



PUBLIC COPY

AGENDA

Meeting of the
Buller District Council

Wednesday 30 March 2022
Commencing at 3pm

*To be held:
Via ZOOM*

Council

Chairperson:	Mayor
Membership:	The Mayor and all Councillors
Meeting Frequency:	Monthly – or as required
Quorum:	A majority of members (including vacancies)

Purpose

The Council is responsible for:

1. Providing leadership to, and advocacy on behalf of, the people of Buller district.
2. Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Terms of Reference

1. To exercise those powers and responsibilities which cannot legally be delegated by Council:
 - a) The power to set district rates.
 - b) The power to create, adopt and implement a bylaw.
 - c) The power to borrow money, or purchase or dispose of assets, other than in accordance with the Long Term Plan.
 - d) The power to adopt a Long Term Plan or Annual Plan, or Annual Report.
 - e) The power to appoint a Chief Executive Officer.
 - f) The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan, or developed for the purpose of the Council's governance statement, including the Infrastructure Strategy.
 - g) The power to adopt a remuneration and employment policy for Chief Executive Officer.
 - h) The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
 - i) The power to approve or amend the Council's Standing Orders.
 - j) The power to approve or amend the Code of Conduct for Elected Members.
 - k) The power to appoint and discharge members of committees.
 - l) The power to establish a joint committee with another local authority of other public body.
 - m) The power to make the final decision on a recommendation from the Parliamentary Ombudsman, where it is proposed that Council not accept the recommendation.
 - n) Health & Safety obligations and legislative requirements are met.
-

Terms of Reference

2. To exercise the following powers and responsibilities of Council, which the Council chooses to retain:
 - a) Resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer and reviewing representation arrangements.
 - b) Approval of any changes to Council's vision, and oversight of that vision by providing direction on strategic priorities and receiving regular reports on its overall achievement.
 - c) Adoption of governance level strategies, plans and policies which advance Council's vision and strategic goals.
 - d) Approval of the Triennial Agreement.
 - e) Approval of the local governance statement required under the Local Government Act 2002.
 - f) Approval of a proposal to the Remuneration Authority for the remuneration of Members.
 - g) Approval of any changes to the nature and delegations of the Committees.
-

Common Delegations

The following delegations from Council are common to the Finance Audit and Risk Committee, Strategic Infrastructure Committee, and Community, Environment and Services Committee, within their respective areas of responsibility.

General Principal

1. The work of these Committees will be in accordance with the priorities and work programme agreed by the Council.
2. These Committees have the powers necessary to perform the Committee's responsibilities, in accordance with the approved Long Term Plan and Annual Plan budgets. Subject to confirmation of compliance with the financial strategy.

These Committees will:

Strategy, plans and policy

1. Develop and agree to strategies, plans and policies for the purposes of consultation and/or engagement with community.
2. Recommend to Council for adoption.
3. Monitor and review as and when required.

Bylaws

1. Develop and agree to the statement of proposal for new or amended bylaws for consultation
2. Recommend to Council new or amended bylaws for adoption.

Consultation and engagement

1. Ensure appropriate, effective and transparent engagement with the community, tangata whenua and other stakeholders.
2. Conduct any public engagement required on issues before the Committee, in accordance with Council's Significance and Engagement Policy.
3. Conduct hearings, where appropriate, to consider submissions from members of the public and external organisations, making determinations on such matters unless they are reserved for Council to decide.

Submissions and legislation

1. Approve submissions to external bodies/organisations on legislation and proposals that impact governance policy or matters.
2. Monitor and oversee strategic projects and programmes.
3. Monitor Council's Assets Management Plans/Strategic Infrastructure Plan.

Terms of Reference

Contracts

1. Approve and monitor contracts and other legally binding arrangements provided that such contracts/arrangements:
 - a) Do not require the approval of the whole of Council.
 - b) Fall within the budget approved under the Long Term Plan or Annual Plan and have a value exceeding the Chief Executive's financial delegation.

Other

1. Consider and make decisions which are within the Chief Executive Officer's delegations, and which the Chief Executive Officer has referred to the Committee for recommendation to Council.
2. Consider and make decisions on operational matters that fall within a Committee's area of responsibility that are outside of delegations to the Chief Executive Officer or other Council officers.
3. Commission new Committee reports and work required to respond to significant or compliance issues, or to complete the agreed programme of Council.
4. Monitor Audit recommendations and ensure completion.



Buller District Council

Venue: Via ZOOM

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BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 1

Prepared by Sharon Mason
Chief Executive Officer

APOLOGIES

1. REPORT SUMMARY

That Buller District Council receive any apologies or requests for leave of absence from elected members.

2. DRAFT RECOMMENDATION

That there are no apologies to be received and no requests for leave of absence.

OR

That Buller District Council receives apologies from (insert councillor name) and accepts councillor (insert name) request for leave of absence.

BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 2

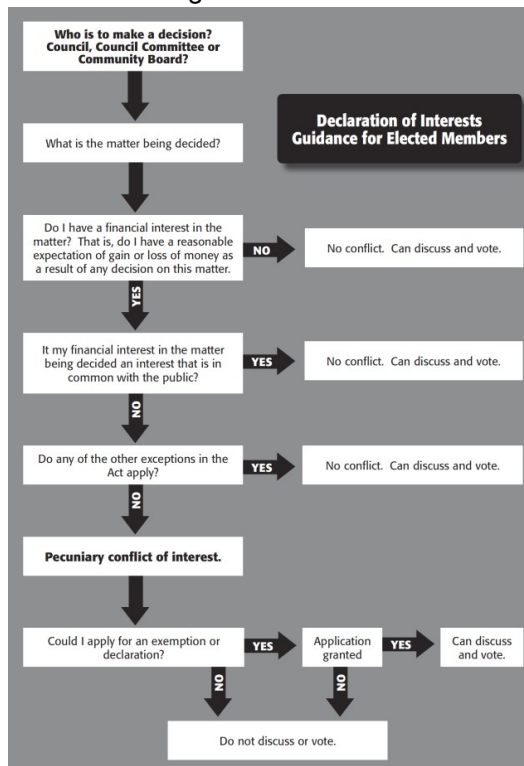
Prepared by Sharon Mason
Chief Executive Officer

MEMBERS INTEREST

Members are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

Councillors are encouraged to advise the Governance Assistant, of any changes required to their declared Members Interest Register.

The attached flowchart may assist members in making that determination (Appendix A from Code of Conduct).



DRAFT RECOMMENDATION:

That Members disclose any financial or non-financial interest in any of the agenda items.

BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 3

Prepared by Sharon Mason
Chief Executive Officer

CONFIRMATION OF MINUTES

DRAFT recommendation that Council receive and confirm minutes from the meeting of 23 February 2022.



MEETING OF THE BULLER DISTRICT COUNCIL, HELD AT 3.00PM ON WEDNESDAY 23 FEBRUARY 2022 VIA ZOOM

PRESENT: Deputy Mayor S Roche, Councillors J Bougen, D Hawes, J Howard, M Montgomery, R Nahr, P Rutherford, R Sampson, G Weston

Mayor J Cleine joined the meeting at 3.36pm
Iwi Representative N Tauwhare joined the meeting at 3.52pm

APOLOGIES: Nil

IN ATTENDANCE: S Mason (CEO), R Townrow (Deputy CEO), R Fox (Group Manager Commercial & Corporate Services), V Hill (Governance Assistant),

MEDIA: Ellen Curnow

PUBLIC FORUM:

MEETING DECLARED OPEN AT 3.00pm

Mayor J Cleine joined the meeting at 3.22pm as he was attending a meeting with the Prime Minister who was visiting Westport.

Deputy Mayor S Roche chaired the meeting until then.

N Tauwhare (Iwi Representative) joined the meeting at 3.52pm after also meeting with the Prime Minister

1. APOLOGIES (p8)
Discussion:

There were no apologies and it was noted that Mayor J Cleine and Iwi Representative N Tauwhare were with the Prime Ministerial party who were visit Westport.

S Mason (CEO) indicated Matt Creedon from the Waimangaroa Rate Payers Association would not be speaking at public forum as expected.

A more appropriate time will be found for Mr Creedon which will fit with his work schedule. Ms Mason asked that an apology from Mr Creedon be noted.

Deputy Mayor S Roche requested leave of absence for 24 February to 1 March 2022.

Cr M Montgomery requested leave of absence for 24 February to 4 March 2022.

RESOLVED:

that there are no apologies to be received and

that Buller District Council accepts requests for leave of absence from Deputy Mayor S Roche (24 February to 01 March 2022) and Councillor M Montgomery (24 February to 4 March 2022)

DM S Roche/Cr G Weston
9/9

CARRIED UNANIMOUSLY

2. MEMBERS INTEREST (p9)

Cr R Nahr would abstain from voting on the Buller Holdings Ltd Quarterly report.

Cr Nahr declared she was not involved with the preparation of the report however she would not comment or vote on this matter.

RESOLVED that members disclose any financial or non-financial interest in any of the agenda items.

DM S Roche/Cr P Rutherford
9/9

CARRIED UNANIMOUSLY

3. CONFIRMATION OF MINUTES (p10)

Discussion:

Cr J Bougen asked that there needs to be a first paragraph on the Verbal Updates page 31 to separate the topics.

RESOLVED that Council receive and confirm minutes from the Council meeting of 15 December 2021 with the minor amendment noted to page 31 as per Cr J Bougen.

Cr J Bougen/Cr R Sampson
9/9

CARRIED UNANIMOUSLY

RESOLVED that Council receive and confirm minutes from the Extraordinary Council meeting of 22 December 2021

Cr J Bougen/Cr R Sampson
9/9

CARRIED UNANIMOUSLY

4. **COUNCIL ACTION POINT LIST (p44)**

RESOLVED that the Council receive the Action Point List for information

Cr R Nahr/M Montgomery
9/9

CARRIED UNANIMOUSLY

Item 13 – Waimangaroa Water Supply Upgrade

S Mason reported strategic discussion around the recent weather events and the impact these had on the Waimangaroa water supply.

Significant damage had been suffered and a full assessment has not yet been completed. Future steps will be decided after the assessment has been made.

Currently the infrastructure team is focused on maintaining the water supply.

Item 14 – Temporary Road Closures

This item would be extended out to May 2022 and taken to full Council to seek to delegate authority.

Following a question from Cr P Rutherford, S Mason (CEO) advised that work was currently being done that had been initiated under the emergency management regime to establish water flow for the Waimangaroa community.

Cr R Sampson queried the Rates Review paper that was expected, however this paper is on the Finance, Audit & Risk Committee action list.

5. **BULLER HOLDINGS LTD (BHL)– FINANCIAL REPORT TO 31 DECEMBER 2021 (p46)**

R Fox (GM Commercial & Corporate Services) was pleased to present a good result.

DM S Roche commented the result was good compared to budget and contact would be made to acknowledge the successful outcome.

A good relationship is being built with BHL and joint gatherings that have been postponed due to COVID-19 are still planned.

RESOLVED that Council accepts the quarterly Financial Report for the period ending December 2021

Cr J Howard/Cr J Bougen
8/8

CARRIED UNANIMOUSLY
Cr R Nahr abstained

6. ADOPT DRAFT STATEMENT OF INTENT – COUNCIL CONTROLLED ORGANISATIONS (p63)

Westport Airport

A large increase in depreciation was due to the greater value of the new lighting at the airport.

Employment costs had risen due to more staff having to be employed on shifts. R Fox (GM Commercial & Corporate Services) advised ways of reducing this are being investigated.

Mr Fox also reminded councillors about the pressures on staff and several staff members had their homes flooded.

Repairs and maintenance comparisons were discussed.

Mayor J Cleine arrived at the meeting at 3.22pm and was welcomed by Deputy Mayor S Roche.

Buller Holdings Ltd

The possibility of a request for a small increase in dividend was discussed.

DM S Roche noted Steve Graves from Westreef had acknowledged the extraordinary effort from staff during the floods and dealing with COVID-19

Buller Recreation Ltd

Revenue and expenditure on page 94 was queried by Cr J Bougen.

Council contribution was discussed, along with the effect of COVID-19 and debt servicing level.

WestReef Services Ltd

Targets on page 110 were briefly discussed, otherwise there was no further comment.

RESOLVED that Council receives the Westport Airport Draft Statements of Intent for the year ending 30 June 2023

**Cr R Nahr/Cr G Weston
10/10
CARRIED UNANIMOUSLY**

RESOLVED that Council receives the Buller Holdings Ltd, Buller Recreation Ltd and WestReef Services Ltd Draft Statements of Intent for the year ending 30 June 2023

**Cr J Howard/Cr J Bougen
9/9
CARRIED UNANIMOUSLY
Cr R Nahr Abstained**

J Cleine assumed the Chair at 3.36pm

7. WESTPORT AIRPORT AUTHORITY – HALF YEARLY REPORT TO 31 DECEMBER 2021 (p74)

DM S Roche queried wages and administration.

Cr R Sampson requested more information regarding insurance claimed.

R Fox (GM Commercial & Corporate Services) advised that internal carpet, joinery, repaints and general strip out of the terminal made up the amount of \$133,000 for insurance claim.

RESOLVED: That the half yearly report for the Westport Airport Authority to 31 December 2021 be received by Council for information

**Cr R Nahr/DM S Roche
10/10
CARRIED UNANIMOUSLY**

8. REDISTRIBUTION SUBCOMMITTEE PORTFOLIOS MARTIN HILL (p83)

S Mason (CEO) acknowledged Cr P Rutherford had advised the District Licensing Committee had been missed off the list and was an additional portfolio.

Councillors discussed additional responsibilities of the extra portfolios.

As representative of the Northern Buller, Cr R Sampson indicated she would be happy to take on responsibility for all portfolios, although Waimangaroa was much closer to town if another councillor was prepared to accept the Waimangaroa Reserve & Hall Subcommittee portfolio.

Cr G Weston agreed to do this.

RESOLVED THAT Council:

- 1 b) Make increases to remuneration for additional responsibilities carried out by particular elected members.

**Cr P Rutherford/Cr J Bougen
9/1
CARRIED
Against Cr R Sampson**

2 **RESOLVED** that Council approve the appointment of Councillors to the following committees:

- a) Councillor Rosalie Sampson to the Ngakawau/Hector Reserve & Hall Subcommittee
- b) Councillor Rosalie Sampson to the Mokihinui Reserve & Hall Subcommittee
- c) Councillor Grant Weston to the Waimangaroa Reserve & Hall Subcommittee

Cr M Montgomery/Cr J Howard

10/10

CARRIED UNANIMOUSLY

Iwi Representative N Tauwhare joined the meeting at 3.52pm

Cr R Nahr put her name forward for the District Licensing Committee appointment.

3 **RESOLVED** that Council approve the appointment of Councillor Robyn Nahr to the District Licensing Committee

Cr P Rutherford/Mayor J Cleine

10/10

CARRIED UNANIMOUSLY

Cr R Sampson's additional responsibilities and a split of the remuneration was discussed.

RESOLVED that Council approve additional remuneration be paid to Cr R Sampson and the remaining balance be split equally amongst other councillors.

DM S Roche/Cr J Howard

8/2

CARRIED

Against Cr P Rutherford/Cr R Sampson

**9. WEST COAST PRIMARY HEALTH ORGANISATION (PHO)–
REAPPOINTMENT OF TRUSTEE (p93)**

Mayor J Cleine noted that rather than introducing a new person to the role, Graeme Neylon was happy to continue.

Mayor Cleine reminded councillors that the PHO trustee was not representing council and was only Council's nomination only, however he agreed with Cr J Howard that an annual report to Council would be useful.

Councillors discussed upcoming changes to District Health Boards and the dissolution of these organisations.

RESOLVED that Council endorse the nomination of Graeme Neylon as the community representative to the Primary Health Organisation from 21 March 2022 through until 20 March 2025.

Mayor J Cleine/Cr R Nahr
10/10
CARRIED UNANIMOUSLY

10. WESTPORT RATING DISTRICT JOINT COMMITTEE – NOMINATION OF TWO ELECTED MEMBERS (p95)

S Mason informed councillors that usually this committee would only meet on an annual basis, however due to the nature of the challenges of the flood protection, there will be monthly meetings for the next 12 months.

Mayor J Cleine noted that this is an important piece of work with West Coast Regional Council (WCRC).

Cr R Nahr nominated Councillors P Rutherford and D Hawes.

Cr Hawes indicated he was reluctant to be involved in a regional role.

Cr Rutherford accepted the nomination and noted it was appropriate that Cr Hawes be involved as what is good for Westport is good for Buller.

It was appropriate to have one of the other councillors not on the Westport ward on the committee as a pragmatic approach is required.

Following discussion regarding Cr Hawe's nomination, Cr M Montgomery nominated Cr J Howard.

Cr D Hawes was happy to step aside and withdraw.

Cr R Nahr formally nominated Cr P Rutherford

RESOLVED that Buller District Council nominate Councillor Phil Rutherford to the Westport Rating District Joint Committee

Cr R Nahr/Mayor J Cleine
10/10
CARRIED UNANIMOUSLY

RESOLVED that Buller District Council nominate Councillor Joanne Howard to the Westport Rating District Joint Committee

Cr M Montgomery/Cr R Sampson
10/10
CARRIED UNANIMOUSLY

11.

11. CHIEF EXECUTIVE OFFICER REPORT (p107)

S Mason (CEO) gave a brief overview of the report, noting activity following the February floods.

Stewardship land consultation introduced by Department of Conservation (DOC) will require feedback by 18 March 2022 and discussion will be needed.

Ms Mason mentioned legislative changes after the last local body elections. More onus is placed on the Chief Executive Officer to ensure local campaigns are held to encourage people to step forward.

The Vote 22 campaign is a programme to find ways to appeal to people to stand for local government. This will provide access to a range of tools developed centrally to encourage the community to stand for council.

L Gregory (Team Leader Development and Engagement) will be taking the lead on this programme.

RESOLVED that Council note the content of the Chief Executive Officer report.

Cr G Weston/Cr P Rutherford
10/10
CARRIED UNANIMOUSLY

12. MAYOR'S REPORT (p123)

Mayor J Cleine had been busy hosting recent visits from the Prime Minister and other ministers.

Mayor Cleine noted it is important for all Cabinet and executive visitors to be on the ground to get a feel and understanding of the recovery to date from July and where money was being spent. Obviously infrastructure challenges being faced after the last couple of weeks are important.

There had been a really good interview with the Tuia candidate who is interested in local government and will have good feedback and input. Mayor Cleine noted the Tuia programme had been compromised by COVID-19.

The Mayors Taskforce for Jobs is making a big difference around town.

The Mayoral Relief Fund will incorporate the latest announcement of \$100,000 coming into the fund and the rural communities funds will also be available.

Breakfast with Kiri Allen, the Minister of Conservation was a highlight. This was an opportunity to address the entire stewardship review committee and give context around the Department of Conservation (DOC) estate and relationship with the district.

There was good feedback and the presentation was well received.

3.1: Previous Minutes 23 February 2022

A meeting with the Waka Kōwhiri regional partnership manager was called to discuss the review process and initial public feedback will now go to the board of Waka Kōwhiri.

The Special Purpose Road (SPR) is a matter of concern for the Buller District Council and the decision to transition by 2024 and associated risk to Council.

Recent comments by Member of Parliament Maureen Pugh were discussed and it was noted that there was no opportunity for the mayor to comment on this matter.

