

**From:** BDC Looima  
**To:** [REDACTED]  
**Subject:** Official Information Request for Victoria Square Tree Survey Ref: OIA 030/25  
**Date:** Thursday, 3 April 2025 4:09:15 pm  
**Attachments:** [1 Correspondence - OIA 030](#)  
[2 Correspondence - OIA 030](#) [REDACTED]

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Dear [REDACTED]

We refer to your official information request dated 7 March 2025 for information regarding the tree survey.

Please note that some details are withheld under the Local Government Official Information and Meeting Act section 7 (2) (a) to protect the privacy of individuals and 7 (2) (b)(ii) for commercial sensitivity (Page 22 only)

1. The discussion concerning the tree choices.  
Please see attachment 1
2. The discussion related to the survey and the selection of trees to be included.  
Please see attachment 1
3. The correspondence related to the community reaction to the survey process.  
Please see attachment 2

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact the Buller District Council by return email to [lgoima@bdc.govt.nz](mailto:lgoima@bdc.govt.nz).

Please note that it is our policy to proactively release our responses to official information requests where possible. Our response to your request may be published at <https://bullerdc.govt.nz/district-council/your-council/request-for-official-information/responses-to-lgoima-requests/> with your personal information removed.

Kind regards

Buller District Council | Phone 0800 807 239 | [bullerdc.govt.nz](http://bullerdc.govt.nz)  
PO Box 21 | Westport 7866

Community Driven | One Team | Future Focused | Integrity | We Care

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**BULLER**  
DISTRICT COUNCIL  
Te Kaitiaki-o-Kaitiaki



# LTP

LONG-TERM PLAN 2025-2034

Buller District Council is shaping the nine-year plan for our district and we want to take you on the journey.



[Click here to find out more](#)

**From:** [Kieron Duncan](#)  
**To:** [REDACTED]  
**Subject:** Victoria Square Tree Survey  
**Date:** Monday, 30 September 2024 5:11:00 pm  
**Attachments:** [VictoriaSq-Tree Plan.pdf](#)  
[Victoria Square Master Plan Trees as at 13 August 2014.xlsx](#)  
[List of Trees after April 2014 storm.pdf](#)  
[image001.jpg](#)  
[image002.png](#)

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Hi [REDACTED]

Attached is some information regarding the trees in Victoria Square.  
Would you be available to take a look at the area on Wednesday, is so I will see if Westreef's staff can be there as well.

Regards

Kieron

Kieron Duncan | Community Facilities Officer  
Mobile [REDACTED] | Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

Buller District Council | Phone 0800 807 239 | [www.bullerdc.govt.nz](http://www.bullerdc.govt.nz)  
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[Buller District Council Website](#)



# Victoria Square Master Plan

AS AT 13 AUGUST 2014.

Attachment 1

## Victoria Square, Buller, Tree Survey

Location	Map Reference	Tree Species	Age Class	Height (m)	DBH (cm)	Health	Form	Condition	Tree Details	Maintenance Recommendations	Condition	Priority
Starting at Grand Stand												
	1	Quercus	M	10	0.75	3	4	3	Root exposure, leaning	Formative prune, clean crown	Average	Medium
	2	Metrosideros x4	M	12	1	4	4	4	Root exposure	Deadwood, formative prune	Average	Medium
	3	Taxodium	SM	12	0.75	3	3	3	Root exposure, mower damage	Formative prune, epicormic removal	Average	Medium
	4	Coniferae	SM	10	0.75	3	4	4	Co-dominance	(Remove) Formative prune	Average	Medium
	5	Ilex	SM	6	0.5	3	3	3		Formative prune	Average	Medium
	6	Griselinia	M	4	0.3	4	4	4	Epicormic growth, deadwood	Remove deadwood & epicormics	Average	Medium
Bowling Green	7	Coniferae	M	12	1	4	4	4	Co-dominance, deadwood (crown)	Remove deadwood	Average	Medium
	<del>8</del>	Chamaecyparis	M	12	0.75	4	4	4	Dead wood (crown), multi stem	Remove	Average	Medium
	9	Metrosideros	M	4	0.3	4	4	4	Deadwood (crown)	Formative prune. Remove deadwood	Average	Medium
	<del>10</del>	Chamaecyparis	M	12	0.75	4	4	4	Deadwood (crown), multistem. Root exposure, mower damage	Formative Prune	Average	Medium
	11	Cedrus	M	16	1	4	4	4	Limb removal (N) P/L	Remove deadwood	Average	Medium
	<del>12</del>	Quercus	M	14	0.75	4	4	4	Limb removal (N) epicormic growth, deadwood	Remove	Average	Medium
	13	Tilia	M	15	1	3	4	3	Epicormic growth	Remove epicormics, crown lift	Average	Medium
	<del>14</del>	Rhododendron	M	10	1.5	3	4	4	Multi stem, deadwood (crown)	Remove deadwood	Average	Medium
	<del>15</del>	Laurus	M	8	1	3	3	3	Multi stem	Formative prune	Average	Medium
	16	Cupressus	M	18	1.5	3	3	3	Co-dominance, dead wood (crown) root exposure	Deadwood removal	Average	Medium
	17	Taxodium	M	12	0.75	3	3	3	-	Clean crown	Average	Medium
	18	Metrosideros	M	14	2	4	4	4	Multi stem	Clean crown	Average	Medium
	19	Coniferae	S/H	8	0.5	3	4	3	-	Formative prune	Average	Medium



