


BULLER DISTRICT COUNCIL - Commercial infrastructure - Infrastructure Strategy - IAF - Stage 2 Pre-Implementation

Programme/Project Details

Location and Region:	Alma Road Westport	
Project Budget:	\$1,300,500	
Reporting Period (ending):	December-2024	
Financial Period End	November-2024	
Project Principal:	Buller District Council	
Project Partner(s):	Kainga Ora	
Project Manager:	Steve Garner	
Programme Outcomes:	The IAF stage 1&2 programme will manage the procurement and delivery of detailed design for the Transport, Water Supply & Wastewater and Stormwater IAF projects. The programme will deliver detailed designs for each project by December 2024.	

Project Overview/traffic Light Status/High-Level Summary (G = Green- Good ; A = Amber- Warning; R = Red - Issue)

Aspect	Status	Comments
Overall:	G	Detailed design will be delivered to contractual timeframes
Budget:	G	4th claim lodged and approved for payment and paid. Fifth claim to be lodged in January
Scope:	A	WWTP scope change. Additional cost to be covered from contingency in wastewater design project
Resource:	A	Programme Manger contract expires January 25.
Schedule:	G	Detailed design delivery on track to meet milestones in Kainga Ora Contract
Risks / Issues:	A	Construction funding risk remains until TToP condition satisfied.

Current Updated Programme	
Previous Reporting Period	Next Reporting Period
Focus on working through issues emerging with detailed design development and advocating for early release of IAF construction funding	Approve detailed design. Continue to advocate for early release of IAF construction funds and start work on design close out reporting for completion in February 2025

Updated Project Road Map/Schedule														
Project task	2024												Comments	
	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec		
Planning and BDC Approvals	Yellow													Budget and PMO documents approved
Design contracting	Green	Green	Green											All designs contracted
Design		Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Detailed design progress on track to meet Kainga Delivery Plan agreed delivery dates
Asset Manager accepts designs											Green	Green		Water man design accepted.
Construction tender documents complete												Yellow		
Handover and Asset Manager Acceptance												Green		

Milestones				
Milestone / Task	Baseline Finish	Forecast/Actual Finish	% completion	Comments
Sponsor approves PMO documents	24-Jan-24	31-Jan-24	100%	
Programme procurement plan approved by	24-Jan-24	31-Jan-24	100%	
Programme budget approved by sponsor	24-Jan-24	31-Jan-24	100%	
Water Main detailed design	31-Mar-24	31-Mar-24	100%	
				Completed
Cycleway preliminary design	30-Jun-24	18-Sep-24	100%	
Cycleway detailed design	1-Nov-24	20-Dec-24	100%	Detailed design subitted to BDC
				Road design has commenced. Agreed bridge deck height and bridge design underway for completion in February
Road and bridge preliminary design	1-Jul-24	18-Sep-24	100%	
Road and bridge detailed design	4-Nov-24	28-Feb-25	60%	final bridge design due Feb 25
				Modelling completed and culvert review completed. Detailed design provided to BDC
Stormwater detailed design	4-Nov-24	20-Dec-24	100%	
Wastewater stage 1 preliminary design	31-Jul-24	31-Jul-24	100%	IOTA design agreed
Wastewater stage 1 detailed design	31-Oct-24	20-Dec-24	100%	Detailed design complete and submitted to BDC
				Detailed design provided to BDC
Wastewater treatment plant detailed desig	31-Mar-24	20-Dec-24	100%	