Review of funding for sports was discussed and the Mayor had decided to support Keeley Ridley. It was agreed this needs to be tidied up and possibly run through the grants committee in future.

Cr P Rutherford acknowledged the work done by Mayor Cleine and Deputy Mayor S Roche. There had been a lot of angst in the community and personal attacks being made and Cr Rutherford would like to see a vote of absolute confidence in the work being done and how the community is being represented.

This was unanimously supported by the councillors.

Cr J Bougen said he was staggered at the appalling way the Mayor and Deputy Mayor had been treated by some of the people in Westport and wondered if these people had any comprehension at all of the angst and work put in by Mayor Cleine and Council staff.

Cr Bougen apologised for the silent majority and thanked Mayor Cleine for all he has done.

Cr D Hawes supported Cr Bougen's comments and said the functioning of Council is the best he had seen in the 14 years he had been there. The amount of work, dedication, practical and pragmatic decision making and lack of procrastination shown by the leadership was demonstrated through the process and he had full confidence in the Mayor, Deputy Mayor, Chief Executive Officer and Council Senior Leadership Team.

Cr Hawes was certain the majority of ratepayers would agree and it should be recognised that the whole of district approach was appreciated.

DM S Roche reiterated all comments about all the work Mayor Cleine has done and thanked councillors for their support.

DM Roche noted she will be formulating her own reply to a recent apology received in the Westport News, Letters to the Editor.

There was further discussion regarding recent events at a public meeting and it was agreed that there needs to be a clear message that Council has complete confidence in Mayor Cleine and Council staff and that abusive behaviour and intimidation was not acceptable.

Cr R Nahr noted that some in the community were feeling unsettled and upset due to the recent floods as well as losing jobs because of COVID-19 vaccination mandates.

RESOLVED:

1. That Council receive the report for discussion and information.
2. That Council receive and note incoming and outgoing correspondence and Councillors provide direction for any responses or additions.

Cr G Weston/Cr J Bougen
10/10
CARRIED UNANIMOUSLY

13. VERBAL UPDATES FROM COMMITTEE CHAIRS (p170)

Inangahua Community Board – Cr J Bougen

Cr Bougen noted Reefton was largely immune from the recent floods however he had been “set upon” by a group of about ten residents who blamed him for the rain and flooding and everything else that was going on.

Cr Bougen extended a big thank you to everyone at Council for the immediate and efficient manner in which the emergency redirection of the river to prevent the historic rubbish dump erosion was carried out.

The woeful inadequacy of the sewerage system is a major concern as all rain goes into the sewerage system. Now every house is connected it is causing pipes to burst.

The next stage will be planning to spend money on that infrastructure.

Also, the Prime Minister acknowledge the effect of the flood event in rural Buller and Reefton with whole farms being wiped out and places flooding that have never flooded before as rivers have changed route.

Ngati Waewae – Ned Tauwhare

Mr Tauwhare reported that Rachel Fifield called him last night as she had been approached by someone wanting to set up a respite place for people from the farming community to go if they need two or three days to rest.

Mr Tauwhare will keep Council informed of any progress with this idea.

Mayor J Cleine noted that there had been far more impact on rural areas than before and suggested involvement with the Community Hub team and employing additional navigators to assist in that space.

The Ministry of Primary Industries (MPI) and the Rural Support Trust and other groups were leading an assessment of need in the rural community.

Regulatory and Hearings Services Committee – Cr P Rutherford

Cr Rutherford noted that the Regulatory team were under the pump and that Group Manager Sean Judd was also one of the lead emergency response managers as an incident controller. The majority of the team were also very involved at the Emergency Operations Centre, as well as other staff at Buller District Council.

Business as usual had been impacted in every department, including Regulatory. The team were working hard and still meeting obligations and timeframes, even under the heavy workload.

Community, Environment and Services Committee – Cr M Montgomery

Cr Montgomery had received a detailed email from Cr J Howard regarding meetings since November and Cr Howard and DM S Roche had summarised community feedback at Charleston.

Senior Housing should be on the next meeting agenda.

Reserve and hall subcommittees have had some meetings and there has been a lot of contact. This has been appreciated by these groups.

There was no damage at the Mokihinui campground and the Seddonville campground really appreciated contact with staff.

Community grants will be on the agenda for the next meeting.

Cr G Weston reported that a six monthly youth portfolio report would also be on the agenda for the next meeting.

Cr R Nahr advised that there had been meetings for the Carnegie Library with a dedicated group looking at raising money to upgrade to earthquake standards and to turn this into a usable building.

A plan was being made for submission to the Annual Plan for funding.

Te Tai o Poutini Plan – Mayor J Cleine and Deputy Mayor S Roche

Following public drop in sessions, Mayor J Cleine advised that people were being encouraged to engage with the plan online and to put in submissions and to engage in the process with the public draft.

Cr P Rutherford said he was aware of requests for face to face sit down meetings in terms of the Buller District Council's submission to the plan, rather than meetings held via ZOOM.

Mayor J Cleine responded that Omicron is in the Buller so submissions hearings would be held via ZOOM.

There was a move to the formal splitting of Council staff teams due to COVID-19 and an extra contractor was analysing and will be providing guidance on areas of concern.

R Townrow (Deputy CEO) confirmed this saying Rebecca Inwood is part of the technical team currently working on a paper to bring to councillors to discuss the submission.

There was further discussion regarding the difficulties of meeting via ZOOM and S Mason advised that the reality of COVID-19 in the district meant councillors should prepare to be meeting via ZOOM throughout March and April.

RESOLVED that Council receive verbal updates from the following Committee Chairs, for information:

1. Inangahua Community Board – Cr J Bougen
2. Ngati Wae Wae Representative – N Tauwhare
3. Regulatory Services Committee – Cr P Rutherford
4. Community and Environmental Services – Cr M Montgomery
5. Te Tai o Poutini Plan – Mayor J Cleine and Deputy Mayor S Roche

Mayor J Cleine/Cr G Weston

10/10

CARRIED UNANIMOUSLY

14. PUBLIC EXCLUDED (p115)

RESOLVED that the public be excluded from the following parts of the proceedings of this meeting:

Item	Minutes/Report:	General subject	Reason for passing resolution Section 7 LGOIMA 1987
15	Sharon Mason, Chief Executive Officer	Westport Joint Committee – Appointment of Independent Chair and Community Members	<p>Section (2)(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations);</p> <p>Section (2)(b)(ii) - Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section (2)(a) protect the privacy of natural persons, including that of deceased natural persons;</p>

**DM S Roche/Cr J Howard
10/10
CARRIED UNANIMOUSLY**

5.15pm Ellen Curnow left meeting

BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 4

Prepared by Sharon Mason
Chief Executive Officer

COUNCIL ACTION POINT LIST

1. REPORT SUMMARY

A summary of council resolutions requiring actions.

2. DRAFT RECOMMENDATION

That Council receive the Action Point list for information.

Council Action Points 2022

Item	Previous Action	Progress	Assigned	Completion Date
<p>13</p> <p>August 2021 As per August Council Minutes Item 5, Waimangaroa Water Supply Upgrade, Resolution 4:</p> <p>Direct the Chief Executive to report to Council on the opportunities and risks to Council of internally bridging the actual cost of the upgraded Waimangaroa water supply to connected residents and the water rates previously consulted on in 2021. Giving consideration to Three Waters reform timelines and indicated provisions of those reforms such as debt transfer and/or the "better off" payment component. This report is due prior to setting of new Waimangaroa water rate and will be consulted on as part of Annual Plan 2022/23.</p>	<p>The forthcoming Three Waters decisions on the timing of payments make a decision by Council on options for rating the increased funding requirement best delayed until further clarity can be gained. Upon consultation with the Deputy Mayor Sharon Roche, the paper has been deferred.</p> <p>Consideration of rates for the Waimangaroa water supply to be bought into Annual Plan discussions.</p>	<p>Strategic discussion around the recent weather events and the impact these had on the Waimangaroa water supply.</p> <p>Significant damage had been suffered and a full assessment has not yet been completed.</p> <p>Currently the infrastructure team is focused on maintaining the water supply.</p>	Chief Executive Officer	May-22
<p>14</p> <p>27 October 2021 Item 5 – Temporary Road Closures for Annual Events 2021/2022</p> <p>Delegated authority for road closures paper be presented to the Regulatory & Hearings Committee</p>		Take to full Council to seek to delegate authority	Chief Executive Officer	May-22

BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 5

Prepared by	Lynn Brooks Finance Manager
Reviewed by	Rod Fox General Manager Commercial and Corporate Services
Attachments	Attachment 1 – Sundry Debtors Report Attachment 2 – Rates Debt Management

DEBT RECOVERY REPORT: 28 February 2022

1 REPORT SUMMARY

This report presents and classifies the outstanding balances of rates and sundry debtors as at 28 February 2022 for monitoring and information purposes.

There are no customers with arrears that require a decision of Council to progress the debt recovery process. This is because all debt recovery processes are delegated to staff and are part of the business-as-usual activities of Council.

2 DRAFT RECOMMENDATION

That Council receive the debt recovery report for information.

3. ISSUES AND DISCUSSION

3.1 This report is presented to provide monitoring information on debt trends for Council.

Council requires a high-level overview of the debt owed to Buller District Council. This information, when taken in conjunction with all other aspects of the financial results provides a full view of the financial performance and financial position of Buller District Council.

3.2 **Rates** debt follows the usual pattern whereby every third month when the rates are charged the rate debt increases, then it decreases for the following two months.

The total rates debt as at February 2022 has risen slightly since the last quarter, but reduced since last reported on as at August 2021. Since then, rates collection has been disrupted by the flooding events in July 2021 and February 2022, as well as a Covid-19 Lockdown throughout September 2021. At the report close-off date of 28 February 2022 there is a reported increase in rates debt in the Ongoing Monitored category and reductions in the Payment Plan category recorded. However as at the time of writing this report there has been an improvement and a number of missed payments for the February 2022 rates instalment have been caught up on. This is an area which is monitored closely, especially noting the effect of the July flooding would take some time to be reflected in the rates collection for Council.

All debt is being closely monitored. Staff are mindful that a number ratepayers have been significantly affected by the flooding and have been making tailoring payment arrangements with this in mind. Council approved a special resolution shortly after the July flood to allow for a six-month period to pay rates due in August 2021 with no penalties being applied if the property owner applied for this remission.

In-house debt collection is proving to be more effective than handing collection to an external debt collection agency unless this action is absolutely necessary.

Rates debt is managed in a two-fold way. Firstly the serious defaults category are systematically reviewed and each case at review is targeted with additional debt collection measures. Where consent is received from the ratepayer Council works alongside them as well as their bank (if relevant), Budget Advice, and other support services. This produces some positive outcomes where the ratepayer has the support they need and has independent advice about their debt and obligations.

Secondly, early intervention is made when ratepayers miss one or two instalments. This is to try and prevent ratepayers falling behind and then not being able to clear the arrears. Council promotes the Rates Rebate scheme and talks to customers in arrears about their possible eligibility for it. Council encourages direct debits as a payment method and the number of ratepayers using this service has increased significantly. The amount of ratepayers on payment plans remains high compared with prior years and this early intervention made with ratepayers who start to fall behind is showing long term benefits for both the ratepayers in arrears and Council.

- 3.3 Sundry Debtors** debt shows overall an increase over the last three months. The increase relates mainly to three debtors in the sundry debtors category, with the majority of this collected in March 2022.

The serious default category indicated in red in the graph is mainly due to non-payment of leasehold property. This continues to be an area of focus and increasing collection measures including staff working closely on target cases. The twenty percent discount on purchase option provided by Council can provide

assistance for these long-term lease arrears, either encouraging the lessee to purchase and refinance, or for them to sell the lease with the new owner wishing to freehold.

The ongoing maintenance category of debtors are well monitored and the debt collection measures in place are appropriate for this group.

4. CONSIDERATIONS

4.1 Strategic Impact

Council has key strategies of being resilient, growing the economy, providing quality infrastructure, investing in our towns and being affordable by growing non-rates income.

Debt recovery strategies are essential for effective collection of customer arrears and to ensure fair and equitable interaction between Council and our customers.

Keeping Council customers' debt levels in check and reporting on the level of debt provides a measure against the strategies of Council and provides an overview of the cost impact on our community.

This report also assists with understanding the current local economic climate along with the impacts of Council charges, and the community ability and willingness to meet those charges.

4.2 Significance assessment

The Significance and Engagement Policy is written in accordance with The Local Government Act 2002 (LGA 2002) section 76AA. This part of the Act sets the general approach to determine if a proposal or decision is significant requiring the Council to make judgements about the likely impact of that proposal or decision on:

- a) The District;
- b) The persons who are likely to be particularly affected by, or interested in, the proposal or decision;
- c) The financial impact of the proposal or decision on the Council's overall resources; and
- d) The capacity of, the Council to perform its role and carry out its activities, now and in the future.

The Significance and Engagement Policy sets out the criteria and framework for a matter or transaction to be deemed significant. The content included in this report is not considered significant because the matters disclosed are of a routine nature, and not large in terms of total assets and total annual operations of Council.

4.3 Risk analysis

Risk is assessed by taking into account the likelihood of an event occurring and the result of that event.

When credit is extended by Council a risk arises that the amounts owing are not recovered when due, or that over time total debt owing grows to an unsustainable level and puts pressure on cash flow.

This risk is mitigated by requiring staff to monitor and recover debt therefore acting on indebtedness early on which yields better results, and regular reporting to Council to ensure oversight.

4.4 Values

The Buller District Values are: Integrity, Future Focussed, Community Driven, One Team and We Care. Monitoring debt and undertaking debt collection processes most closely aligns to the values of integrity and future focussed.

4.5 Policy / legal considerations

The collection of rates debt is enforceable under the Local Government (Rating) Act 2002. Other legislation dealing with credit extended by Council and debt recovery include the Property Law Act 2007, Residential Tenancies Act 1986 and the Resource Management Act 1991

The Financial Delegations Policy, Treasury Management Policy and Rates Remission Policies also apply to the collection of Council debt.

4.6 Tangata whenua consultation considerations

The contents of the report are not a matter requiring consultation with tangata whenua.

4.7 Views of those affected

It is equitable for all our ratepayers, the public and individual debtors to ensure that all amounts outstanding should be collected through consistent processes. Council follows policy and in-house debt collection procedures to ensure this is achieved.

4.8 Costs

There are no extraordinary costs for debt recovery and the costs for continuing debt recovery are included in the annual plan budget.

4.9 Benefits

The benefits to collection of debt is the cash flow of Council is maintained. There is also fairness and equity for all ratepayers and service consumers in that everyone is paying their portion of the cost.

4.10 Media / publicity

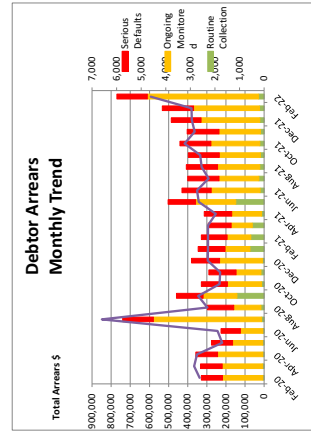
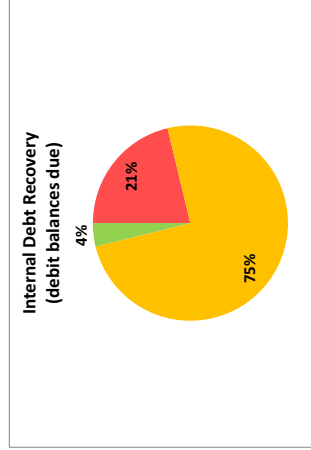
There are no media or publicity opportunities with the content of this report.

ATTACHMENT 1

Sundry Debtors - Debt Recovery Report

Report cutoff date 28 February 2022
 Ageing cycle - current due 30 March 2022

Status Flag	Debtor Type	Age of Debt		No. of Account Holders per Debt Thresholds			Action to Date				Comments
		No. of Debtors	Overdue	Less than \$2,000	\$2,001 to \$10,000	Over \$10,001	At Debt Agency/Mortgagee	Letter Sent	Payment Plan	In Dispute	
🔴	Leasehold Properties	21	160,220	12	4	5	1	11	9		Rents invoiced 6 monthly in advance. Long standing arrears receiving increased collection measures.
🟡	Orwail Connection	2	6,750	0	2	0				2	One overdue account remains lodged with Credit Recoveries.
🟡	Libraries	0	0	0	0	0					
🟡	Water	6	7,126	4	2	0		6			Payment plans promoted for those with long standing debt.
🟡	Resource Management	13	54,982	9	1	3	4	7	2		Long standing arrears receiving increased collection measures.
🟡	Rentals	19	57,204	11	6	2		19			\$27k debtor in Liquidation, debt remains until final notification. The balance is under routine monitoring.
🟡	Regulatory Licences e.g. Food Premises	21	5,979	21	0	0		18		3	Timing of Annual Licences billing.
🟡	Sundry	37	421,644	32	1	4		33			Reinstatement arrangements entered into for those with long standing debt. Includes 3 large debtors nearly all paid up in March.
🟢	Westport Harbour	11	11,564	8	3	0			8		Annual payment plans in place. Rents, Berthage etc
🟢	Trade Waste	10	11,593	8	2	0	2			2	Annual invoicing cycle in June of each year.
🟢	Airport Parking	1	40	1	0	0					Small amounts monitored.
🟢	Building Consents	10	4,896	9	1	0			1		Where overdue, this represents inspections not yet completed due to timing of building process.
🟢	Swimming Pools	3	450	3	0	0					
🟢	Cometery	11	11,388	11	0	0					
🟢	LIMs	2	600	2	0	0					
	Totals	167	754,365	131	22	14					



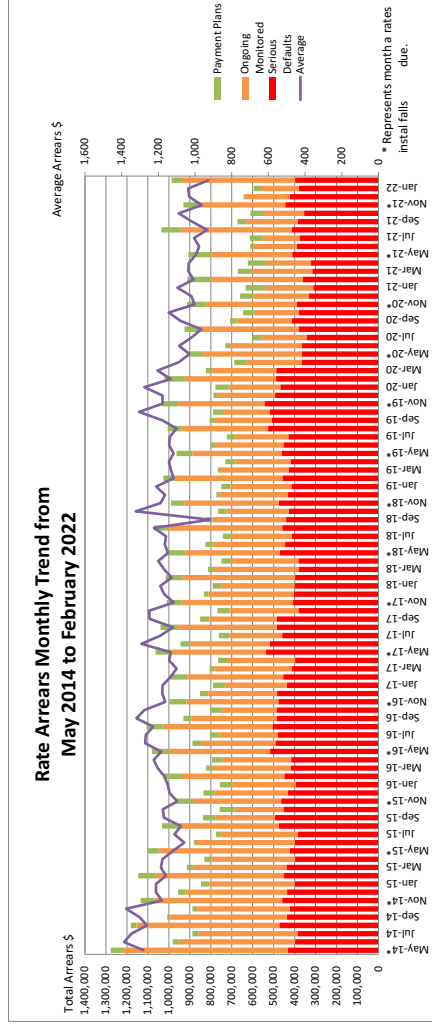
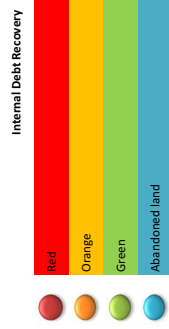
ATTACHMENT 2

Rates Accounts - Debt Recovery Report

Report cutoff date 28 February 2022
 Last rates instalment due date 28 February 2022
 Next rates instalment due date 31 May 2022

Internal Debt Recovery Analysis

Status Flag	Category	No. of Ratepayers	Total Arrears Balance YTD	Current Year Arrears	Previous Year Arrears \$	Previous Year Arrears %	Further Action to Commence					Comment
							Formal Review	To Debt Agency	Title Search	Monitor Progress	Further Letter	
●	Placed with External Debt Collection	15	110,160	20,752	89,408	20%			✓			Arrears placed with Credit Recovery Agency. Refer to the analysis below.
●	No current mailing address	0	0		0	0%		✓				Tracing addresses through bank deposits & social media undertaken.
●	Approach Mortgagee	7	25,509	14,596	10,913	2%						Ratepayers with mortgages are pursued for payment under the Rating Act provisions.
●	Awaiting Decision	20	119,142	52,747	66,395	15%	✓					More complicated cases, ie house uninhabitable / property on market etc require close monitoring.
●	Misled more than two instalments	30	142,481	63,115	79,366	18%		✓				Reviewing for possibility of Mortgage Action.
●	Under Action - Short Term Monitored	24	31,781	25,928	5,853	1%	✓			✓		Reviewed systematically with each ratepayer.
●	Payments insufficient	80	33,872	10,417	23,455	5%			✓			Reviewed systematically. Work through options to increase payments/resolve debt.
●	Long Term Monitored	30	69,204	58,673	10,531	2%	✓					Financial hardship, paying minimum amounts. Reviewed 6 monthly (Aug/Feb), more frequently if in decline.
●	No Payments - Property on Market	5	14,542	7,817	6,725	1%	✓					Annual Review.
●	Misled November and February 2022 instalts	49	76,099	74,867	1,232	0%				✓		Letters sent - monitoring.
●	Misled one instalment only	541	319,113	319,113	0	0%				✓		Letters sent - monitoring.
●	Payment Plans	264	45,603	44,037	1,566	0%			✓			Reviewed annually and updated as required.
●	Abandoned Land Tender Project	37	182,133	24,473	157,660	35%					✓	Report to June 2019 Council Meeting.
	Totals	1,102	1,169,639	716,535	453,104	100%						



BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 6

Prepared By: Sharon Mason
Chief Executive Officer

Appendix 1: Letter to Council – Appointments Panel Selection for
Development West Coast Appointed Trustee

**APPOINTMENTS PANEL SELECTION FOR DEVELOPMENT WEST COAST –
APPOINTED TRUSTEE**

1. REPORT PURPOSE

Elected members are required to nominate a councillor to participate in the selection panel for the Development West Coast (DWC) Appointed Trustee.

