

## FEES AND CHARGES

All figures are GST inclusive unless expressly stated otherwise.

Library			
Archives		Photocopying	
Initial research (for search conducted by library staff)	\$20.00 first 15 minutes	A4 mono	\$0.20 per sheet
Search fee (for search conducted by library staff)	\$80.00 per Hour	A4 mono double-sided	\$0.40 per sheet
Rentals		A4 colour	\$1.00 per sheet
Books - large print	\$0.50	A3 mono	\$0.40 per sheet
Books - rental titles other than best-seller collection	\$1.00	A3 Mono double-sided	\$0.80 per sheet
Books - best-seller collection (two-week loan only)	\$3.00	A3 colour	\$2.00 per sheet
Magazines (first issue year)	\$0.50	<b>Laminating</b>	
Jigsaws	\$1.00	A4	\$2.00 each
DVD	\$3.00	A3	\$4.00 each
Items recovery charge		Hire of Meeting Room	
Lost/damaged	Replacement cost plus \$6.00 processing fee	Commercial / business / government department	\$150.00 per day
Item recovery charge This charge applies to any overdue accounts referred to Council and followed up with a debt collection agency)	\$15.00	Commercial / business / government department	\$75.00 per half day
Requests		Non-profit / community group	\$50.00 per day
Interloan (reciprocal libraries).	\$8.50	Non-profit / community group	\$25.00 per half day
Interloan (non-reciprocal libraries).	\$20.00	Housebound service	
Reserves own collection per book (free for online customer services)	\$1.00	Annual charge	\$20.00
Replacement cards	\$2.00	Non resident subscription	
Sales		Holiday card - valid up to one month	\$15.00
<b>Books</b>	From \$1.00 - \$5.00	Subscription membership card (valid six months)	\$50.00

Book covering	\$8.00	<b>Fax services</b>	
<b>Internet printing (from People's Network):</b>		Fax - outwards (within New Zealand)	\$2.50
A4 mono	\$0.20 per side	Fax - outwards (outside New Zealand)	\$5.00
A4 colour	\$1.00 per side	Fax – inward	\$1.00
Charging of mobile devices	\$2.00 per device		
Re-surfacing of DVD's	\$ 8.00 per DVD		

<b>Clocktower</b>	
(excluding tenanted areas, Council Chambers and the Mayor's room)	
Commercial/business/government department (longer term rates by negotiation)	\$200.00 per day
Non-profit/community group	\$50.00 per day, up to a maximum of \$400.00 per event

<b>NBS Theatre</b>	
<b>Movie admission</b>	
Adults	\$15.00
Student (with ID)	\$11.00
Children (primary)	\$8.50
Senior citizens (60+).	\$10.00
Family ticket (two adults and two children)	\$42.50
3-D glasses	\$2.50 per pair
<b>Theatre hire</b>	
Variable at discretion of Theatre Manager, plus other direct costs - wages, heating	\$50.00 per hour
<b>Daily Theatre hire rate</b>	

Professional	\$1,200.00
Local	\$500.00
Arts Council and public meetings	\$450.00
<b>Two-day hire</b>	\$1,100.00
<b>Green Room hire rate</b>	
Per hour	\$50.00
Daily rate	\$200.00
<b>Fred Gregory Screen Room hire rate</b>	
Per hour	\$50.00
Daily rate	\$200.00
<b>Equipment usage charges</b>	
Lights	\$16.00 per day
Dimmer packs	\$27.00 per day
Speakers	\$27.00 per day
Microphones, stands, light trees, CD player	\$11.00 per day

Usher, front of house	\$27.00 per hour per person
Laptop, projector and screen	\$30.00 per day
Hire of tablecloths	\$2.00
Hire of chairs	\$4.00
Hire of trestles	\$2.00
Staff technician	\$37.00 per hour
Additional charges	At the discretion of Theatre Manager

Reefton Cinema	
Movie admission	
Adults	\$15.00
Students (with ID)	\$11.00
Children (under 16)	\$8.50
Seniors 60+	\$10.00
Family ticket (two adults and two children)	\$42.50
3-D glasses	\$2.50 per pair
Cinema hire	
Local daily hire	\$500.00
Cinema hire	\$50.00 per hour
Cinema hire - Arts Council and public meetings	\$450.00 per day

Reefton Community Hall	
Hire rate	
Hire rate to 4:00pm weekdays	\$15.00 per hour
Hire rate, nights, weekends, statutory holidays	\$25.00 per hour
<i>(Variable at discretion of Staff, plus other direct costs - wages, heating)</i>	

Reefton Women's Institute Rooms / Community room	
Commercial/business/government department	\$165.00 per day
Commercial/business/government department	\$80.00 per half day
Commercial/business/government department	\$25.00 per hour
Non-profit/community group	\$60 per day
Non-profit/community group	\$30 per half day
Non-profit/community group	\$15 per hour