	20	Chamaecyparis	S/H	12	0.5	3	4	4	Dead wood (crown)	Remove dead wood	Average	Medium
	21	Tilia	M	10	0.75	3	3	3	-	Formative prune	Average	Medium
	22	Pinus	M	16	1	3	3	3	Droopy lower branches	Clean crown	Average	Medium
	23		S/M	10	0.5	3	3	3	Epicormic growth at base	Remove epicormics, crown lift	Average	Medium
	24	Phoenix	S/M	4	1	4	4	4	Dead fronds	Remove	Average	Medium
	25	Metrosideros	M	16	1.5	3	3	3	Dead wood (crown) exposed roots	Remove dead wood	Average	Medium
	26	Metrosideros	J	3	0.5	3	3	3	Multi stem	Dead wood, remove epicormics	Average	Medium
	<del>27</del>	Populus	M	12	0.75	4	4	4	Declining	Remove	Average	Medium
	28	Coniferae	SM	10	0.75	4	4	4		Remove	Poor	Medium
West	29	Populus	M	15	0.75	3	3	3		Crown lift, thin	Average	Medium
	30	Metrosideros	SM	7	0.78	3	3	3	Multi stem, spindly crown	Formative prune	Average	Medium
Along sheds by track	31			5	0.5	4	4	4	Needs tidying	Formative prune	Average	Medium
Along playground	32	<i>Cordyline</i>		5	0.5	4	4	4	Needs tidying	Formative prune	Average	Medium
Playground	33	Tilia	M	15	0.75	3	3	3	Deadwood (crown) Epicormic	Crown lift, remove deadwood	Average	Medium
	34	Coniferae	M	15	0.75	3	3	3	-	Clean crown	Average	Medium
Middle	35	Coniferae	M	16	0.75	3	3	3	Leaning, root exposure	Deadwood (crown) removal. Lighten crown load on compression side.	Average	Medium
North East Corner	36	Chamaecyparis	M	16	1	4	4	4	Multi stem	Lift branches over path. Remove dead stubs.	Average	Medium
	37	Chamaecyparis	M	17	0.6	3	3	3		Lift	Average	Medium
	38	<i>Metrosideros</i>		3						Shrubs formative prune & lifted	Average	Medium
Bridge club	39	Chamaecyparis	M	16	-	3	4	4	Multi stem	Formative prune	Average	Medium
	40	Abies	M	16	0.6	2	3	3	-	-	Average	Medium
Playground	41	Abies	M	10	0.35	3	4	4	Main stem previously removed, power lines	Lift over path	Average	Medium
	42	Metrosideros	M	7	-	2	2	2	Multi stem	Lift over path	Average	Medium
West by playground	43	Alnus	M	6	0.4	4	4	4		Remove tree due to decay in base of tree	Average	Medium
	<del>44</del>	Fraxinus	M	7	0.5	4	5	4	Large amount of deadwood	Remove due to the lack of vigour. Dead and die back	Average	Medium
	<del>45</del>	Liquidambar	M	8	0.45	3	3	3		Lift lower branches	Average	Medium
	<del>46</del>	Quercus	OM	10	0.55	4	4	4		Lift lower limbs, deadwood removal. (possible removal)	Average	Medium

<del>47</del>	Tilia	M	7	0.3	3	4	4		Remove deadwood and lifting	Average	Medium
48	Liquidambar	OM	15	0.6	3	3	3		Deadwood removal, lift off other trees	Average	Medium
49	Castanea	OM	6	0.4	3	4	4		Stub removal, deadwood (possible removal)	Average	Medium
<del>50</del>	Taxodium	M	17	0.6	3	3	3		Remove dead wood	Average	Medium
51	Quercus	OM	18	0.6	3	4	4		Lift lower branches over road, remove deadwood	Average	Medium
52	Liquidambar	M	13	0.4	3	4	4		Remove stubs	Average	Medium
53,54,55	Metrosideros	OM	17	-	4	3	4	Multi stem	Lift over road, remove deadwood/stems	Average	Medium
<del>56</del>	Quercus	OM	8	0.55	4	4	4		Remove deadwood, Tree removal	Average	Medium
57	Quercus	M	9	0.5	3	4	4		Remove dead wood	Average	Medium
58	Metrosideros	OM	15	-	4	3	4	Multi stem	Remove deadwood, lift over path	Average	Medium
<del>59</del>	Liquidambar	M	8	0.5	3	4	4		Remove deadwood, lift over park	Average	Medium
60	Sequoia	M	9	0.45	3	3	3		Remove deadwood	Average	Medium
61	Metrosideros	M	9	-	3	3	3	Multi stem	Remove deadwood & stubs	Average	Medium
62	Sequoia	M	10	0.4	2	2	2		Lift lower branches	Average	Medium
63	Sequoia	M	10	0.4	2	2	2		Lift lower branches	Average	Medium
64	Chamaecyparis	M	12	0.4	4	4	4	Twin Stem	Dead wood / Tree removal	Average	Medium
<del>65</del>	Metrosideros	OM	9	-	4	3	4	Multi stem	Remove stubs	Average	Medium
66	Cryptomeria	OM	8	-	3	3	3	Multi stem	Lift over path, deadwood & remove stubs	Average	Medium
67	Metrosideros	M	4	0.5	4	4	4	50% dead in crown	Deadwood	Average	Medium
<del>68</del>	Camellia	M	3	0.5	3	4	4	Large amount of deadwood in crown	Remove Crown lift deadwood	Average	Medium
69	Araucaria	M	16	1	3	3	3	Deadwood in crown		Average	Medium
<del>70</del>	Metrosideros	M	14	1	3	4	3	Deadwood in crown	Deadwood	Average	Medium
71	Quercus	M	14	0.75	3	4	3		Crown lift, deadwood, clean	Average	Medium
72	Coniferae	M		2	4	4	4	Large amount of deadwood in crown	Remove	Average	Medium
73	Tilia	M	14	0.75	3	4	3	Deadwood in crown	Crown clean, deadwood, lift	Average	Medium
<del>74</del>	Fraxinus	J	3	0.1	3	3	3		Formative prune	Average	Medium
<del>75</del>	Quercus	J	3	0.1	3	3	3		Formative prune	Average	Medium