2. REPORT SUMMARY

Following the recent resignation of the current Appointed Trustee, Dame Julie Christie, an Appointments Panel is required to convene to consider this appointment. In order to begin this process, each council requires a resolution confirming their appointee on the Appointments Panel.

DWC will work with the Appointments Panel to facilitate the appointment process should this be required.

3. DRAFT RECOMMENDATIONS

- 1. That Council nominate a councillor to participate in Development West Coast selection panel to appoint a trustee.**
- 2. That Council supports an external recruitment agency to advertise the appointment**

4. BACKGROUND

The composition of the DWC's board includes an "Appointed Trustee" who is selected by an Appointments Panel comprised of members determined by resolution from each of the four West Coast Councils.

The term of the Appointed Trustee is up to three years from the date of appointment. An Appointed Trustee may serve more than one term as a Trustee.

The Panel is to consist of natural persons as follows:

- a) 1 person appointed by resolution of the Buller District Council or its successors;
- b) 1 person appointed by resolution of the Grey District Council or its successors;
- c) 1 person appointed by resolution of the Westland District Council or its successors;
- d) 1 person appointed by resolution of the West Coast Regional District Council or its successors;

(See Appendix 1 – Letter to Council with Deed of Trust extract of Schedule 3).

5. OPTION

Preferred Option

6. CONSIDERATIONS

6.1 Strategic Alignment

6.2 Significance Assessment

6.3 Tangata Whenua Considerations

6.4 Risk Management Implications

6.5 Policy Framework Implications

6.7 Legal Implications

6.8 Financial / Budget Implications

6.9 Consultation Considerations

Appendix 1



GO.ELE.01/Council

Te Ohu Whakawhanake o Te Tai Poutini

28 February 2022

Chief Executive
Westland District Council
Private Bag 704
HOKITIKA

Chief Executive
Buller District Council
P O Box 21
WESTPORT

Chief Executive
Grey District Council
P O Box 382
GREYMOUTH 7840

Chief Executive
West Coast Regional Council
P O Box 66
GREYMOUTH 7840

Dear Sharon, Heather, Simon and Paul

APPOINTMENTS PANEL MEMBER

As you are aware, the composition of Development West Coast's (DWC) board includes an "Appointed Trustee" who is selected by an Appointments Panel comprised of members determined by resolution from each of the four West Coast councils. Included on the following pages are extracts from DWC's Deed of Trust in relation to the Appointed Trustee and the Appointments Panel.

Following the recent resignation of the current Appointed Trustee, Dame Julie Christie, the Appointments Panel will need to convene to consider this appointment. To commence this, each council requires a resolution confirming their appointee on the Appointments Panel. We note each Panel member must act independently and is not responsible to the appointing body.

Following advice of your respective Panel appointments, DWC would be happy to work with the Appointments Panel and facilitate the appointment process for the Appointed Trustee should this be of assistance.

We look forward to receiving advice from your councils.

Kind regards

Heath Milne
Chief Executive

Phone: 03 769 7000
Freephone: 0800 768 0140
Email: info@dwc.org.nz
Web: www.dwc.org.nz

1st Floor, Brunner House
54 Tainui St, Greymouth - *Mawhera* 7805
PO Box 451, Greymouth - *Mawhera* 7840

WEST COAST
UNTAMED NATURAL WILDERNESS

Extract: of Schedule 3: Rules Governing the Number and Appointment and Cessation of Office of the Trustees

3. Appointed Trustee

- 3.1 The Appointed Trustee shall be appointed by a majority vote of an appointments panel (the **Panel**).
- 3.2 The term of the Appointed Trustee is up to three years from the date of appointment. An Appointed Trustee may serve more than one term as a Trustee.
- 3.3 The Panel shall consult with the Trust prior to the commencement of the appointment process.
- 3.4 The Panel shall appoint the Appointed Trustee in accordance with this clause 3 and with clause 8.1 of this schedule.
- 3.5 The Panel is to consist of natural persons as follows:
- (a) 1 person appointed by resolution of the Buller District Council or its successors;
 - (b) 1 person appointed by resolution of the Grey District Council or its successors;
 - (c) 1 person appointed by resolution of the Westland District Council or its successors; and
 - (d) 1 person appointed by resolution of the West Coast Regional Council or its successors.
- 3.6 Each member of the Panel has a single vote.
- 3.7 A member of the Panel:
- (a) must act independently; and
 - (b) is not responsible to the person who appointed the member or whom the member represents.
- 3.8 A member of the Panel will cease to hold office where:
- (a) he or she resigns; or
 - (b) the Council that appointed the person removes that person from the Panel.
- 3.9 Other than as set out in this Deed, the Panel may regulate its procedures as it sees fit.
- 3.10 The Panel may, by majority vote and in consultation with the Trust, remove the Appointed Trustee and appoint a replacement Appointed Trustee at any time.

- 3.11 If the Appointed Trustee ceases to be a Trustee pursuant to clause 10 of this schedule, a new Trustee will be appointed by the Panel pursuant to clause 3.1 of this schedule.
- 3.12 In the event that the position of Appointed Trustee is vacant and the Panel is unable to decide on the appointment of an Appointed Trustee, the position of Appointed Trustee will remain vacant until such time as an Appointed Trustee is appointed by the Panel pursuant to clause 3.1 of this schedule.
- 3.13 Where the Panel considers it is necessary, the Panel may appoint an independent facilitator to assist it in appointing the Appointed Trustee. The Trust will pay the reasonable professional fees of any facilitator appointed under this clause.

8. Trustee Appointment Criteria

- 8.1 The Appointed Trustee, Tangata Whenua Trustees, Independent Trustee and Independent Finance, Audit and Risk Trustee may only be appointed as Trustees if they have two or more of the following or such other attributes as Trustees determine and notify to the relevant appointors from time to time:
- (a) specialist financial skills;
 - (b) specialist commercial skills;
 - (c) specialist entrepreneurial skills;
 - (d) local connection with, knowledge of or experience with the West Coast;
 - (e) private sector governance knowledge and experience;
 - (f) local government sector knowledge and experience;
 - (g) experience with economic development agencies and organisations;
 - (h) knowledge and experience in sectors or industries key to the West Coast; and
 - (i) ability to deliver on the Trust's Objects and Strategic Plan;

10. Cessation of Trusteeship

- 10.1 A person shall cease to be a Trustee if the Trustee:
- (a) resigns or retires by written notice to the other Trustees;
 - (b) dies;
 - (c) refuses or is unable to act in his or her capacity as a Trustee;
 - (d) is a bankrupt who has not obtained a final order of discharge or whose order of discharge has been suspended for a term not yet expired, or is subject to a condition not yet fulfilled, or to any order under section 299 of the Insolvency Act 2006;
 - (e) is a person who has been convicted of any offence punishable by a term of imprisonment of two or more years;

- (f) is a person who is disqualified from being a director of a company under section 382 of the Companies Act 1993;
- (g) is a person in respect of whom an order has been made under section 383 of the Companies Act 1993;
- (h) is a person who is **mentally disordered** within the meaning of the Mental Health (Compulsory Assessment and Treatment) Act 1992;
- (i) is a person who is subject to a property order made under section 30 or section 31 of the Protection of Personal and Property Rights Act 1988;
- (j) is a disqualified person under section 14 of the Financial Service Providers (Registration and Dispute Resolution) Act 2008;
- (k) is a disqualified person under section 16 of the Charities Act 2005;
- (l) is absent without leave of absence approved by the Board of Trustees for three consecutive Trust Board meetings;

11. Trustee Eligibility

- 11.1 A person is not permitted to be a Trustee if he or she is a person to whom one of clauses 10.1(d) to 10.1(k) applies or is:
- (a) an elected member of any of the West Coast Councils;
 - (b) a Member of Parliament;
 - (c) a full time permanent employee of any of the West Coast Councils.

BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 7

Prepared by - Jenny Collins
- Deputy Electoral Officer

Reviewed by - John Rodger
- Electoral Officer

ORDER OF CANDIDATES FOR 2022 ELECTION VOTING PAPERS

1. REPORT SUMMARY

The Local Electoral Regulations 2001 (Regulation 31) allows Council the choice of three options for the order of candidates to appear on the voting paper.

It is not mandatory to make such a resolution, but if none is made, then the default option would be that the candidates' names would be appear in alphabetical order of the surname [Regulation 31(3)]. The resolution (if deemed necessary) must be made by 24 June 2022.

Thus, the three choices are:

- (1) alphabetical order of surname,
- (2) pseudo random order (ie one randomised order for all documents), or
- (3) random order (all documents have a different order).

For no less than the past 6 elections, Council has settled that for its own elections (ie Mayor, Council (by wards), and the Inangahua Community Board) plus that for Development West Coast*, it be the second choice of pseudo random order, and the Electoral Officer would (after the close of nominations) have the order of candidates determined at the police station or courthouse by random selection.

(*It should be noted that Council's Electoral Officer is also the Electoral Officer for the trust, and that they have agreed to follow the decision of the Council, whatever it may be.)

It should be noted that although it is not been formally ratified for 2022 (at the time of writing), past practice has seen the West Coast Regional Council opt for (1) alphabetical order of surname, for the past few elections (at least).

2. DRAFT RECOMMENDATION

That Council retains the past use of the pseudo random order for the candidates in the elections for Buller District Mayor, Seddon/Inangahua/Westport ward councillors, and the Inangahua Community Board.

3. ISSUES & DISCUSSION

Not required.

4. CONSIDERATIONS

4.1 Strategic impact

Even though all three choices have been produced on the voting papers for the past three elections (at least) in the Buller, there has been no significant increase to the number of informal votes cast, (as perceived by some pundits that such use of all three on the voting paper may be misleading to the voter).

As there will be no election for the West Coast District Health Board, which used the Single Transferable Vote system (“the numbering game”) and which also used (3) the candidates’ names in random order, causing the majority of informal votes cast, it is reasonable to assume that these problems will be solved for the voting public.

4.2 Significance Assessment

Not significant in terms of general practice of Council.

4.3 Risk Analysis

No risk anticipated.

4.4 Values

Not considered.

4.5 Policy/Legal Considerations

As mentioned in the outline above, Council is not bound to make a resolution, but if not, the default system of alphabetical order must be used.

4.6 Tangata Whenua Or Other Community Groups Consultation Considerations

No consultation is required.

4.7 Views of those affected

No affected parties.

4.8 Costs

Printing costs would be higher for the option (3) random order, than the other two choices.

4.9 Benefits

There are no tangible benefits.

4.10 Media/Publicity

Once the decision has been made (or not, as the case may be), this would be relayed in the advertisement required under Section 65(1) of the Local Electoral Act when the full list of candidates is published after the close of nominations.

BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 8

Prepared By: Sharon Mason
Chief Executive Officer

Reviewed By: Councillor Phil Rutherford
Councillor Jo Howard

Attachments: 1. Draft Minutes - Westport Rating District Joint Committee

WESTPORT RATING DISTRICT JOINT COMMITTEE – DRAFT MINUTES

1. REPORT PURPOSE

The purpose of this report is to share the draft minutes of the Westport Rating District Joint Committee with councillors.

2. REPORT SUMMARY

The inaugural Westport Rating District Joint Committee was held on Thursday 3rd March 2022. The committee is chaired by an independent chairperson Hugh McMillan. Buller District Council is represented by Mayor Jamie Cleine, Councillor Phil Rutherford and Councillor Jo Howard.

3. DRAFT RECOMMENDATION

a) That Council receive the report for information

4. BACKGROUND

West Coast Regional Council has included in its Long Term Plan 2021-2031 a commitment to develop stop banks and flood walls around the Westport township. The project is a \$10.2 million dollar project and will be funded through a targeted Westport District Rate.

5. CONSIDERATIONS

5.1 Strategic Alignment

- A. The BDC is empowered by Sections 12 and 130 of the Local Government Act 2002 to manage stormwater and amenity issues within its district; and
- B. The WCRC is empowered by Section 126 of the Soil Conservation and Rivers Control Act 1941 to take such steps as are necessary for the prevention of damage by floods; and
- C. Both Councils are empowered by the Local Government (Rating) Act 2002 to raise the funds necessary to carry out their respective functions; and
- D. Both Councils are empowered by Sections 12 and 137 and clauses 30 and 30A of Schedule 7 of the Local Government Act 2002 to enter into joint agreements and form a joint committee to co-ordinate the management of overlapping functions; and
- E. Any Westport flood protection structure built as a result of this agreement will be owned by the WCRC. The land the floodwalls are on is under various ownership; and

5.2 Significance Assessment

The Buller district has been subject to significant weather events over the past few years, Cyclone Fehi in 2018, July floods 2021 and further flooding in February 2022. As a consequence state of emergency declarations were made and are currently in place at the time of this report.

5.3 Tangata Whenua Considerations

Ngāti Waewae have representation on the Westport Joint Committee and are a crucial partner in the West Coast Region

5.4 Risk Management Implications

Post flood events the Buller District requires a multi-pronged approach to addressing flooding issues. An approach of mitigation, adaption and defence is forming a work plan within the Buller Flood Steering Group (established post July 2021 flood and membership of BDC and WCRC) independently Chaired and established by the Department Internal Affairs as governance oversight of the central government appropriation package to support Buller.

5.5 Financial / Budget Implications

A Westport rating district has been established via WCRC Long Term Plan 2021-2031. However it is clear that ratepayer funding maybe insufficient to meet the requirements of a mitigation, adapt and defence strategy and central government funding assistance will be sought.

5.6 Consultation Considerations

Two community members have been appointed to the Joint Committee by the WCRC and BDC, following a call for nominations. The initial community members shall be from the Westport 2100 Group. New community members will be appointed as vacancies arise and the term of the appointments will match the local government constituents' appointments. The nomination process shall be administered by the WCRC, in consultation with BDC.

ATTACHMENT 1

Minutes of the Westport Rating District Joint Committee

Thursday 3 March 2022 – 1.00pm

By Zoom and livestreamed via West Coast Regional Council

Present:

Hugh McMillan (Chair), Allan Birchfield (Chair, West Coast Regional Council), Jamie Cleine (Mayor, Buller District Council), Laura Coll McLaughlin (Clr, West Coast Regional Council), John Hill (Clr, West Coast Regional Council), Phil Rutherford (Clr, Buller District Council), Jo Howard (Clr, Buller District Council), Dan Moloney (Westport Area Community Representative), Jodi Murray (Westport Area Community Representative), Colin Hey (Waka Kotahi NZ Transport Agency)

Apologies:

Francois Tumahai (Te Runanga o Ngati Waewae), James Caygill (Waka Kotahi NZ Transport Agency)

In attendance:

Heather Mabin (Chief Executive, West Coast Regional Council), Sharon Mason (Chief Executive, Buller District Council), Randal Beal (Staff, West Coast Regional Council), Matt Gardner (Land River Sea Consulting Ltd), John Hutchings (Henley Hutchings), Nichola Costley (Staff, West Coast Regional Council), Chris Coll (Chris J Coll Surveying Ltd)

1. Welcome

Chair McMillan welcomed members to the meeting and ran through the mechanics of the meeting.

Committee members were asked to introduce themselves for the benefit of those watching the livestream.

2. Apologies

Moved (Clr Coll McLaughlin/Mayor Cleine) that these apologies be accepted.

Carried

3. Declarations of interest

Chair McMillan asked Joint Committee members to declare their interests.

Clr Coll McLaughlin declared herself as an employee of Chris J Coll Surveying Ltd as well as being related to Chris Coll who was the Chair of the Westport 2100 Working Group.

Mayor Cleine declared that he was a submitter on the Regional Councils Long-term Plan Consultation Document on behalf of his farming business.

Clr Howard declared that she was a submitter on the Regional Councils Long-term Plan Consultation Document as well as owning a property in the Westport area.

Moved (Clr Hill/D. Moloney) that these declarations be noted.

Carried

ATTACHMENT 1

4. Long Term Plan 2021 – 31 Outcomes

N. Costley spoke to this report, explained it had been provided as background information to the Joint Committee and took it as read.

Moved (Clr Rutherford/Clr Howard) that the Joint Committee resolve to receive this report.

Carried

5. Westport Rating District Works and Recommendations

Items under section 5 were divided into separate sections based on the reports presented.

Report on Technical Advisory Group (TAG) Workshops- (refer attachment 5.1)

Paulette Birchfield (WCRC Engineer) spoke to this report.

Mayor Cleine sought clarification of the TAG membership for the benefit of those watching the livestream to understand the expertise behind this group. R. Beal said the TAG was comprised of Chris Coll, Matt Gardner, Gary Williams, John Ellis (external independent experts) as well as engineers from both councils.

Clr Coll McLaughlin queried attachment 5.3 p.45 in regard to Orowaiti Rd at Averys. Work undertaken here wasn't at same scale as to other emergency works, was unsure whether it had to be explicitly excluded in the resolution or fallen out as not at same scale of works. In regards to Avery's, the report stated that there was a proposed concrete wall around existing culverts. The culverts have stopgates to prevent backflow from the Orowaiti River. Understand that the stopgates as they are are not fit for purpose. Wanted to flag these for consideration by the TAG.

