PROJECT DETAILS (budget)

ATTACHMENT 3

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

NB: Bridge Street Studio has been a free studio for local art lessons up until this application.

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Buller District Council is bound by the Local Government Official Information and Meetings Act 1987
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- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal

Name Trish Saunders

(Print name of contact person/applicant)

Signed: Trish Saunders

(Applicant or arts organisation's contact person)

Date: 30/10/22

PART 1: APPLICANT DETAILS

ATTACHMENT 4

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant:

Troy Reece Sutton

Contact person (for a ?)

Street address/PO Box:

127 Kohaihai Road

Suburb:

West coast

Town/City:

Karama

Postcode:

7893

Country:

New Zealand

Email:

troy68@hotmail.co.nz

Telephone (day):

03 7826844

All correspondence will be sent to the above email or postal address

Name on bank account:

T Sutton

GST number:

N/A

Bank account number:

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:



Detail:

Māori:



Detail:

Pacific Peoples:



Detail:

Asian:



Detail:

Middle Eastern/Latin American/African:



Detail:

Other:



Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☒

if I have to then I will

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☒

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide)

PART 2: PROJECT DETAILS

Project name:

EmulSiFire

Brief description of project:

community band/live performance/music production

Project location, timing and numbers

Venue and suburb or town:

Karamea west coast

Start date:

N/A

Finish date:

N/A

Number of active participants:

four

Number of viewers/audience members:

5-200

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

**Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities**Diversity:** Support the diverse artistic cultural traditions of local communities**Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts**Artform or cultural arts practice:** (select **ONE** and mark with an X.)

Craft/object art



Dance



Inter-arts



Literature



Music



Ngā toi Māori



Pacific arts



Multi-artform (including film)



Theatre



Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

Creation only



Presentation only (performance or concert)



Creation and presentation



Presentation only (exhibition)



Workshop/wānanga

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

2. The process/Te whakatutuki: How will the project happen?

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

The Idea

Hello my goal here is to apply and receive funding for a local band that has been forming together over the last five years, we are seeking any help so that we may produce and compose music for the community as well as have the basic requirements for live performances in and around our local community.

The Process

In the case that we receive funding I will acquire the appropriate low cost items required for me and my team to start recording and finalizing some already finished songs that we have committed to memory, furthermore once we have purchased adequate live performance equipment we will actively perform live in and around our community while focusing on creating evermore intriguing and interesting music for the local community.

The People

Our group consists of four main individuals myself, (Troy Sutton age 24 on guitar) Jason Waines age 23 on bass, Sean Palmer age 20 on Drums and Frano Anderson age 26 on vocals, we have grown up in the local community and gone to school together we are all good friends and have come together to put our own differences aside to share in the making of a shared dream and vision that we are all interested in. We are hoping to have a extremely powerful but positive impact on each other and all the people we come to meet.

The Criteria

Our project will quickly provide access for local communities to enjoy music created locally. We will also participate in fundraising events in and around the community as well as give the youth of the area the opportunity to take guitar bass or drum lessons. Overall, we will be happy to accept any form of funding (if the required amount cannot be meet) as any amount will greatly help propel us into having a positive impact on the community.

PROJECT DETAILS (budget)

ATTACHMENT 4

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered?

Yes

☐

Do NOT include GST in your budget

No

☐

Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
Live Drum Equipment		\$950
Live Cuts Equipment		\$1000
Amplifiers		\$1100
Base Guitar Strings		\$150
Recording Equipment	home Studio Gear Speakers microphones etc	\$1880
Electric Drums		\$500
Microphones		\$300
Acoustic Guitars		\$300
Total Costs		\$6280
Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
N/A		
N/A		
N/A		
N/A		
N/A		
N/A		
Total Income		\$
Costs less income	This is the maximum amount you can request from CCS	\$
Amount you are requesting from the Creative Communities Scheme		\$

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
N/A			
N/A			
N/A			
N/A			
N/A			

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
N/A			
N/A			
N/A			
N/A			
N/A			

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.


- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Buller District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Buller District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal

Name: Troy Reece Sutton
(Print name of contact person/applicant)

Signed: 
(Applicant or arts organisation's contact person)

Date: 17/10/2022

PART 1: APPLICANT DETAILS

ATTACHMENT 5

Name and contact details

Are you applying as an individual or group?

Individual

Group

Full name of applicant:

Yvonne Hammond

Contact person (for a group):

Street address/PO Box:

22 Upper Buller Gorge Road

Suburb:

Inangahua

Town/City:

Postcode:

7895

Country:

New Zealand

Email:

yvonnehammond52@gmail.com

Telephone (day):

0273385348

All correspondence will be sent to the above email or postal address

Name on bank account:

Y M HAMMOND

GST number:

N/A

Bank account number:

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:



Detail:

Māori:



Detail:

Pacific Peoples:



Detail:

Asian:



Detail:

Middle Eastern/Latin American/African:



Detail:

Other:



Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:



No:

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☐

Council website

☐

Creative NZ website

☒

Social media

PART 1: APPLICANT DETAILS

<input type="checkbox"/>	Council mail-out	<input type="checkbox"/>	Local paper	<input type="checkbox"/>	Radio
<input type="checkbox"/>	Council staff member	<input type="checkbox"/>	Poster/flyer/brochure	<input type="checkbox"/>	Word of mouth
<input type="checkbox"/>	Other (please provide detail)				

PART 2: PROJECT DETAILS

Project name: Raranga Wananga Inangahua

Brief description of project:

To provide a Raranga/flax weaving learning experience at Inangahua Hall for up to 10 participants and maybe 50 exhibition viewers. 6x Wednesdays between March 1st & April 5th plus an exhibition day.

