

CHECKLIST: APPLICATION FOR CERTIFICATE OF COMPLIANCE

Updated: 06 June 26

Please complete all sections. Some examples are provided in brackets to help you answer the questions. If you require assistance in completing the application, please feel free to give us a call on (03) 788 9603 or email us at planning@bdc.govt.nz.

- ☐ Have you completed and signed the Application form?
- ☐ Have you completed the 'Declaration to Accompany Application for Resource Consent' in regard to the National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health (NES)?
- ☐ Have you included a site plan?
- ☐ Have you included photos of the site, or ☐ Plan to email photos to Council
- ☐ Have you included the required deposit?

Please refer to Council's fees and charges: <https://bullerdc.govt.nz/your-council/fees-and-charges/>

Note that this is a deposit only and Council operates on a full cost recovery system. Therefore if the cost of processing the consent is more than the deposit, you will be charged the additional amount.

- ☐ Have you included a copy of the Record of Title (RT). The RT must not be older than 3 months), or
- ☐ Do you wish Council to search a copy for you ?(This will be invoiced to you as per current fees and charges)

Notes

- A Certificate of Compliance certifies that the proposal submitted with this application complies with the provisions of the District Plan at the time the approval is given and is valid for a period of five years. This approval does not authorise any building work. Building Consent must be obtained before commencing construction.
- Further information may be required to determine if the proposed Activity complies with the District Plan. This information may be requested under Section 139(4) of the RMA.

Advice Note: Please attach separate sheet(s) if required

APPLICATION FOR: CERTIFICATE OF COMPLIANCE

Form 9: Resource Management (Forms, Fees, and Procedure) Regulations 2003

APPLICANT DETAILS

1. Applicant is the ☐ owner/occupier ☐ prospective owner (please tick the appropriate box)

Applicant(s) name(s): (please write all names in full)

Telephone: Business: _____ Facsimile: _____

Private/Mobile: _____

Email: _____

2. Postal Address:

3. Property owner's name(s): (if different from above)

Telephone: Business: _____ Facsimile: _____

Private/Mobile: _____

Email: _____

4. Correspondence to be sent to the following name and address: (if different from applicant)

Telephone: Business: _____ Facsimile: _____

Private/Mobile: _____

Email: _____

5. Invoices to be sent to the following: (e.g. name and address)

Telephone: Business: _____ Private/Mobile: _____

Email: _____

PROPERTY DETAILS

6. Description of location of activity and/or property address: *(include the name of any relevant stream, river or other water body to which the application may relate, proximity to any well known landmark, etc)*
- _____
- _____
7. Valuation Roll Number: (from rates or valuation)
- _____
8. Zone: _____
9. Size of Property: _____

RECORD OF TITLE DETAILS

10. Record of Title Reference: _____
11. Legal Description: _____

DETAILS OF PROPOSAL

11. Present Activity of Land or Buildings:
- _____
- _____
- _____
12. Provide a detailed description of what is proposed *(add additional pages/supporting documents as necessary)*
- _____
- _____
- _____
13. State the relevant Rule that you are seeking a Certificate of Compliance for:
- _____
- _____
- _____
- _____

14. If a site visit is required, do you wish to be contacted prior to the visit by a member of the Planning Department?
☐ Yes ☐ No

SIGNATURE AND DATE

Dated at _____ this _____ day of _____ 20 _____

Signature

(to be signed by or on behalf of applicant)

Name of person signing

The personal information that you provide in this form will be held and protected by Buller District Council in accordance with our privacy policy (available at bullerdc.govt.nz/privacy and at council libraries and service centres) and with the Privacy Act 2020. Council's privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy.

NES DECLARATION TO ACCOMPANY APPLICATION FOR RESOURCE CONSENT

This Declaration MUST be completed, signed and submitted with your application

The **National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health** (NES) applies to particular activities on a piece of land where an activity or industry described in the current edition of the *Hazardous Activities and Industries List* (HAIL) is being undertaken, has been undertaken, or it is more likely than not that it is being or has been undertaken.

The HAIL and other useful information about the NES, including a *User's Guide on the NES*, can be found on the Ministry for the Environment's website, <http://www.mfe.govt.nz/land/nas-assessing-and-managing-contaminants-soil-protect-human-health/about-nas>. A copy of the current HAIL is attached.

To help determine whether or not the NES will apply to your activity please answer the following questions:

Is an activity described on the HAIL currently being undertaken on the piece of land to which this application applies?	Yes ☐	No ☐
Has an activity described on the HAIL ever been undertaken on the piece of land to which this application applies?	Yes ☐	No ☐
Is it more likely than not that an activity described on the HAIL is being or has been undertaken on the piece of land to which this application applies?	Yes ☐	No ☐

If 'Yes' to ANY of the above, then the NES may apply. Please answer the following questions:

Is the activity you propose to undertake removing or replacing a fuel storage system or parts of it?	Yes ☐	No ☐
Is the activity you propose to undertake sampling soil?	Yes ☐	No ☐
Is the activity you propose to undertake disturbing soil?	Yes ☐	No ☐
Is the activity you propose to undertake subdividing land?	Yes ☐	No ☐
Is the activity you propose to undertake changing the use of the land?	Yes ☐	No ☐

If 'Yes' to ANY of the above activities, then the NES is likely to apply.