Clr Hill asked if there was any idea of the retrospective costs for sea level rise and climate change. R. Beal said that this would be covered off in the reports to come.

Clr Rutherford said that he had questions but were more pertinent to specific items referenced for consideration by the group.

Clr Howard acknowledge that the TAG considered the common themes that came from the community. Know that the community would want to know that these have been considered and a 'why' and 'why not' around these. Recommendations for further modelling – what were those for following up? From meetings attending in Westport there are a number of ideas and the community want answers as to what is feasible and what is not. Wanted to acknowledge Heather's letter which has cleared up some of the misinformation. R. Beal said that the TAG is considering and reviewing both the recommendations of both the Westport 2100 Working Group recommendations as well as the submission via the Long-term Plan consultation. First two TAG meetings have been focused on what we can get progressed to immediately meet the needs of the community and making safe recommendations for the Joint Committee to consider. There will be further communications around the process as we start to finalise the recommendations as well.

Moved (Clr Coll McLaughlin/Mayor Cleine) to receive the report on the Technical Advisory Group workshops.

Carried

ATTACHMENT 1

Presentation from Land River Sea Consulting Ltd - Matt Gardner

Matt Gardner of Land River Sea Consulting Ltd presented to the Joint Committee providing an explanation of the modelling, how it has been calibrated with events in 2012, 2018 (Fehi) and July 2021. The modelling has been peer review and determined it is fit for purpose with no major issues. M. Gardner noted that there are still some runs to complete for blockage scenarios, future climate change, increase in peak flows and sea level rise based on IPCC guidelines and localized modelling.

Mayor Cleine noted that it was a brilliant model and a very useful tool. Mayor Cleine questioned asked why there were no crest levels on the Carters Beach side of the river and did the model cover this area, and whether the model could determine the velocity of the water? M. Gardner explained that Carters Beach is included but was not aware of any current protection structures. If there are then he can include them in the model. M. Gardner explained that velocity is one of the key outcomes of the model Determining depth and velocity can be used for building purposes and hazard maps.

Clr Coll Mclaughlin sought clarification as to how sea level rise works in with Westport flood protection. Climate change will make Buller River events more severe but currently do not have knowledge of how sea level rise could impact. M. Gardner explained the impacts of sea level rise on flood protection being that river water needs to go out to sea. If the sea is higher then it becomes harder for the water to get out. Sea water will be higher at the mouth of the Orowaiti and which backs this water up. Councils need to plan for 100-years for climate change.

Clr Hill asked if sea level rise will cause a back-up of water wouldn't extensive dredging of the Buller reverse this? M. Gardner explained that this is a complex matter. His 'gut feeling' would be that in this case any dredging would be less effective.

Clr Rutherford asked about the gravel levels within the river itself and whether the buildup of gravel is considered a blockage? M. Gardner explained that in the model blockages and gravel are generally considered separately. It can be a matter of luck with large logs coming downstream as to whether they may snag which can bring together other material. Usually allow for a degree of blockage and snagging within the model and take in the worst-case scenario. The model also runs through the potential gravel buildups. The model does not allow for live scour going on. The model results are interpreted to inform design. Noted that there are a lot of other things going on in nature that cannot be accounted for within a model.

Clr Howard asked whether the modelling considers the impact of the breakwater. M. Gardner explained that there are impacts the model cannot predict. Have sought the advice of Gary Williams, an experienced geomorphologist, on different changes to the environment and how this would impact the river and the impact on floodwaters. Have considered a lot of different scenarios but narrowing the breakwater is not one that have looked at to date.

C. Hey asked whether the model was based on mean high water tide. M. Gardner said that modelling uses mean high water spring as a datum level. There is a storm surge component added to that.

D. Moloney commented that there is high community interest in the Orowaiti and asked whether a cut directly to the sea would alleviate the flood impact. M. Gardner said that this has been looked at extensively with at least 5 or 6 different options modelled. One of these options was presented in the consultation in 2017. He has recently rerun the models for the cut and while it can be seen to reduce flood depth and extent it does not prevent the flooding.

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J. Murray asked whether the model accounted for outputs, for example can you add in pumps to manage stormwater. M. Gardner said that pumps are simple to add even though the model is predominantly used for modeling flooding not for smaller issues such as stormwater. Just need to know the capacity of the pump.

Clr Coll McLaughlin said that she found the Orowaiti cut modelling fascinating and asked whether the walls could be lowered if had the cut. M. Gardner said that that could be considered, or could use the 0.3m as a buffer.

R. Beal said that there is new data for the TAG to consider which will then be put forward to the Joint Committee in regard to the design heights going forward.

Moved (Moloney/Major Cleine) that the Joint Committee resolve to receive the presentation from Matt Gardner of Land River Sea Consulting Limited.

Carried

Report on State of Emergency Works (refer 5.3 Attachment 2)

R. Beal spoke to the report on state of emergency flood protection works that were undertaken. While they are fit for purpose for that event, the TAG recommendation is to bring these up to design height and specification to become a permanent part of the overall scheme.

Clr Coll McLaughlin said that it seemed assumed in the report that the stopgates near Avery's were working properly but they are not. R. Beal said that this would be taken back to the TAG with the recommendation that the stopgates be upgraded as part of that project.

R. Beal said that with the Snodgrass stopbank need some more time to look at this and run the models, impacts of that bank on the south side of the Orowaiti and on the town in order to determine any adverse effects.

Mayor Cleine sought clarification on the Orowaiti stopbank that may not be fit for purpose. Buller District Council will be leaving this in place for time being for the reassurance for the community. R. Beal agreed with leaving it there, confirming that there would not be any further work to bring it up to design specification at this time.

Moved (Mayor Cleine/Clr Howard) that the Joint committee resolve to recommend to WCRC that with the exception of Snodgrass area, the state of emergency works are, where required, brought up to design height and standard.

Carried

Report on the floodwall protection scheme (refer 5.4 attachment 3)

R. Beal explained that these initial proposals are the no regret options identified by the TAG, those that would need to be done regardless of any future decisions being made.

Mayor Cleine asked what sort of height was being proposed between the Toki Bridge and Buller Bridge, M. Gardner clarified that this was approximately 0.5-1m high. In regards to the dotted line alternate alignment, this was being investigated for stage 2 recommendations.

Clr Coll McLaughlin support the recommendation. She noted that there is a lot of anxiety in the community from those who may be negatively impacted by the design alignment and clarified that any landowner that would be impacted will be spoken with. They have very valid concerns and we

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must be clear in our communications. Noted that are not authorizing this now but will be part of the investigations going forward.

Clr Hill supported the comments made by Clr Coll McLaughlin. Highly visible part of the scheme and will second the motion.

Clr Rutherford asked what authorizing a sphere of work that will have financial implications. Does the team know the costs of that work and what it would mean for the rating district. R. Beal said are very aware of the financial implications of the additional works identified post consultation. The two stopbank recommendations were included within the Long-term Plan Consultation Document last year. The implication will come when the Joint Committee decides to include to climate change and sea level rise. The 2014 working group made a deliberate and practical decision to exclude that but the signals going forward, particularly from central government, is that these costs are included. These recommendations will be coming back to the Joint Committee and incorporated into the NIWA advice M. Gardner has just received. Clr Rutherford sought clarification on the costs. R. Beal said that the additional works proposed through Report 5.5 which were not included in the consultation but are what the TAG are unanimous that they must be progressed. Will have an impact on the total cost of the project. For the items in 5.4, this will be an increase in the volumes of material. P. Birchfield provided an approx. cost implication based on a number of assumptions at this stage, that to raise the Toki bridge stopbank another .4m would cost an estimated \$160,000. For the section from the Bridge to O'Connor Home, this increases it by another estimated \$400,000. Until get detailed design drawings these are approximate costs only.

Clr Howard stated that she was in support of the work to be done. Works along the esplanade needed to allow for trucks, and in regard to the Kawatiri cycle trail carpark, works may need setting back for access purposes. R. Beal said that they are working closely with Buller District Council Engineers on this. Recent rain events had pushed this work back about a month. As soon as receive the peer review report staff from the Councils will be working through these points.

Mayor Cleine asked queried whether the work is authorising was in line with the consultation that the Regional Council has done. R. Beal stated that both stopbank upgrade projects were part of the consultation undertaken last year. Any cost increase would be because of incorporating climate change and sea level rise height increases.

Moved (Clr Birchfield/Clr Hill) that the Joint Committee resolve to recommend to the West Coast Regional Council to consider the work identified for Stage One of the flood protection scheme are approved to commence.

Carried

Report on Retrospective Maintenance Works – (refer 5.5 Attachment 4)

R. Beal explained that these works were not identified in the consultation budget as the Regional Council was not aware of them. The TAG agrees that this work needs to be undertaken.

S. Mason said that the Chief Executives had had an offline discussion and there will be financials reports accompanying future papers going forward.

Chair McMillan said that he had gone at looked at these areas this morning and asked Chris Coll to comment on it. C. Coll explained that if you do not protect the town from erosion then stopbanks will not be of much use. If do not put the rockwork in then the stopbank will be eroded. The previous rockwork had done a good job for the past 80-90 years but if do not do this it could have serious ramifications.

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Clr Birchfield said he would be prepared to move Option B – to reuse existing rock and bring more rock in.

Mayor Cleine queried whether these works would be wrapped up in the package going to cabinet, or if the funds are committed then is it omitted? J. Hutchings confirmed that these works would be included in the application for co-investment.

Clr Coll McLaughlin said that the urgency of the works had been well communicated in the reports today. It was clear that the O'Connor Home works will protect that area, but also protect the whole town. These works are for everyone in Westport Town. She also noted that following the July event it was clear that there were historic issues regarding ownership of the current Westport flood protection assets and wanted to clarify who will own these assets. If have another big event that may damage them then need to check that they are insured appropriately. R. Beal said that there is further investigation going into this, for example Organ Island is gazetted as river protection reserve and Council is getting legal advice on what this means. R. Beal said that would want these works to come under an asset management plan of the Regional Council. Clr Coll McLaughlin commented that there is a certain pool of funding from that National Emergency Management Agency (NEMA) that is hard to access now with the current setup. R. Beal agreed and explained that damaged assets can have their repair costs funded 60% from NEMA. There is criteria that must be met currently making a claim on behalf of the Wanganui, Taramakau and a couple of other rating districts following the February 2022 flood event.

Clr Hill thanked P. Birchfield and R. Beal for the approximate costs provided.

Clr Rutherford asked for the costs around some of the works. P. Birchfield said that for Option A, using the rock that was already there, taking rock from the downstream and replacing it at the top realigning and pulling back to the bank, would cost an estimated \$378,000. For Option B, bringing in new rock to repair as well as using what was there, the cost was approximately \$735,000.

Clr Howard commented that she was in favour of Option B. The wall has lasted for 100 years, and done really well it can do that again. Bringing more rock in will provide the protection for the town.

C. Hey noted that in his experience, trying to recover rock can be a futile action. D. Moloney said that short cuts could not be taken with this and wanted to progress with Option B. J. Murray also agreed with Option B.

Clr Rutherford commented that the recommendation did not reflect that there were two options for consideration. Chair McMillan confirmed that Option A was to plug a breach brought about by the past two flooding events with Option B bringing in new rock, and utilizing what could be, to rebuild the wall.

Moved (Clr Birchfield/Clr Howard) that the Joint Committee resolve to recommend to the West Coast Regional Council Option B

Carried.

6. Medium term actions: Initial matters for consideration

J. Hutchings presented this report and spoke to direction of travel and where are heading as well as lay more context for the Joint Committee going forward. Important to present a strong case to Government noting that Minister Mahuta that Westport could be a case study for con-investment for building community resilience and flood protection through the Steering Group and Joint Committee.

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Clr Birchfield commented that the climate change requirement have put an impact on the scheme – 400mm. Do not personally believe in climate change but required to go along with it. May be an avenue to obtain additional funding.

Mayor Cleine said that there was nothing surprising in what was being asked in regard to the complexity of what dealing with. Why is Westport different? There are good economic statistics in the bottom 2 or 3 territorial authorities for median household income. Show the impact on our community to fund such works. people to be able to fund. J. Hutchings said that this will be forefront in the report.

Clr Coll McLaughlin asked about the criteria as this is what we are passing today. Concerned to be passing the criteria if the bottom bullet point is “other criteria”, a bit open ended. If there were other criteria would be keen for these to come back to discuss. There is a comment about appropriately weighted decision-making – probably more of an art than a science. Not sure what group will be making these. Would hope this Committee would have some say around what weight goes where. Are on Te Tai o Poutini Plan (TTPP) Committee along with Clr Birchfield and Mayor Cleine. Discussion in Westport on ways this work’s timeline may mitigate hazards in Westport and how that could be reflected in provisions. Do we have any kind of rough idea could lodge consent? Thought June would be the crunch date. May be ways to feed modification of hazard in and who this fits in with TTPP. J. Hutchings commented that the words ‘in principle’ are the get out of jail card for the criteria. Also notes that the TAG experts and Steering Group may also have views on what needs to be weighted. Will need to go through a couple of exercises to get it right. Looking for first thoughts and comments around this noting that we are short on time. Dealing with weighting will be part and parcel of that exercise. Consents for a preferred scheme option. Do not think can do this until post June until have the information on the higher-level design, construction techniques applied and materials. July/August/September. Consider how can incentivise development in locations less at risk for flooding for TTPP. When think short, medium, long-term achievements for community resilience, planning provisions are longer term. A flood protection scheme starts working for you as soon as constructed. Clr Coll McLaughlin explained how on the one had government has said we need to see you incentivising building in less hazardous areas. The TTPP interfaces with this work, there are draft overlays out for consultation showing areas at great risk with severe restrictions. Would like to see a lessening of these when the protection is in play. Can you show how flood protection will feed through to the provisions. J. Hutchings pointed to the multi-tool diagram and noted the tension between the parts. Clr Coll McLaughlin recommended a debrief with TTPP members to inform the business case work.

Clr Coll McLaughlin confirmed that did not have an issue anymore with the criteria following the explanation of J. Hutchings.

Clr Hill said that he was happy with how it was tracking.

Clr Rutherford noted that there are a range of threads that need to be drawn together to make it successful, and that Buller District Council are currently working through a process to adapt and refine their own climate change policies.

C. Hey noted concern over the timeframe for the business case to pulled together in and asked whether it will build in allowance for the improvement in the social wellbeing, economic flow on, business stimulation, investor confidence that flood protection will provide. J. Hutchings explained that will not be a deep analysis but will need to know some of this going forward and may need some additional support. There is a lot of good background coming together, for example M. Gardners

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model, the Joint Committee work. H. Mabin said that staff will be developing a full project plan which will be costed and included in the business plan.

Clr Coll McLaughlin sought clarification that there would not be any works undertaken on the ground before July. J. Hutchings believes that this is the case but would not dismiss the importance of the decisions made today. Clr Coll McLaughlin asked even if had another event and the ability to use emergency powers? R. Beal said that the first phase of work is the Toki Bridge to Buller Bridge. Have a consent consultant helping. Linking closely with BDC as they are also planning stuff in this area. Important to tie two projects together as identified by Neil Hatley from the Buller District Council. If there are emergency works then there are provisions can operate under if accepted by Council and have done in the past. Have made recommendation to Council to progress such works before. All those that have been discussed today could be classified as such today.

Moved (Mayor Cleine/Clr Coll McLaughlin) that the Joint Committee resolve to receive this report.
Carried

Moved (Clr Rutherford/Cr Hill) that the Joint Committee agree in principle to the criteria to be applied to the Flood Protection Scheme to be recommended to the West Coast Regional Council.
Carried

7. General business

Next meeting

Chair McMillan sought confirmation of when to meet next and the frequency of meetings for the Joint Committee. R. Beal said that the TAG will be meeting fortnightly going forward now have modelling confirmed. For example, the TAG will look at additional works and mapping drainage and culverts to see what can be progressed in that space. The TAG will also be looking at managing adverse effects. The outcomes of these will be brought back to the committee.

Clr Coll McLaughlin said that she would prefer monthly meetings at a minimum, even just for receiving reports noting that this benefits the community as well accessing information. Mayor Cleine was conscious of the effort needed to generate reports in amongst getting the work done so also confirmed a preference for monthly meetings. H. Mabin said that for recommendations to go to Regional Council meetings then the Joint Committee would need to meet the week prior. Chair McMillan confirmed monthly meetings for the Joint Committee with the Regional Council to confirm dates going forward.

Communications

D. Moloney noted his thanks to everyone. There is intense interest in this matter from the community. He wanted to keep communications coming out and noted the open letter that had been published the previous day. Suggested the next topic should be the Orowaiti and why not dealing with it immediately. H. Mabin noted this and said that will progress with information on the Orowaiti.

Mayor Cleine sought clarification of the spokesperson for the Joint Committee. Chair McMillan was confirmed at the spokesperson. A comms plan for the Joint Committee was recommended as well as a newsletter to be produced following meetings.

8. Close of meeting

Chair McMillan thanked all members of the Joint Committee and closed the meeting at 3.33pm.

BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 9

Prepared by: Eric de Boer
Manager Infrastructure Delivery

Reviewed by: Neil Hateley
Coordinator Transport

Attachments: Nil

TEMPORARY ROAD CLOSURES FOR ANNUAL EVENTS – OPERATIONAL DECISION MAKING

1. REPORT PURPOSE

Various community and sporting club events are held every year which require road closures. Previously, each year Council considered a report for approval for the requested road closures.

Council resolved at the October 2021 meeting to transfer this to operational decision making.

2. REPORT SUMMARY

Council, as the road controlling authority, is required to approve all public road closures in order to meet the requirements of the Local Government Act 2002 and the Land Transport Act 1974.

It is the Transport (Vehicular Traffic Road Closure) Regulations 1965 (SR 1965/63) which provides the legislative instrument to do this.

A controlling authority may close a road for the purpose of holding on any road any vehicle races or trials, or any processions, carnivals, celebrations, sporting events, or other special events. The controlling authority may, subject to the provisions of these regulations, close the road to ordinary vehicular traffic for a period or series of periods of not more than 12 hours each in any consecutive 24 hours.

There are the following main types of closures.

Temporary Road Closure for Events

At least 42 days before the proposed period of closure of any road for the purposes of an Event, the controlling authority shall give public notice in the newspaper circulating in the locality in which the road is situated of its intention to close the road to ordinary vehicular traffic for an event.

This notice is required to have the details of the purpose of the closure, the period or periods of closure, and the provision made for vehicular traffic which would otherwise be using the road. It shall therein call upon persons affected to lodge with the controlling authority any objections to the closure.

Any person affected by the closure of any road may lodge an objection not later than 28 days before the proposed period of closure of the road.

Council staff then must consider any objections and if:

- Objection is reasonable and supported: decline the road closure
- Objection is frivolous and unsupported: event road closure can proceed

Under The Transport (Vehicular Traffic Road Closure) Regulations 1965 the Powers of Police and bylaws are not affected by any road closure. So, these regulations shall in no way restrict the power of the Police to maintain public order on roads, nor shall they automatically authorise an event for which a permit is required under any Act, regulation, or bylaw.

Temporary Road Closure for Road Repairs

The Code of Practice for Temporary Traffic Management (COPTTM) provides the process for road closures for road repairs. These have a 5-day notification period and there are no requirements to take objections.