<del>76</del>	Taxodium	J	3	0.1	5	5	5	Very poor condition	Remove	Average	Medium
<del>77</del>	Taxodium	S/H	8	0.5	4	4	4	Deadwood in crown	Formative Prune	Average	Medium
<del>78</del>	Metrosideros	M	9	0.75	3	3	3	Dead branches in crown	Formative prune	Average	Medium
79	Fagus	J	3.5	0.1	3	3	3	Dead branches in crown	Formative prune, remove deadwood	Average	Medium
80	Aesculus	J	3	0.1	3	4	3	Dead branches in crown	Formative prune	Average	Medium
81	Liquidambar	M	14	0.75	3	3	3		Crown clean / thin	Average	Medium
82	Tilia	M	12	0.75	3	3	3	Low branches	Crown lift, clean	Average	Medium
<del>83</del>	Alnus	M	13	0.5	4	4	4	Very poor condition	Remove	Poor	Medium
84	Quercus	M	12	0.5	4	4	4	Very poor condition	Remove	Poor	Medium
85	Fraxinus	M	9	0.5	5	5	5	Dead / dying	Remove	Poor	Medium
<del>86</del>	Fraxinus	M	10	0.5	3	3	3	Low branches	Crown lift, clean	Average	Medium
87	Quercus	M	13	0.75	4	4	4	Deadwood in crown	Clean crown, dead wood	Average	Medium
<del>88</del>	Coniferae	M	14	0.75	3	3	3	Crown clean	Formative prune	Average	Medium
89	Phoenix	M	15	1					No work required	Average	Medium
	Area of Rhododendron & mixed shrubs	M	3	0.5	3	3	3	Crown clean	Formative prune	Average	Medium
91	Metrosideros	M	15	1	4	4	4	Crown clean	Formative prune	Average	Medium
92	Camellia	M	2	0.5	4	4	4		Remove	Average	Medium
93	Gingko	M	10	0.75	3	3	3		Formative prune	Average	Medium
<del>94</del>		J	4	0.5	4	4	4		General maintenance	Average	Medium
<del>94</del>	Magnolia	J	2.5	0.1	3	3	3		Formative prune	Average	Medium
95	Liriodendron	S/M	2.5	0.1	1	4	4		Remove	Average	Medium

96 Michelia? 5  
 97 Agathis 8  
 98 Conifer 8

Trees to prune 80

Trees to remove 18



Location Standing at Grand Stand	Map Reference Starting at Grand Stand	Tree Species	Age Class	Height (M)	DBH (cm)	Health	Form	Condition	Tree Details	Maintenance Recommendations	Condition	Priority
	1	Quercus	M	10	0.75	3	4	3	Root exposure, leaning	Formative prune, clean crown	Average	Medium
	2	Metrosideros	M	12	1	4	4	4	Root exposure	Deadwood,formative prune	Average	Medium
	3	Taxodium	SM	12	0.75	3	3	3	Root exposure, mower damage	Formative prune, epicormic removal	Average	Medium
	4	Coniferae	SM	10	0.75	3	4	4	C-dominance	(Remove) Formative prune	Average	Medium
	5	Ilex	SM	6	0.5	3	3	3		Formative prune	Average	Medium
	6	Griselinia	M	4	0.3	4	4	4	Epicormic growth, deadwood	Remove deadwood & epicomics	Average	Medium
	<b>Bowling Green</b>											
	7	Coniferae	M	12	1	4	4	4	Co-dominance, deadwood (crown)	Remove deadwood & epicomics	Average	Medium
	9	Metrosideros	M	4	0.3	4	4	4	Deadwood (crown)	Formative prune, remove deadwood	Average	Medium
	11	Cedrus	M	16	1	4	4	4	Limb remove (N) P/L	Remove deadwood & epicomics	Average	Medium
	13	Tilia	M	15	1	3	4	3	Epicormic growth	Remove epicormics, crown lift	Average	Medium
	16	Cupressus	M	18	1.5	3	3	3	Co-dominance, dead wood (crown) root exposure	Deadwood removal	Average	Medium
	17	Taxodium	M	12	0.75	3	3	3		Clean crown	Average	Medium
	18	Metrosideros	M	14	2	4	4	4	Multi stem	Clean crown	Average	Medium
	19	Coniferae	S/H	8	0.5	3	4	3		Formative prune	Average	Medium
	20	Chamaecyparis	S/H	12	0.5	3	4	4	Dead wood (crown)	Remove dead wood	Average	Medium
	21	Tilia	M	10	0.75	3	3	3		Formative prune	Average	Medium
	22	Pinus	M	16	1	3	3	3	Droopy lower branches	Clean crown	Average	Medium
	23		S/M	10	0.5	3	3	3	Epicormic growth at base	Remove epicormics, crown lift	Average	Medium
	24	Phoenix	S/M	4	1	4	4	4	Dead fronds	Remove	Average	Medium
	25	Metrosideros	M	16	1.5	3	3	3	Dead wood (crown) exposed roots	Remove dead wood	Average	Medium
	26	Metrosideros	J	3	0.5	3	3	3	Multi stem	Dead wood, remove epicormics	Average	Medium
	28	Coniferae	SM	10	0.75	4	4	4		Remove	Poor	Medium
	<b>West</b>											
	29	Populus	M	15	0.75	3	3	3		Crown lift, thin	Average	Medium
	30	Metrosideros	SM	7	0.78	3	3	3	Multi stem, spindly crown	Formative prune	Average	Medium
	<b>Along Sheds By Track</b>											
	31			5	0.5	4	4	4	Needs tiding	Formative prune	Average	Medium
	<b>Along Playground</b>											
	32	Cordyline		5	0.5	4	4	4	Needs tiding	Formative prune	Average	Medium
	<b>Playground</b>											
	33	Tilia	M	15	0.75	3	3	3	Deadwood (crown) Epicormic	Crown lift, remove deadwood	Average	Medium
	34	Coniferae	M	15	0.75	3	3	3		Clean crown	Average	Medium
	<b>Middle</b>											
	35	Coniferae	M	16	0.75	3	3	3	Leaning, root exposure	Deadwood (crown) removal. Lighten crown load on compression side	Average	Medium
	<b>North East Corner</b>											
	36	Chamaecyparis	M	16	1	4	4	4	Multi stem	Lift branches over path. Remove dead stubs	Average	Medium
	37	Chamaecyparis	M	17	0.6	3	3	3		Lift	Average	Medium
	38	Metrosideros		3						Shrubs fromative prune & lifted	Average	Medium
	<b>Bridge Club</b>											
	39	Chamaecyparis	M	16	-	3	4	4	Multi stem	Formative prune	Average	Medium
	40	Abies	M	16	0.6	2	3	3			Average	Medium
	<b>Playground</b>											
	41	Abies	M	10	0.35	3	4	4	Main stem previously removed, power lines	Lift over path	Average	Medium
	42	Metrosideros	M	7	-	2	2	2	Multi stem	Lift over path	Average	Medium
	<b>West by Playground</b>											
	43	Alnus	M	6	0.4	4	4	4		Remove tree due to decay in base	Average	Medium
	48	Liquidambar	OM	15	0.6	3	3	3		Deadwood removal, lift off other trees	Average	Medium
	49	Castanea	OM	6	0.4	3	4	4		Stub removal, deadwood (possible removal)	Average	Medium

