



# AGENDA

Meeting of the:  
**Creative Communities  
Subcommittee**

**Commencing at 2.30pm  
on Monday 9<sup>th</sup> December 2024**

*To be held  
Clocktower Chambers  
Palmerston Street  
Westport*

# Creative Communities Subcommittee

**Reports to:** Risk and Audit Committee

**Chairperson:** [to be elected by the subcommittee]

**Meeting Frequency:** As required

**Quorum:** A majority of members (including vacancies)

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**Purpose:**

The Creative Communities Subcommittee is the assessment committee for assessing applications and allocating funding provided to Council by Creative New Zealand through the Creative Communities Scheme.

**Terms of Reference:**

The Creative Communities Subcommittee considers local community arts applications to the Creative Communities Scheme and make grants in terms of the criteria specified by the scheme's funders, Creative New Zealand.

**The Subcommittee is delegated the following powers:**

The Creative New Zealand Community Funding Sub-Committee has full delegated authority to make distributions from the funding received annually from Creative New Zealand.

**The Committee is delegated the following recommendatory powers:**

- The Subcommittee may make recommendations to the Risk and Audit Committee on local priorities for arts participation.

**Special Notes:**

- The Subcommittee may not delegate any of their responsibilities, duties or powers to a committee, subcommittee, or person.
- Verbal updates may be requested to be provided to Risk and Audit Committee meetings from the Group Manager Community Services from time to time.

**Chairperson**

The Subcommittee must have a chairperson who shall be elected by Subcommittee members at the first meeting of the Subcommittee.

The chairperson is responsible for:

1. The efficient functioning of the Subcommittee.
2. Setting the agenda for Subcommittee meetings.
3. Ensuring that all members of the Subcommittee receive sufficient timely information to enable them to be effective Subcommittee members.
4. Attending Risk and Audit Committee meetings as required to represent the interests of the Subcommittee.
5. Being the link between the Subcommittee and Council staff.

**Contacts with media and outside agencies**

The Mayor acts as the official spokesperson for the Council with the media and may provide approval to elected members to act as an official spokesperson.

Subcommittee members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of the Council.

The Council, after consultation with the Subcommittee Chair, will manage the formal communications between the Subcommittee and the community in the exercise of its business.

Correspondence with central government, other local government agencies or other official agencies will only take place through Council staff.

**Frequency of meetings**

The Subcommittee shall hold formal meetings as required for funding rounds.

**Conduct of affairs**

The Subcommittee shall conduct its affairs in accordance with the *Local Government Act 2002*, the *Local Government Official Information and Meetings Act 1987*, the *Local Authorities (Members' Interests) Act 1968*, and Council's Standing Orders and Code of Conduct.

**Quorum**

The quorum at a meeting of the Subcommittee shall consist of:

1. Half of the members if the number of members (including vacancies) is even; or
2. A majority of members if the number of members (including vacancies) is odd.

**Remuneration**

No honorarium or meeting allowance will be payable to Subcommittee members.

**Other delegations and responsibilities**

None

# Creative Communities Subcommittee

VENUE: Clocktower Chambers, Palmerston Street, Westport



09 December 2024 02:30 PM

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## **CREATIVE COMMUNITIES SUBCOMMITTEE**

**9 DECEMBER 2024**

**AGENDA ITEM: 1**

**Prepared by** Nicola Woodward  
Manger Community Engagement

### **APOLOGIES**

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#### **1. REPORT SUMMARY**

That the Creative Communities Subcommittee receive any apologies or requests for leave of absence from elected members.

#### **2. DRAFT RECOMMENDATION**

**That there are no apologies to be received and no requests for leave of absence.**

**OR**

**That the Creative Communities Subcommittee receive apologies from (insert subcommittee member's name) and accepts (insert name) request for leave of absence.**