Financials									
Budget and expenditure summary									
Programme/Project Item	Approved Original Budget	Current Budget	Cost to Date (CTD)	Forecast Cost to Complete (FCC)	Final Forecast Cost (FFC)	FFC to Current Budget Variance	Reported Contingency	Status	Commentary
Transport -Pedestrian Cycleway - 10253	\$ 131,437	\$ 132,047	\$ 86,838	\$ 12,826	\$ 99,664	32,383	\$ 32,383	In Design	Design complete
Transport-Intersection upgrade - 10254	\$ 262,866	\$ 262,256	\$ 173,333	\$ 21,322	\$ 194,655	67,601	\$ 67,601	In Design	Design complete
WWTP Upgrade - 10257	\$ 142,500	\$ 130,439	\$ 124,375	\$ 58,578	\$ 182,953	-52,514	\$ -	In Design	PCN to transfer funding from 10258 contingency to 10257 design
WW Pressure Lines - 10258	\$ 247,000	\$ 259,061	\$ 151,164	\$ 55,383	\$ 206,547	52,514	\$ 52,514	In Design	Design completed
Water Supply - Watermain Ext - 10261	\$ 64,550	\$ 64,550	\$ 69,028	\$ -	\$ 69,028	-4,478	\$ -	Design completed	Journal not executed so final cost overrun to be funded from overall contingency
Stormwater - 10259	\$ 81,599	\$ 81,599	\$ 76,823	\$ 4,000	\$ 80,823	776	\$ 776	In Design	Detailed design completed
IAF Programme Management - 10252	\$ 370,548	\$ 370,548	\$ 357,270	\$ 13,278	\$ 370,548	-0	\$ -		0
Total	\$ 1,300,500	\$ 1,300,500	\$ 1,038,830	\$ 165,387	\$ 1,204,217	\$ 96,283	\$ 153,274		

Note that the budget above includes BDC contribution of \$200,468

Note: FCC and FFC exclude contingency

Risks/Issues/Outcomes

Key risks and/or issues arising are detailed below (NB level of risk is relative to this project)

Risk ID - Risk/Issue	Mitigation	Residual Risk
Stage 3 - Construction - Construction funding not available until TToP condition satisfied meaning BDC on risk for construction inflation	Application for Fast track consent, continue to advocate with Minister re release of construction funding, submission to Hearing Chair re early release of Alma Road rezoning decision, consider subdivision application	12
IAF - Stage 2 Pre-Implementation / 9 - operating costs likely to be recovered in rates.	Include in community consultation with developers	6
IAF - Stage 2 Pre-Implementation / 13 - If construction is not completed, there may be write off costs to BDC for stage 1 (design). Stage 1 costs were split between BDC (\$200,000) and Kianga Ora (\$1,100,000).	Negotiate earlier access to construction funding, Fast track consent application, letter to Minister re release of construction funding, submission to Hearing Chair re early release of Tto Alma Road decision, consider subdivision application. If unresolved by end of first quarter 2025 consider withdrawing from funding agreement.	9

Communications

An update on media, marketing and communication activity for the programme/project

Monthly meeting with Kainga Ora - continued dialogue re release of construction funding. No formal decision received

Risk Key

Risk Rating	Action, Escalation & Review Timeframe Needed
20 - 25 Extreme	Risk Owner must immediately escalate risk to the SLT who considers escalating it to the Finance, Risk and Audit Committee.
10 - 16 High	Risk Owner immediately escalates risk to the Risk Leader, and to the SLT if required.
4 - 9 Moderate	Risk Owner monitors and reviews the effectiveness of risk controls and whether the risk rating has changed, on a monthly basis.
1 - 3 Low	Retain all risks on the risk register and review those with a combined score of 1 or 2 on a 6-monthly basis and those with a combined score of 3 on a quarterly basis to ensure that the risk rating has not changed.

Table 5: Likelihood of Occurrence

Likelihood	Score	Description
Almost certain	5	Event is expected to occur more than once in the next year
Likely	4	Event is expected to occur once in the next year
Possible	3	Event could occur at least once in the next two years
Unlikely	2	Event could occur at least once in the next 3 to 5 years
Rare	1	Event is unlikely to occur in the next 5 years

		Risk Assessment Matrix				
Consequence	Catastrophic (5)	5	10	15	20	25
	Major (4)	4	8	12	16	20
	Moderate (3)	3	6	9	12	15
	Minor (2)	2	4	6	8	10
	Insignificant (1)	1	2	3	4	5
		Rare (1)	Unlikely (2)	Possible (3)	Likely (4)	Almost certain (5)
		Likelihood				