51	Quercus	OM	18	0.6	3	4	4		Lift lower branches over road, remove deadwood	Average	Medium
52	Liquidambar	M	13	0.4	3	4	4		Remove stubs	Average	Medium
53,54,55	Metrosideros	OM	17	-	4	3	4	Multi stem	Lift over road, remove deadwood stems	Average	Medium
57	Quercus	M	9	0.5	3	4	4		Remove dead wood	Average	Medium
58	Metrosideros	OM	15	-	4	3	4	Multi stem	Remove deadwood, lift over path	Average	Medium
60	Sequoia	M	9	0.45	3	3	3		Remove deadwood	Average	Medium
61	Metrosideros	M	9	-	3	3	3	Multi stem	Remove deadwood & stubs	Average	Medium
62	Sequoia	M	10	0.4	2	2	2		Lift lower branches	Average	Medium
63	Sequoia	M	10	0.4	2	2	2		Lift lower branches	Average	Medium
64	Chamaecyparis	M	12	0.4	4	4	4	Twin stem	Dead wood /tree revmoval	Average	Medium
66	Cryptomeria	OM	8	-	3	3	3	Multi stem	Lift over path, deadwood & remove stubs	Average	Medium
67	Metrosideros	M	4	0.5	4	4	4	50% dead in crown	Deadwood	Average	Medium
69	Araucaria	M	16	1	3	3	3	Deadwood in crown	Crown lift deadwood	Average	Medium
71	Quercus	M	14	0.75	3	4	3		Crown lift, deadwood, clean	Average	Medium
72	Coniferae	M		2	4	4	4	Large amount of deadwood in crown	Remove	Average	Medium
73	Tilia	M	14	0.75	3	4	3	Deadwood in crown	Crown clean, deadwood, lift	Average	Medium
79	Fagus	J	3.5	0.1	3	3	3	Dead branches in crown	Formative prune, remove deadwood	Average	Medium
80	Aesculus	J	3	0.1	3	4	3	Dead branches in crown	Formative prune	Average	Medium
81	Liquidambar	M	14	0.75	3	3	3		Crown clean/thin	Average	Medium
82	Tilia	M	12	0.75	3	3	3	Low branches	Crown lift, clean	Average	Medium
84	Quercus	M	12	0.5	4	4	4	Very poor condition	Remove	Poor	Medium
85	Fraxinus	M	9	0.5	5	5	5	Dead/dying	Remove	Poor	Medium
87	Quercus	M	13	0.75	4	4	4	Deadwood in crown	Clean crown, dead wood	Average	Medium
89	Phoenix	M	15	1					No work required	Average	Medium
90	Area of Rhododendron & mixed shrubs	M	3	0.5	3	3	3	Crown clean	Formative prune	Average	Medium
91	Metrosideros	M	15	1	4	4	4	Crown clean	Formative prune	Average	Medium
92	Camellia	M	2	0.5	4	4	4		Remove	Average	Medium
93	Gingko	M	10	0.75	3	3	3		Formative prune	Average	Medium
95	Lirodendron	S/M	2.5	0.1	1	4	4		Remove	Average	Medium
96	Michelia ?		5								
97	Agathis		8								
98	Conifer		8								







**From:** [Kieron Duncan](#)  
**To:** [REDACTED]  
**Subject:** RE: Victoria Square Tree Survey  
**Date:** Tuesday, 1 October 2024 10:24:00 am  
**Attachments:** [image003.jpg](#)  
[image004.png](#)  
[image005.jpg](#)  
[image006.png](#)

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Hi [REDACTED]

I'll contact Westreef to see what time will be ok for them.

Thanks

Kieron

Kieron Duncan | Community Facilities Officer  
 Mobile [REDACTED] | Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

Buller District Council | Phone 0800 807 239 | [www.bullerdc.govt.nz](http://www.bullerdc.govt.nz)  
 PO Box 21 | Westport 7866

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[Buller District Council Website](#)




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**From:** [REDACTED]  
**Sent:** Tuesday, October 1, 2024 10:12 AM  
**To:** Kieron Duncan <[Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)>  
**Subject:** Re: Victoria Square Tree Survey

Good morning Kieron,  
 Yes Wednesday morning would be good for me can we Telephone to make a time and meeting place.  
 My Telephone number is [REDACTED]  
 Regards [REDACTED]  
 [REDACTED]

Am Montag, 30. September 2024 um 17:13:06 GMT+13 hat Kieron Duncan  
 <[kieron.duncan@bdc.govt.nz](mailto:kieron.duncan@bdc.govt.nz)> Folgendes geschrieben:

Hi [REDACTED]

Attached is some information regarding the trees in Victoria Square.

Would you be available to take a look at the area on Wednesday, is so I will see if Westreef's staff can be there as well.

Regards

Kieron

**Kieron Duncan** | Community Facilities Officer  
Mobile [REDACTED] Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

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**From:** [Kieron Duncan](#)  
**To:** [REDACTED]  
**Subject:** RE: Victoria Square Tree Survey  
**Date:** Thursday, 17 October 2024 10:35:00 am  
**Attachments:** [image001.jpg](#)  
[image003.png](#)  
[image005.jpg](#)  
[image006.png](#)  
[image007.jpg](#)  
[image008.png](#)

---

Hi [REDACTED]

[REDACTED] is on leave at the moment, I think she will be back next week.