## CREATIVE COMMUNITIES SUBCOMMITTEE

9 DECEMBER 2024

AGENDA ITEM: 2

**Prepared by** Nicola Woodward  
Manager Community Engagement

### MEMBERS INTEREST

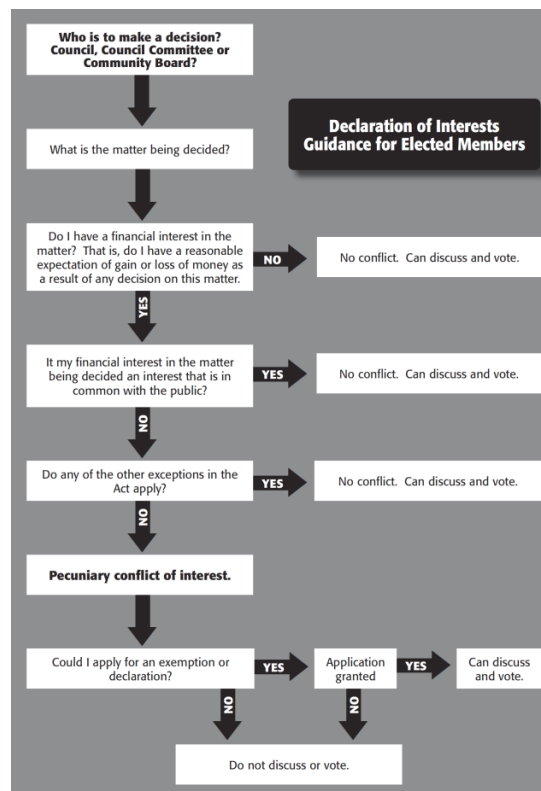
Members of the Creative NZ Community Funding Subcommittee are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct and the Creative Communities Scheme Assessors Guide.

Councillors are encouraged to advise the Governance Secretary, of any changes required to their declared Members Interest Register.

The attached flowchart may assist members in making that determination.

#### DRAFT RECOMMENDATION:

**That Members of the Creative Communities Subcommittee disclose any financial or non-financial interest in any of the agenda items.**



## **CREATIVE COMMUNITIES SUBCOMMITTEE**

**9 DECEMBER 2024**

**AGENDA ITEM: 3**

**Prepared by** Nicola Woodward  
Manager Community Engagement

**Attachments** 1. Creative Communities Subcommittee Meeting Minutes 16  
September 2024

### **CONFIRMATION OF MINUTES**

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#### **1. RECOMMENDATION**

**That the Creative Communities Subcommittee receive and confirm minutes from the meeting of 16 September 2024.**



**MEETING OF THE CREATIVE NEW ZEALAND SUBCOMMITTEE COMMENCING AT 2.30PM ON 16 SEPTEMBER 2024 AT THE CLOCKTOWER CHAMBERS, PALMERSTON STREET, WESTPORT.**

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**PRESENT:** Cr A Pfahlert, S Newbury, C de Treend, M McGill (Chair)

**PRESENT VIA ELECTRONIC LINK:** D Sawyers

**APOLOGIES:** Cr R Sampson, V de Friez

**IN ATTENDANCE:** N Woodward (Manager Community Engagement), C McDonald (Governance Secretary)

**IN ATTENDANCE VIA ELECTRONIC LINK:**

**PUBLIC FORUM:**

**Amanda Coleman (Mokihinui Reserve and Hall Subcommittee) via Zoom**

Spoke to the Mokihinui Reserve and Hall Subcommittee application for a community art project that brings people together in their community.

**Annabel Gosset**

Spoke to her application for a Music Introduction for Youth and how this would benefit the young people of the community and bring them together.

**MEETING DECLARED OPEN AT: 2:37PM**

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**1. APOLOGIES (Page 5)**

**Discussion:**

Cr R Sampson

V de Friez

N Tauwhare (Iwi Representative) did not attend, and no apology was received.

**RESOLVED**

That the Creative Communities Subcommittee receive apologies from Cr R Sampson, V de Friez.

**S Newbury/Cr A Pfahlert**

**5/5**

**CARRIED UNANIMOUSLY**

**Agenda Item Three was addressed next**

**3. CREATIVE COMMUNITIES SCHEME ASSESSORS GUIDE (Page 7)**

**Discussion:**

N Woodward spoke to the Terms of Reference for both Creative Communities and the Terms of Reference set by Buller District Council.

Spoke to the marking criteria and how rounds are set.

Meeting adjourned at 2.48PM

The second public forum speaker was present to speak

**Annabel Gosset**

Spoke in support of her application for Youth Introduction to Music Workshops.