Project location, timing and numbers

Venue and suburb or town:

Inangahua

Start date:

1st March

Finish date:

12th April

Number of *active* participants:

6 to 10

Number of viewers/audience members:

30 to 80

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒ **Access and participation:** *Create opportunities for local communities to engage with, and participate in local arts activities*

☐ **Diversity:** *Support the diverse artistic cultural traditions of local communities*

☐ **Young people:** *Enable young people (under 18 years of age) to engage with, and participate in the arts*

Artform or cultural arts practice: (select **ONE** and mark with an X.)

<input checked="" type="checkbox"/> Craft/object art	<input type="checkbox"/> Dance	<input type="checkbox"/> Inter-arts
<input type="checkbox"/> Literature	<input type="checkbox"/> Music	<input type="checkbox"/> Ngā toi Māori
<input type="checkbox"/> Pacific arts	<input type="checkbox"/> Multi-artform (including film)	<input type="checkbox"/> Theatre
<input type="checkbox"/> Visual arts		

Activity best describes your project? (select **ONE** and mark with an X)

<input type="checkbox"/> Creation only	<input type="checkbox"/> Presentation only (performance or concert)
<input checked="" type="checkbox"/> Creation and presentation	<input type="checkbox"/> Presentation only (exhibition)
<input type="checkbox"/> Workshop/wānanga	

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

To teach Raranga/flax weaving at the Inangahua Hall 10 to 4pm each day. On regular Wednesdays March 1st to April 5th. This is a beginners through to intermediate course. A small group of participants have attended other courses tutored by me and wish to have more supported learning. This course will be open to new participants as well as an opportunity for the former students to return.

We will learn Maori tikanga/protocol and create different projects and baskets each week building a 'kete of knowledge' as new skills are added each week.

My vision is to put on a one day exhibition in the Inangahua Hall at completion of this course. Participants will be encouraged to participate but it is not mandatory. The exhibition will be open to the public and will hopefully coincide with the Inangahua Hall monthly community gathering.

2. The process/Te whakatutuki: How will the project happen?

Posters and Facebook promotion will promote these workshops in the Buller community. It will be an invitation for people to attend to learn Flax weaving from introduction through various learners projects to reach an intermediate skill level. First come, first serve basis for attendance if numbers need limiting.

It is hard to gauge the response as there has been no workshops or courses advertised in Inangahua for a long time. A former Raranga course was organised from Reefton and some of the days were held in Inangahua

The projects will include but not be limited to: putiputi/flowers, konaē/ two cornered baskets, kono/ four cornered baskets, waikawa/ larger baskets using the whole flax leaf.

The workshops will be inclusive of Maori tikanga/ protocol and te reo.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

People who wish to learn Raranga will attend to seek the experience of weaving with harakeke/ flax from plant to product. Others will attend who are wishing to further their weaving abilities. This will be an unknown amount of people.

The low cost for participants will allow low income warmers to attend.

I am a weaving tutor of more than 35 years experience in flax weaving. I have tutored most of the years that I have been weaving. I have relocated from Tasman area and wish to continue tutoring Raranga in my new place of residence.

Facebook: Yvonne Hammond Artist

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

This block of workshops will be inclusive to all nationalities and ethnicities.

If transport is an issue I would suggest, encourage and coordinate carpooling.

Youth and families will also be included.

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☐ Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
Hall hire	X 6 days	\$300
Tutor Fee	× 6 @ \$400	\$2,400
Preparation, harvest &		
cleaning of Hall	X 6 @ \$80	\$480
Tools for group	Box cutters, knives, scissors, Pegs, dog combs	\$220
Promotional posters		\$10
Exhibition Hall Hire	X1 day	\$50
Total Costs		\$3,460
Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
Participants contribution	\$20 per day = \$120 x 6 people = \$720	\$720
Total Income		\$720
Costs less income	<i>This is the maximum amount you can request from CCS</i>	\$2,740
Amount you are requesting from the Creative Communities Scheme		\$2,740

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
Nil			

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
Nil			

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PROJECT DETAILS (budget)

ATTACHMENT 5

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).			
Date applied	Who to	How much	Confirmed/ unconfirmed
Nil			
Tell us about other grants you have received through the Creative Communities Scheme in the past three years.			
Date	Project title	Amount received	Project completion report submitted (yes/no)
Nil			

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

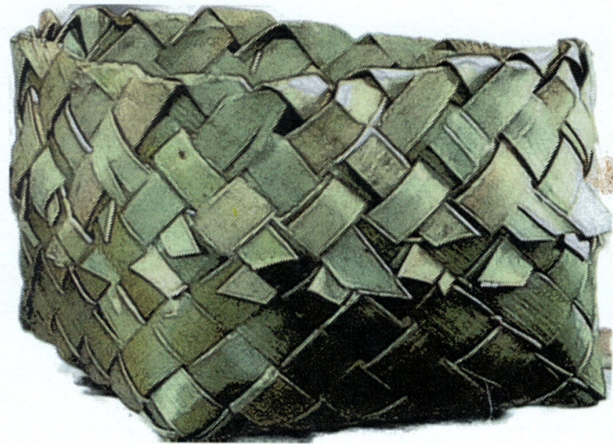
- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations or performances
- ☐ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Buller District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Buller District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

Name	Yvonne Hammond
	(Print name of contact person/applicant)
Signed:	
	(Applicant or arts organisation's contact person)
Date:	28th October 2022

Raranga Wananga Inangahua

Flax Weaving Course 2023



Nau mai, haere mai.

Learn *Raranga/Flax Weaving* with Yvonne Hammond.

This introduction course will take you on a journey from the flax plant to finished products. We will create *putiputi/flowers* and various baskets as we learn more weaving skills.

