

From: [BDC Lgoima](#)
To: [REDACTED]
Subject: Response: Official Information Request for District Licensing Committees Ref: OIA 136/24
Date: Thursday, 21 November 2024 4:33:15 pm

Dear [REDACTED]

We refer to your official information request dated 5 November 2024 for information pertaining to District Licensing Committees.

The information you have requested is marked below in red:

A district Licensing Committee is a subcommittee of Council. The last appointments were made on 27 November 2019. At that time Graeme Neylon was appointed as a Commissioner, Terry Archer (Westport) and Hamish MacBeth (Karamea) were appointed as non-elected members. Councillors Phil Rutherford (Deputy Chair) and Martin Hill were appointed as elected members.

We have LGNZ guidelines and criteria to use for appointing DLC members. We will follow a recruitment process with assistance from GM Regulatory Services, Governance Manager and HR. The final decision is one for Council.

1. How many off-licences were operating in your territorial authority boundaries as of 30 June 2024 (if you cannot confirm at that specific date, how many off-licences do you currently have operating in your territorial authority boundaries? Please confirm which date you have used)
16 as of 30 June 2024.
2. What are your current recruitment criteria and qualification requirements for appointing DLC Members and Chairs?
We follow the 'Selecting and appointing district licensing committees A guide for councils' Hyperlink: ([Alcohol Resources — Selecting and appointing District Licensing Committees](#)) and the Competency Guidance for DLC Members Hyperlink: ([Competency Guidance For DLC Members](#))
3. What procedures have you implemented to give effect to the Sale and Supply of Alcohol Act (Community Participation) Bill Amendments?
The Sale and Supply of Alcohol (Community Participation) Amendment Act 2023 came into force on 31 August 2023. We have not had a hearing under the new amendments yet.
The act states under s.203A (2)(d) allow for tikanga Māori to be incorporated into proceedings; and (e) allow for persons to be heard, and to make submissions, in te reo Māori. We have not yet needed to provide for a te reo Māori submission. If an applicant or an objector were to request this, we would accommodate for it.
4. What tikanga protocols have you implemented to give effect to the Sale and Supply of Alcohol Act (Community Participation) Bill Amendments?
We will work with local iwi to develop appropriate protocols to incorporate tikanga Māori into proceedings.
5. Have you seen any notable changes in community participation since implementation of the Sale and Supply of Alcohol Act (Community Participation) Bill?
To date we have not had objections to any licence applications which would result in

hearings under the new amendments.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact the Buller District Council by return email to lgoima@bdc.govt.nz.

Please note that it is our policy to proactively release our responses to official information requests where possible. Our response to your request may be published at <https://bullerdc.govt.nz/district-council/your-council/request-for-official-information/responses-to-lgoima-requests/> with your personal information removed.

Kind regards

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