A road closure under COPTTM is defined as the complete closure of all trafficable lanes to all road users due to road works. A total road closure should only be considered if there is no practical means of providing a safe worksite or by the scope of activity required.

Permanent Legal Road Closure

At times Council may decide to permanently close a legal road. This will remain a decision by Council and requires a Council Report and Resolution.

3. DRAFT RECOMMENDATIONS

That the Council approve the requested temporary road closures as noted in this report be Delegated to Staff through the Chief Executive Officer.

4. CONSIDERATIONS

4.1 Strategic Alignment

Temporary road closures will enable events to proceed, many of which are historically well supported by our community.

4.2 Significance Assessment

This matter is not deemed significant under the Council's Significance Policy

4.3 Tangata Whenua Considerations

Council works in partnership with Ngāti Waewae to provide governance. The decision does not hold significance in relation to Tangata Whenua matters, nor impact Tangata Whenua, their culture and traditions.

4.4 Risk Management Implications

Traffic Management is mandatory and will mitigate public safety and traffic risks. All previous events have been run successfully in the past under compliant traffic management plans.

4.5 Policy Framework Implications

Council must comply with the relevant policy and legal requirements including the Local Government Act 2002 and Council's own Code of Practice for Temporary Traffic Management Policy (CoPTTM).

4.6 Legal Implications

A road can be closed using the Transport (Vehicular Traffic Road Closure) Regulations 1965.

4.7 Financial / Budget Implications

Minor cost impacts for publicly advertising the road closures and processing the temporary traffic management plan approvals.

4.8 Media/Publicity

It is expected that the publicity reported will be of a positive nature.

4.9 Consultation Considerations

Affected parties and stakeholders include community members, private sector and neighbouring businesses. The community, in general, actively support each of these events.

BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 10

Prepared by Bronwyn Little
Policy Advisor

Reviewed by Krissy Trigg
Acting Group Manager Community Services

PROPERTY RATIONALISATION PROJECT

1. REPORT SUMMARY

This report summarises the properties proposed to be sold as part of the Property Rationalisation Project which forms part of the 2021-2031 Long Term Plan. It seeks council's approval to proceed with the disposal process subject to the appropriate legal checks.

2. RECOMMENDATIONS

That the Council:

- 1. Instructs Chief Executive Officer to proceed with the process of disposal of the following council owned properties, subject to legal advice:**
 - **157 Queen Street - Lot 2 DP 3772, Record of Title NL3A/540**
 - **84 Domett Street - Lot 1 DP 399643, Record of Title 397582/50**
 - **Bentham Street - Part Lot 78 DP 47, Record of Title 579786**
 - **Lighthouse Road, between numbers 32 and 34 - Section 2 SO 14947, Record of Title NL10D/1227**
 - **7 Webb Street - Lot 4 DP 3829, NL3A/827**
 - **William/Bridge/Don Streets, former depot (Reefton) – Sections 845, 846, 847, 848, 849, 850, 851, 852, 853 & 854 Town of Reefton SO 9594, Record of Title NL117/132 and Section 1357 Town of Reefton SO 9879, Record of Title NL2D/780;**
- 2. Instructs Chief Executive Officer to proceed with the further investigation into the creation of a reserve under the Reserves Act 1977 for the majority of the property and the potential sale of the small portion of land not covered in bush for the following property:**
 - **71 Domett Street (Percy's Bush) - Section 7 SQ 141, Record of Title NL1D/1088 and Section 8 SQ 141, Record of Title NL1D/1088**

3. Instructs Chief Executive Officer to report back to Council on the outcome of those investigations;
4. Instructs Chief Executive Officer to proceed with the sale of council owned property, which has been approved by Council for disposal, to adjoining property owners where this is considered by officers to be the most appropriate and best way to sell the property.

3. ISSUES AND DISCUSSION

3.1 Background

Following the direction set in the Long Term Plan the Council Property Rationalisation Project has identified 6 council owned properties which are recommended for sale (one property in part only). The framework, approved for identification and evaluation of the properties (set out below), analysis has been completed.

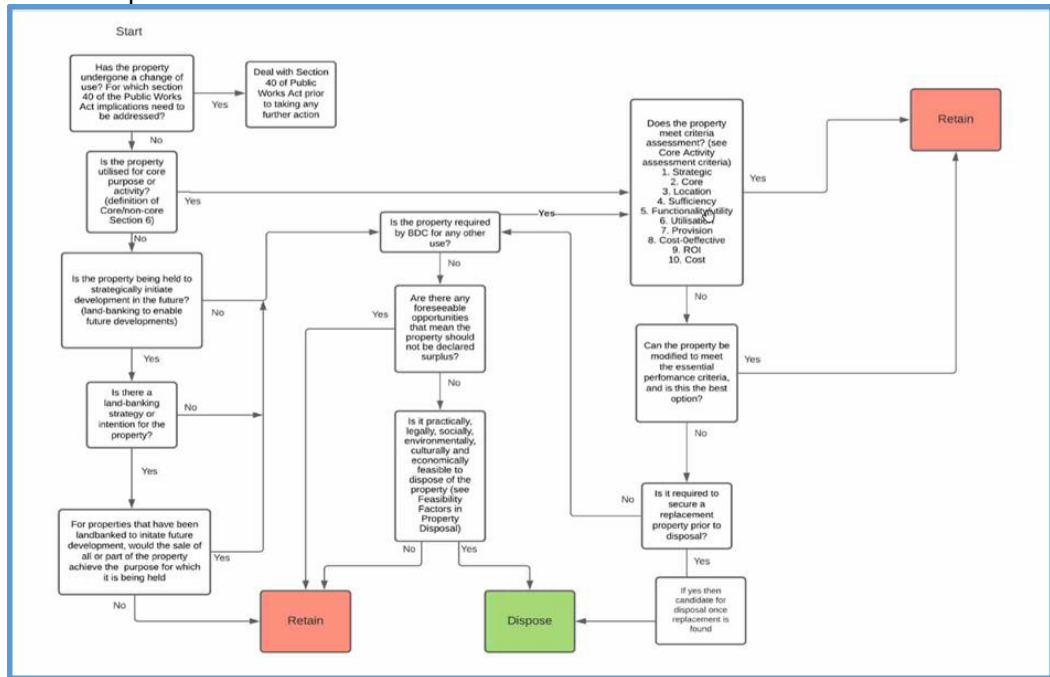


Figure 1: Property Rationalisation Flow-Chart

3.2 Sales Process

All properties considered suitable for disposal will be brought to council for approval to sell. Sale on the open market will ensure that the best price is obtained and the process itself will be transparent. Please see 3.3 below for possible exceptions (if approved).

There are a number of real estate agents/companies in Westport who could handle the sales. Each company was given an overview of the rationalisation project. A Request for Proposal (RFP) document was forwarded to each one

for a sales proposal to be provided, including fees, costs and an outline of their relevant experience.

Of the 4 RFP packs sent out, 2 proposals were received. These proposals were evaluated and one was selected (using the evaluation criteria outlined in the RFP. The selected agent is expected to start the sales process of the approved properties 28 March 2022, with the expectation that settlement will occur before the end of this financial year.

It is noted that a full assessment of any legal obligations Council may have to fulfil prior to sale on the open market will be undertaken once the properties are approved for disposal. Legal advice will be sought on each property regarding any requirements such as Section 40 of the Public Works Act 1981 (when a property was purchased for a public work for which it is no longer needed).

3.3 Sale to Neighbouring property

As noted briefly above council may wish to allow for exceptions to the open market process to be made when selling particular properties. There may be situations where the land identified may be small and only of use to the adjoining neighbour. For example Council may own a narrow piece of land originally meant for a particular purpose e.g. infrastructure but it is no longer needed for that purpose. If it is adjoining a privately owned property that owner may want to add it onto their site. Where such a strip is between two properties it may be appropriate to ask both adjoining owners to make offers or agree to a 50/50 split of the land. Any boundary adjustment would be completed at the new owners cost.

Officers are seeking Council's approval of this alternative process in situations where it is deemed to be appropriate and that the decision be left to officer's discretion.

3.4 Group 1 properties proposed for sale

As noted in the previous report to Council an initial group of properties was identified and these properties have been fully evaluated using the assessment Framework. Plans of the properties are included in Appendix 1.

The properties which have undergone evaluation are as follows:

Westport 1	157 Queen Street – House and section (688m ²), currently zoned residential
Westport 2	84 Domett Street/50 Bentham Street – undeveloped land, currently zoned residential (previously under lease to adjoining neighbour)
Westport 3	71 Domett Street (Percy's Bush) – a small portion of the site (flat grassed area) may be suitable for residential development and the majority of the land is suitable for reserve, currently zoned residential
Westport 4	Lighthouse Road (between numbers 32 and 34) – former legal road, currently zoned rural, adjacent owner using part as driveway

Tab 10: Property Rationalization

Westport 5	7 Webb Street – undeveloped section, currently zoned residential
Reefton 1	William/Bridge/Don Streets – former Depot, two buildings but most of the site is undeveloped land. All currently zoned residential

After a full evaluation all these properties have been deemed to be surplus to council requirements and have potential to be disposed of – either in whole or in part.

3.7 Group 1 Properties

Officers are seeking council's approval to proceed with the sale of properties identified subject to legal advice. The first to be marketed will be those which are owned by Council in fee simple and have no further work required to take them to market.

They are the two residential sites in Westport:

- Westport 1 - 157 Queen Street
- Westport 5 - 7 Webb Street

The remaining properties, once approved for sale, have some more work which needs to be undertaken to make them ready for sale:

- Reefton 1 - William/Bridge/Don Streets
There is currently a lease over part of this site. The terms of the lease will need to be adhered to in relation to the notice required to terminate the lease prior to the marketing of the land if that is required. Having been used as a depot it may also be appropriate to undertake investigations into the ground conditions.
- Westport 2 - 84 Domett Street/50 Bentham Street.
A Hazard Activities and Industries List (HAIL) report has recently been received on this site. Staff will review the report to decide if any further assessment of the site is needed and consider the cost implications of any additional work required.
- Westport 3 - 71 Domett Street (Percy's Bush)
The majority of this land is covered in relatively mature native trees. It is proposed that this portion of the property be vested as reserve under the Reserves Act 1977. The balance of the land, which is currently in grass, could potentially be sold. With Council's approval a further report on how to best proceed will be made to Council regarding land which may be dealt with under the Reserves Act 1977 and the sale of any remaining land.
- Westport 4 - 34 Lighthouse Road.
Provision will need to be made on this site for the existing driveway which serves the neighbouring property. Staff will continue to look at this issue including the impact on the balance of the property. In addition, the effect of the provisions in the District Plan on the development of the property need to be further assessed.

3.8 Group 2 Properties

Staff and consultants have already started to look at other Council owned properties around the district which could be surplus to council requirements. It is anticipated that the full assessments of these properties will be brought to council for consideration in the May 2022 Council meeting. It is worth noting that several of the properties which would have been considered are no longer available. These properties, such as 3 Stafford Street, are being used for temporary accommodation for flood affected residents.

4. CONSIDERATIONS

4.1 Strategic impact

The rationalisation of council property to ensure it is managed and utilised responsibly and for the benefit of the community is aligned to the Council's policy and direction.

In the 2021-2031 Long Term Plan one of the key assumptions is as follows:

'Opportunities to rationalise Council's building and property portfolio with sales of some surplus land and buildings will be realised during the life of this plan.'

And one of the Activity Contributions for the 'Property' Activity is:

'Ensuring land and property owned, vested and managed by the Council is rationalised and utilised responsibly, and for the benefit of the Buller community.'

Income of \$450,000 for the year 2021/2022 is budgeted for in the Long Term Plan.

4.2 Significance assessment

The decisions in this report are not considered to meet the threshold to be considered significant decisions under the Policy.

4.3 Risk analysis

- Public perception – It is important that Council is responsibly managing the property portfolio and ensuring that a clear process is being followed to either dispose of or retain property and buildings.
- Strategic – The property rationalisation project is intended to implement the Long Term Plan 2021-2031 direction to take the opportunity to rationalise Council's building and property portfolio.

4.4 Values

The Buller District Values are: Community Driven, One Team, Future Focussed, Integrity and We Care. This aligns with these values.

4.5 Policy / legal considerations

The following are relevant:

- Local Government Act 2002
- Reserves Act 1977
- Treaty of Waitangi Act 1975

4.6 Tangata whenua considerations

Council works in partnership with Ngāti Waewae to provide governance. To the best of our knowledge the decision to dispose of the particular properties outlined in this report does not hold significance in relation to ancestral land or a body of water or other elements of intrinsic value, and does not specifically impact Tangata Whenua, their culture and traditions. However, officers have discussed the proposed properties with Mr. Tauwhare as the Maori Portfolio Councillor and will continue to do so for each property.

4.7 Views of those affected

At this point there is no need to consult with the public. As noted above the rationalisation of Council's building and property portfolio was highlighted in the Long Term Plan 2021 to 2031 which was subject to public consultation.

4.8 Costs

In order to undertake the project within an acceptable timeframe a consultant has been engaged to work alongside Council staff. Staff input is managed from within existing budgets and staff workloads. The consultant fees are also managed from within existing budgets.

In the medium to long term the project will of course deliver an income stream for Council which is also budgeted for in the Long Term Plan. As noted above under the LTP income of \$450,000 is budgeted for the 2021/2022. Officers will be working towards this goal with the sale of surplus land identified in this report.

4.9 Benefits

- Delivery of Long Term Plan outcomes
- Income from the sale of surplus property
- Decrease in maintenance costs of buildings and property
- On-going rates income from properties sold

4.10 Media / publicity

There may be media interest in the disposal of Council owned property which will be managed appropriately by the Communications Team.

10.1: Appendix 1 - Property Rationalisation Report

APPENDIX 1
PROPERTY RATIONALISATION PROJECT 31:03:2022

Westport 1 - 157 Queen Street

Property Particulars: 3 Bedroom dwelling + Carport + Glasshouse

Area: 688m²



10.1: Appendix 1 - Property Rationalisation Report

APPENDIX 1
PROPERTY RATIONALISATION PROJECT 31:03:2022

Westport 2 - 84 Domett St / 50 Bentham St

Property Particulars: Two generally flat adjoining residential lots plus a paper road.

Area: 7,590.00m², 4,949.00m² plus unformed legal road of 5,536.00m².



10.1: Appendix 1 - Property Rationalisation Report

APPENDIX 1
PROPERTY RATIONALISATION PROJECT 31:03:2022

Westport 3 - 71 Domett Street / Percy's Bush

Property Particulars: Majority of the site is covered in mature native trees and is already well used informally as a recreation space. There is a flat grassed area on the northern boundary (currently leased for horse grazing) which may be suitable for residential development.

Area: 4.0468 ha



Westport 4 - land between 32 and 34 Lighthouse Road

Property Particulars: An undeveloped sloping, narrow section (formerly road reserve) part of which is used for adjoining property access.

Area: 990m²



10.1: Appendix 1 - Property Rationalisation Report

APPENDIX 1
PROPERTY RATIONALISATION PROJECT 31:03:2022

Westport 5 - 7 Webb Street

Property Particulars: Undeveloped residential land

Area: 589m²



Reefton 1 - William /Bridge/Don Streets

Property Particulars: 11 individual titles with residential zoning. Former depot site – two buildings remain and are leased to a third party. 3m x50m unformed legal road on the site;

Area: total approx. 3905m²



BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 11

Prepared by - Sharon Mason
Chief Executive Officer

Chief Executive Officer Report

1. REPORT SUMMARY

This report is an overview as detailed below to:

Provide an update on the positive and strategic aspects that are happening in the Buller District during March 2022.

2. DRAFT RECOMMENDATION

That the Council:

Note content of Chief Executive Officer report.

3. OVERVIEW OF INFORMATION

This report provides information on activity which has occurred over March and horizon scans matters of interest to Council.

3.1 THREE WATERS WORKING GROUP

This month the Three Waters Working Group Working Group delivered their report to the Hon Nanaia Mahuta, Minister of Local Government . The working groups aim was to address concerns raised with the original proposed water entity model and governance structure that was put out for public feedback in July 2021.

The Working Group undertook wide ranging investigations into the options available to strengthen public ownership, looked at all the models closely that were presented to them, and agreed on a public shareholding structure where councils would own all the shares in the water entities in proportion to their population base, on behalf of their communities. Any decisions on sale of assets would need unanimous support.

The Working Group has also recommended stronger connection to local communities and greater democratic accountability through enhanced local voice, and includes tighter accountability from the Water Service Entity board

to the Regional Representative Group, which is made up of local government and iwi/hapū representatives, the recommendations include new mechanisms to achieve this. These include sub regional representative groups to ensure local priorities are taken into consideration and a Water Ombudsman to hear concerns.

The Working Group unanimously endorsed the principle of Te Mana o Te Wai – ensuring the health and wellbeing of all our waters – as the underlying principle of the reforms. The health and wellbeing of people and communities depends on the health and wellbeing of water. Te Mana o Te Wai puts the health of our waterways at the heart of all decisions made by the new Water Services Entities.

The Working Group endorsed co-governance and consensus decision making, to create more enduring decisions that provide better community outcomes not only now but into the future.

3.2 BULLER HEALTH TRUST - NEW BUILD

The Buller Health Trustees are delighted to provide an updated copy of the new primary care integrated health centre plans encompassing Westport Dental, Coast Medical practice and Coast Physio (partner). Approximate timelines for construction of the new centre is September 2022 with completion mid-2023. The new build is an exciting opportunity to have a modern and contemporary facility with a “one stop shop” approach for the enrolled members of the community. Both business have grown in enrolments which ensures that our community and families do not have to leave the district for health care and reducing the need for taking time off work or school. The hard-working staff within Westport Dental and Coast Medical practice have been amazing through the COVID environment and ensured continuity of service delivery. The Trustees are proud of the services provided. (Please see Appendix 1 – Buller Health Concept)

3.3 BULLER DISTRICT COUNCIL WEBSITE UPGRADE PROJECT

Buller District Council's (Council) website is long overdue for an upgrade. Council needs to modernise its website to:

- meet users' expectations
- support a professional brand image
- make info on the website easier to find
- offer online payments
- provide a wider range of services
- reduce the number of enquiry phone calls and walk-in enquiries.

A budget of \$70,000 was allocated in the 2021 - 2031 Long Term Plan, with \$35,000 available in the 2022 – 2023 financial year, and another \$35,000 budgeted for in the 2023 – 2024 financial year.

Pattern has been selected as the partner to construct the back end of Council's website. Pattern built Westland District Council's (WDC) website. Using the same company as WDC presents possible qualitative benefits. These include sharing knowledge, and new features, as they are developed by either organisation.

To identify the best possible website development partner, Council issued a request for information (RFI) through GETS tender website platform. 24 submissions were received. A rating scorecard was used to evaluate submissions and create a shortlist of five preferred submissions (suppliers). One supplier withdrew their interest after being shortlisted. As a result, Zoom discussions were held with four of the preferred suppliers with two remaining on the preferred supplier list after presentations/discussions. SLT considered the benefits of both and selected Pattern.

A survey has been running via the current website. This seeks community feedback and input to assist with the design of the new website. Members of the public were also invited to attend workshops to provide their views.

The next steps will involve: staff creating content for the new website and working with Pattern to create the Umbraco CMS which will underpin the new website; mock up designs; and site navigation map. Councillors, staff, and the community will be offered the opportunity to input in these processes.