@ Inangahua Hall

6x Wednesdays 10 – 4pm

March 1st to April 5th

Cost: \$20 per day

PART 1: APPLICANT DETAILS

ATTACHMENT 6

Name and contact details

Are you applying as an individual or group?

Individual

☒

Group

☐

Full name of applicant:

Kay Williams

Contact person (for a

Street address/PO Box:

96 Buller Road

Suburb:

Reefton

Town/City:

West Coast

Postcode:

7830

Country:

New Zealand

Email:

redflax@gmx.com

Telephone (day):

022 122 0743

All correspondence will be sent to the above email or postal address

Name on bank account:

Kay L Williams

GST number:

n/a

Bank account number:

[REDACTED]

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☒

Detail:

Māori:

☐

Detail:

Pacific Peoples:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin American/African:

☐

Detail:

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☒

No:

☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Council mail-out

☐

Local paper

☐

Radio

☐

Council staff member

☐

Poster/flyer/brochure

☐

Word of mouth

☐

Other (please provide

Cultural Activator – previous application made

Project name: Radio Day

Brief description of project:

I learned so much from my first play supported by CCS. The learning came in several areas. Firstly, having my expectations aligned with each actor's capabilities and vulnerabilities made for a happy company.

Secondly, what worked (according to feedback) to make the show appealing. One element was the interaction with the audience. While the plot was not a comic story I inserted lighter moments through staging and four scenes that were designed to be interactive with the audience. I took on an MC role to encourage the audience to join in.

This project is another play I am writing, this time set in June 1964 on the day the Beatles arrived in Christchurch. This is during the 'Golden Age of Radio' and after the NZ Broadcasting Corporation had been established. New Zealand was transitioning out of Britain's shadow and accepting as legitimate, its own experience.

While the focus is entertainment it does include accurate historical facts relating to that time in New Zealand as well as in broadcasting. The one act play has two scenes: in one the characters are conversing on current issues of the day, sport, social class, religion and NZBC internal politics, all in a light-hearted vein. I have researched what the working conditions were like for the actors at the time along with the relevant current events. The second is a live radio broadcast where the audience is roped into doing the sound effects for "Life on the Farm" when the technician fails to turn up. There are seven actors but they all will take several roles.

For people who were around in the 1960's the topics as well as the format will resonate. For example the Archers have been on the air continually since 1951. My "Life on the Farm" will be modelled on this show including mock advertisements.

The play will have an essential element of interaction during "Life on the Farm". It will depend upon having an actor with strong comic abilities.

Project location, timing and numbers

Venue and suburb or town:

The Oddfellows Hall, Reefton

Start date:

01/04/2023

Finish date:

26/10/2023

Number of active participants:

19

Number of viewers/audience members:

100

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☒

Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities

PART 2: PROJECT DETAILS

- ☐ **Diversity:** *Support the diverse artistic cultural traditions of local communities*
- ☒ **Young people:** *Enable young people (under 18 years of age) to engage with, and participate in the arts*

Artform or cultural arts practice: *(select **ONE** and mark with an X.)*

- | | | |
|---|---|---|
| <input type="checkbox"/> Craft/object art | <input type="checkbox"/> Dance | <input type="checkbox"/> Inter-arts |
| <input type="checkbox"/> Literature | <input type="checkbox"/> Music | <input type="checkbox"/> Ngā toi Māori |
| <input type="checkbox"/> Pacific arts | <input type="checkbox"/> Multi-artform (including film) | <input checked="" type="checkbox"/> Theatre |
| <input type="checkbox"/> Visual arts | | |

Activity best describes your project? *(select **ONE** and mark with an X)*

- | | |
|---|---|
| <input type="checkbox"/> Creation only | <input type="checkbox"/> Presentation only (performance or concert) |
| <input checked="" type="checkbox"/> Creation and presentation | <input type="checkbox"/> Presentation only (exhibition) |
| <input type="checkbox"/> Workshop/wānanga | |

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

I want to be inclusive, to make a space for those that want to be involved in the play's production according to their abilities.
I want to continue to expand the actor pool, to support and encourage them while providing learning opportunities.
To bring people together for fun and connection, to strengthen community.
Practically I want to put on a play.

2. The process/Te whakatutuki: How will the project happen?

I need to finish writing the script. I will try to write mock advertisements as well. To explore the possibilities of new actors with small group readings. Discuss with my team when we might like to put the play on and the what would constitute the set. We are currently sourcing 2nd hand lights. We will also need to discuss with the Oddfellows committee what changes we can make to the building to accommodate lighting and confirm that we can use the building on the date we choose.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

On Time Community Productions includes 9 actors plus 7 unscripted players, and the 6 crew, input from the creative and the practical. They work together kindly and with good humour. The age ranges from 15 to 75 years. And me, the writer, director and producer, oh and I had my hand in promotion and costumes and sourcing props. We range from ex-professional theatre people to "oh no, I don't want any lines".

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Access/participation: As I have written the script I alter it to suit individual actors/crew. I kept in mind the available talent and how that could craft the development of the production rather than how to make the actors fit into the show, this new production will be the same. To find actors I cast a wide net over many months. This time will be easier but the philosophy is the same. There will be lots of word of mouth to source interest.
It seems the Fund refers to Diversity as meaning cultural diversity. I tend to apply it to the those with abilities both physical and emotional effected by serious medical events some time in their lives. They know they are limited in what they can do. Once I understand, then I make sure that the role is tailored to what they can achieve. It is a priority that participants feel they have succeeded. Still Swindlers certainly did that and this new production will be the same. For example my sound technician has an intellectual disability. It was vital that she felt successful and not shamed. I received assistance from our sound person who supplied the equipment. We worked out a system with a simple terminal. She and I had many separate practices. She clearly told me what her fears were and we worked through them. She was very proud of herself at the end of the Still Swindlers. Success.
I will approach the area school and seek out young people whose role it will be to be seeded in the audience to support the Director on stage when they are looking for sound effects volunteers. I see this as a low stress entry to acting. We have two 15 years old as part of the current company.