Meeting reconvened at 2:59PM

Conflicts of Interest were explained, and assessment guides were laid out.

**RESOLVED** That the Creative Communities Subcommittee receive the report for information.

**Cr A Pfahlert / C de Treend**  
**5/5**

**CARRIED UNANIMOUSLY**

**2. MEMBERS INTEREST (Page 6)**

**Discussion:**

M McGill – Agenda Item PE1 and will leave the room.

**RESOLVED** That Members of the Creative Communities Subcommittee disclose any financial or non-financial interest in any of the agenda items.

**Cr A Pfahlert / S Newbury**  
**5/5**

**CARRIED UNANIMOUSLY**

**4. ELECTION OF CHAIRPERSON (Page 29)**

**Discussion:**

M McGill was nominated as Chair.

Cr A Pfahlert nominated as the deputy chair

**RESOLVED** That the Creative Communities Subcommittee:

1. Appoints M McGill as the Chair of the Creative Communities Subcommittee.

**D Sawyers / C de Treend**  
**4/4**

**M McGill abstained**  
**CARRIED UNANIMOUSLY**

2. Appoints Cr A Pfahlert as the Deputy Chair of the Creative Communities Subcommittee.

**D Sawyers / S Newbury**  
**4/4**

**Cr A Pfahlert abstained**  
**CARRIED UNANIMOUSLY**

**5. CONFIRMATION OF MINUTES (Page 30)****Discussion:**

Nil

**RESOLVED** That the Creative Communities Subcommittee receive and confirm minutes from the meeting of 13 March 2024.

**M McGill / S Newbury**

**5/5**

**CARRIED UNANIMOUSLY**

**6. GENERAL BUSINESS (Page 35)****Discussion:**

A question was asked around whether an application history would be available for Subcommittee Members so that they are able to increase the diversity of the funding.

There were expressions around new members and how they would be elected to the table, and it was advised that community members who have an arts background can send their interest to the subcommittee for consideration.

**RESOLVED** That the Creative Communities Subcommittee receive the General Business report for information.

**M McGill / Cr A Pfahlert**

**5/5**

**CARRIED UNANIMOUSLY**

**7. PROJECT COMPLETION REPORTS (Page 36)****Discussion:**

**RESOLVED** That the Creative Communities Subcommittee receive the completion reports for information.

**M McGill / S Newbury**

**5/5**

**CARRIED UNANIMOUSLY**

**8. PUBLIC EXCLUDED (Page 86)****Discussion:**

**RESOLVED** That the public be excluded from the following parts of the proceedings of this meeting:

<b>Item No.</b>	<b>Minutes/Report of:</b>	<b>General Subject</b>	<b>Reason For Passing Resolution Section 7 LGOIMA 1987</b>
<b>PE1</b>	Nicola Woodward – Manager Community Engagement	Application Report Creative Communities Grant	(s 7(2)(f)(i)) - Maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment

M McGill / Cr A Pfahlert  
5/5  
CARRIED UNANIMOUSLY

**PUBLIC EXCLUDED**

**PE1. APPLICATION REPORT CREATIVE COMMUNITIES GRANT (Page 5)**

**Discussion:**

**RESOLVED** That the Creative Communities will not allocate more than \$9,000.00 for this funding round.

M McGill / C de Treend  
5/5  
CARRIED UNANIMOUSLY

M McGill left the room at 4:02PM as her application was being discussed.  
Cr A Pfahlert took over as the Chair.

Meeting adjourned at 4:11PM

Meeting reconvened at 4:18PM with M McGill returning as the Chair

Number	Name of Applicant	Accountability Received?	Funds Requested	Funds yes or no?	Funds Allocated	Rank of Assessors Guide
1	Annabel Gosset	N/A	\$4,760.00	4/5 - Yes	\$900	8
2	Kate Salmond - 'Epic Westport Ltd'	N/A	\$7,035.00	0/5 - No	0.00	6
3	Heather Joy Milne	N/A	\$2,727.70	4/5 - Yes	\$1200	5
4	Maraea Casey - Kawatiri Kapa Haka Group	N/A	\$1,992.90	5/5 - Yes	\$1660	1
5	Margaret Jones - 'Kawatiri performing Arts Initiative (Ka Pai)'	N/A	\$1,815.00	2/5 - No	0.00	7
6	Rakuto Kurano - 'MAGIC Carpet Music Trust'	Yes	\$1,430.00	0/5 - No	0.00	7
7	Amanda Coleman - 'Mokihinui Reserve and Hall Subcommittee'	N/A	\$2,457.51	3/5 - Yes	\$1250	3
8	Carmel Carroll - 'Carters Beach Singers'	N/A	\$1,750.00	5/5 - Yes	\$1350	2