All going as planned the new website should be complete in around six months.

3.4 BULLER DISTRICT COUNCIL AND TAI POUTINI CONSERVATION AND BIODIVERSITY PARTNERSHIP

As CEO I am delighted with the strategic partnership between the Buller District Council and Tai Poutini Polytechnic (TPP) to develop a Westport-based Conservation Learning & Employment Hub.

The partnership reflects and compliments BDC Council approved Tranche 2 Economic Development strategy "Environmental Improvement & Prosperity Strategy (EIPS) for the Buller District". To date over \$2.3M of external funding has been secured to deliver environmental improvement projects within the district, including landscape scale weed control, nature and science connection education programmes for our tamariki and rangatahi, wasp biocontrol, and construction and demolition waste minimisation. As well as the significant environmental benefits related to these projects, the funding has also created 6 FTE Buller-based jobs with further employment opportunities likely to be created in the future as the various projects progress.

TPP and the Buller District Council have identified an opportunity to facilitate, support and deliver training and education that is deliberately designed to meet the needs of the community and its local employers and prepares the Buller District for a future with growing conservation and biodiversity restoration sector activity.

TPP is a subsidiary of Te Pūkenga which once fully integrated will represent the largest vocational education and training organisation in New Zealand. With its size will come access to education and training packages that once were only available to learners in the larger centres. Leveraging off the ability to tap into this support and resource, TPP and Buller District Council along with mana whenua and conservation and biodiversity employers see an opportunity to positively impact the Buller District by bringing together the

vocational education system, Iwi, local government, community agencies and employers to create solutions specific for a region through leveraging the collective strengths of the whole system.

The Buller District has been selected for this initiative for several reasons:

- A progressive Council committed to partnering for the betterment of the community.
- A long-term district plan that aligns strategically to the overall goals of TPP and Te Pūkenga in the support of equity and education access.
- Parts of the region has the highest depravity score of any region in New Zealand and a system that supports people into learning and earning would lift people out of poverty.
- Westport is currently experiencing unprecedented challenges related to climate change.
- The Buller District has an economy driven by industries that are declining such as extractives and mining.
- The Department of Conservation and other conservation and biodiversity employers has expressed interest in developing training packages to support upskilling of existing staff, training new staff to support all regions.
- The Buller District has specific opportunities for education and training in resource management.
- There are several initiatives already underway for pest control and jobs for nature.
- The community is active in pockets and could be galvanised to create greater social impact.
- Tai Poutini Polytechnic has developed close connections with other providers and agencies to move quickly to establish tangible solutions for the benefit of the Buller District.

The next step is to establish a conservation training and employment hub that seeks to provide a physical and virtual mechanism to support education and training opportunities and links to employment. While opportunities exist to support the pilot virtually, a physical presence will give confidence in the commitment of all those involved to see it through.



SECTION 1: "Core" Key Performance Indicators - Statutory Duties

KPI	Progress
<p><i>Statutory compliance will be reviewed at least annually, including identifying progress against the top 5 risks agreed by Council, and that those updated risk reviews will be formally reported to Council prior to the draft 2021/22 Annual Plan.</i></p>	<p>30 June 2022</p> <p>Reviewed monthly at FRAC and updated as required</p> <p>Statutory timeframes for planning and building are outside of timeframes due to the growth in consents, and surge work post flood events. We continue to monitor timeframes. Part of the challenge workforce in that there are vacancies in planning and building inspectors, this is not unique to Buller and is a national challenge.</p>



Chief Executive KPIs

2021-2022



SECTION 1: "Core" Key Performance Indicators - Statutory Duties

KPI	Progress
<p><i>An unqualified audit report is received in respect of the 2021/22 Annual Report and all issues raised by Audit NZ in their management letter have agreed timeframe to be cleared.</i></p>	<p>An unqualified report was received for 2021/22 annual report.</p> <p><i>The audit management report has not yet been accepted</i></p>



Chief Executive KPIs

2021-2022

SECTION 1: "Core" Key Performance Indicators – Health & Safety

KPI	Progress
<p><i>Health and Safety reports through to Finance, Risk & Audit on a quarterly basis, noting trends and mitigation strategies.</i></p>	<p>30 June 2022 Health and Safety Framework endorsed by Council July 2021 Quarterly report March 2022</p>



SECTION 1: "Core" Key Performance Indicators – Risk

KPI	Progress
<p><i>Monthly Strategic Risk Report to FRAC and annual review of Strategic Risk Register.</i></p>	<p>30 June 2022</p> <p>Risk register moved to quarterly reporting with agreement new risks will be identified if urgent to council each month .</p> <p>Recovery programme risks included.</p>



Chief Executive KPIs

2021-2022



SECTION 1: "Core" Key Performance Indicators - Financial Prudence

KPI	Progress
<p>OPEX – operating budgets will not be exceeded in total</p>	<p>30 June 2022</p> <p>Monthly reporting will include separating out projects and partnership funding and recovery funding to ensure transparency</p> <p>6 monthly report showing taking as expected noting external income</p> <p>Operational Budget remain tight, impact of inflationary costs creating pressure</p> <p>Cashflow remains challenging – timing of invoicing from July flood event will now be compounded by Feb flood challenges. Additional funding from central govt to be sought.</p> <p>Costs associated with flood impact not covered by central govt or insurance will be approx. 350k. This is unbudgeted costs and will come through to FRAC</p>



Chief Executive KPIs

2021-2022

SECTION 1: "Core" Key Performance Indicators - Financial Prudence

KPI	Progress
<p>CAPEX delivery:</p> <ul style="list-style-type: none"> <i>Individual capital projects over \$750K will be achieved within +/-5%</i> <i>Any changes outside of +/-5% will be brought to Council for re-approval along with consequent effects</i> <i>The total capital budget achieved within +/-5%</i> 	<p>30 June 2022</p> <p>CAPEX delivery challenging in terms of delivery, funding flow and weather events. Inflationary pressures also impacting on over runs in particular areas. Further detail will come through in CAPEX update.</p> <p>Westreef have been redeployed to post flood work, recovery etc which indicates that the programme of work will not be on target . Cost of materials and inflation impacting.</p>



Chief Executive KPIs

2021-2022

SECTION 1: "Core" Key Performance Indicators - Customer Satisfaction

KPI	Progress
<p><i>18 monthly</i></p> <p><i>Staff satisfaction is raised as follows onto an 18 month cycle:</i></p> <ul style="list-style-type: none"> <i>Staff engagement surveys attain a minimum of 70% response rate.</i> 	<p>18-month cycle. Not due until Jan 2023</p>
<ul style="list-style-type: none"> <i>The overall staff engagement index is consistent with the global staff engagement index.</i> 	<p>30 June 2023</p>



Chief Executive KPIs

2021-2022

SECTION 2: Strategic Areas of Focus - One Year Specific Goals

KPI	Progress
<p><i>The key most visible projects should be placed into this KPI on a completed/hot-completed basis each year. For the 2021/22 financial year, the following are key KPI projects:</i></p>	
<p><i>Delivering central government funded projects for the betterment of the Buller District.</i></p>	<p>By June 2022</p> <p>Projects in Partnership group continues monthly. Projects closed off as completed.</p> <p>Resetting project timeframes and work programmes altered due to weather events.</p>
<p><i>That Council develops a Climate Change Strategy and Action Plan (subject to LTP endorsement). Noting this will be a multi-year KPI.</i></p>	<p>By June 2022</p> <p>Given the flood and COVID lockdown anticipate moving commencement of this strategy into early 2023.</p> <p>Toitu project has commenced re measuring carbon footprint.</p> <p>Dextera has been engaged to develop a project outline , meeting held 14 February – paper to be drafted for regulatory governance group and a workshop established.</p>



Chief Executive KPIs

2021-2022



KPI	Progress
<p><i>That Council develop a strategy to ensure Westport Port and Kawatiri are a viable commercial business.</i></p>	<p>Paper to Regulatory committee endorsed in March 2022</p> <p>By June 2022</p> <p>Damage sustained to port and dredge in July floods. Funding package to support repairs sought in second tranche funding to NEMA. Localised dredging taking place.</p> <p>Tranche 2 case to be tabled with cabinet May 2022</p> <p>Overall we anticipate a gap in revenue, dredge should be cost neutral, port likely to run a negative variance. Depending on the outcome of the tranche 2 cabinet bid, council will revisit port and Kawatiri dredge strategy</p>
<p><i>That Council is well informed of the strategic implications which will arise through the Three Waters Reforms & Local Government review process. Council to receive quarterly or as appropriate updates given the pace of the reform.</i></p>	<p>Quarterly through to June 2022</p> <p>Updates shared in CEO reports to council.</p>



Chief Executive KPIs

2021-2022



KPI	Progress
<p><i>That Tranche 2 Economic Development Environmental opportunities is progressed throughout the year and in partnership with relevant key stakeholders.</i></p>	<p>By June 2022</p> <p>Continue to seek opportunities, particularly in partnership with Top of South/ Kotahitanga mo te Taaiao rohe</p> <p>Over \$2.3M of external funding has been secured to deliver environmental improvement projects within the district, including landscape scale weed control, nature and science connection education programmes for our tamariki and rangatahi, wasp biocontrol, and construction and demolition waste minimisation. As well as the significant environmental benefits related to these projects, the funding has also created 6 FTE Buller-based jobs with further employment opportunities likely to be created in the future as the various projects progress.</p> <p>Partnership announced in March with TTPP</p>
<p><i>The CEO will agree a personal development programme with Council that includes measurable deliverables/actions, including regular supportive</i></p>	<p>Agreed by December 2021</p>



Chief Executive KPIs

2021-2022

KPI	Progress
<p><i>coaching/performance feedback (for both Council and the CEO).</i></p>	<p>Personal development programme based around attendance at one professional conference, ongoing membership with Institute of Directors, enabling network opportunities and seeking support to observe a commercial board.</p>



Chief Executive KPIs

2021-2022

SECTION 2: Strategic Areas of Focus – Multi-Year Goal

KPI	Progress
<ul style="list-style-type: none"> <i>hat an Information Management System upgrade is implemented and delivered</i> 	<p>By June 2023</p> <p>Project underway – Vendor presented to SLT and project group - very exciting</p> <p>Vendor – Information Leadership</p> <p>Project Manager role being advertised</p> <p>Taxonomy finalised, tenancy configured and workplace apps installed</p> <p>Next phase of project to commence in June 2022 following appointment of Project manager</p>
<ul style="list-style-type: none"> <i>aise cultural awareness amongst Council staff and Councillors through the provision of a development programme in partnership with Buller District Council Non-elected Māori representatives.</i> 	<p>By June 2022</p> <p>Cultural training cancelled due to Westport flood . Ngāti Waewae representation recovery plan and steering committee.</p>
<p><i>Customer service satisfaction is a 2 yearly survey and :</i></p>	<p>Next due July 2023</p>



Chief Executive KPIs

2021-2022

KPI	Progress
<p>3. That CEO works with central government agencies and steering group to ensure a tiered financial recovery package is put to cabinet which ensures solvency of Buller District Council for the financial year ended 30 June 2022, noting tranche 2 business case is scheduled to be tabled with Cabinet December 2021.</p>	<p>Regular ongoing meetings held with key stakeholders, tranche 2 information high level provided to NEMA to assist informing cabinet paper.</p>
<p>4. That a robust communication plan is in place to support the recovery phase. That the Buller community and affected persons feel well communicated to, understands where BDC is in the recovery process, regular community meetings are held, that a wide range of communication mediums are used to support the community. That the Recovery Team measures the effectiveness of the communication plan either via survey or alternative options.</p>	<p>Iterative discussions around criteria and process for claims ongoing.</p> <p>Recovery website launched, regular media updates, community meetings with affected members when required</p>
<p>5. That a budget is established for the recovery phase and reported via FRAC.</p>	<p>Budgets in place. Close monitoring of expenditure versus invoice claims to central govt , to ensure BDC mitigates cashflow risks.</p>

SHEET LIST & INDEX	
SHEET NAME	SHEET NO.
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Site Plan	A002
Contour Plan	A003
Presentation	A004
Elevations	A005
Layout Plan	A006
Unit 1-Floor Plan	A101
Unit 1-Elevations	A102
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Unit 4-Floor Plan	A401
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Unit 5-Floor Plan	A501
Unit 5-Elevations	A502
Unit 6-Floor Plan	A601
Unit 6-Elevations	A602

BULLER HEALTH CONCEPT



BULLER HEALTH TRUST UNITS 1-6

LOT 1 D.P. 17016
6 BENTHAM STREET
WESTPORT NEW ZEALAND



0800 678 989
sales@southpeakhomes.co.nz
www.southpeakhomes.co.nz



Arcline
Architecture

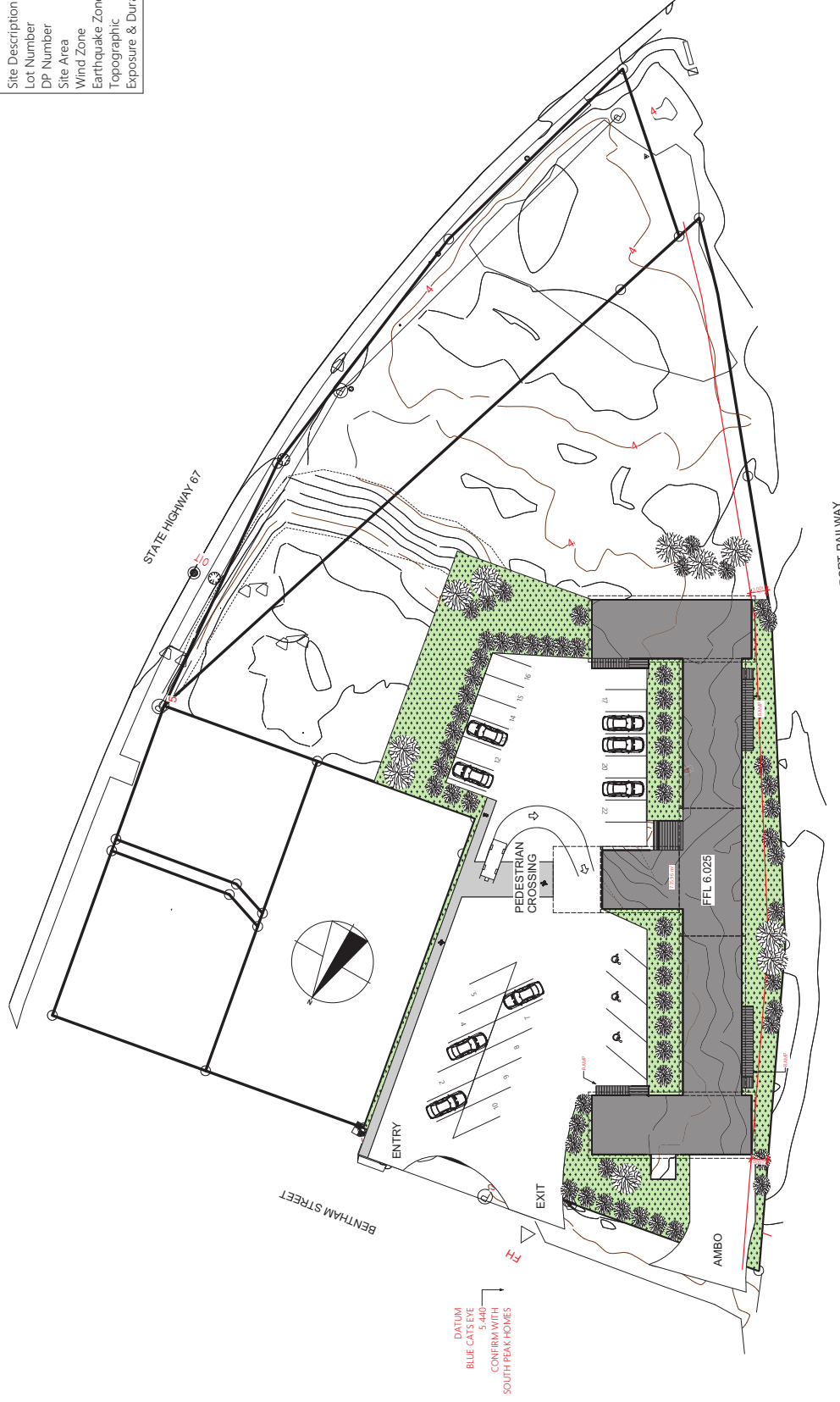
Arcline Architecture Ltd
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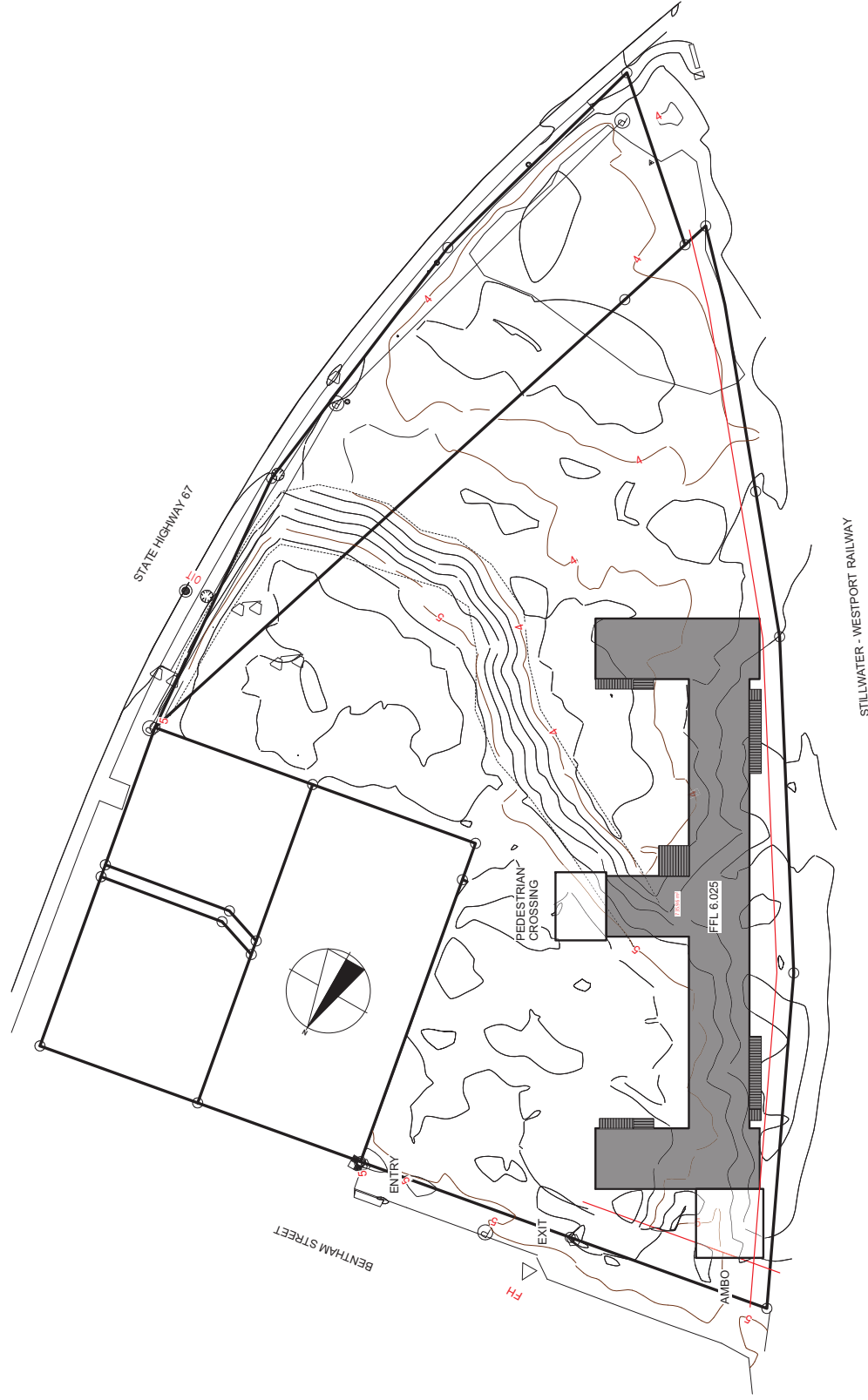
Appendix 1