See the CCS Application Guide for more detail on how to complete this section.

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
900.00	\$10 adults, children free, and comps for the Company approx 110	900.00
100.00	My own funds	100.00
Total Income		\$1000.00
Costs less income	<i>This is the maximum amount you can request from CCS</i>	\$1,365.00

PROJECT DETAILS (budget)

ATTACHMENT 6

Amount you are requesting from the Creative Communities Scheme

\$1,365.00

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	n/a		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
13/01/22	Still There	1868.00	yes
18/11/2021	Acting workshops	730.00	yes

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PROJECT DETAILS (budget)

ATTACHMENT 6

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed
	n/a		

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)
13/01/22	Still There	1868.00	yes
18/11/2021	Acting workshops	730.00	yes

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

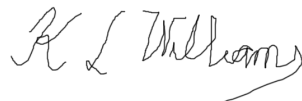
- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Buller District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Buller District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal

Name Kay Williams

(Print name of contact person/applicant)

Signed:



(Applicant or arts organisation's contact person)

Date: 31/10/2022

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☒

Full name of applicant: **KAWATIRI HOMESCHOOLERS**
 Contact person (for a **BRIDGET KITCHEN** / **Liane Rumble**)
 Street address/PO Box:
 Suburb: Town/City: **Westport**
 Postcode: Country: **New Zealand**
 Email: **bridget.c.kitchin@gmail.com**
 Telephone (day): **Bridget 0272896464 / Liane 0272896464**
 All correspondence will be sent to the above email or postal address **0221265880**

Name on bank account: **Kawatiri Homeschool** GST number:

Bank account number:

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:	<input checked="" type="checkbox"/>	Detail:	
Māori:	<input checked="" type="checkbox"/>	Detail:	
Pacific Peoples:	<input type="checkbox"/>	Detail:	
Asian:	<input type="checkbox"/>	Detail:	
Middle Eastern/Latin American/African:	<input checked="" type="checkbox"/>	Detail:	
Other:	<input checked="" type="checkbox"/>	Detail:	

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes: ☒ No: ☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select ONE and mark with an X)

<input checked="" type="checkbox"/> Council website	<input type="checkbox"/> Creative NZ website	<input type="checkbox"/> Social media
<input type="checkbox"/> Council mail-out	<input type="checkbox"/> Local paper	<input type="checkbox"/> Radio
<input type="checkbox"/> Council staff member	<input type="checkbox"/> Poster/flyer/brochure	<input type="checkbox"/> Word of mouth
<input type="checkbox"/> Other (please provide)		

PART 2: PROJECT DETAILS

Project name: Pottery Classes – Helping Hands

Brief description of project:

Create pottery for youth

Project location, timing and numbers

Venue and suburb or town:

Westport

Start date:

29 Nov 22

Finish date:

15 Feb 23

(Xmas/NYr
between)

Number of active participants:

2 classes of 6

Number of viewers/audience members:

Tutors / Parents

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

☐ **Access and participation:** Create opportunities for local communities to engage with, and participate in local arts activities

☐ **Diversity:** Support the diverse artistic cultural traditions of local communities

☒ **Young people:** Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: (select **ONE** and mark with an X.)

☒ Craft/object art

☐ Dance

☐ Inter-arts

☐ Literature

☐ Music

☐ Ngā toi Māori

☐ Pacific arts

☐ Multi-artform (including film)

☐ Theatre

☐ Visual arts

Activity best describes your project? (select **ONE** and mark with an X)

☐ Creation only

☐ Presentation only (performance or concert)

☒ Creation and presentation

☐ Presentation only (exhibition)

☐ Workshop/wānanga

PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget

No ☒ Include GST in your budget

Project costs		Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.
Item eg hall hire	Detail eg 3 days' hire at \$100 per day	Amount eg \$300
<u>Materials</u> -	<u>It is anticipated majority of materials will be reused</u>	
- Reusable	Buckets, Brushes, tools, Aprons, rolling pins	0
	Box spray bottles, sponges, boards	468-
- Single-use	Clay, paints, powder, paper, glaze	313
	Kiln firing	150-
<u>Instruction</u>	<u>2 tutors for 6 classes x 2 age groups</u>	
	<u>for 2 hours @ 25hr</u>	600-
Total Costs		\$1531-
Project Income		Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.
Income eg ticket sales	Detail eg 250 tickets at \$15 per ticket	Amount eg \$3,750
Total Income		\$
Costs less income	This is the maximum amount you can request from CCS	\$ N/A
Amount you are requesting from the Creative Communities Scheme		\$

PROJECT DETAILS

Project details

The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

To teach creativity, expression through Arts & Pottery

2. The process/Te whakatutuki: How will the project happen?

In a room set up with equipment needed to complete tasks.

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

For Kawatiri Homeschool Group.