9	Mary McGill- ' Buller Arts Council'	Yes	\$2,650.00	4/4 - Yes	\$1200	4
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**RESOLVED** That the Creative Communities Subcommittee advise of its decision.

**Cr A Pfahlert / S Newburry**

**4/4**

**M McGill abstained**

**CARRIED UNANIMOUSLY**

- 
- There being no further business the meeting concluded at 5:00PM
  - **Next meeting:** December 2024 (exact date TBA)

**Confirmed:** ..... **Date:** .....



## **CREATIVE COMMUNITIES SUBCOMMITTEE**

**9 DECEMBER 2024**

**AGENDA ITEM: 4**

**Prepared by:** Nicola Woodward  
Manager Community Engagement

### **GENERAL BUSINESS**

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**1. REPORT SUMMARY**

That discussion be held surrounding general business.

**2. DRAFT RECOMMENDATION**

**That the Creative Communities Subcommittee receive the General Business report for information.**

## CREATIVE COMMUNITIES SUBCOMMITTEE

9 DECEMBER 2024

AGENDA ITEM: 5

**Prepared by** Nicola Woodward  
Manager Community Engagement

### PROJECT COMPLETION REPORTS

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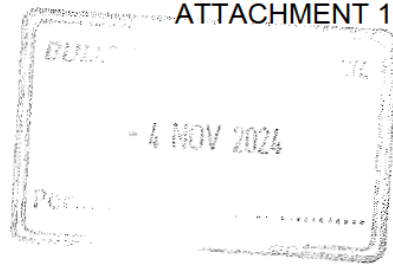
#### 1. PROJECT COMPLETION REPORTS RECEIVED

The following reports were received.

#	Project Completion Reports Received
1	Kawatiri Kapa Haka Group
2	Buller Community Arts Council

#### 2. DRAFT RECOMMENDATION

**That the Creative Communities Subcommittee receive the completion reports for information.**



Creative Communities N.Z

Buller District Council

4<sup>th</sup> November 2024

**Kawatiri Kapa haka/Waiata Group Poi and Ti Rakau Workshop 12<sup>th</sup> of October 2024**

**Project Completion Report**

**Tena koutou katoa**

"Mahi te mahi, hei painga mo te iwi" ("Work for the betterment of the people"). Princess Te Puea Heerangi.

On behalf of the Kawatiri Kapa haka/Waiata group, we would like to thank Creative Communities N.Z. and the Buller District Council for providing our group with the opportunity of funding.

We are a new group of community people and school age children coming together to embrace inclusiveness within our community and hoping that we will grow over the coming year.

This is our first time applying for a grant and so the process has been one of learning new skills. Photos have been sent ahead of this report by wetransfer.



Naaku Naa



Treasurer Kawatiri Kapa Haka/ Waiata Group

Maraea Casey



# PROJECT COMPLETION REPORT

*This Project Completion Report form must be submitted within two months after your project has been completed. Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.*

Name of applicant:	Kawatiri Kapa Haka Group		
Project name:	Kawatiri Kapa Haka Group (Poi and Ti Rakau Workshop)		
Start date:	12-10-2024	Finish date:	12-10-2024
Number of people who <i>actively</i> participated in your project?	19		
Number of people who came to see a performance or showing of your project?	0		

**1. Give a brief description of the highlights of your project:**

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

**Highlights**

- Participants sharing and working together to achieve the outcome of the completion of their poi, in a friendly environment.
- Seeing the participants who had never swung a poi before, enjoying the learning experience and achieving the goal of being able to use the poi, with different techniques, and being able to practise at home.
- Ti Rakau (Stick game) participants enjoying learning to catch and throw ti rakau. Then extending their learning to being able to use the ti rakau in rhythm with everyone else to music.
- Sharing traditional korero on the importance of poi and ti rakau during daily life in a village situation.
- The provision of morning tea and lunch to share as a group. These times provided the group to come together and share a little bit about themselves and why they came to the workshop.
- The laughter, chatter, sharing, caring and learning together.