Her supervisor is [REDACTED]

I was in a meeting with Westreef yesterday and I mentioned the work you were looking at in the Square.

I have passed on your contact detail to [REDACTED] who is Westreef Ltd Contact Manager, as they could have some work coming up.

Regards

Kieron

Kieron Duncan | Community Facilities Officer  
Mobile [REDACTED] | Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

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**From:** [REDACTED]  
**Sent:** Thursday, 17 October 2024 9:01 am  
**To:** Kieron Duncan <[Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)>  
**Subject:** Re: Victoria Square Tree Survey

Good morning Kieron, just letting you know I havnt heard from [REDACTED] and I would

like to contact her to make a meeting with her  
Do you have her contact number?if so can you please pass on [REDACTED] contact  
details to me  
In regards to Victoria Square trees  
Kind regards [REDACTED]  
[REDACTED]

Am Mittwoch, 2. Oktober 2024 um 16:31:30 GMT+13 hat Kieron Duncan  
<[kieron.duncan@bdc.govt.nz](mailto:kieron.duncan@bdc.govt.nz)> Folgendes geschrieben:

Hi [REDACTED]

Sound good

Thanks for that.

Kieron

**Kieron Duncan** | Community Facilities Officer  
Mobile [REDACTED] Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

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**From:** [REDACTED]  
**Sent:** Wednesday, October 2, 2024 3:53 PM  
**To:** Kieron Duncan <[Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)>  
**Subject:** Re: Victoria Square Tree Survey

Good afternoon Kieron just a quick heads up from this afternoons meeting, firstly thank you for the chance to view the Trees in the premises of Victoria Square, after the walk around and time with [REDACTED] looking we have made a date when she returns from holiday being roughly 10 days time to meet and discuss in better weather and document the trees to be removed/Felled as it was just a little to wet to put pen to paper.

Regards [REDACTED]

Am Dienstag, 1. Oktober 2024 um 16:49:31 GMT+13 hat Kieron Duncan <[kieron.duncan@bdc.govt.nz](mailto:kieron.duncan@bdc.govt.nz)> Folgendes geschrieben:

Hi [REDACTED]

Westreef can meet at the grandstand at 2pm tomorrow afternoon.

Thanks

Kieron

**Kieron Duncan** | Community Facilities Officer  
Mobile [REDACTED] | Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

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**From:** [REDACTED]  
**Sent:** Tuesday, October 1, 2024 11:01 AM  
**To:** Kieron Duncan <[Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)>  
**Subject:** Re: Victoria Square Tree Survey

Sounds good Kieron looking forward to hearing from you.

Regards 

Am Dienstag, 1. Oktober 2024 um 10:25:24 GMT+13 hat Kieron Duncan  
<[kieron.duncan@bdc.govt.nz](mailto:kieron.duncan@bdc.govt.nz)> Folgendes geschrieben:

Hi 

I'll contact Westreef to see what time will be ok for them.

Thanks

Kieron

**Kieron Duncan** | Community Facilities Officer  
Mobile  Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

**Buller District Council** | Phone 0800 807 239 | [www.bullerdc.govt.nz](http://www.bullerdc.govt.nz)  
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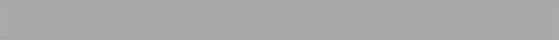
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**From:**   
**Sent:** Tuesday, October 1, 2024 10:12 AM  
**To:** Kieron Duncan <[Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)>  
**Subject:** Re: Victoria Square Tree Survey



Good morning Kieron,

Yes Wednesday morning would be good for me can we Telephone to make a time and meeting place.

My Telephone number is [REDACTED]

Regards [REDACTED]

Am Montag, 30. September 2024 um 17:13:06 GMT+13 hat Kieron Duncan  
<[kieron.duncan@bdc.govt.nz](mailto:kieron.duncan@bdc.govt.nz)> Folgendes geschrieben:

Hi [REDACTED]

Attached is some information regarding the trees in Victoria Square.

Would you be available to take a look at the area on Wednesday, is so I will see if Westreef's staff can be there as well.

Regards

Kieron

**Kieron Duncan** | Community Facilities Officer  
Mobile [REDACTED] Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

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**From:** [Kieron Duncan](#)  
**To:** [REDACTED]  
**Subject:** RE: Victoria Square Westport Tree removal quote  
**Date:** Tuesday, 26 November 2024 10:56:00 am  
**Attachments:** [image002.jpg](#)

---

Hi [REDACTED]

Thanks for the quote for the Victoria Square tree works.

Can you supply your bank details so we can set you up in our creditor system.

Regards

Kieron

Kieron Duncan | Community Facilities Officer  
Mobile [REDACTED] | Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

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**From:** [REDACTED]  
**Sent:** Friday, 8 November 2024 11:23 am  
**To:** Kieron Duncan <[Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)>  
**Subject:** Victoria Square Westport Tree removal quote

Hi Kieron, please find attached the quote for tree removals in Victoria Square as promised.

Look forward to hearing from you

Regards [REDACTED]  
[REDACTED]

GST#

Buller District Council  
Brougham St  
Westport

QUOTE NUMBER: 019

8/11/2024

### Victoria Square – Tree Removal Quote

#### DESCRIPTION

<b>Variety:</b>	Livistonia Jenkinsiana x 4
<b>Location:</b>	2 x Remembrance Garden 2 x Peel St
<b>Assessment:</b>	Listed as noxious plants – Full removal as requested by West Reef
<b>Workplan:</b>	Felling of Fan Palm – West Reef to remove green waste



## DESCRIPTION

<b>Variety:</b>	Populus Deltoides
<b>Location:</b>	Miners Garden
<b>Assessment:</b>	Hazardous Tree – Broken branches, root damage to stone wall and suppressing neighbouring trees.
<b>Workplan:</b>	Complete Removal – Stem wood to be removed offsite, woodchip stays onsite for use in garden – stump cut to ground level



## WORK PLAN / DESCRIPTION

<b>Variety:</b>	Liquidambar Styraciflua
<b>Location:</b>	Skatepark
<b>Assessment:</b>	Major wound damage at breast height on tree trunk resulting in weak structure.
<b>Workplan:</b>	Complete removal, woodchip stays onsite for garden and stem wood removed. Stump cut to ground level.



## DESCRIPTION

<b>Variety:</b>	Cordyline Australis
<b>Location:</b>	Miners Garden, Peel St
<b>Assessment:</b>	Top heavy, growing against power pole. To be removed
<b>Workplan:</b>	Felled and chipped. Cabbage free fronds to be removed by West Reef. Chip stays onsite for gardens.



## DESCRIPTION

<b>Variety:</b>	Fraxinus Angustifolia x 2
<b>Location:</b>	Russell St
<b>Assessment:</b>	Possible ash dieback in crown, poor structure, trees to be removed
<b>Workplan:</b>	Felled, chipped and cut at ground level. Chip to remain onsite.





## DESCRIPTION

<b>Variety:</b>	Liquidambar Styraciflua
<b>Location:</b>	Pump track – Russell St
<b>Assessment:</b>	Degenerative Crown, tree is dying.
<b>Workplan:</b>	Complete removal, stem wood to be removed, chipped wood remains onsite, stump cut to ground level



## DESCRIPTION

<b>Variety:</b>	Metrosideros Excelsa
<b>Location:</b>	Russel St by toilets
<b>Assessment:</b>	Degenerative Crown, weak root plate - tree is dying.
<b>Workplan:</b>	Complete removal – Stem wood to be removed, chip stays onsite, stump cut to ground level.



**QUOTED PRICE**

sec 7 (2)(a)(ii)

**JOB SPECIFIC DISCLAIMER**

- West Reef gardening division to support removals by cordoning off & monitoring work area to ensure public safety.
- West Reef is responsible for the disposal of the noxious palm trees and fronds
- West Reef to provide an area for wood chip to be stored
- Total Tree Solutions will undertake the removal of stem wood and leave site safe, clean and tidy.
- Total Tree Solutions estimate this job to be completed in 2.5 days
- Total Tree Solutions reserve the right to postpone, or delay work due to unfavourable weather conditions.

**TERMS & CONDITIONS OF TRADE**

- All prices in quote are exclusive of GST
- This quote is valid from 30 days from date on quotation
- Acceptance must be indicated by signing this quotation and returning.
- Quotation is upon the basis that practical and appropriate access to the property is available
- Total Tree Solutions reserves the right to adjust the quotation because of circumstances beyond our control
- Payment to made 20<sup>th</sup> Month following work undertaken
- Interest of 2.5% to be added to all unpaid invoices
- The customer will be responsible for any costs incurred by Total Tree Solutions for the recovery of overdue accounts
- Quote is subject to the availability of machinery
- Total Tree Solutions reserve the right to delay work due to weather conditions

**ACCEPTANCE OF PROPOSAL / QUOTATION**

Signature acknowledges acceptance of this quote

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Kind Regards,



**From:** [Kieron Duncan](#)  
**To:** [REDACTED]  
**Subject:** RE: Victoria Square Westport  
**Date:** Wednesday, 4 December 2024 3:39:00 pm  
**Attachments:** [image001.jpg](#)

---

Hi [REDACTED]

The quote is good, there has been a discussion here and there will be a community notice sent out advising the public that this work is to be done and they want feedback as to what these trees can be replaced with. Once this has been put on Facebook we can set a date for work to begin.

Thanks

Kieron

Kieron Duncan | Community Facilities Officer  
Mobile [REDACTED] | Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

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---

**From:** [REDACTED]  
**Sent:** Tuesday, 3 December 2024 3:57 pm  
**To:** Kieron Duncan <[Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)>  
**Subject:** Victoria Square Westport

Good afternoon Kieron, I am just checking in to see how things are looking in regards to the quote I submitted on behalf of WestReef for the trees to be removed in Victoria Square .



**From:** [Kieron Duncan](#)  
**To:** [Samuel Algie](#)  
**Subject:** RE: Victoria Square Westport  
**Date:** Tuesday, 10 December 2024 2:37:00 pm  
**Attachments:** [image002.jpg](#)

---

Hi Sam

We will be putting something out on Facebook regarding the tree works at Victoria Square.

Our Communication Team wants to know if you could forward some of your photo's of the trees to be removed so they can use them on the post.

We are going to advise the Rate Payers that the work will hopefully be done mid to late January.

Regards

Kieron

Kieron Duncan | Community Facilities Officer  
Mobile [REDACTED] | Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

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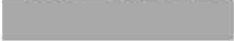


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**From:** Samuel Algie [REDACTED]  
**Sent:** Tuesday, 3 December 2024 3:57 pm  
**To:** Kieron Duncan <[Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)>  
**Subject:** Victoria Square Westport

Good afternoon Kieron, I am just checking in to see how things are looking in regards to the quote I submitted on behalf of WestReef for the trees to be

removed in Victoria Square .  
Regards Sam  
Total Tree Solutions Westcoast NZ





**From:** [Kieron Duncan](#)  
**To:** [Samuel Algie](#)  
**Subject:** Victoria Square Tree Works  
**Date:** Monday, 13 January 2025 9:56:00 am  
**Attachments:** [image001.jpg](#)

---

Hi Sam

We are going through the process of letting the public know about the removal of these trees.

At the moment we would be looking at this work being done in March if that is ok, February being busy with Marathon and school sports day.

Regards

Kieron

Kieron Duncan | Community Facilities Officer  
Mobile [REDACTED] | Email [Kieron.Duncan@bdc.govt.nz](mailto:Kieron.Duncan@bdc.govt.nz)

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**From:** [REDACTED]  
**To:** [Joshua Hawes](#)  
**Subject:** RE: square trees  
**Date:** Thursday, 23 January 2025 11:20:03 am

---

Hi Josh  
Feijoa, Mandarin, Pear, Plum  
Rimu, Kauri, Kahikatea, Matai Puriri  
Regards

[REDACTED]@westreef.co.nz

WestReef Services Limited  
80 Russell Street, Westport  
03 788 9090 | [www.westreef.co.nz](http://www.westreef.co.nz)

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---

**From:** Joshua Hawes <[Joshua.Hawes@bdc.govt.nz](mailto:Joshua.Hawes@bdc.govt.nz)>  
**Sent:** Wednesday, 22 January 2025 3:39 pm  
**To:** Ross [REDACTED]@westreef.co.nz  
**Subject:** square trees

Hi Ross

Can you please give me a list of trees off the top of your head..