4. The criteria/ Ngā paearu: Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.

Through classes, set dates + times - Age related groups with parental guidance for under 12s group. Over 12s - 3 adults

3/ continued:

Instruction | Tutors: Nadinie Meyers
Maryanna Vastre.
Hannah McGowen

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes). *N/A*

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years. *N/A*

Date	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☒ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☒ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☒ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☒ complete the project within a year of the funding being approved
- ☒ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☒ return any unspent funds
- ☒ keep receipts and a record of all expenditure for seven years
- ☒ participate in any funding audit of my organisation or project conducted by the local council
- ☒ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☒ acknowledge CCS funding at event openings, presentations or performances
- ☒ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☒ I understand that the Buller District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☒ I/we consent to Buller District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☒ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☒ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal

Name

Liane Rumble

(Print name of contact person/applicant)

Signed:



(Applicant or arts organisation's contact person)

Date:

31/10/2022

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes). *N/A*

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years. *N/A*

Date	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 DECEMBER 2022

AGENDA ITEM 7

- Prepared by** - Georgia Wilkinson
- Communications & Community Engagement Officer
- Reviewed by** - Mira Schwill
- Team Leader Communications and Community Engagement
- Attachments** - 1 Buller Community Arts Council Exhibition
- 2 Buller REAP
- 3 Winter School Charleston
- 4 Northern Buller Communities Society
- 5 Buller Community Arts Council

ACCOUNTABILITY RECEIVED

1. ACCOUNTABILITY RECEIVED

The following accountability reports were received

#	Accountability Received
1	Buller Community Arts Council Project Completion Report - Exhibition
2	Buller REAP Project Completion Report
3	Winter School Charleston Project Completion Report
4	Northern Buller Communities Society Project Completion Report
5	Buller Community Arts Council Project Completion Report – Poetry Evening

2. DRAFT RECOMMENDATION

That the Creative NZ Community Funding Subcommittee receive the completion reports for their information.

PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant: **BULLER COMMUNITY ARTS COUNCIL**

Project name: **Annual Community Arts Exhibition**

Start date: **Early Jan 2022** Finish date: **25 April 2022**

Number of people who actively participated in your project? **44 Artists + 6 helpers**

Number of people who came to see a performance or showing of your project? **not counted but 45 → 50 at opening and steady visitors during the 2½ weeks**

1. Give a brief description of the highlights of your project:
What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

Worked well

- non-artist enthusiastic helpers
- different venue with good gallery walls made it easier to present work
- ~~a~~ smaller space meant only one work each and gave the feeling of a more cohesive exhibition without losing the impact of many different pieces
- co-operative and helpful owner

Challenges

- it is hard to make up for the "mana" that enticed so many viewers into the clocktower when we used that building
- covid protocols - sickness - isolating families and fear of contact with others all impacted attendance and viewing - also reduced to 2½ weeks

conclusion - we will use this venue again next year

It was a very successful exhibition considering the circumstances

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

It provided an opportunity for Buller Artists to exhibit Their work in a gallery situation and to engage with other artists in the region. Things are hard for artists in COVID times with few visitors and very limited opportunities and I hope this uplifted a few sagging spirits of artists and viewers

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item eg. Venue hire	Budgeted cost (from application) eg \$600	Actual cost eg \$400	Reason for difference in amounts (if any) eg Project moved to cheaper venue
Rent		\$400	everything trimmed
News - Ads		\$191.02	to reduce budget
Admin		\$300	after we received
Co-ordinator		\$1,000	less CCS funding
assistant coord		\$150	than we asked
petrol vouchers		\$250	
petty cash		\$50	
power		\$100	
dump fees/ink/paper/misc.		\$62	
		\$50	
Total costs	\$	\$2,553	

Project Income

Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$ -	\$2,000	had to reassess our
Donations		322	budget to fit
Lyn Brooks	N/A	63	Creative Communities
Com. on sales		168	grant
			donations down
			sales down
			reduced time open
			to reduce rent costs
			etc.
Total income		2,553	
Costs less income		—	

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes ☐ No ☐**Please return your Project Completion Report to:**

Mira Schwill, Community Services Officer
Buller District Council
P O Box 21, Westport 7866

PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:	Buller Community Arts Council		
Project name:	Buller Art Exhibition for young people		
Start date:	—	Finish date:	—
Number of people who actively participated in your project?			
Number of people who came to see a performance or showing of your project?			

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

A number of things interfered with our plans
 - venue ^{planned} changed owners and was not available
 - exhibition planned and postponed 3 times until cancelled
 - COVID + Floods + school closures + community & school stress all made this event impossible
 - it felt that this took much more time energy & work than it would have to hold the exhibition
 - some funds to be returned

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

N/A

3. **Financial report:** Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item eg. Venue hire	Budgeted cost (from application) eg \$600	Actual cost eg \$400	Reason for difference in amounts (if any) eg Project moved to cheaper venue
Advertising	\$270	\$47.47	exhibition cancelled
Co-ordinator	\$700	\$250	exhibition cancelled
Posters & printing		donated	by Westreef
Total costs	\$	\$297.47	

Item	Budgeted Income (from application) eg \$1600	Actual cost eg \$1700	Reason for difference in amounts (if any)
Creative Communities Scheme Grant	\$1,850	\$297.47	returning \$1,552.53
Total income	\$1,850	297.45	
Costs less income			

4. Other material. Please attach copies of any of the following :

- | | | |
|---|-----|----|
| Do we have permission to use these photos to promote the Creative Communities Scheme? | Yes | No |
|---|-----|----|

***Mira Schwill, Community Services Officer
Buller District Council
P O Box 21, Westport 7866***

Buller Community Arts Council Exhibition **POSTPONED**

Work by the young people of the Buller 2021

- open to schools - youth groups - early childhood groups - tutored courses - individuals
- The Buller Community Arts Council will use the display boards that are 2.4m x 1.2m
- work can not be pinned but blu tac is o.k. Or works can hang from clips at the top
- venue not confirmed yet
- delivery date **Monday 30 August**
- **NEW DATE**
- Please let us know if you are likely to contribute so we can confirm venue and details
- contact / reply - marymcgill@xtra.co.nz or phone 03 789 7158 and leave a message
- presented by Buller Community Arts Council with Creative communities Funding

PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:

Hannah Te Whata-Johnson - Buller's Bay

Project name:

Youth Shed.

Start date:

16/02/22

Finish date:

13/4/22

Number of people who **actively** participated in your project?

8

Number of people who came to see a performance or showing of your project?

8

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

- Flowers of Eden: assisted the youth to make their own flower arrangements.
 - Clay pots - planted with plants.
 - Cupcakes - baked decorated.
 - mini-golf.
 Social interaction with different schools worked well.
 We will look at more gender neutral activities.
 At the moment there are no future plans for another youth shed.

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

We provided a safe, for Rangitahi to hang out and be creative. Youth engaged with arts and experiential learning.

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
Tutor	80.00	80.00	
Food.	690-	687.85	
Total costs	\$ 770 -	\$ 767.85	

[illegible]

Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

Item	Budgeted income (from application)	Actual cost	Reason for difference in amounts (if any)
eg Ticket sales	eg \$1600	eg \$1700	eg Extra tickets sold
Creative Communities Scheme Grant	\$ 770 -	\$ 767-85	
Total income			
Costs less income			

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme?

Yes ☐ No ☒

Please return your Project Completion Report to:

***Mira Schwill, Community Services Officer
Buller District Council
P O Box 21, Westport 7866***

Profit and Loss

BULLER REAP CENTRE

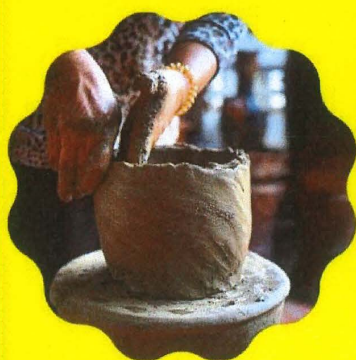
For the year ended 31 December 2022

Class is Youth.

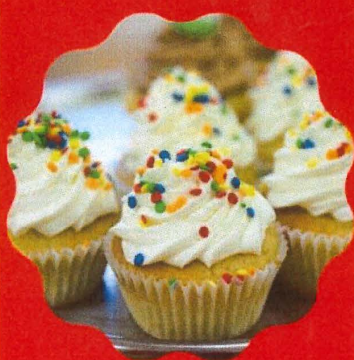
SubClass/Project is Youth Creative Communities.

	2022
Trading Income	
Other Revenue	770.00
Total Trading Income	770.00
Cost of Sales	
Adult Community Education Costs	80.00
Total Cost of Sales	80.00
Gross Profit	690.00
Operating Expenses	
catering	687.85
Total Operating Expenses	687.85
Net Profit	2.15

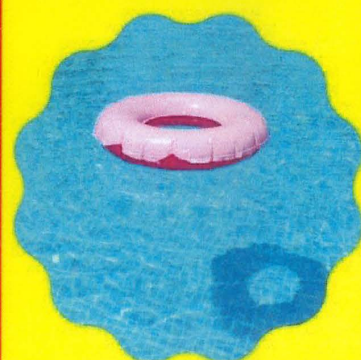
THE YOUTH SHED BULLER REAP



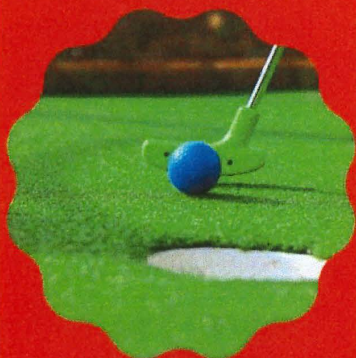
CLAY POTS



BAKING
CUPCAKES



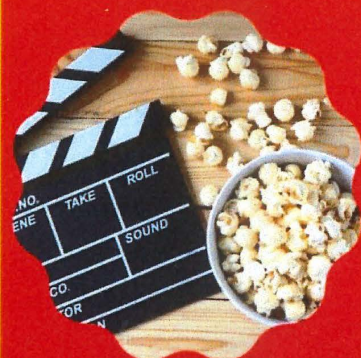
SWIMMING



MINI GOLF



PIZZA
COOK OFF



MOVIES

**BULLER REAP HALL
13 HENLEY ST**

**STARTS 22ND FEBRUARY
3:30PM TILL 6PM**

Every Tuesday of Term time - Age 12years and over





PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed.
Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:	Charleston Waitakere Community Group Inc.		
Project name:	Charleston Winter School		
Start date:	15th July 2022	Finish date:	31 July 2022
Number of people who <i>actively</i> participated in your project?	238		
Number of people who came to see a performance or showing of your project?	18		

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

This event was the first Charleston Winter School. Initially as the organizers, it was difficult to gauge the level of interest from the community. We worked hard at promotion via the community email lists and the different Charleston Face book pages that keep the community informed. It was difficult to get the idea across but once people grasped the concept they were on board with support.

The booking system worked well. People offered to take a workshops, give a demonstrations or a talks.

These events where scheduled and individuals could contact the facilitator directly to enroll.

The idea of Winter School is; anyone can contribute and anyone can attend. There is no censoring an no economic gain.

We planned three months out from the event which was about the right amount of time. We had support from the Karamea Winter School team which made things very easy. Their system works well.

It became evident very quickly that this was an excellent community building exercise. There were so many things on offer no one missed out. Something for everyone. Participants were very cheerful and happy to be socializing after lock downs and social isolation.

There were lots of connections made and many people commented on how they had got to know each other in a relaxed and friendly environment. Participants loved having the opportunity to learn new things.

It was a celebration of the diversity of our small but tight community.

