

**IN THE MATTER**

Section 64 of the Sale and Supply of  
Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Leonie Dredge for a  
new manager's certificate pursuant to  
s.221 of the Act

---

**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**  
**DECISION FOR UNCONTESTED A NEW MANAGER'S CERTIFICATE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application for manager's certificate. Accordingly the application can be determined on the papers.

**Application**

This is an application by Leonie Dredge for a New Manager's Certificate.

**Reasons for the Decision**

1. The applicant is currently employed in licensed premises, namely Hotel Reefton and has suitable experience.
2. The applicant holds a Licence Controller Qualification (LCQ) certificate.
3. The NZ Police have no matters in opposition to this application.
4. The Licensing Inspector has provided a favourable report and raised no opposition.
5. There have been no adverse reports received regarding the management of the said premises.
6. There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a Manager's Certificate.
7. The application and supporting information satisfies all the matters to which we must have regard as set out in s.222 of the Act.

**Decision**

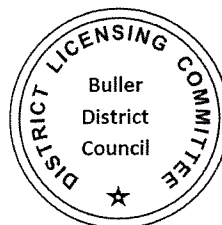
The District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012, grants the application by Leonie Dredge for a new Manager's Certificate.

Dated at Reefton this 13th day of June 2025



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Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE



**IN THE MATTER**

Section 64 of the Sale and Supply of  
Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Melanie Jane  
Leatham for a new manager's certificate  
pursuant to s.221 of the Act

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**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**  
**DECISION FOR UNCONTESTED A NEW MANAGER'S CERTIFICATE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application for manager's certificate. Accordingly the application can be determined on the papers.

**Application**

This is an application by Melanie Jane Leatham for a New Manager's Certificate. The applicant does not have sufficient experience working in on-licensed premises and thus has given a voluntary undertaking to only use their manager's certificate in off-licensed premises if granted.


**Reasons for the Decision**

1. The applicant is currently employed in licensed premises, namely Westport New World and has suitable experience.
2. The applicant holds a Licence Controller Qualification (LCQ) certificate.
3. The NZ Police have no matters in opposition to this application.
4. The Licensing Inspector has provided a favourable report and raised no opposition.
5. There have been no adverse reports received regarding the management of the said premises.
6. There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a Manager's Certificate.
7. The application and supporting information satisfies all the matters to which we must have regard as set out in s.222 of the Act.

**Decision**

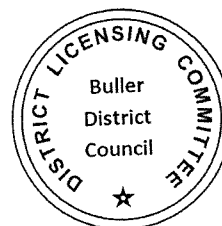
The District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012, grants the application by Melanie Jane Leatham for a new Manager's Certificate with an undertaking that it will only be used in off-licensed premises. This undertaking maybe lifted in future if it can be shown that sufficient experience in on-licensed premises has been received.

Dated at Reefton this 13th day of June 2025



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Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE



**IN THE MATTER**

Section 228 of the Sale and Supply of Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Parshant Juyal for renewal of manager's certificate pursuant to s.224 of the Act

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**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**  
**DECISION FOR UNCONTESTED RENEWAL OF MANAGER'S CERTIFICATE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application manager's certificate. Accordingly the application can be determined on the papers.

**Application**

This is an application by Parshant Juyal for renewal of Manager's Certificate. The applicant has previously signed a voluntary undertaking to only use their manager's certificate in off-licensed premises (or other) if granted.

**Reasons for the Decision**

1. The applicant is currently employed in licensed premises, namely The Copper Pot and has suitable experience.
2. The applicant holds a Licence Controller Qualification (LCQ) certificate.
3. The NZ Police have no matters in opposition to this application.
4. The Licensing Inspector has provided a favourable report and has raised no opposition.
5. There have been no adverse reports received regarding the management of the said premises.
6. There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a Manager's Certificate.
7. The application and supporting information satisfies all the matters to which we must have regard as set out in s.227 of the Act.