**Did not work well?**

- Ensuring equipment was in workable order. Some scissors were not sharp, which led to some people having to wait until others had shaped their poi ball.

**What could be done better?**

- Next time securing stock earlier from suppliers, as some stock was unavailable at time of purchase or not enough stock locally.
- May require a bigger venue, as space was just sufficient for the participants we had.
- Advertising earlier.
- Seeking local newspapers to write an article, straight after the workshop was held.
- Timing funding grant with workshop dates.

2. How did your project deliver to the criteria that you selected: Participation and access, diversity or young people? If you require more information about these criteria, please refer to the CCS Application Guide.

Our project delivered on all our outcomes for our community. Using the "Te Whare Tapa Wha" model of well-being. Hinengaro (Mental wellbeing), Tinana (Physical wellbeing), Whaanau (Family connections), Wairua (Spiritual Connections).

Participation of age groups that attended the poi and Ti Rakau workshop, ranged from four years old to eighty years old.

In attendance were groups of Individuals, parents, grandparents and youth.

- R.E.A.P hall provides a space with all amenities and is central for most Westport people who can access the venue by car, bicycle, mobile scooter or walking.
- R.E.A.P is a familiar community hall for most of the community that is frequently used for workshops, gatherings and education. It allows familiarity, a sense of safety and security for some people.
- The new skills and korero on traditional uses of poi and ti rakau learnt from the workshop, can now be shared with others, in the community.
- Participants that attended the workshop can be confident in joining a kapa haka group locally and extend themselves into becoming more proficient with poi and ti rakau, as a performance art form or just for fun.

3. Financial report: Please give details of how the money was spent.

Project costs			
Write down all of your project costs. Include all items from the budget in your application.			
Item <i>eg. Venue hire</i>	Budgeted cost (from application) <i>eg \$600</i>	Actual cost <i>eg \$400</i>	Reason for difference in amounts (if any) <i>eg Project moved to cheaper venue</i>
Venue Hire	\$ 105.00	\$ 105.00	
Poi materials, Wool 46 skeins @ \$3.00 a skein	\$ 361.20	\$ 138.00	Unavailability of amount of wool required in stock at the time of purchase. Skeins purchased more meters and more appropriate colour range.
Poi materials, foam 4 bags @ \$74.50c, cartage cost \$31.98c	\$ 240.00	\$ 329.98	First foam size quoted too small for required circumference of poi ball.
Poi materials plastic bags X2 at \$3.00 each		\$ 6.00	Omitted from first quote
Sellotape X1 @ \$2.50c		\$ 2.50	Omitted from first quote.
Ti Rakau materials Dowelling X10 @ \$35.00	\$ 292.70	\$ 350.00	Not enough broom handles in stock at the time of purchase. More length to the dowelling.

Ti Rakau materials Washi Tape 1x pack of 3		\$ 12.45	Omitted from first quote
Food	\$ 600.00	\$ 120.03	Budget did not allow. Numbers were lower than expected.
Photocopying		\$ 17.60	Omitted from first quote.
Main Tutor @ \$50.00 per hour. 8 hours total	\$ 350.00	\$ 400.00	! hour @ \$50.00 extra for set up and clean-up of venue.
Assistant Tutor @ \$25.00 per hour for 7 hours.	\$ 175.00	\$ 175.00	
<b>Total costs</b>	<b>\$1,992.90</b>	<b>\$1,656.56</b>	

**Project Income**

Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

Item <i>eg Ticket sales</i>	Budgeted income (from application) <i>eg \$1600</i>	Actual cost <i>eg \$1700</i>	Reason for difference in amounts (if any) <i>eg Extra tickets sold</i>
<b>Creative Communities Scheme Grant</b>	\$1,660.00	\$1656.56	Left over after expenditure.
<b>Total income</b>	<b>\$1,660.00</b>	<b>\$1656.56</b>	
<b>Costs less income</b>			

*You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.*

**4. Other material. Please attach copies of any of the following :**

- A summary of participant or audience survey results
- Newspaper articles or reviews
- Responses from other people involved in the project
- Responses to the project from other funding bodies or partners/supporters