SITE PLAN NOTES:	
Site Description	LOT 1
Lot Number	DP - 17016
DP Number	5408m ²
Site Area	High
Wind Zone	3
Earthquake Zone	Mod
Topographic Exposure & Durability	D



 <p>SOUTH PEAK HOMES</p>	<p>0800 678 989 sales@southpeakhomes.co.nz www.southpeakhomes.co.nz</p>	<p>Site Plan</p>	<p>BULLER HEALTH TRUST UNITS 1-6 6 BENTHAM STREET WESTPORT</p>	<p>Rev No.</p>	<p>Revision</p>	<p>Date</p>	<p>Scale @ A3: 1:500 Drawn By: Steve Eral Issued: 9/11/2021 9:00 AM</p>	<p>Sheet No: A002</p>
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Appendix 1




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Contour Plan

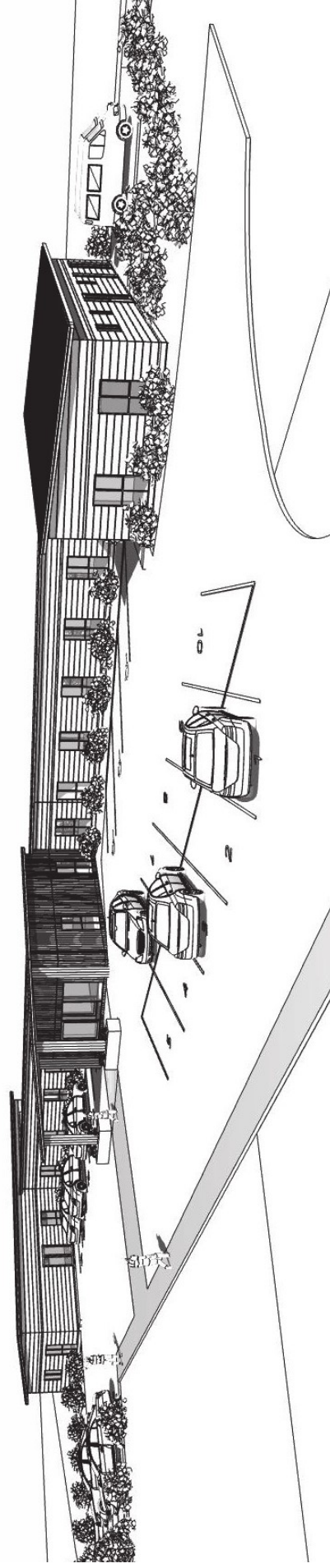
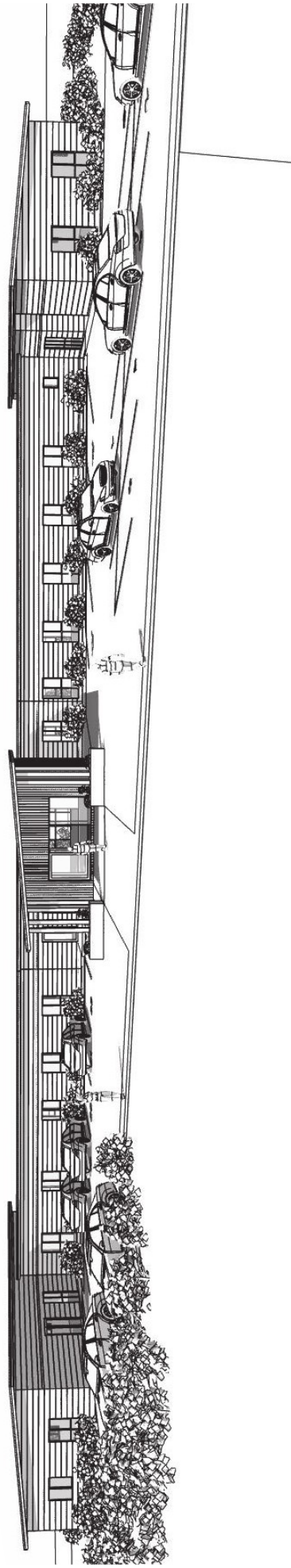
BULLER HEALTH TRUST UNITS 1-6
 6 BENTHAM STREET
 WESTPORT

Rev No. Revision Date

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 Issued: 9/11/2021
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A003

Appendix 1



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Presentation

BULLER HEALTH TRUST UNITS 1-6
 6 BENTHAM STREET
 WESTPORT

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Sheet No:

A004

Appendix 1



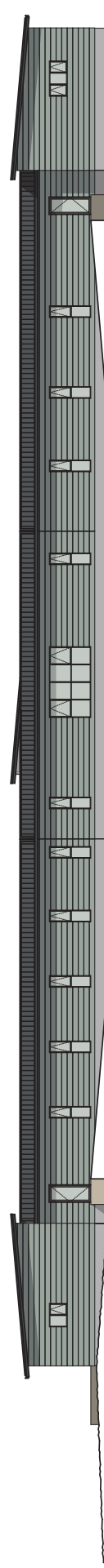
1 East Elevation 1:200



2 South Elevation 1:200

EXTERIOR COLOURS
WEATHERBOARD = HALF INSIDE BACK
ROOF AND UNIT 6 FLAXPOD.

4 North Elevation 1:200



3 West Elevation 1:200



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Elevations

BULLER HEALTH TRUST UNITS 1-6
6 BENTHAM STREET
WESTPORT

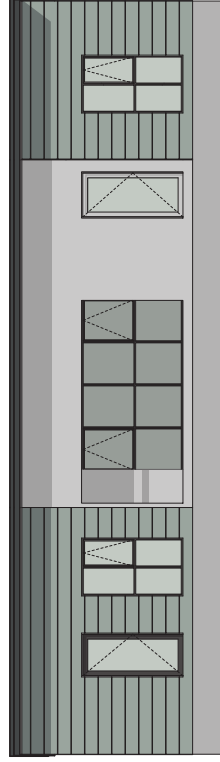
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Appendix 1



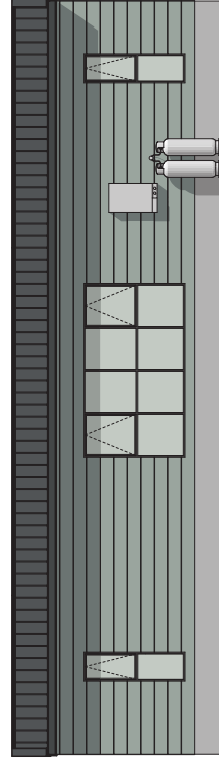
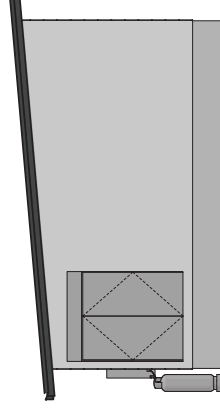
Elevation A

1:100

2

Elevation C

1:100



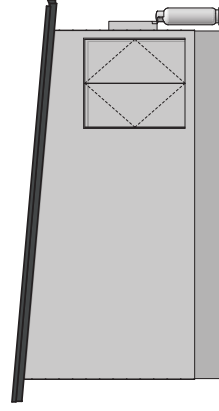
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Elevation D

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Unit 1-Elevations

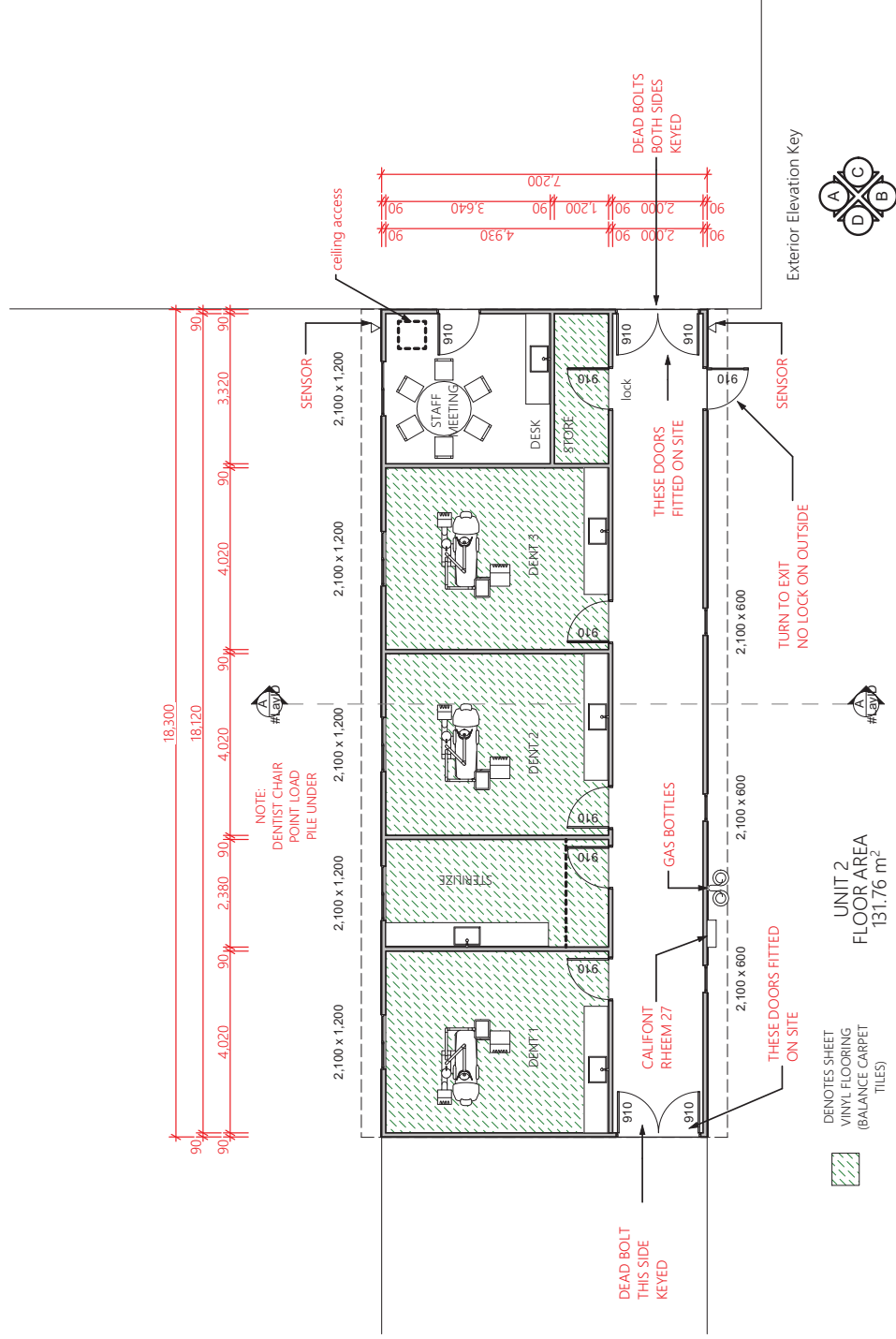
BULLER HEALTH TRUST UNITS 1-6
 6 BENTHAM STREET
 WESTPORT


Rev No.	Revision	Date

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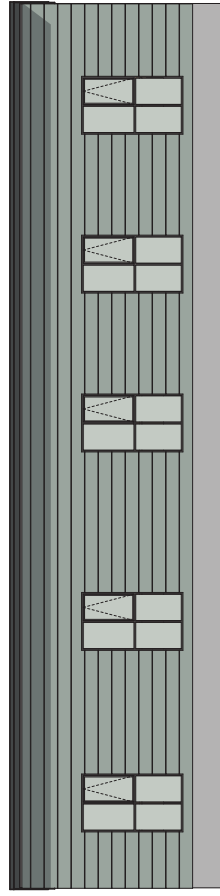
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 <p>SOUTH PEAK HOMES</p> <p>0800 678 989 sales@southpeakhomes.co.nz www.southpeakhomes.co.nz</p>	<p>Unit 2-Floor Plan</p> <p>BULLER HEALTH TRUST UNITS 1-6 6 BENTHAM STREET WESTPORT</p>	<p>Rev No. _____</p> <p>Revision _____</p> <p>Date _____</p>	<p>Scale @ A3: 1:100 Drawn By: Steve Eral Issued: 9/11/2021 9:00 AM</p> <p>Sheet No: A201</p>
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Appendix 1



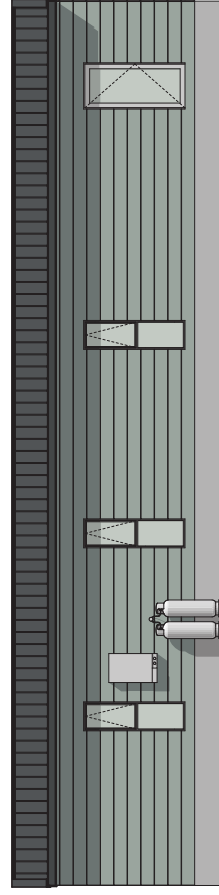
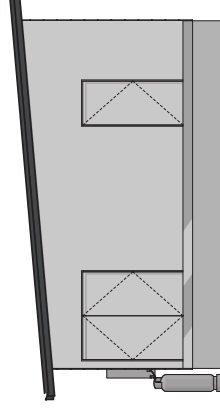
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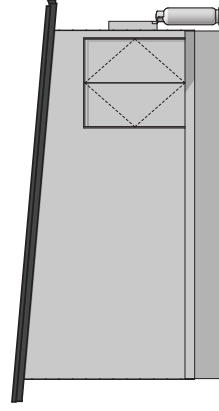
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Unit 2-Elevations

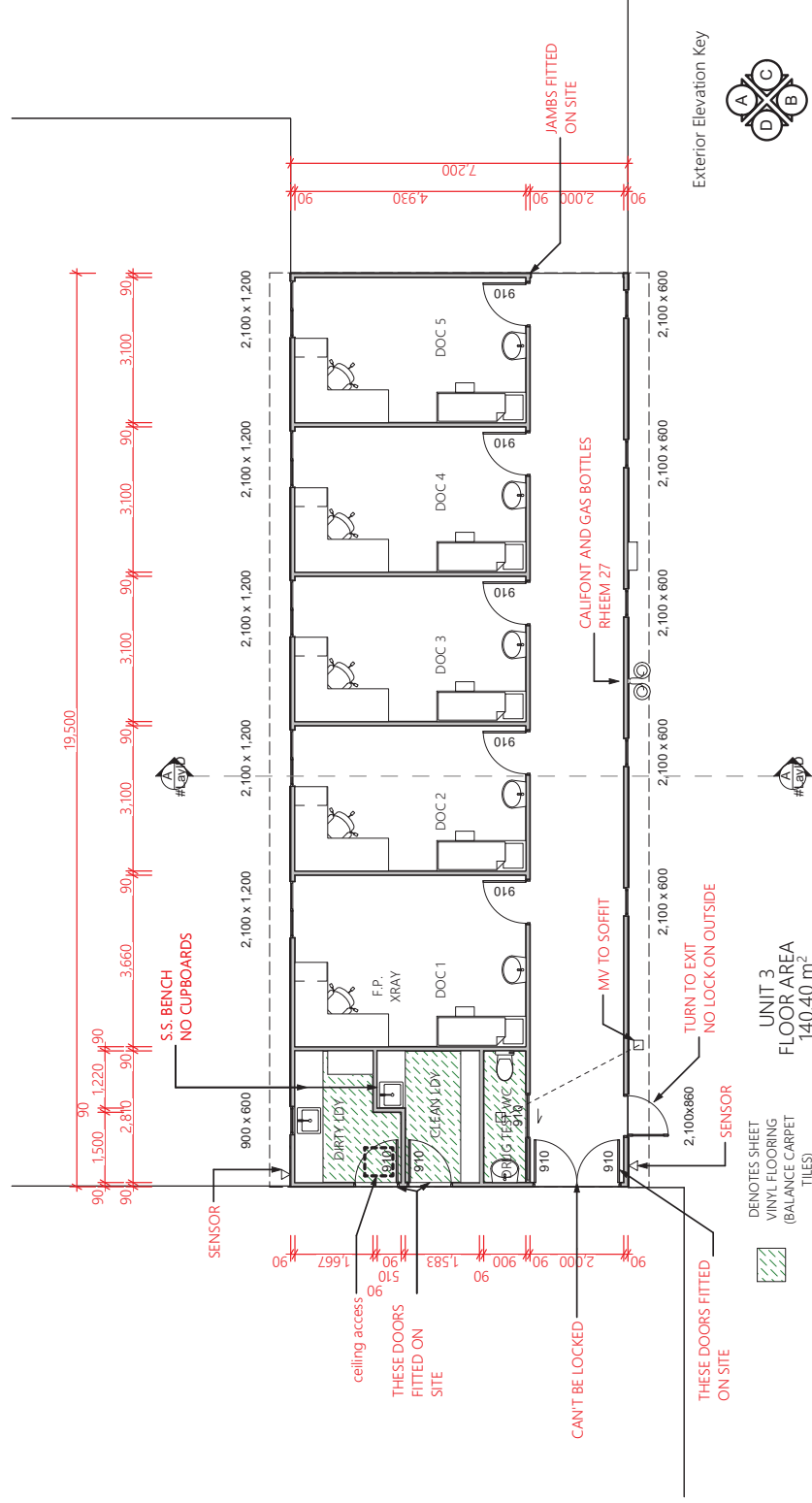
BULLER HEALTH TRUST UNITS 1-6
 6 BENTHAM STREET
 WESTPORT

Rev No.	Revision	Date

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 Issued: 9/11/2021 9:00 AM

Sheet No:

A202



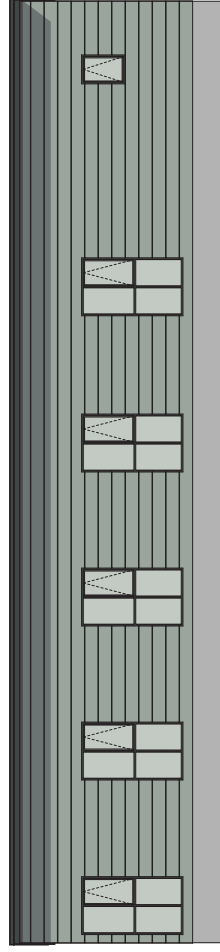
UNIT 3 FLOOR AREA
140.40 m²

DENOTES SHEET VINYL FLOORING (BALANCE CARPET TILES)

<p>Scale @ A3: 1:100 Drawn By: Steve Eral Issued: 9/11/2021 9:00 AM</p>	<p>Sheet No: A301</p>
<p>Rev No. Revision Date</p>	<p>BULLER HEALTH TRUST UNITS 1-6 6 BENTHAM STREET WESTPORT</p>
<p>0800 678 989 sales@southpeakhomes.co.nz www.southpeakhomes.co.nz</p>	<p>Unit 3-Floor Plan</p>