We had estimated 40-60 people would attend so when we counted numbers from all the workshops were we thrilled to see numbers exceeded all expectation.

If the Charleston Winter School becomes a regular event there would need to be a committed team of three to four people to plan, organize and run the event. It was an ambitious undertaking for two people.

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

The project exceeded all expectations. The events created a warm friendly collaborative environment for all involved. Many commented how nice it was to have an excuse to get together without alcohol involved. It was social interaction at its best. Participants made new friends, learned new skills and learned about the people in their community.

The singing group and the ukulele group have decided to carry on and meet once a week.

The water colour painting class had to be repeated because there were an extra seven people who wanted to attend.

All participants were keen to attend a Charleston Winter School again in 2023.

There is a suggestion Charleston has an Art Club offering opportunities for locals to learn new skills by attending weekend workshops throughout the year.

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
Printing	50	45	
firewood	100	100	
New World (prizes)	100	57	Spot prizes / consumables
Charleston Tavern	00	42	Food for the band opening night
Petrol vouchers volunteers	00	100	Barrytown musicians came and played opening night
Art supplies	200	176.62	\$60 cash back from participants toward this cost
Mitre 10	00	76.12	Additional materials for Kids Club activity. Ply for penguin shapes to paint
Mitre 10	00	48.22	Paint for penguins
Westport Hire	100	57.50	heater one week only
Hall Hire	300	00	No charge
Total costs	\$ 850	\$ 702.96	

Project Income

Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$ 550	\$	
Charleston Waitakere Community Group	300		This was contingency if required
donations	80		this went toward the cost of art materials
Total income	930	702.96	
Costs less income	227.04		

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes

☐

No

☐

Please return your Project Completion Report to:

Mira Schwill, Community Services Officer
Buller District Council
P O Box 21, Westport 7866



PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:	Northern Buller Communities Society Inc		
Project name:	The Lyric Theatre – Thank You Event		
Start date:	1 st October 2022	Finish date:	2 nd October 2022
Number of people who <i>actively</i> participated in your project?	29		
Number of people who came to see a performance or showing of your project?	Approx. 90		

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

The general concept and the particular theme of "Art Deco Meets Wild West" worked well as did the entertainment. It was a great opportunity for people to meet, mingle and admire The Lyric Theatre's progress

Invitations had RSVP – we found people didn't reply so the attendance numbers were essentially unknown until the evening which made it difficult to plan catering etc however we had plenty of food and no issues

It was stressful having no stage lighting although we made do and improvised! We hope to have stage lighting installed for future events once funding is available.

In the future, a bus from Westport might be helpful

There are no future plans for this project and it is complete

Our thanks to CCS for supporting us with this.

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

All volunteers and contributors to this eight-year restoration effort were invited and many attended. You and older, some travelling from as far away as Christchurch, Wellington and Oamaru. The speeches and entertainment were focusing on thanking and celebrating participants

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
Advertising/Printing	\$600	\$600	
Lighting	\$800	\$700	Reduced costs from supplier – \$100 transferred to sound budget
Sound	\$800	\$900	Required more cables/etc due to no 3-phase supply and use require for lighting as no stage lighting
Artists/Performers	\$500	\$500	Petrol vouchers provided to artists/performers as many had travelled to the venue to perform
Volunteers/Incidentals	\$500	\$500	
Heating/Fuel	\$100	\$100	
Table Hire	\$100	\$100	
Total costs	\$3400	\$3400	

Project Income			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
<i>eg Ticket sales</i>			
Creative Communities Scheme Grant	N/A	\$2000	
BDC Community Grant	N/A	\$1400	
Total income	N/A	\$3400	
Costs less income		\$0.00	

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme?

Yes

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No

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Please return your Project Completion Report to:

Kelly Langford, Community Services Officer
Buller District Council
P O Box 21, Westport 7866

The Lyric Theatre Report

On October 1st, 2022, "Art Deco meets Wild West" was the theme for our big "thank you" night of celebration. We invited all those who had contributed to the theatre. And we welcomed our local and wider communities to join in the evening's entertainment. A big shout out to the theatre team that spent many weeks putting the whole thing together, and to those that volunteered, spoke and performed to make it such a great night of appreciation.

The newsletter reproduced below is from Christine Sanderson, a resident of Granity for many years.



A couple of months ago we were given an invitation to attend the re-opening of the Lyric Theatre in Granity. The theatre lost its roof and was badly damaged when Cyclone Ita came through in 2014.

I've performed in three of their productions and Trevor did some painting for them so I was thrilled that we had been remembered and invited for this special occasion. We left home on the Friday for the West Coast, via Lewis Pass and came back on Monday via Arthurs' Pass which makes it a lovely round trip that we hadn't done since we left Granity in January 2019. As you might have guessed, the theatre follows the Art Deco theme and the invitation said to dress up or dress down ART DECO/WILD WEST and there were plenty of wonderful examples of both.



I know people from so many areas. People I worked with, players in the theatre, ambulance staff and of course neighbours in Granity. I've never been hugged so much in my life and it was wonderful!! Everyone was so pleased to see us and very pleased that we had made the 6 hour journey from Ashburton to be with them. The theatre is looking GREAT! "Devil's Backbone" red on the walls and navy blue on the ceiling. Awesome light fittings, specially made in the Art Deco style on the walls. Apparently the man who made them refused payment so the theatre was able to buy a fabulous chandelier for the stairwell. What a wonderful night!!

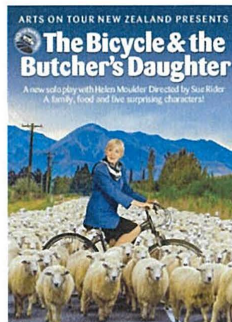


Theatre thanks community



A huge vote of thanks is due to the Northern Buller Communities Society for its unwavering support and financial guidance through the 8 year long restoration effort and to Creative Communities NZ and the Buller District Council for their generosity in helping us fund the "thank you" event.