➤ Photos of the project and/or artwork

Do we have permission to use these photos to promote the Creative Communities Scheme?    Yes    ☒    No    ☐

**Please return your Project Completion Report to:**

***Buller District Council  
PO Box 21  
Westport 7866  
Email: [grants@bdc.govt.nz](mailto:grants@bdc.govt.nz)***



WĀNANGA ORGANIZERS: MARAEA CASEY , SKYEE JOYCE

*Kawatiiri*

# Poi me Ti Rākau

## WĀNANGA - WORKSHOP

### Nau Mai Haere Mai

**LOCATION: 13 HENLEY STREET***Opposite the Salvation Army hall.***RĀ : TEKAU MA RUA O OKETOPA (12TH OCTOBER)***Taima: 9 i te ata ki 4 i te pō (9am-4pm)**Shared kai - please bring a plate.**Ngā mihi*

For all Enquires and Registration contact

Maraea on:

dehs@xtra.co.nz

0211707106



AUAHIKORE  
SMOKE-FREE

**FREE ENTRY****ROHE WAIPIROKORE  
ALCOHOL-FREE****UNDER 13 TO BE  
ACCOMPANIED**

ARTS COUNCIL OF NEW ZEALAND TOI AOTEAROA















# Mai Mai haere mai - Poi / Ti Rakau

- Karakia / Timotanga
- Health & Safety brief
- Whakawhanautanga.
- Poi making
- Morning Tea
- Poi making, Poi demonstration
- Lunch
- Ti Rakau
- Karakia Whakamutmutunga
- Fill in feedback sheets

Please sign in.



















## 2024 Learner Evaluation

Name of Activity: Pai making Date(s): 12/10/24  
 Learning: Ti Rakau Venue: REAP HALL  
 Tutor/Facilitator: Marlene Cossey Relevance to your learning needs: ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

1. Did we meet your learning needs? ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

What do you take away with you from this activity?  
Discovers pays off. It's still ok even though imperfect  
Had lot of fun (waiting)

Growing your skills/understanding

Learning goals (objectives) for this activity planned by the tutor/facilitator:

1. To create a pai from scratch.
2. Using and learning Pai actions.
3. Have fun learning Ti Rakau (the stick) game.

2. Did you meet these learning goals? ☒ Yes, All ☐ Some ☐ No, None

3. Did you learn things outside of these goals? ☒ YES ☐ NO

What else did you learn?  
Balance with myself + coordination with the  
(was a great laugh) rakau

Confidence to use the learning

4. Are you confident to use what you learned? ☒ Yes, Very ☐ Kind of ☐ No, Not Really

What is the next step in your learning plan?  
Keep learning + getting better

Comments and feedback (e.g. what worked well/could be improved; what else is needed in the community):  
Really enjoyed it - Marlene + Skye were  
friendly + helpful to everyone.  
Was a great way to connect with others +  
learn in a really calm environment.

## 2024 Learner Evaluation

Name of Activity: Pai making Date(s): 12/10/24  
 Learning: Ti Rakau Venue: REAP HALL  
 Tutor/Facilitator: Marlene Cossey Relevance to your learning needs: ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

1. Did we meet your learning needs? ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

What do you take away with you from this activity?  
New skills, lots of new friends,  
It pairs and a Rakau rakau.

Growing your skills/understanding

Learning goals (objectives) for this activity planned by the tutor/facilitator:

1. To create a pai from scratch.
2. Using and learning Pai actions.
3. Have fun learning Ti Rakau (the stick) game.

2. Did you meet these learning goals? ☒ Yes, All ☐ Some ☐ No, None

3. Did you learn things outside of these goals? ☒ YES ☐ NO

What else did you learn?  
New Reo new people, perseverance, stickability  
midhouse pea do a spread plant

Confidence to use the learning

4. Are you confident to use what you learned? ☒ Yes, Very ☐ Kind of ☐ No, Not Really

What is the next step in your learning plan?  
to keep attending Kapa Haka, correctly and with rhythm  
+ learn to use the pe

Comments and feedback (e.g. what worked well/could be improved; what else is needed in the community):  
Nothing can be improved  
Shaked Kai was great, Tutors were amazing