Reserves	
Reefton Community Hall - sports	
U16 training	\$10.00 per hour
Senior training and U16 competition	\$15.00 per hour
Senior competition	\$25.00 per hour
Full night hire	\$250.00
Victoria Square	
Buller Cricket Association	\$220.00 per year
Buller Rugby Union	\$90.00 + 6% gate per year
Rangiemarie Croquet Club	\$100.00 per year

White Star Rugby Club	\$100.00 per year
Westport Contract Bridge Club	\$100.00 per year
<b>Kilkenny Park</b>	
Buller Board Riders	\$200.00 per year
<b>Raynor Park</b>	
White Star Rugby Club	\$100.00 per year
Fire and Emergency NZ	\$100.00 per year
<b>North Beach</b>	
Westport Pony Club	\$100.00 per year
Kawatiri Riding for the Disabled	\$100.00 per year
Sunset Speedway Club	\$100.00 per year
<b>Hall and reserve hire fees</b>	
Fees and charges are set by the relevant sub-committee	

<b>Westport and Reefton Cemeteries</b>	
<b>Plot Fees</b>	
Lawn plot including pre-purchase plot ( includes perpetual maintenance)	\$1,136.00
Eco plot including pre-purchase plot (includes perpetual maintenance)	\$1,136.00
Special area plot (provided for child under 12 years, including still born child)	\$598.00
Ashes plot on ashes berm including pre-purchase plot	\$155.00
Headstone or plaque permit on berm for lawn plot	\$147.00
Headstone or plaque permit on berm for ashes plot	\$74.00
(In recognition of the Returned Services personnel war contribution and service to their country, the Council only charge an interment fee for the burial of Returned Services personnel in Council operated cemeteries.)	
<b>Internment Fees</b>	
Internment in lawn plot	\$692.00
Internment in lawn plot extra depth	\$1,156.00
Internment for eco-burial/natural burial – Westport Orowaiti Cemetery only	\$692.00
Internment in special area plot (child aged under 12 years)	\$178.00
Internment in special area plot or in purchased Lawn Plot (Still born baby)	\$64.00
Internment of ashes for one	\$128.00
Internment of ashes for two	\$171.00
In case of double bereavement in one family, internment fee reduced by 33%	
<b>Disinternment</b>	\$692.00 + any additional costs
<b>Reinternment</b>	\$692.00 + any additional costs
<b>Additional Fees</b>	
Internments taking place on weekend or public holiday incur an additional fee	\$289.00
Excavation of a grave on weekend or public holiday will incur an additional fee of	\$365.00

Documentation Fees	
Issue of duplicate of any document or certificate	\$53.00
Cemetery burial records search exceeding 10 minutes of staff time	\$45.00

### Rubbish

The contractors will charge solid waste fees, Smart Environmental Ltd and WestReef Services Ltd.

#### Maruia Landfill

Minimum charge for refuse	\$12.00
Light truck/ute/van	\$75.00
Single axle trailer	\$75.00
Double axle trailer	\$100.00

### Advertising

Advertising on Palmerston Street rubbish bins. <i>(One panel on each of the 11 bins. The advertiser is to meet the costs of producing the advertising material.)</i>	Cost to be provided upon application
Advertising on Council-owned State Highway billboards	\$800.00 per month, per site (plus GST)
<i>The advertiser is to meet the costs of producing the advertising material, installation and removal.)</i>	

### Service Connections

All service connections shall be on a cost recovery. The work involved shall be installed to Council specifications and the installations must be undertaken by an approved contractor following the application being approved by Council.

### Senior Housing

Single unit	\$165.00 (GST exempt) per week
Double unit	\$215.00 (GST exempt) per week
Garage (if available)	\$10.00 (GST exempt) per week

### Room rental

For other rooms not listed, rental rates will be provided on application.

<b>Licence to occupy</b>	
Application for licence to occupy	\$185.00
Licence to occupy documentation fee	\$185.00
<b>Annual licence fee</b>	
For dwellings on unformed legal road, as per Council policy	Council will provide rental rates upon application. For dwellings on unformed legal road, as per Council policy
(All other licences by negotiation)	

<b>Road stopping</b>	
Application fee <ul style="list-style-type: none"> <li>if application is approved all costs including staff time are payable in advance, in addition to the application fee)</li> </ul>	\$365.00

<b>Vehicle crossings</b>
Vehicle crossings are required to be installed to Council specifications and the installation must be undertaken by an approved contractor following the application being approved by Council.

<b>Additional trade waste charges as per schedule 1C of the Trade Waste Bylaw</b>		
<b>Fees and charges are set annually by Council resolution and notified in the Annual Plan. The following charging categories apply to non-domestic/trade waste consumers.</b>		
<b>A2 Additional trade waste charge</b>		
This is an annual charge for recovery of the marginal cost of providing additional trade waste capacity. This charge will be made using the methodology defined in schedule 1D, of Council's Trade Waste Bylaw. This charge will be made on the basis of multiples of domestic dwelling equivalents. The Domestic Dwelling Equivalent (DDE) varies depending on the activity. To calculate the total trade waste cost charging groups based on DDE are as follows:		
Charging group	Domestic Dwelling Equivalent (DDE) Band	Trade waste fee
A	<2 DDE	\$0
B	2 - <5 DDE	\$100.00
C	5 - <10 DDE	\$200.00
D	10 - <20 DDE	\$400.00
E	20 - <30 DDE	\$600.00
F	30 - <70 DDE	Determination required
G	<70 DDE	Determination required
<b>A4 Trade waste consent application fee</b>		
<b>This is payable with each Trade Waste Consent Application.</b>		

**A5 Compliance or extraordinary application processing costs**

Time and disbursement costs, as incurred on at a rate identified in the Long-Term Plan.

Extraordinary application processing or compliance costs will subsequently apply.

Schedule 1D of the Trade Waste Bylaw - methodology for calculating additional trade waste charges.

The following methodology will be used to apply the fees and charges set out in schedule.

1C. This methodology is based on principles outline in the Introduction to the bylaw.

1. The Council will prepare a schedule of non-domestic consumers from their rating database.

2. Using best available information and local knowledge, the Council will assess the business function or activity and estimate the relevant local capacity of usage criteria of each non-domestic consumer on the schedule.

3. From load factors for the generic business functions or activities, an average daily flow will be estimated. In special cases, organic load may be considered, if relevant to that.

activity or if it may have an implication to the sewerage system.

4. From the estimate of daily flows (or organic load in special cases), the ratio of flow estimated from the activity (or organic load) to that expected from a domestic dwelling and as identified will be calculated.

5. As the assessment is not necessarily highly accurate, the calculated ratio will be averaged into one of the following groups and the appropriate charge concluded.

Ratio	Group	Charge
1 - <2	A	1 - no additional charges

2 - <5	B	3 - additional trade waste charges
5 - <10	C	7 - additional trade waste charges
10 - <20	D	15 - additional trade waste charges
20 - 30	E	25 - additional trade waste charges
>30	F	Ratio x additional trade waste charges
>70	G	Formal trade waste consent application required

6. The assessment will be forwarded to the applicant as a provisional trade waste consent, with procedures defined in section 3.2 of the bylaw.

7. For application assessed or known to have a maximum flow greater than 50m<sup>3</sup>/day, a formal trade waste consent application shall be required to be submitted by the consumer.

For further information regarding the Trade Waste Bylaw contact the Infrastructure Services Department.

<b>South Granity Water Contribution</b>	
Buller District Council has a memorandum of understanding with the South Granity Water Board to collect an annual charge for the upkeep of the South Granity community water supply. The charge is applicable for all properties connected to the water supply and will be included in the rates assessment for the property.	\$288.00 per year
<b>Instalment dates</b>	
<b>South Granity water charges are payable in 4 instalments with the due dates being:</b>	
Instalment 1	28 August 2024
Instalment 2	28 November 2024
Instalment 3	28 February 2025
Instalment 4	28 May 2025
<b>Penalties</b>	
<p>On the penalty date a ten percent (10%) charge will be added to the balance of charges left owing  A charge of five percent (5%) will be added on 1 September 2024 to any balance owing from any year's charges applied prior to 1 July.</p> <p>South Granity Water charges are payable at Council's main office, Brougham Street, Westport (open 8.30am - 4.30pm, Monday to Friday), or the Visitor and Service Centre at 67 - 69 Broadway, Reefton (open 8.30am - 4.30pm), or by using on-line banking, or through direct credit, direct debit, or credit card.</p> <p>All unpaid water charges will incur penalties on the penalty dates as set out in the table below:</p>	
Instalment 1	29 August 2024 10%
Instalment 2	29 November 2024 10%
Instalment 3	29 February 2025 10%
Instalment 4	29 May 2025 10%
Any year's water contribution struck prior to 1 July 2024	1 September 2024 5%



## Regulatory Services - Resource Management

### Basis of charges

The Buller District Council has adopted a user pays policy for all resource consent applications and functions that the Council carries out under the Resource Management Act 1991. The purpose of the charges is to recover the actual and reasonable costs incurred by the Council.

In setting these charges, the Council has had regard to the criteria set down in Section 36 of the Resource Management Act (RMA).

### Timing of payments

Most of the charges and amounts specified in this schedule (unless otherwise specified) are payable in advance of any action being undertaken by the Council. Pursuant to Section 36(7) of the RMA the Council need not perform the action to which the charge relates until the charge has been paid in full.

### Deposits

Deposits are initial charges payable at the time an application is submitted to Council for processing.

Notwithstanding that a deposit may be paid, the Council will commence processing the application only when it is satisfied that the information received with the application is adequate.

Since resource consent applications can vary significantly in their content and nature, the Council cannot set a fixed charge that would be fair and reasonable in every case.