3 or 4 fruit

3 native

Thanks

Josh

Joshua Hawes | Property Support Officer  
Email [Joshua.Hawes@bdc.govt.nz](mailto:Joshua.Hawes@bdc.govt.nz)

Buller District Council | Phone 0800 807 239 | [www.bullerdc.govt.nz](http://www.bullerdc.govt.nz)  
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**From:** Mira Schwill  
**Sent:** Friday, 28 February 2025 4:21 pm  
**To:** Kieron Duncan <Kieron.Duncan@bdc.govt.nz>; Joshua Hawes <Joshua.Hawes@bdc.govt.nz>; Brent Oldham <Brent.Oldham@bdc.govt.nz>  
**Subject:** Tree survey

Hi team,

Over the last few days, the responses for the tree survey have gone up, which indicates spam. I went through the raw data and somebody currently puts a lot of work into spamming this survey. The person from this IP address has put in 114 responses alone over the last three days. I highlighted all spam entries indicated by repetitive entries from the same IP. Interestingly, the spammers or spammers use different choices when filling out the survey. You can see it here [New trees at Victoria Square survey codified interim results.xlsx](#)

I will download the full data set after closing on Monday and find out how many entries are spam. I can delete these and calculate the genuine results.

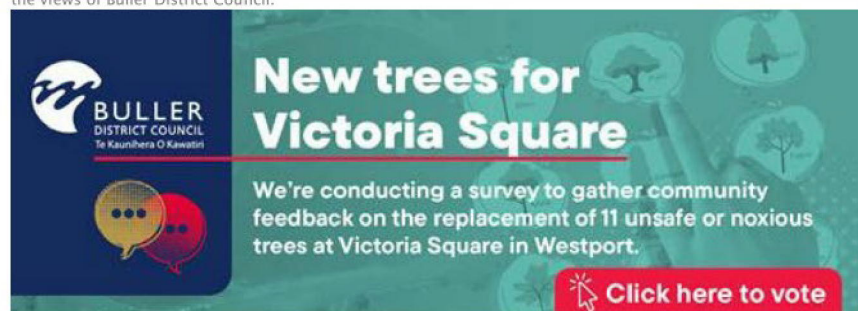
Regards

Mira Schwill | Engagement Planning  
DDI 03 788 9683 | Mobile [REDACTED] | Email [mira.schwill@bdc.govt.nz](mailto:mira.schwill@bdc.govt.nz)

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**From:** Mira Schwill  
**Sent:** Wednesday, 5 March 2025 9:06 am  
**To:** Joshua Hawes <Joshua.Hawes@bdc.govt.nz>; Kieron Duncan <Kieron.Duncan@bdc.govt.nz>; Brent Oldham <Brent.Oldham@bdc.govt.nz>  
**Cc:** Anna-Marie Barnes <Anna-Marie.Barnes@bdc.govt.nz>  
**Subject:** Survey trees

Hi team

I finished analysing the results and have drafted a [250310 - Media Release - New trees for Victoria Square survey evaluated.docx](#). Please review this and once we are happy with it, the MR will go to Anthoney for approval.

I also downloaded all relevant reports into this folder [Results](#). The methodology to clean the data was suggested by the software provider for the website [identifying duplicated users in autonomy surveys](#). What makes my data up of 215 valid responses is that we have 205 recorded contributors. The data matches up.

Regards

Mira Schwill | Engagement Planning  
DDI 03 788 9683 | Mobile [REDACTED] | Email [mira.schwill@bdc.govt.nz](mailto:mira.schwill@bdc.govt.nz)

Buller District Council | Phone 0800 807 239 | [www.bullerdc.govt.nz](http://www.bullerdc.govt.nz)  
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**BULLER**  
DISTRICT COUNCIL  
Te Kaunihera O Kawatiri



## LOCAL WATER DONE WELL

Council has begun to explore options how to manage the district's drinking, storm and wastewater in the future as required under the Local Water Done Well legislation.

 [Click here to find out more](#)

**From:** [BDC\\_Lgoima](#)  
**To:** [REDACTED]  
**Subject:** RE: Official Information Request for Victoria Square Tree Survey Ref: OIA 030/25  
**Date:** Tuesday, 3 June 2025 2:45:32 pm  
**Attachments:** [250307 - Media Release - New trees for Victoria Square survey evaluated.pdf](#)

---

Dear [REDACTED]

Thank you for your further query and apologies for the delay in replying.

Please find attached a media release pertaining to the survey.

There was only one arborist consulted in this process and you have been previously provided with this report.

Council believes it has provided all other information it holds related to this request.

Kind regards

LGOIMA Team

Buller District Council | Freephone 0800 807 239 | [www.bullerdc.govt.nz](http://www.bullerdc.govt.nz)

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-----Original Message-----

**From:** [REDACTED]  
**Sent:** Monday, 28 April 2025 12:42 pm  
**To:** BDC\_Lgoima <[lgoima@bdc.govt.nz](mailto:lgoima@bdc.govt.nz)>  
**Subject:** Re: Official Information Request for Victoria Square Tree Survey Ref: OIA 030/25

Dear BDC\_Lgoima,

I have received some correspondence to the tree choice and survey LGOIMA request.

It would appear only a selection of the correspondence has been provided, so my request has not been met.

I would expect the correspondence to include the arborist reports and then I also asked about the community response to the survey and survey results. - previously provided

Could you please provide ALL documentation for the tree condition assessment, the replacement strategy and the survey details ?

A recent Westport News article referred to a \$7,000 arborist report.  
That, and similar reports, should have been addressed by my request.