## 2024 Learner Evaluation

Name of Activity: Pai making Date(s): 12/10/24  
 Learning: Ti Rakau Venue: REAP HALL  
 Tutor/Facilitator: Marlene Cossey Relevance to your learning needs: ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

1. Did we meet your learning needs? ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

What do you take away with you from this activity?  
Hand eye coordination

Growing your skills/understanding

Learning goals (objectives) for this activity planned by the tutor/facilitator:

1. To create a pai from scratch.
2. Using and learning Pai actions.
3. Have fun learning Ti Rakau (the stick) game.

2. Did you meet these learning goals? ☒ Yes, All ☐ Some ☐ No, None

3. Did you learn things outside of these goals? ☒ YES ☐ NO

What else did you learn?  
connecting with others

Confidence to use the learning

4. Are you confident to use what you learned? ☒ Yes, Very ☐ Kind of ☐ No, Not Really

What is the next step in your learning plan?  
To get better

Comments and feedback (e.g. what worked well/could be improved; what else is needed in the community):

## 2024 Learner Evaluation

Name of Activity: Pai making Date(s): 12/10/24  
 Learning: Ti Rakau Venue: REAP HALL  
 Tutor/Facilitator: Marlene Cossey Relevance to your learning needs: ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

1. Did we meet your learning needs? ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

What do you take away with you from this activity?  
The best day ever so much learning & fun

Growing your skills/understanding

Learning goals (objectives) for this activity planned by the tutor/facilitator:

1. To create a pai from scratch.
2. Using and learning Pai actions.
3. Have fun learning Ti Rakau (the stick) game.

2. Did you meet these learning goals? ☒ Yes, All ☐ Some ☐ No, None

3. Did you learn things outside of these goals? ☒ YES ☐ NO

What else did you learn?  
timing lol

Confidence to use the learning

4. Are you confident to use what you learned? ☒ Yes, Very ☐ Kind of ☐ No, Not Really

What is the next step in your learning plan?  
practice at home

Comments and feedback (e.g. what worked well/could be improved; what else is needed in the community):







## 2024 Learner Evaluation

Name of Activity: Poi making  
 Tutor/Facilitator: Ti Rakau  
 Date(s): 12/10/24  
 Venue: REAP HALL  
 Relevance to your learning needs:  
 1. Did we meet your learning needs? ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

What do you take away with you from this activity?  
 How to make poi + use firathere

Growing your skills/understanding  
 Learning goals (objectives) for this activity planned by the tutor/facilitator:  
 1. To create a poi from scratch.  
 2. Using and learning Poi actions.  
 3. Have fun learning Ti Rakau (the stick) game

2. Did you meet these learning goals? ☒ Yes, All ☐ Some ☐ No, None

3. Did you learn things outside of these goals? ☐ YES ☐ NO  
 What else did you learn?  
 Whakapapa

Confidence to use the learning  
 4. Are you confident to use what you learned? ☒ Yes, Very ☐ Kind of ☐ No, Not Really

What is the next step in your learning plan?  
 Making different sized poi, learning new actions

Comments and feedback (e.g. what worked well/could be improved; what else is needed in the community):  
 Great facilitation, good sense of inclusion  
 More activities like this

## 2024 Learner Evaluation

Name of Activity: Poi making  
 Tutor/Facilitator: Ti Rakau  
 Date(s): 12/10/24  
 Venue: REAP HALL  
 Relevance to your learning needs:  
 1. Did we meet your learning needs? ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

What do you take away with you from this activity?  
 Was a wonderful experience

Growing your skills/understanding  
 Learning goals (objectives) for this activity planned by the tutor/facilitator:  
 1. To create a poi from scratch.  
 2. Using and learning Poi actions.  
 3. Have fun learning Ti Rakau (the stick) game

2. Did you meet these learning goals? ☐ Yes, All ☐ Some ☐ No, None

3. Did you learn things outside of these goals? ☒ YES ☐ NO  
 What else did you learn?  
 How to make poi was an amazing time

Confidence to use the learning  
 4. Are you confident to use what you learned? ☒ Yes, Very ☐ Kind of ☐ No, Not Really