On October 15th, The Lyric Theatre was fortunate to have Helen Moulder perform the solo play, "The Bicycle and The Butcher's Daughter". Arts On Tour are well known for selecting quality presentations, and this was certainly that. It was exciting to see our beautiful theatre so full of an appreciative audience. We hope to see more such events at The Lyric Theatre!





(From left) West Coast - Tasman MP Damien O'Connor with Lyric Theatre volunteers Mary Beldevere, Patricia August, and Alan Merrett. Photo: supplied

Theatre thanks community

Raquel Joseph

People involved in the Lyric Theatre's restoration were treated to a night of celebration on Saturday.

The theatre was destroyed when Cyclone Ita blew its roof off in 2014. Volunteers have worked hard to restore the theatre to its former glory.

Northern Buller Communities Society

(NBCS) secretary Patricia August said Saturday's event was a way to thank volunteers and organisations who helped.

NBCS, Buller District Council and its Creative Communities scheme supported the celebration.

NBCS chairwoman Kath Rose, Buller Mayor Jamie Cleine, and West Coast – Tasman MP Damien O'Connor spoke.

People dressed to the theme 'Art Deco meets Wild West', and travelled from as far as Wellington, Christchurch, and Oamaru for the event.

"It's taken eight years and thousands of volunteer hours to rebuild, decorate and refurbish this special community asset," Ms August said.

She encouraged people to stop by for a visit to check out the renovations.



PROJECT COMPLETION REPORT

This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:	Buller Community Arts Council		
Project name:	Poetry Evening 2022		
Start date:	1 July 2022	Finish date:	30 July 2022
Number of people who <i>actively</i> participated in your project?	11 Poets presented		
Number of people who came to see a performance or showing of your project?	approx 30		

1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

The Art Hotel was ideal as venue - set up attractively and welcoming. This was the second year in this venue and the poets enjoy it. Everyone happy to be at Arts events again. 11 poets presented a wide range of original work in a variety of styles and subjects. All were well received by an enthusiastic audience. People enjoyed reading the "seven day poetry" challenges and there was also a selection of local poetry booklets on display. We will use this venue again next year and we will also repeat the "challenge" and display. Every year there are new faces as poets and audience and it is a lovely poetry sharing experience.

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria please refer to the CCS Application Guide.

-poets performed their original work in a supportive environment
 -audience were engaged and encouraging
 -poets & audience with disabilities were supported
 -connections were made & networking happened

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item eg. Venue hire	Budgeted cost (from application) eg \$600	Actual cost eg \$400	Reason for difference in amounts (If any) eg Project moved to cheaper venue
Venue	\$150	\$150	
Advertising	\$360	\$73.32	a mistake that got us a reduced price ad and more "facebook" ads.
Food for meet & greet	\$85	\$85	
posters & printing	donated by	Westreef	
Total costs	\$	\$308.32	

Project Income			
Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.			
Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
Creative Communities Scheme Grant	\$	\$ 286.68	
CCS grant	\$595	\$308.32	\$286.68 to be returned
Total income	\$595	\$308.32	
Costs less income		\$286.68	to be returned

You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.

4. Other material. Please attach copies of any of the following :

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters
- Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme? Yes

☐

No

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Please return your Project Completion Report to:

Mira Schwill, Community Services Officer
Buller District Council
P O Box 21, Westport 7866

CREATIVE NZ COMMUNITY FUNDING SUBCOMMITTEE

15 DECEMBER 2022

AGENDA ITEM 8

Prepared by - Georgia Wilkinson
- Communications & Community Engagement Officer

Reviewed by - Mira Schwill
- Team Leader Communications and Community Engagement

ADVERTISING REPORT

1. ADVERTISING SPENDING

7.5% of the annual CCS funding is reserved for the promotion of the grant as per the Creative Communities funding Scheme guidelines.

This is approximately **\$1,581.75** for the 2022/23 financial year.

\$552.63 of the advertising funds were spent to promote the second funding round for the 2022/2023 financial year.

Media expenses to date were:

Media Expenses First Round	172.50
Buller Bay Bulletin	-
Westport News	-
Karamea Chronicle	-
Reefton Clarion	-
CoastFM	172.50
Media Expenses Second Round	552.63
Buller Bay Bulletin	58.00
Westport News	229.63
Karamea Chronicle	80.00
Reefton Clarion	35.00
Coast FM	150.00
Spend To Date	725.13
Annual Advertising Budget	1581.75
Remaining Advertising Budget	<u>\$ 856.62</u>

3. DRAFT RECOMMENDATION

That the Creative New Zealand Community Funding Subcommittee receives the advertising spending for their information.

CREATIVE COMMUNITIES SCHEME SUBCOMMITTEE

15 DECEMBER 2022

HOW DID YOU HEAR ABOUT THE FUNDING 2022 / 2023?

Name of Applicant	Council Website	Council Staff Member	Creative NZ Website	Local Paper	Poster / Flyer / Brochure	Social Media	Radio	Word of mouth	Other (please provide)
Buller Community Arts Council									On CCS Committee
Carolyn Hawes				1				1	
Reefton Art Group / Trish Saunders					1				
Troy Sutton				1					
Yvonne Hammond						1			
Kay Williams									Cultural Activator – Previous Application Made
Kawatiri Home Schoolers	1								
Total This Funding Round	1			2	1	1		1	2
Totals 2022 / 2023	1	0	0	2	1	1	0	3	3