There will be recommendations from the arborists and suggested suitable replacement trees.  
I understand at least two companies were involved.

Yours sincerely,

[REDACTED]

**7 March 2025**

### **New trees for Victoria Square survey evaluated**

Council has evaluated feedback from the recent survey gathering community feedback on the replacement of 11 unsafe or noxious trees at Victoria Square in Westport. The survey was open between 14 February and 3 March 2025.

People could vote for their top three favourite tree species from a selection of nine types, including both fruit trees and native species, through an online and paper survey. Options were feijoa, mandarin, pear, plum, rimu, kauri, kahikatea, mataī and pūriri.

The survey initially showed excellent community uptake, with 442 responses, but analysis of the data after the survey closed showed that 227 of these responses were invalid.

Analysing the individual response data, the user ID and the response time record, showed that the same user filled out the survey multiple times, giving the same or similar responses.

When an anonymous respondent submits a survey, a cookie in their browser establishes a unique user ID, recorded in the survey data. Seeing multiples of the same user ID indicates multiple submissions made by the same user. These invalid responses were removed prior to evaluating the data.

Amongst the valid responses, rimu was chosen 105 times, matai was selected 90 times, and kahikatea was selected 83 times. These tree species emerged as the top three favourite trees.

The list of species included fruiting trees as an option, as many councils in New Zealand are now planting fruit trees in public spaces for both food security and to provide learning opportunities. Native trees were included, to echo the responses received in the recent Reserve Management survey, where the planting of natives received broad support.

Group Manager Infrastructure Services Anthony Blom says: "We appreciate that some people wanted to suggest other tree species; however we sought expert advice to identify a list providing the most suitable selection of species."

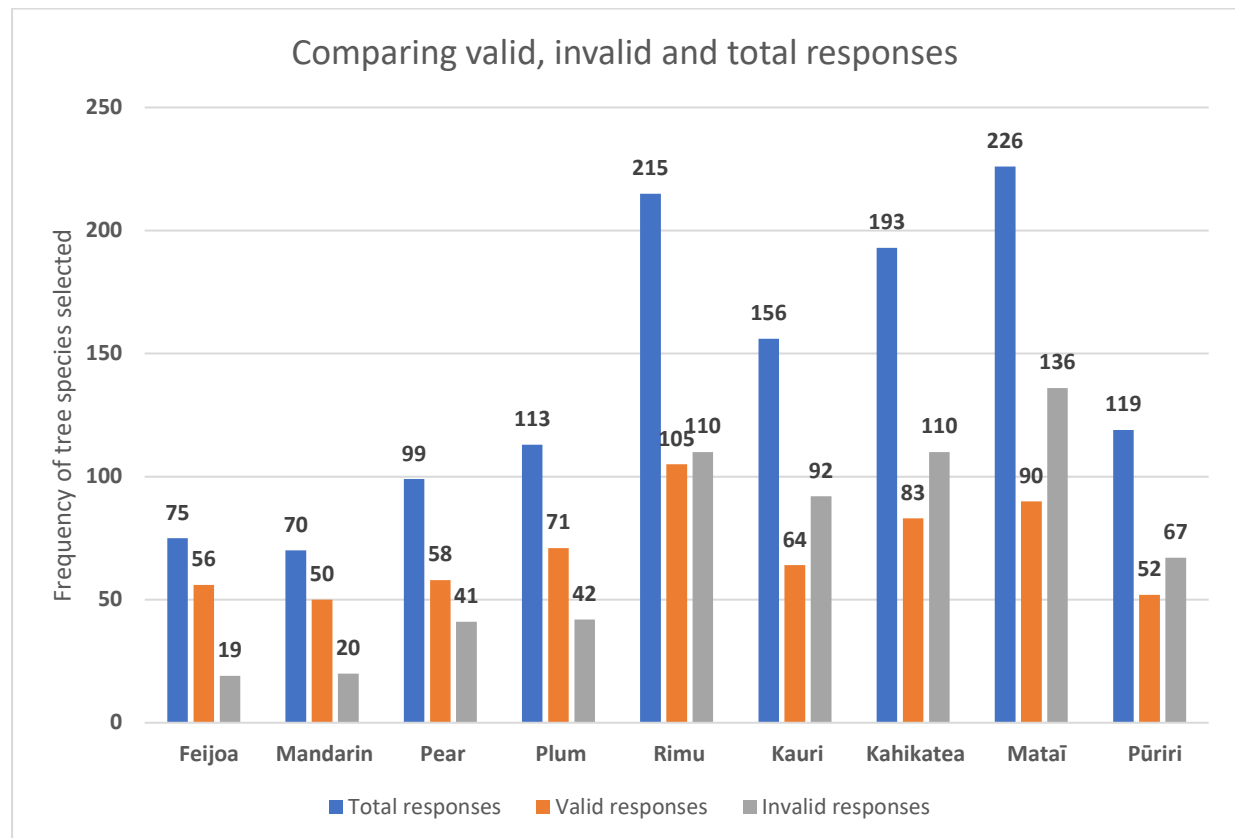
Victoria Square is dominated by exotic tree species, many of which are substantial in size. The Tree Council of New Zealand recommends a mix of native and exotic trees. Also, exotic tree species are often deciduous and, as they grow, shed more and more leaves, particularly in winter. Russell, Brougham and Lyndhurst Streets' stormwater sumps are frequently clogged with leaves in winter. Therefore, exotic trees were not included as an option.

Mr Blom says: "It was great to see people getting behind the survey and being so passionate about this green space in the heart of Westport. Analysing the genuine responses has given us a good indication of which trees survey participants want to see at Victoria Square."

Council staff will now review the results and select the best mix and locations for the trees that have emerged as the most popular.



Removal of the 11 unsafe or noxious trees is scheduled for March, depending on the weather conditions and contractors' availability. The removal process will take around three days, during which parts of the square will be closed to the public to allow the trees to be felled safely.



**-ENDS-**

**For further information, please contact:**

Community Engagement Team

Buller District Council

[Media.Enquiries@bdc.govt.nz](mailto:Media.Enquiries@bdc.govt.nz)