What is the next step in your learning plan?  
 Rakau

Comments and feedback (e.g. what worked well/could be improved; what else is needed in the community):

## 2024 Learner Evaluation

Name of Activity: Poi making  
 Tutor/Facilitator: Ti Rakau  
 Date(s): 12/10/24  
 Venue: REAP HALL  
 Relevance to your learning needs:  
 1. Did we meet your learning needs? ☒ Yes, Absolutely ☐ Kind of ☐ No, Not Really

What do you take away with you from this activity?  
 How to make poi from beginning to end and the kaupapa/whakapapa behind poi

Growing your skills/understanding  
 Learning goals (objectives) for this activity planned by the tutor/facilitator:  
 1. To create a poi from scratch.  
 2. Using and learning Poi actions.  
 3. Have fun learning Ti Rakau (the stick) game

2. Did you meet these learning goals? ☒ Yes, All ☐ Some ☐ No, None

3. Did you learn things outside of these goals? ☒ YES ☐ NO  
 What else did you learn?  
 learnt about the tikanga + whakapapa about these and other

Confidence to use the learning  
 4. Are you confident to use what you learned? ☒ Yes, Very ☐ Kind of ☐ No, Not Really

What is the next step in your learning plan?  
 Continue making more poi, long poi

Comments and feedback (e.g. what worked well/could be improved; what else is needed in the community):  
 appreciated the community coming together to celebrate te ao maori



# PROJECT COMPLETION REPORT



This Project Completion Report form must be submitted within two months after your project has been completed.

Please note that if you don't complete and return a satisfactory report you or your group will not be eligible for future Creative Communities Scheme funding.

Name of applicant:

Buller Community Arts Council

Project name:

Distinctly Buller Festival

Start date:

24 July 2024

Finish date:

11 Aug 2024

Number of people who *actively* participated in your project?

Number of people who came to see a performance or showing of your

## 1. Give a brief description of the highlights of your project:

What worked well? What didn't work? What might you do differently next time? Are there any future plans for this project? If you require more space please attach additional pages.

A major undertaking but lots of enthusiastic participants.

→ Poetry 16 poets audience approx 50 Fri 26 July  
Evening

Drum circle workshop - 11 participants Tues 30 July

Singer songwriter (7pm → 11.30pm) Fri 2 Aug

Evening 23 performers audience  
3 technicians/sound 60 → 75 over the evening

Tales of the Albion 11 - all participated Sun 4 Aug

Afternoon Concert NBS - 20 performers Tues 6 Aug  
- approx 20 audience  
(O'Connor Home Residents + Others)

Evening Concert NBS - 3 technicians - sound/lights Thurs 8 Aug

17 musicians { - 3 bands - 13 musicians  
- 1 duo - 2 audience  
- 2 solo - 2 (forgot to count)

Theatre Workshop - 4 adults Sat 10 Aug  
- 7 children

Short films festival NBS - 4 short films all local Sun 11 Aug  
- audience 25/30

+ Art Exhibition Fri 26 July → Mon 12 Aug  
at Art Hotel Gallery 18 Artists - well attended

Write down all of your project costs. Include all items from the budget in your application.

Write down all of your project costs. Include all items from the budget in your application.

**Total costs**

Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

Write down all of your project income. Include all items from your application budget. Include your Creative Communities Scheme grant.

### Total income

*You may be required to provide receipts for this project. Please keep your receipts in a safe place for seven years.*

- A summary of participant or audience survey results
- Newspaper articles or reviews

## CREATIVE COMMUNITIES SUBCOMMITTEE

9 DECEMBER 2024

AGENDA ITEM: 6

**Prepared by** Nicola Woodward  
Manager Community Engagement

### PUBLIC EXCLUDED

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#### 1. REPORT SUMMARY

Subject to the Local Government Official Information and Meetings Act 1987 S48(1) right of Local Authority to exclude public from proceedings of any meeting on the grounds that:

#### 2. DRAFT RECOMMENDATION

**That the public be excluded from the following parts of the proceedings of this meeting:**

Item No.	Minutes/Report of:	General Subject	Reason For Passing Resolution Section 7 LGOIMA 1987
PE1	Nicola Woodward – Manager Community Engagement	Application Report Creative Communities Grant	(s 7(2)(f)(i)) - Maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment