

## Community Grants Fund – Information Sheet

The Buller District Council provides for Community Grants funding, subject to yearly provision within its Annual Plan. The grants are administered by the Community Services Officer, who twice a year meets with the Community, Environment, and Services Committee for two annual grants round meetings where all decisions are made.

<b>Applications</b>	All applications must be on the relevant application form, and should include appropriate copies of audited financial information on the applicant organisation.
<b>Criteria</b>	The Communities Grants are a general grant with limited criteria, apart from the following: <ul style="list-style-type: none"> <li>• Is not available to individuals.</li> <li>• Align to Council's Community Outcomes.</li> <li>• Grants will not be made retrospectively.</li> <li>• Successful organisations can apply once per financial year to this fund, (1 July – 30 June).</li> </ul>
<b>Maximum Grant</b>	There is no maximum allocation level
<b>Closing Dates</b>	Two funding rounds are held each year in September and March. Closing dates can be found on Council's website: <a href="https://bullerdc.govt.nz/funding">https://bullerdc.govt.nz/funding</a>
<b>Payment</b>	When granted, payment will be deposited into your nominated bank account. Funds are to be spent within 6 months of receipt of payment.
<b>Accountability</b>	Accountability forms are also forwarded and should be completed when the funds are expended and returned to Buller District Council. Applications for organisations with outstanding accountability forms will be deemed ineligible, and will not be considered until such time as either the accountability forms are received or appropriate explanations received. Council may seek additional accountability measures on individual applications from time to time.
<b>Forms</b>	All forms are available from the Buller District Council Offices in Westport and Reefton, Website <a href="http://www.bullerdc.govt.nz">www.bullerdc.govt.nz</a> or by contacting the Customer Services Team at the Westport Office on (03) 788 9111.
<b>Further Assistance</b>	The Community Services Officer is available for assistance, and may be contacted as above.
<b>Other Grants</b>	Other funding streams are also available through the Buller District Council, though with more specific criteria. These include: <ul style="list-style-type: none"> <li>Creative New Zealand - for the arts</li> <li>Sport NZ Rural Travel Fund - for sports travel</li> </ul> For more information on funding Buller District Council offers please see our website or contact us.