**Decision**

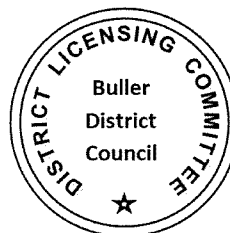
The District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012, grants the application by Parshant Juyal for a new Manager's Certificate with an undertaking that it will only be used in off-licensed premises (or other). This undertaking maybe lifted in future if it can be shown that sufficient experience in on-licensed premises has been received.

Dated at Reefton this 11th day of June 2025



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Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE



**IN THE MATTER**

Section 228 of the Sale and Supply of  
Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Juliette Elaine  
Theodora James for renewal of manager's  
certificate pursuant to s.224 of the Act

**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**

**DECISION FOR UNCONTESTED RENEWAL OF MANAGER'S CERTIFICATE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application manager's certificate. Accordingly the application can be determined on the papers.

**Application**

This is an application by Juliette Elaine Theodora James for a renewal of Manager's Certificate.

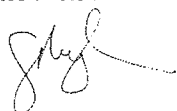
**Reasons for the Decision**

1. The applicant is currently employed in licensed premises, namely Karama Four Square and has suitable experience.
2. The applicant holds a Licence Controller Qualification (LCQ) certificate. An LCQ bridging certificate has also been provided.
3. The NZ Police have no matters in opposition to this application.
4. The Licensing Inspector has provided a favourable report and has raised no opposition.
5. There have been no adverse reports received regarding the management of the said premises.
6. There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a Manager's Certificate.
7. The application and supporting information satisfies all the matters to which we must have regard as set out in s.227 of the Act.

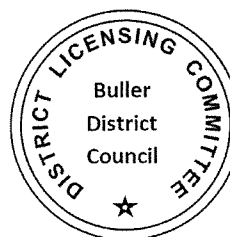
**Decision**

The District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012, grants the application by Juliette Elaine Theodora James for a renewal of Manager's Certificate.

Dated at Reefton this 11th day of June 2025



Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE



**IN THE MATTER**

Section 228 of the Sale and Supply of Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Paul Adrian Thomas for renewal of manager's certificate pursuant to s.224 of the Act

---

**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**

**DECISION FOR UNCONTESTED RENEWAL OF MANAGER'S CERTIFICATE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application manager's certificate. Accordingly the application can be determined on the papers.

**Application**

This is an application by Paul Adrian Thomas for a renewal of Manager's Certificate.

**Reasons for the Decision**

1. The applicant is currently employed in licensed premises, namely Paul Adrian Thomas and has suitable experience.
2. The applicant holds a Licence Controller Qualification (LCQ) certificate.
3. The NZ Police have no matters in opposition to this application.
4. The Licensing Inspector has provided a favourable report and has raised no opposition.
5. There have been no adverse reports received regarding the management of the said premises.
6. There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a Manager's Certificate.
7. The application and supporting information satisfies all the matters to which we must have regard as set out in s.227 of the Act.

**Decision**

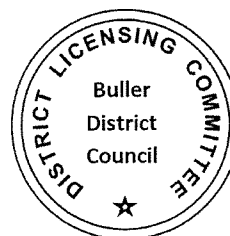
The District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012, grants the application by Paul Adrian Thomas for a renewal of Manager's Certificate.

Dated at Reefton this 11th day of June 2025



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Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE



**IN THE MATTER**

Section 64 of the Sale and Supply of Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Nikeisha Neighbours for a new manager's certificate pursuant to s.221 of the Act

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**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**  
**DECISION FOR UNCONTESTED A NEW MANAGER'S CERTIFICATE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application for manager's certificate. Accordingly the application can be determined on the papers.

**Application**

This is an application by Nikeisha Neighbours for a New Manager's Certificate. The applicant does not have sufficient experience working in on-licensed premises (or other) and thus has given a voluntary undertaking to only use their manager's certificate in off-licensed premises if granted.