The deposit shown in the schedule is the minimum deposit for that particular application category. A deposit higher than the minimum could be required and this would be dependent on the nature and scale of each specific application.

### Final costs

When the processing of an application has been completed and a decision has been made, Council will then finalise the cost of processing the application.

#### **(a) Remission of charges**

Pursuant to Section 36(5) of the RMA, the Council, at its discretion may remit the whole or any part of the charges listed.

#### **(b) Additional charges**

Additional charges may be required under Section 36(3) of the RMA where the deposit is inadequate to cover costs, to enable Council to recover its actual and reasonable costs relating to any particular application.

#### **(c) Discount on the charges**

Pursuant to Section 36AA of the RMA the Council will give discounts on administrative charges to applicants whose resource consents have exceeded the prescribed timeframes where the responsibility for the failure rests solely with Council. The refund will be in accordance with the Resource Management (discount on administrative charges) Regulations 2010.

### Policy

As a basis for additional costs under Section 36(3) of the RMA 1991, Council will assess such costs on the following basis:

- (a)** Staff costs will be charged out at their hourly charge out rates as determined by the Department Manager from time to time.

- (b) Vehicle mileage rates will be charged at \$2.00 per kilometre plus GST for external charging. Travel for Consultants will be charged at cost.
- (c) Staff travel time will be capped at one hour, plus applicable mileage.
- (d) Advertising, materials and laboratory costs will be charged at cost.
- (e) Costs for Hearing Commissioners and their disbursements will be recovered at actual rates.
- (f) Legal charges / peer reviews will be recovered at actual rates.

<b>List of charges</b>	
A charge shall be made for each type of application or action listed. All charges unless otherwise specified in this table are a deposit and are inclusive of GST. All references are to the Resource Management Act 1991 and any subsequent amendments unless specified otherwise.	
Application administration fee	\$200.00
Monitoring administration fee	\$200.00
<b>Category A - Land Use Consents</b>	
Description of service	Minimum deposit/fixed charge
Non notified (other than below)	\$1,000.00 deposit with full cost recovery
Non notified <ul style="list-style-type: none"> <li>• Electric line installation</li> <li>• Minor bulk, height and location matters</li> <li>• Signs</li> </ul>	\$600.00 deposit with full cost recovery
Non-notified relocation of an existing powerpole	\$600.00 flat fee
Notified (eg hearings and joint hearings with the Regional Council)	\$1,300.00 deposit with full cost recovery (e.g. hearings and joint hearings with the Regional Council)
Permitted boundary activities – section 87BA of the Resource Management Act 1991	\$550.00 deposit with full cost recovery
Deemed permitted activities – section 87BB of the Resource Management Act 1991	\$550.00 deposit with full cost recovery
<b>Category B - Subdivision Consents</b>	
Non notified	\$1,000.00 deposit with full cost recovery
Notified	\$1,300.00 deposit with full cost recovery
Boundary adjustment	\$700.00 deposit with full cost recovery
<b>Category C - Survey Plan and Related Subdivision Processing</b>	
Section 223 sealing of plan	\$300.00 minimum with full cost recovery
Signing under section 224(c) where no conditions are imposed	\$200.00 minimum with full cost recovery
Signing under section 224(c) where conditions are imposed	\$300.00 minimum with full cost recovery
Section 226 Certificates	\$500.00 minimum with full cost recovery

Right of way and easement amendments (section 348 of LGA 1974)	\$550.00 minimum with full cost recovery
Resolution for no frontage access to a lot (section 321 of LGA 1974)	\$400.00 minimum with full cost recovery
Authenticated copy of section 321 resolution	\$230.00 minimum with full cost recovery
Easements and encumbrances including lifting building line restrictions	\$355.00 minimum with full cost recovery
Other services (e.g. building, engineering advice)	At Cost
<b>Category D - General Consent Processing and Monitoring</b>	
Compliance monitoring on a Resource Consent where a breach of consent condition or conditions are identified - Sec 35(2)(d)	At cost invoiced on completion of investigations
Compliance monitoring of Resource Consent conditions, including Compliance Certificate for completion of conditions	At cost, invoiced on completion of investigations
Objection on decision - section 357-357A	\$400.00 deposit with full cost recovery

<b>Lapsing/cancellation/change/review of conditions:</b>	
Sections 125, 126, 127, 128-132.	\$700.00 deposit with full cost recovery
Notified review of condition - section 128	Full cost recovery
Maintenance bond administration	\$200.00 per condition to be bonded
Performance bond administration	\$300.00 per condition to be bonded
Bond preparation by Council Solicitor	At cost
<p>Legal costs associated with consent application.</p> <ul style="list-style-type: none"> <li>Where one or more submitters make a request under Section 100A of the RMA to have a resource consent application heard by one or more hearing commissioners who are not members of the Council, the applicant will pay the amount that the Council estimates it would cost for the application to be heard had the request not been made, and the submitter(s) who made the request will pay, in equal shares, the cost of the application being heard that exceeds that amount payable by the applicant.</li> <li>Where the applicant requests to have a resource consent application heard by one or more hear commissioners who are not members of the Council, under Section 100A of the RMA, the applicant will pay the full costs.</li> </ul>	At cost
<b>Category E - Other RMA Functions</b>	
Existing use rights - section 10.	\$900.00 deposit with full cost recovery
Transfer of resource consent	\$50.00
Certificate of Compliance - section 139	\$700.00 deposit with full cost recovery

Signing of s241, cancellation of amalgamation certificate	\$150.00 minimum with full cost recovery
Signing of s243 variation/surrender of easements certificate	\$150.00 minimum with full cost recovery
Signing of s348 certificate	\$150.00 minimum with full cost recovery
<b>Requirement for Designation - Sections 168-173 (Heritage Order Sections 189-191)</b>	
Non-notified	\$1,100.00 deposit with full cost recovery
Notified	\$2,100.00 deposit with full cost recovery
Approval of outline plan - section 176(a).	\$300.00 deposit with full cost recovery
Waiver of outline plan - section 176	\$200.00 flat fee
<b>Requirement for alteration of a designation - Sec 181</b>	
Non-notified	\$600.00 deposit with full cost recovery
Notified	\$900.00 deposit with full cost recovery
<b>Application to determine that a designation should not lapse - Sections 184(1)(b) and (2)(b):</b>	
Non-notified	\$400.00 deposit with full cost recovery
Notified	\$1,100.00 deposit with full cost recovery
Searching and compiling information in respect of plans, resource consent records, planning files, involving more than 30 minutes and per half hour or part thereof	\$35.00 deposit with full cost recovery
Consultation of more than 30 minutes regarding information in respect of District Plan or proposed District Plan interpretation on any one project, excluding explanations associated with the statutory process for processing a consent.	Invoiced on completion of consultation
Written response to interpretations sought on District Plan or any Proposed District Plan rule/s	Invoiced on completion of investigations
Request for private plan change	\$5,100.00 deposit with full cost recovery
<b>Category F - Miscellaneous</b>	
Preparation of any documents for the purposes of the Overseas Investment Commission.	At Cost
Information requests that take longer than 30 minutes to answer	At Cost
Computer freehold register search (or first instrument)	\$45.00
Plus: per additional document	\$15.00
Consultants & miscellaneous fees (i.e., printing costs)	At Cost
<b>Category G - District Plans</b>	
Buller District Plan folder	\$250.00 flat fee
Buller District Plan CD	\$35.00 flat fee
Buller District Plan maps	\$350.00 flat fee

<b>Category H – Charge-out rates (including rates, mining privileges) The following are charge-out rates that will be used to assess actual costs</b>	
Chief Executive	\$200.00 per hour
All divisional managers	\$180.00 per hour
Processing officer (including consultants undertaking processing and monitoring of applications)	\$145.00 - \$250.00 per hour
Assets and infrastructure and building officers	\$115.00 - \$200.00 per hour
Technical support officer planning	\$155.00 per hour
Other staff	Hourly rate set by Manager of the respective department
Cost of commissioners attending hearings	Actual costs
Consultants and contractors (e.g., noise reports, legal advice, does not include processing and monitoring consultants).	Actual costs
Copying, vehicle costs and other administration charges are applicable as prescribed for the whole of Council's operations.	
<b>Notes</b>	
<ul style="list-style-type: none"> <li>The Council may charge a late default fee of \$100.00 if a resource consent application is withdrawn within five (5) working days of an appointed hearing, in addition to costs.</li> <li>Consent monitoring charges will be included as conditions on resource consents where appropriate.</li> <li>Every other certificate, authority, approval, consent, service given or inspection made by the Council under any enactment or regulation not specifically mentioned in the resolution above, where such enactment contains no provision authorising the Council to charge a fee and does not provide that certificate, authority, approval, consent, service or inspection is to be given or made free of charge, will be charged for at cost. This includes cancellation of amalgamation conditions.</li> <li>All information searches which take longer than 30 minutes will be charged for.</li> </ul>	

<b>Building consent fees</b>	
<b>Building consent fees shall be paid by way of deposit up front followed by settlement of any additional cost before uplifting a consent. Fees are as listed below:</b>	
Property Information Memorandums (PIM's).	\$200 with full cost recovery
Spaceheater - freestanding	\$500.00 set fee
Spaceheater - inbuilt	\$600.00 set fee
Minor alterations (<\$20,000) e.g. remove internal wall, install shower. \$380.00 deposit with full cost recovery	\$380 deposit with full cost recovery
Minor work (<\$20,000) e.g. garage/shed/carport/conservatory/re-pile	\$480.00 deposit with full cost recovery

New work/alterations (>\$20,000) but not major construction and multi-proof consents	\$700.00 deposit with full cost recovery
New major construction	\$2,500.00 deposit with full cost recovery
<b>Applications</b>	
Administration fee - All	\$150.00
Inspection fee (per inspection)	\$200.00
(The current inspection fee will apply for any inspections carried out more than two years after the consent was issued regardless of whether an extension of time has previously been granted. If inspections have been prepaid the balance between the fee paid and the current fee will apply).	
Processing and vetting of consent applications	\$200.00 per hour
Code compliance certificate	\$200.00
Compliance schedule - where required up to 3 hours – Additional charges apply exceeding 3 hours	\$600.00
Exempt building work	\$250.00 deposit with full cost recovery
Waiver request form	\$200.00
<b>Building levies (fees are payable on consent of a value in excess of \$20,000)</b>	
Ministry of Building Innovation and Employment (as set by statutory requirements and payable on consent value over \$20,444). <i>(This is changing on the 1<sup>st</sup> of July 2024, if the value of the building work is less than \$65,000 incl GST, it will be exempt from paying the building levy)</i>	\$2.01 per \$1,000.00 or part thereof
BRANZ (as set by statutory requirements and payable on consent value over \$20,000)	\$1.00 per \$1,000.00 or part thereof
<b>Alpha One (BDC Agent) Levy</b>	
All projects under \$125,000 except spaceheater installations Manual applications except spaceheater installations	\$86.25 \$200.00 per hour
<b>Building Consent Authority (BCA) Levy</b>	
<\$10,000	\$100.00
\$10,000-\$20,000	\$200.00
\$20,000-\$49,999	\$300.00
\$50,000-\$99,999	\$500.00
\$100,000-\$199,999	\$1000.00
\$200,000-\$349,999	\$1,500.00
\$350,000-\$499,999	\$2,000.00
\$500,000-\$1,000,000	\$2,500.00
> \$1,000,000	\$2,500.00 plus \$1.00 per \$1,000 or part thereof on consent value over \$1,000,000
<b>Other fees</b>	
Land Information Memorandum (LIM) minimum fee of:	\$300.00

Certificate of Acceptance - The full cost of processing a Certificate of Acceptance based on inspection and processing fees plus the full fee, charges and/or levies that would have been payable had the owner or the owners predecessor in title applied for a building consent before carrying out the building work (refer Section 97 Building Act 2004)

Building Compliance Certificate (sale of alcohol)	Flat fee of \$50.00
Inspection and reports on unauthorised work	\$200.00 per hour
Swimming pool fence inspections fee	\$200.00 per inspection
Field/service/site inspection.	\$200.00 per hour
Building information	\$200.00 per hour
Notices to fix	\$200.00 per hour
<b>Compliance schedules</b>	
Annual administration fee for compliance schedule (includes audit if required) – Two or less	\$200.00
Five or less	\$397.00
Six or more	\$480.00
Late fee	\$200.00
Re-inspection fee	\$200.00
Design or peer review plus specific inspections by specialist external contractors.	Full cost recovery
Certificates for public use	\$150.00 administration fee \$200.00 per hour processing fee
Amendment of consents	\$150.00 administration fee \$200.00 per hour processing fee plus Alpha One levy \$86.25
Building consent - extension of time fee	\$100.00
Building consent - document copying	Refer to Buller District Council website
<b>Registration Costs Section 73, 77 and 83 of the Building Act</b>	
Administration/preparation of signed certificate	On charged at cost plus registration costs to DLR as set by Land Information New Zealand

Health inspection fees	
Premises licence fees	
Additional visits if required	\$126.00 per hour (includes mileage)
Food vending machines	\$39.00
Hairdressers	\$220.50
Mortuary licence	\$276.00

Offensive trades	\$276.00
Camping grounds	\$388.00
Transfer fee of health registrations	\$34.00
Others - itinerant traders	\$276.00
Hawkers	\$25.00
<b>Trading in public places licence (street stalls):</b>	
up to and including a maximum of three (3) days over any seven (7) day period	\$26.25
for more than three (3) days up to seven (7) days over any seven (7) day period	\$42.00
mobile or travelling shops	\$166.00
Licence to Occupy footpaths for dining purposes - temporary structures	\$126.00
<b>If a business is required to be registered under the Food Act 2014, the following charges apply</b>	
Food control plan - national programme (initial)	\$200.00
Food control plan - national programme (renewal of registration).	\$200.00
Printed food control plan	\$30.00
Printed food control diary	\$10.00
Verification visits (per audit)	\$187.00 per hour
Verification follow-up including corrective actions	\$187.00 per hour
Amendment to food control plans based on a change in circumstances	\$50.00
Additional visits to check compliance	\$187.00 per hour
Compliance and monitoring (investigation of complaint resulting in the issue of an improvement notice by Food Safety Officer.	\$187.00 per hour
<b>Environmental Health Officer</b>	
Inspections	\$187.00 per hour
Administration	\$110.00 per hour
Consultation	\$187.00 per hour

<b>Sale of alcohol licensing</b>	
<b>(refer to Sale and Supply of Alcohol (Fees) Regulations 2013)</b>	
Providing alcohol information	\$125.00 per hour
Alcohol licensing fees for the following can be found at: <a href="https://bullerdc.govt.nz/media/h5ck2dwh/fees-and-charges-alcohol-licensing.pdf">https://bullerdc.govt.nz/media/h5ck2dwh/fees-and-charges-alcohol-licensing.pdf</a> On-licence or off-licence or club licence - new or renewal applications On-licence endorsed BYO - new or renewal applications . Conveyance licence - new or renewal applications . Special licence - new or renewal applications . Manager's certificate - new or renewal applications . Extract from registrar . Temporary authority per licence . Temporary licence	



<b>Gambling venue applications</b>	
Application for class 4 gambling venues	\$287.50

<b>Amusement devices</b>	
For one device, for the first seven days of proposed operation or part days thereof	\$11.25
For each additional device, for the first seven days of proposed operation of part days thereof	\$2.25
For each device, for each further period of seven days or part thereof	\$1.12

<b>Dog registration fees</b>	
<p>For the purposes of determining Annual Dog Registration Fees, there will be two categories of dog owner - those considered to demonstrate competent dog ownership known as responsible dog owners (RDO) and those who have not.</p> <p>To demonstrate competence a dog owner must not have had any substantiated complaints in the previous twelve-month period. Animal Control Officers will be responsible for investigating and recording complaints made about dogs.</p> <p>Working Dogs are defined as dogs that are used specifically or solely for herding or droving stock.</p>	
<b>Responsible dog owners will be charged the following registration fees</b>	
Approved dog owners - entire dogs	Non-Working Dogs \$89.50 Working Dogs \$67.50
Approved dog owners - de-sexed dogs	Non-Working Dogs \$69.50 Working Dogs \$52.50
<b>Dog owners who are not able to show competence in dog ownership will be charged the following fees</b>	
Entire dogs	\$154.50
De-sexed dogs	\$134.50
<b>Other fees related to dog registration</b>	
Dogs not registered after due date - per dog	Additional 50%
Duplicate registration tags	\$2.50
Microchipping of dogs	\$40.00
Inspection fee	\$51.00
Animal control officer consultation	\$ 66.50 per hour
<b>Dog impounding</b>	
First impounding within 12 months	\$75.00
Second impounding within 12 months	\$180.00
Third impounding within 12 months	\$200.00
Plus, in each instance above, a sustenance fee per day or part thereof.	\$15.00

Dogs impounded after normal working hours, owner to pay an additional fee	\$50.00
Finder's fee (first offence, registered, able to be identified, able to be received)	\$30.00
Dog Euthanasia	Full cost recovery

<b>Ranging and impounding of animals</b>	
Stock impounding	Actual cost
Every horse, above 12 months of age	\$60.00
Every horse, under 12 months of age	\$60.00
Every mule or ass	\$60.00
Every bull over the age of 9 months	\$60.00
Every ox, cow, steer, heifer or calf	\$60.00
Every ewe, wether or lamb	\$50.00
Every hind or stag	\$60.00
Every goat	\$50.00
Every boar, sow or pig	\$50.00
Impounding and sustenance	
<p><b>The owner of any stock impounded shall pay, in addition to the above impounding fee, a similar amount per day or part day thereof for sustenance, and actual and reasonable charges incurred in impounding the stock on the following basis:</b></p> <p><b>The actual costs on wages plus 140% (plus GST)</b></p> <ul style="list-style-type: none"> <li>• Vehicle expenses at \$1.50 per kilometre plus GST for external charging</li> </ul> <p><b>The actual freight costs incurred</b></p>	
<b>Administration costs</b>	
Travel costs	vehicle expenses at \$1.50 per kilometre (plus, GST for external charging)
Dogs impounded after normal working hours, owner to pay an additional fee	\$50.00

<b>Information services</b>	
Where written information is sought or staff are employed to provide information other than that in relation to normal inspector or by-law requirements,	
an hourly rate of	\$71.50
Photography costs	\$2.00 per photo
<b>Other services</b>	
All other services rendered by staff which is outside of the services normally provided for in the other fees and charges	\$71.50 per hour.