For further information about the NES and what is required please contact Council's Planning Department on (03) 788 9603 or planning@bdc.govt.nz.

I hereby certify that to the best of my knowledge and belief, the information given in this form is true and correct.

Applicant's Signature: (or person authorized to sign on applicant's behalf)

..... **Date:**

Name: (Please Print)

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Hazardous Activities and Industries List (HAIL)

October 2011

A Chemical manufacture, application and bulk storage

1. Agrichemicals including commercial premises used by spray contractors for filling, storing or washing out tanks for agrichemical application
2. Chemical manufacture, formulation or bulk storage
3. Commercial analytical laboratory sites
4. Corrosives including formulation or bulk storage
5. Dry-cleaning plants including dry-cleaning premises or the bulk storage of dry-cleaning solvents
6. Fertiliser manufacture or bulk storage
7. Gasworks including the manufacture of gas from coal or oil feedstocks
8. Livestock dip or spray race operations
9. Paint manufacture or formulation (excluding retail paint stores)
10. Persistent pesticide bulk storage or use including sport turfs, market gardens, orchards, glass houses or spray sheds
11. Pest control including the premises of commercial pest control operators or any authorities that carry out pest control where bulk storage or preparation of pesticide occurs, including preparation of poisoned baits or filling or washing of tanks for pesticide application
12. Pesticide manufacture (including animal poisons, insecticides, fungicides or herbicides) including the commercial manufacturing, blending, mixing or formulating of pesticides
13. Petroleum or petrochemical industries including a petroleum depot, terminal, blending plant or refinery, or facilities for recovery, reprocessing or recycling petroleum-based materials, or bulk storage of petroleum or petrochemicals above or below ground
14. Pharmaceutical manufacture including the commercial manufacture, blending, mixing or formulation of pharmaceuticals, including animal remedies or the manufacturing of illicit drugs with the potential for environmental discharges
15. Printing including commercial printing using metal type, inks, dyes, or solvents (excluding photocopy shops)
16. Skin or wool processing including a tannery or fellmongery, or any other commercial facility for hide curing, drying, scouring or finishing or storing wool or leather products
17. Storage tanks or drums for fuel, chemicals or liquid waste
18. Wood treatment or preservation including the commercial use of anti-sapstain chemicals during milling, or bulk storage of treated timber outside

B Electrical and electronic works, power generation and transmission

1. Batteries including the commercial assembling, disassembling, manufacturing or recycling of batteries (but excluding retail battery stores)
2. Electrical transformers including the manufacturing, repairing or disposing of electrical transformers or other heavy electrical equipment
3. Electronics including the commercial manufacturing, reconditioning or recycling of computers, televisions and other electronic devices
4. Power stations, substations or switchyards

C Explosives and ordinances production, storage and use

1. Explosive or ordinance production, maintenance, dismantling, disposal, bulk storage or re-packaging
2. Gun clubs or rifle ranges, including clay targets clubs that use lead munitions outdoors
3. Training areas set aside exclusively or primarily for the detonation of explosive ammunition



D Metal extraction, refining and reprocessing, storage and use

1. Abrasive blasting including abrasive blast cleaning (excluding cleaning carried out in fully enclosed booths) or the disposal of abrasive blasting material
2. Foundry operations including the commercial production of metal products by injecting or pouring molten metal into moulds
3. Metal treatment or coating including polishing, anodising, galvanising, pickling, electroplating, or heat treatment or finishing using cyanide compounds
4. Metalliferous ore processing including the chemical or physical extraction of metals, including smelting, refining, fusing or refining metals
5. Engineering workshops with metal fabrication

E Mineral extraction, refining and reprocessing, storage and use

1. Asbestos products manufacture or disposal including sites with buildings containing asbestos products known to be in a deteriorated condition
2. Asphalt or bitumen manufacture or bulk storage (excluding single-use sites used by a mobile asphalt plant)
3. Cement or lime manufacture using a kiln including the storage of wastes from the manufacturing process
4. Commercial concrete manufacture or commercial cement storage
5. Coal or coke yards
6. Hydrocarbon exploration or production including well sites or flare pits
7. Mining industries (excluding gravel extraction) including exposure of faces or release of groundwater containing hazardous contaminants, or the storage of hazardous wastes including waste dumps or dam tailings

F Vehicle refuelling, service and repair

1. Airports including fuel storage, workshops, washdown areas, or fire practice areas
2. Brake lining manufacturers, repairers or recyclers
3. Engine reconditioning workshops
4. Motor vehicle workshops
5. Port activities including dry docks or marine vessel maintenance facilities
6. Railway yards including goods-handling yards, workshops, refuelling facilities or maintenance areas
7. Service stations including retail or commercial refuelling facilities
8. Transport depots or yards including areas used for refuelling or the bulk storage of hazardous substances

G Cemeteries and waste recycling, treatment and disposal

1. Cemeteries
2. Drum or tank reconditioning or recycling
3. Landfill sites
4. Scrap yards including automotive dismantling, wrecking or scrap metal yards
5. Waste disposal to land (excluding where biosolids have been used as soil conditioners)
6. Waste recycling or waste or wastewater treatment

H Any land that has been subject to the migration of hazardous substances from adjacent land in sufficient quantity that it could be a risk to human health or the environment

I Any other land that has been subject to the intentional or accidental release of a hazardous substance in sufficient quantity that it could be a risk to human health or the environment