**Reasons for the Decision**

1. The applicant is currently employed in licensed premises, namely New World and has suitable experience.
2. The applicant holds a Licence Controller Qualification (LCQ) certificate.
3. The NZ Police have no matters in opposition to this application.
4. The Licensing Inspector has provided a favourable report and raised no opposition.
5. There have been no adverse reports received regarding the management of the said premises.
6. There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a Manager's Certificate.
7. The application and supporting information satisfies all the matters to which we must have regard as set out in s.222 of the Act.

**Decision**

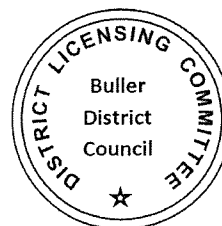
The District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012, grants the application by Nikeisha Neighbours for a new Manager's Certificate with an undertaking that it will only be used in off-licensed premises. This undertaking maybe lifted in future if it can be shown that sufficient experience in on-licensed premises has been received.

Dated at Reefton this 9th day of June 2025



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Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE



**IN THE MATTER**

of the Sale and Supply of Alcohol Act  
2012

**AND**

**IN THE MATTER**

of an application by DJ 14 Limited  
(the licensee) for a Special Licence  
pursuant to Section 138 of the Act in  
respect of premises situated at and  
known as Cosmopolitan Hotel.

**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**

**DECISION FOR UNCONTESTED SPECIAL LICENCE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application for a special licence. Accordingly, the application can be determined on the papers.

**Application**

This is an application by DJ 14 Limited (the licensee) for a Special Licence pursuant to Section 138 of the Act in respect of premises situated at 136 Palmerston Street, and known as Cosmopolitan Hotel.

This application is to enable alcohol to be sold at the following occasion/s or event/s: Private Function/Wedding

The applicant seeks the following days and hours of operation: **Saturday 14th June 5:00pm until 3:00am the following morning.**

The applicant has provided host responsibility and staffing details that demonstrate suitable measures are in place to ensure the responsible sale and supply of alcohol and that any potential opportunity for harm will be minimised.

The designation for the premises during the event is:

**Undesignated:** Outdoor garden area until 6:00pm, main dining room and foyer. Any person of any age may be present on the premises. Those under 18 cannot be served alcohol, but may be supplied by their parent or legal guardian.

**Supervised:** Outdoor garden area after 6:00pm, public bar, casual dining area. Persons under 18 may be present, but only if accompanied by a parent, or legal guardian, i.e. Court appointed. Those under 18 cannot be sold alcohol, but may be supplied by the parent or guardian.

**Restricted:** Class 4 gaming room. No person under 18 may be present in this area.

**Reasons for the Decision**

- The Licensing Inspector has provided a favourable report and has raised no opposition. The Inspector has also indicated that the amenity and good order of the locality will not be adversely affected by more than a minor extent.
- The NZ Police has raised no matters in opposition to this application.
- The Medical Officer of Health has raised no matters in opposition to this application.
- The application was not required to be publicly notified.
- The applicant has demonstrated that the manner in which they sell, supply, display and promote alcohol complies with the Act.
- The applicant has previously been granted special licences for events and there have been no adverse reports received.
- There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a licence.

In summary, the application and supporting information satisfies all the matters to which we must have regard as set out in s.142 of the Act.

## **Decision**

I have considered all the papers put before me and I am satisfied that the application meets all the requirements of the criteria of s.142 of the Act and the applicant will be able to safely and responsibly supply and sell alcohol in a manner that will ensure that any harm caused by the inappropriate or excessive consumption of alcohol will be minimised.

I therefore grant the application by DJ 14 Limited (the licensee) and authorise the issue of a special licence subject to the terms and conditions noted below as forming part of this decision.

### **Conditions to be imposed:**

- (a) Alcohol may be sold or supplied only on the following days and hours:  
**Saturday 14th June 2025 5:00pm until 3:00am the following morning.**
- (b) Free potable drinking water must be available on the premises for the duration of the licence.
- (c) Alcohol may be sold in the following types of containers only: Glasses, bottles, cans.
- (d) The following steps must be taken to promote the responsible consumption of alcohol:
  - (i) Food must be available at reasonable prices for consumption for the duration of the event.
  - (ii) The licensee must have available for consumption, at all times when alcohol is being sold or supplied, a reasonable range of non-alcoholic and low alcohol refreshments.
  - (iii) Transport options signage must be displayed. A phone must also be available on site to contact an alternative form of transport if required. A courtesy vehicle is also available.
- (e) The following steps must be taken to ensure that the provisions of the Act relating to the sale of alcohol to prohibited persons are observed:
  - (i) ID is to be requested from any person who looks under 25 years of age.
  - (ii) There must be no sale or supply of alcohol to minors or intoxicated persons and there must be displayed at every point of sale appropriate signs detailing these restrictions.
  - (iii) Any intoxicated persons may not enter or remain on the premises.
- (f) A copy of the licence and conditions must be displayed in a prominent place so as to be easily read by persons entering through the principal entrances.

The following parts of the premises are designated as:

**Undesignated:** Outdoor garden area until 6:00pm, main dining room and foyer. Any person of any age may be present on the premises. Those under 18 cannot be served alcohol, but may be supplied by their parent or legal guardian.

**Supervised:** Outdoor garden area after 6:00pm, public bar, casual dining area. Persons under 18 may be present, but only if accompanied by a parent, or legal guardian, i.e. Court appointed. Those under 18 cannot be sold alcohol, but may be supplied by the parent or guardian.

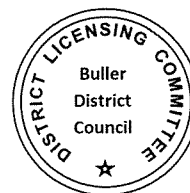
**Restricted:** Class 4 gaming room. No person under 18 may be present in this area.

- (g) The managers appointed for the purpose of this licence is to be Lynne Duncan. A sign must be displayed identifying the duty manager.
- (h) A certified duty manager must be onsite during the event.

**DATED** at Westport this 9 June 2025



Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE





**Decision No.: DLC/094/2025**

Buller DLC ref.: MC240025

ARLA ref: 54/CERT/031/2024

**IN THE MATTER**

Section 228 of the Sale and Supply of  
Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Karen Anne Clayton  
for renewal of manager's certificate  
pursuant to s.224 of the Act

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**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**

**DECISION FOR UNCONTESTED RENEWAL OF MANAGER'S CERTIFICATE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application manager's certificate. Accordingly the application can be determined on the papers.

**Application**

This is an application by Karen Anne Clayton for renewal of Manager's Certificate. The applicant has previously signed a voluntary undertaking to only use their manager's certificate at the Little Wanganui Hotel, if granted.

**Reasons for the Decision**

1. The applicant is currently employed in licensed premises, namely Little Wanganui Hotel and has suitable experience.
2. The applicant holds a Licence Controller Qualification (LCQ) certificate.
3. The NZ Police have no matters in opposition to this application.
4. The Licensing Inspector has provided a favourable report and has raised no opposition.
5. There have been no adverse reports received regarding the management of the said premises.
6. There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a Manager's Certificate.
7. The application and supporting information satisfies all the matters to which we must have regard as set out in s.227 of the Act.

**Decision**

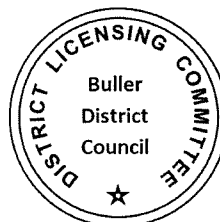
The District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012, grants the application by Karen Anne Clayton for a new Manager's Certificate with an undertaking that it will only be used at the Little Wanganui Hotel. This undertaking maybe lifted in future if it can be shown that sufficient experience in on-licensed premises has been received.

Dated at Reefton this 3rd day of June 2025



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Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE



**IN THE MATTER**

Section 228 of the Sale and Supply of  
Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Carlos de Treend for  
renewal of manager's certificate pursuant  
to s.224 of the Act

---

**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**  
**DECISION FOR UNCONTESTED RENEWAL OF MANAGER'S CERTIFICATE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application manager's certificate. Accordingly the application can be determined on the papers.

**Application**

This is an application by Carlos de Treend for a renewal of Manager's Certificate.

**Reasons for the Decision**

1. The applicant is currently employed in licensed premises, namely Lyric Theatre and has suitable experience.
2. The applicant holds a Licence Controller Qualification (LCQ) certificate.
3. The NZ Police have no matters in opposition to this application.
4. The Licensing Inspector has provided a favourable report and has raised no opposition.
5. There have been no adverse reports received regarding the management of the said premises.
6. There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a Manager's Certificate.
7. The application and supporting information satisfies all the matters to which we must have regard as set out in s.227 of the Act.

**Decision**

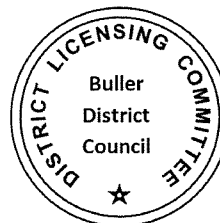
The District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012, grants the application by Carlos de Treend for a renewal of Manager's Certificate.

Dated at Reefton this 3rd day of June 2025



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Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE



**Decision No.: DLC/093/2025**

Buller DLC ref.: MC150017

ARLA ref: 54/CERT/040/2015

**IN THE MATTER**

Section 228 of the Sale and Supply of Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Susan Iris McDonald for renewal of manager's certificate pursuant to s.224 of the Act

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**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**

**DECISION FOR UNCONTESTED RENEWAL OF MANAGER'S CERTIFICATE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application manager's certificate. Accordingly the application can be determined on the papers.

**Application**

This is an application by Susan Iris McDonald for a renewal of Manager's Certificate.

**Reasons for the Decision**

1. The applicant is currently employed in licensed premises, namely Hotel reefton and has suitable experience.
2. The applicant holds a Licence Controller Qualification (LCQ) certificate.
3. The NZ Police have no matters in opposition to this application.
4. The Licensing Inspector has provided a favourable report and has raised no opposition.
5. There have been no adverse reports received regarding the management of the said premises.
6. There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a Manager's Certificate.
7. The application and supporting information satisfies all the matters to which we must have regard as set out in s.227 of the Act.

**Decision**

The District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012, grants the application by Susan Iris McDonald for a renewal of Manager's Certificate.

Dated at Reefton this 3rd day of June 2025



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Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE



**IN THE MATTER**

Section 228 of the Sale and Supply of  
Alcohol Act 2012

**AND**

**IN THE MATTER**

of an application by Debbie Cross for  
renewal of manager's certificate pursuant  
to s.224 of the Act

---

**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE**  
**DECISION FOR UNCONTESTED RENEWAL OF MANAGER'S CERTIFICATE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application manager's certificate. Accordingly the application can be determined on the papers.

**Application**

This is an application by Debbie Cross for a renewal of Manager's Certificate.

**Reasons for the Decision**

1. The applicant is currently employed in licensed premises, namely Cosmopolitan Hotel and has suitable experience.
2. The applicant holds a Licence Controller Qualification (LCQ) certificate.
3. The NZ Police have no matters in opposition to this application.
4. The Licensing Inspector has provided a favourable report and has raised no opposition.
5. There have been no adverse reports received regarding the management of the said premises.
6. There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a Manager's Certificate.
7. The application and supporting information satisfies all the matters to which we must have regard as set out in s.227 of the Act.

**Decision**

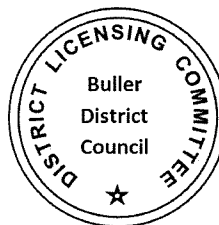
The District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012, grants the application by Debbie Cross for a renewal of Manager's Certificate.

Dated at Reefton this 3rd day of June 2025



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Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE



**IN THE MATTER**

of the Sale and Supply of Alcohol Act  
2012

**AND**

**IN THE MATTER**

of an application by Westport RSA Inc (the licensee) for a Special Licence pursuant to Section 138 of the Act in respect of premises situated at 139 Palmerston Street Westport and known as RSA Westport.

**BEFORE THE BULLER DISTRICT LICENSING COMMITTEE  
DECISION FOR UNCONTESTED SPECIAL LICENCE**

**Authority**

The functions, powers and duties of the District Licensing Committee is delegated to the committee chairperson under sections 191(2) & (3) and 202(1) of the Act where no objections have been filed, and no matters of opposition have been raised by the Police, Medical Officer of Health or the Inspector in respect of an application for a special licence. Accordingly, the application can be determined on the papers.

**Application**

This is an application by Westport RSA Inc (the licensee) for a Special Licence pursuant to Section 138 of the Act in respect of premises situated at 139 Palmerston Street, and known as RSA Westport.

This application is to enable alcohol to be sold at the following occasion/s or event/s: 2025 Black and White Winter Ball.

The applicant seeks the following days and hours of operation: **Saturday 21st June 2025 8:00pm until 1:30am the following morning.**

The applicant has provided host responsibility and staffing details that demonstrate suitable measures are in place to ensure the responsible sale and supply of alcohol and that any potential opportunity for harm will be minimised.

The designation for the premises during the event is:

***Restricted: Entire premises (excluding the rear car park area) No person under 18 may be present in this area.***

**Reasons for the Decision**

- The Licensing Inspector has provided a favourable report and has raised no opposition. The Inspector has also indicated that the amenity and good order of the locality will not be adversely affected by more than a minor extent.
- The NZ Police has raised no matters in opposition to this application.
- The Medical Officer of Health has raised no matters in opposition to this application.
- The application was not required to be publicly notified.
- The applicant has demonstrated that the manner in which they sell, supply, display and promote alcohol complies with the Act.
- The applicant has previously been granted special licences for events and there have been no adverse reports received.
- There is nothing in the papers put before me that would indicate the applicant is not suitable to be the holder of a licence.

In summary, the application and supporting information satisfies all the matters to which we must have regard as set out in s.142 of the Act.

## **Decision**

I have considered all the papers put before me and I am satisfied that the application meets all the requirements of the criteria of s.142 of the Act and the applicant will be able to safely and responsibly supply and sell alcohol in a manner that will ensure that any harm caused by the inappropriate or excessive consumption of alcohol will be minimised.

I therefore grant the application by Westport RSA Inc (the licensee) and authorise the issue of a special licence subject to the terms and conditions noted below as forming part of this decision.

### **Conditions to be imposed:**

- (a) Alcohol may be sold or supplied only on the following days and hours:  
**Saturday 21st June 8:00pm until 1:30am the following morning.**
- (b) Free potable drinking water must be available on the premises for the duration of the licence.
- (c) Alcohol may be sold in the following types of containers only: Glasses, Jugs, Bottle, Stubbies, RTD cans.
- (d) The following steps must be taken to promote the responsible consumption of alcohol:
  - (i) Food must be available at reasonable prices for consumption for the duration of the event.
  - (ii) The licensee must have available for consumption, at all times when alcohol is being sold or supplied, a reasonable range of non-alcoholic and low alcohol refreshments.
  - (iii) Transport options signage must be displayed. A phone must also be available on site to contact an alternative form of transport if required.
- (e) The following steps must be taken to ensure that the provisions of the Act relating to the sale of alcohol to prohibited persons are observed:
  - (i) ID is to be requested from any person who looks under 25 years of age.
  - (ii) There must be no sale or supply of alcohol to minors or intoxicated persons and there must be displayed at every point of sale appropriate signs detailing these restrictions.
  - (iii) Any intoxicated persons may not enter or remain on the premises.
- (f) A copy of the licence and conditions must be displayed in a prominent place so as to be easily read by persons entering through the principal entrances.
- (g) The following parts of the premises are designated as:  
**Restricted: Entire premises (excluding the rear car park area) No person under 18 may be present in this area.** The event is R18 therefore no persons allowed on the premises under the age of 18.
- (h) The managers appointed for the purpose of this licence are to be Fiona Hutchinson and Yvonne Hart. A sign must be displayed identifying the duty manager.
- (i) A certified duty manager must be onsite during the event.

**DATED** at Westport this 29 May 2025



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Graeme Neylon  
CHAIRPERSON  
BULLER DISTRICT LICENSING COMMITTEE