<b>All departments</b>	
<b>Staff time</b>	
For chargeable services the staff hourly rate is:	\$80.00 per hour
<b>Photocopying</b>	
A4 Mono	\$0.20 per copy
A4 Colour	\$1.00 per copy

A3 Mono	\$0.40 per copy
A3 Colour	\$2.00 per copy
<b>Aerial photos or maps</b>	
<b>GIS preparation and printing:</b>	\$10.00 per item
<ul style="list-style-type: none"> <li>• Photocopying charges apply as above for multiple copies.</li> <li>• Complex enquiries may incur specialist staff time charges</li> </ul>	
<b>Electronic imaging:</b>	
CD or DV	\$5.00 per job

<b>Westport Airport Authority</b>	
<b>Parking charges</b>	
<b>Daytime (more than 1 hour, but less than 24 hours).</b>	\$5.00 per day
<b>Overnight (24-hour period, plus).</b>	\$10.00 per 24-hour period
<b>Daily casual landing fees:</b> Weights based on aircraft's maximum certified take-off weight (MCTOW):	
0–1000kg	\$10.00
1,001–2,000kg	\$20.00
2,001–3,500kg	\$35.00
3,501–5,000kg	\$65.00
5,001–12,000kg	\$125.00
12,001 – 25,000 kg	\$260.00
25,001 kg and over	\$320.00
<b>Discounts and administration charges:</b> An honesty box is provided for operators of light aircraft below 2,000kg, which is located adjacent of the terminal building.	
Aircraft MCTOW of less than 1,000kg.	\$5.00
Aircraft MCTOW of 1,000kg to less than 2,000kg	\$15.00
Touch and go practice landing will be charged for one landing only	
A \$10.00 administration charge applies to all invoice less than \$20.00 per month.	

<b>Westport port</b>	
<i>(All fees are inclusive of GST. Per day rates - minimum 24 hours)</i>	
<b>Soundings</b>	
Special Soundings (at the request of Ship's Master or Agent) Monday-Friday (0700 hrs - 1800 hrs)	\$460.00 per hour or part thereof
Outside of the times above	\$667 per hour for the first hour and \$350 per hour for the second and subsequent or part thereof
<b>Parking charges</b>	
Daytime (more than 1 hour, but less than 24 hours)	\$5.75 per day
Overnight (24 hour period, plus)	\$11.50 per 24 hour
<b>Harbour Master boat assistance</b>	
Per hour for the first hour	\$667.00
Per hour for the second and subsequent hours or part thereof	\$402.50

<b>Public notices</b>	
Advertisements	Actual cost
<b>Wharfage</b>	
Fish	\$9.45 per metric ton or part thereof (minimum \$40.00)
Other commodities	\$9.45 per metric ton or part thereof (minimum \$40.00)
<b>Berthage (vessels under 30 metres LOA)</b>	
Vessels that are not commercial fishing vessels and do not have a permanent berth	A daily charge of \$2.75 per metre or part metre of the overall length of the vessel with a minimum charge of \$31.31 per day
Fishing charter vessel	A daily charge of \$3.60 per metre or part metre of the overall length of the vessel
Commercial fishing vessel less than 20m (LOA).	\$3.00 per metre per day
Commercial fishing vessel 20m (LOA) and over	\$299.00 per entry (includes entry/advisory fee) plus \$3.05 per metre per day
A vessel requiring a 'layup' berth	A monthly charge of \$46.00 per metre or part metre of the overall length of the vessel payable in advance plus any costs involved in the supply of three phase or other shore power
All other permanent berth holders	An annual charge of \$195.60 per metre or part metre of the overall length of the vessel payable in advance. An annual charge of \$115.00 per metre or part metre of the overall length of the vessel for pole mooring (non-powered)
Six-months tuna special	The rate is \$97.75 per boat metre or part metre This allows the vessel to be tied up as many times as desired between 1 Jan and 30 June in any one season. (Note a six month rate will be applied to annual and floating berth holders from July to December 2023 inclusive)
<b>Mooring Fee - Linesmen</b>	
Monday-Friday (0700 hrs - 1800 hrs)	\$90.00 per hour, per person
All other times (Minimum charge - 1 hour per person)	\$120.00 per hour, per person
<b>Punt Hire</b>	
Punt hire	\$37.50 per hour
<b>Slipway Charges</b>	
Haulage (up/down)	\$900.00 minimum charge
<i>(this includes 5 days applicable cradle charge)</i>	
Additional Daily cradle charge	\$150.00 per day
Electricity connection fee	\$48.00
Electricity (metered supply charge).	\$1.50 per kWh
<i>(a cleaning fee of up to \$500.00 will be charged if the site is left untidy)</i>	
<b>Security Access Card Replacement</b>	
Replacement card	\$75.00

## Westport Office

4-6 Brougham Street,  
PO Box 21, Westport 7866  
New Zealand  
Freephone 0800 807 239  
Phone 64 3 788 9111

## Sue Thomson-Casey Memorial Library

87-89 Palmerston Street,  
Westport 7825, New Zealand  
Phone 64 3 788 8030

## Reefton Visitor and Service Centre

67-69 Broadway,  
PO Box 75, Reefton 7851,  
New Zealand  
Freephone 0800 808 821  
Phone 64 3 732 8821

Email [info@bdc.govt.nz](mailto:info@bdc.govt.nz)

Website [bullerdc.govt.nz](http://bullerdc.govt.nz)