Appendix 1



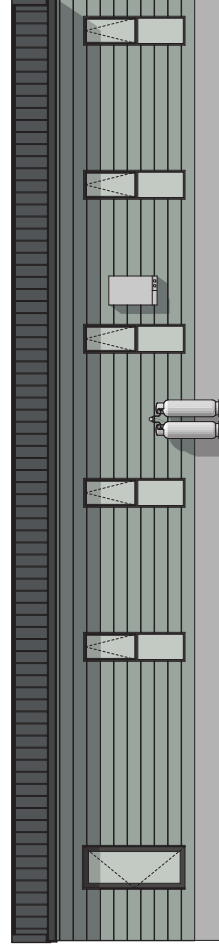
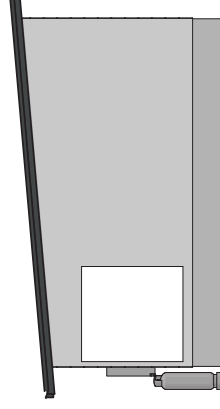
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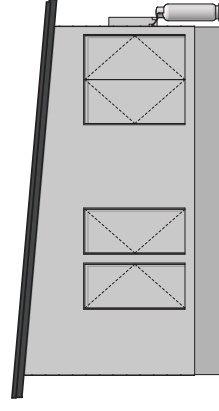
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Unit 3-Elevations

BULLER HEALTH TRUST UNITS 1-6
 6 BENTHAM STREET
 WESTPORT

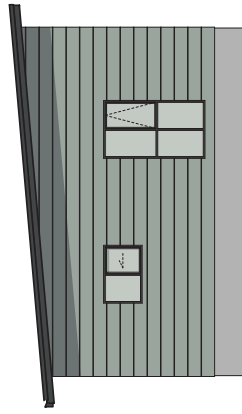
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 Issued: 9/11/2021 9:00 AM

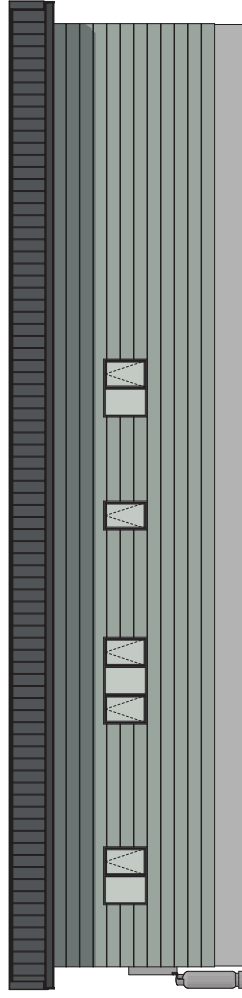
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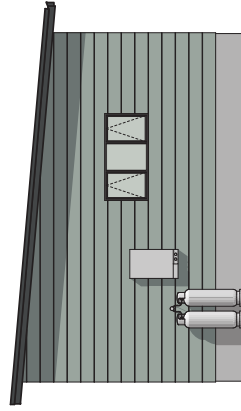
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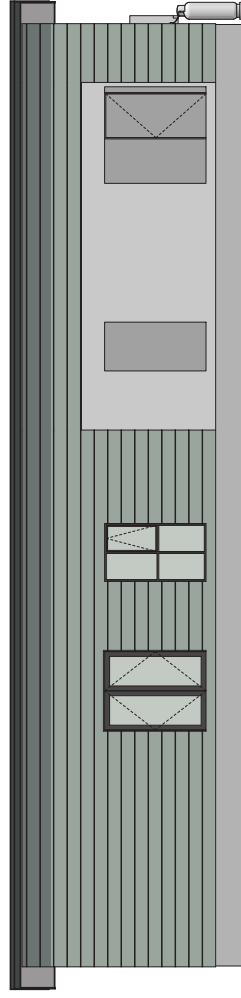
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3 Elevation B 1:100



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Unit 4-Elevations

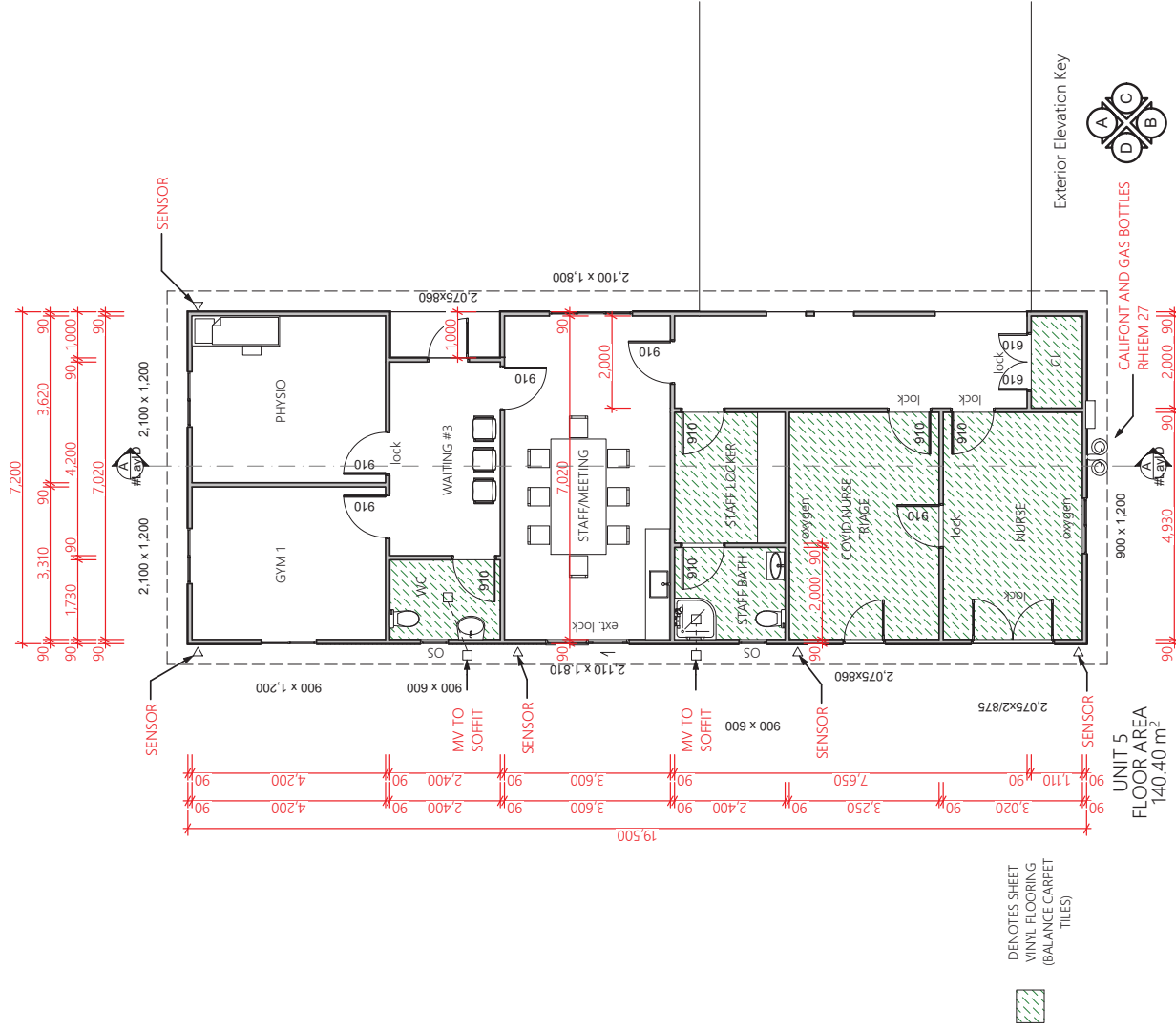
BULLER HEALTH TRUST UNITS 1-6
 6 BENTHAM STREET
 WESTPORT

Rev No.	Revision	Date

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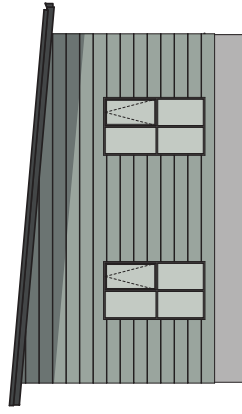
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A402

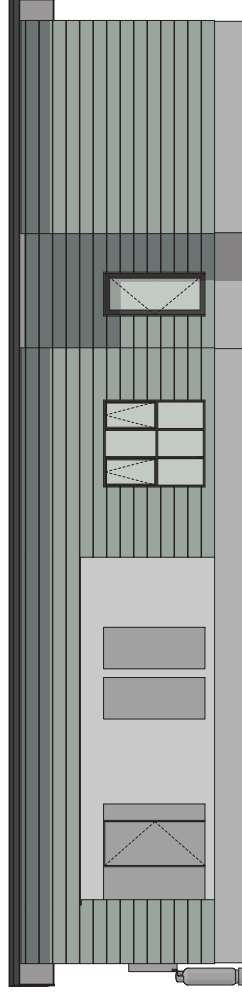


 <p>SOUTH PEAK HOMES</p>	0800 678 989 sales@southpeakhomes.co.nz www.southpeakhomes.co.nz	<p>Unit 5-Floor Plan</p>		BULLER HEALTH TRUST UNITS 1-6 6 BENTHAM STREET WESTPORT	Rev No. _____ Revision _____ Date _____	Scale @ A3: 1:100 Drawn By: Steve Eral Issued: 9/11/2021 9:00 AM	Sheet No: A501
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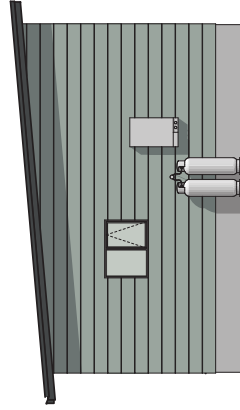
Appendix 1



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Unit 5-Elevations

BULLER HEALTH TRUST UNITS 1-6
 6 BENTHAM STREET
 WESTPORT

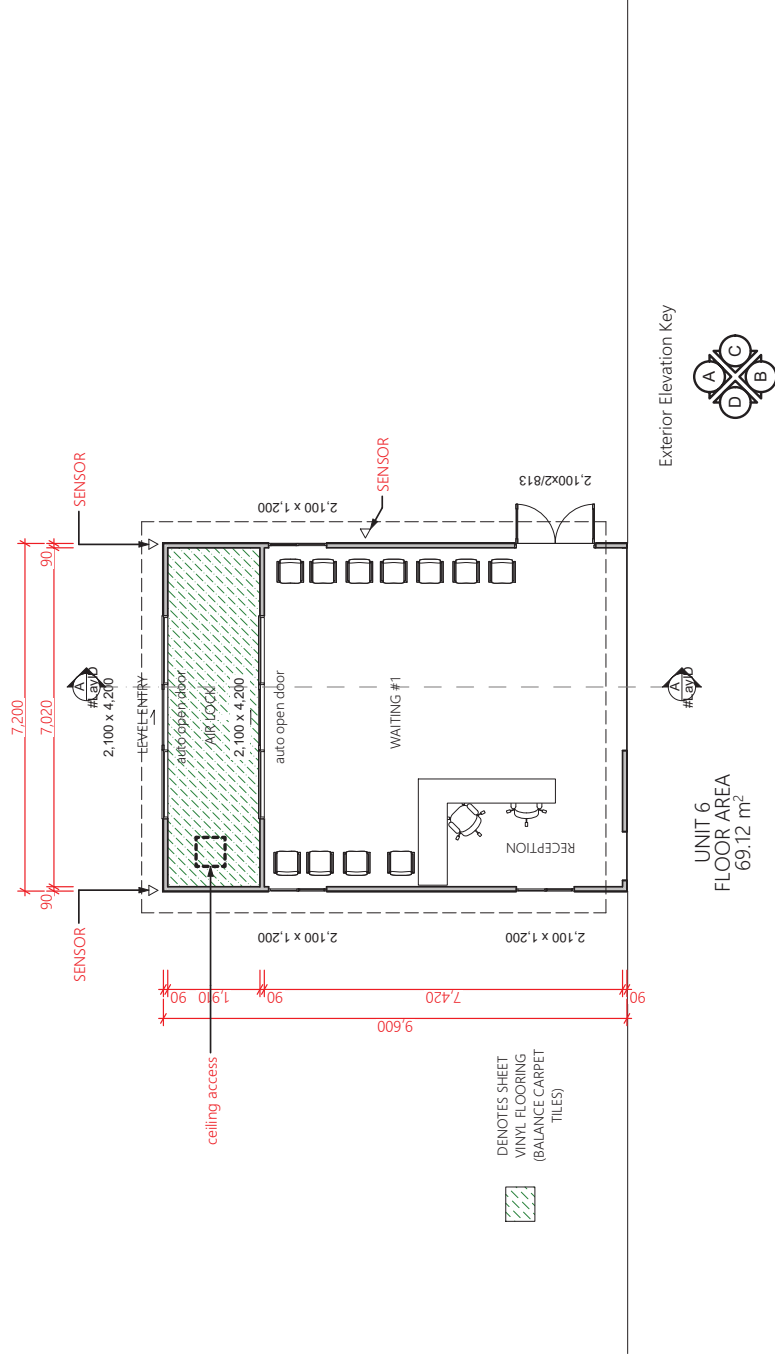
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 Issued: 9/11/2021 9:00 AM

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Appendix 1



 <p>0800 678 989 sales@southpeakhomes.co.nz www.southpeakhomes.co.nz</p>	<p>Unit 6-Floor Plan</p>	<p>BULLER HEALTH TRUST UNITS 1-6 6 BENTHAM STREET WESTPORT</p>	<p>Rev No. Revision Date</p>	<p>Scale @ A3: 1:100 Drawn By: Steve Eral Issued: 9/11/2021 9:00 AM</p> <p>Sheet No: A601</p>
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Appendix 1



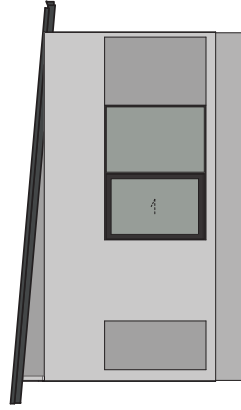
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SOUTH PEAK HOMES

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Unit 6-Elevations

BULLER HEALTH TRUST UNITS 1-6
 6 BENTHAM STREET
 WESTPORT

Rev No.	Revision	Date

Scale @ A3: 1:100
 Drawn By Steve Eral
 Issued: 9/11/2021 9:00 AM

Sheet No:
A602

BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 12

Prepared by Jamie Cleine
Buller District Mayor

Appendix 1 **TTPP Project Managers Report**
2 **Correspondence**

MAYOR'S REPORT

1. REPORT SUMMARY

This report is to provide commentary of significant events and meetings attended by the Mayor. The report also provides information on advocacy or political matters currently before Council.

2. DRAFT RECOMMENDATION

- 1. That Council receive the report for discussion and information.**
- 2. That Council receive and note incoming and outgoing correspondence and Councillors provide direction for any responses or additions.**

3. COUNCIL

3.1 POLITICAL RELATIONSHIP – FLOOD RECOVERY

Council continues to work closely with central government on the flood recovery. I hosted the Rt Hon Jacinda Ardern and Hon Damien O'Connor on 23 February to tour flood damaged infrastructure and provide an update on progress since the last visit in July. It is vitally important the Prime Minister and the Cabinet Ministers have a local appreciation of the situation as we will require on-going Cabinet support over the next few months to fund a successful recovery.

The Cabinet bid for Tranche 2 is now to be considered in May with the information package to support this being completed by end of March. I have fortnightly zoom meetings with Emergency Management Minister Kiri Allan and our respective officials to ensure alignment on the application.

Council continues to work positively with West Coast Regional Council, the Joint Rating District Committee and the Buller Recovery Steering Group to develop the medium to long term flood mitigation options for Westport.

3.2 MAYORS TASKFORCE FOR JOBS (MTFJ)

Buller was again struck by a severe weather event during February. A local state of emergency was declared and extensive flooding and land slip damage occurred right across the District. Infrastructure has been heavily impacted this time which will require rebuild and repair. This work as well as other flood mitigation construction should ensure a strong demand for machine operators and civil construction employment demand. Despite the run of bad news Buller continues to do reasonably well economically especially when compared to nearby Districts. Many of our smaller local firms are still confident of forward work and continue to hire young people from within the District.

There continues to be uncertainty with Omicron which has only just arrived in the region, this is highly likely to be negative to business confidence in the short term. Our broader underlying economic strength remains positive which should ensure a reasonable basis from which to stage a recovery.

Six new roles have been supported for February. Three electrical apprenticeships and another trade role in local firms and well as two new businesses in the firewood supply and IT financial services sectors. It is also pleasing to see three of the new roles are filled by students that had started at the firms as part of the Buller High School gateway programme which gave them some work experience and confidence for the employer to offer them full time work.

Sustainable employment outcomes	
February:	6
Year to date:	64
Total funds distributed:	\$269,600.13

3.3 BULLER MAYORAL RELIEF FUND (MRF)

**BULLER DISTRICT COUNCIL
MAYORAL RELIEF FUND - JULY 2021 FLOOD EVENT
STATUS REPORT AS AT 25 MARCH 2022**

FUNDS RECEIVED

Central Government		
(\$300,000 less GST)	260,870	
Community Lead Donations	405,929	
TOTAL FUNDS RECEIVED		666,799

Less FUNDS DISTRIBUTED

601 Applications Approved		492,726
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<u>BALANCE OF FUNDS AVAILABLE FOR DISTRIBUTION</u>		<u>\$ 174,073</u>
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**MAYORAL RELIEF FUND - FEBRUARY 2022 FLOOD EVENT
STATUS REPORT AS AT 25 MARCH 2022**

FUNDS RECEIVED

Central Government		
(\$100,000 less GST)		86,957

Less FUNDS DISTRIBUTED

13 Applications Approved		12,628
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<u>BALANCE OF FUNDS AVAILABLE FOR DISTRIBUTION</u>		<u>\$ 74,329</u>
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4. EXTERNAL MEETINGS & EVENTS

4.1 TE TAI POUTINI PLAN TTPP (ONE DISTRICT PLAN)

The committee has not formally met during the period covered by this report. The exposure Draft of the TTPP has been out for public feedback since early February with this period coming to a close on 11 March. A public information meeting was held 21 February to provide an opportunity for the wider public to engage with the exposure draft and form up their own feedback into the process. Councillors held a workshop on 9 March with the TTPP planning team to understand the key issues for the District. This formed the basis for Councils feedback to the TTPP team which has also been submitted.

Further public engagement meetings to discuss the natural hazard provisions is scheduled for Punakaiki, Westport and Ngakawau/Granity during 12-13 April.

4.2 LGNZ RURAL & PROVINCIAL ZOOM CONFERENCE

The following are the notes from this event that was held via zoom:

THREE WATERS REFORMS

Mayor Tim Cadogan provided an update on the work of the independent Three Waters Governance Working Group. The Working Group's full report has now been delivered to the Minister and was publicly released on Wednesday 9 March. A copy of the report is available online. The Working Group has focused on trying to address concerns around ownership, local voice, the risk of privatisation and consumer protection through their recommendations. Thank you to the rural and provincial mayors who have been part of and contributed to the Working Group.

LGNZ will be taking a close look at the Working Group's recommendations and encourages all rural and provincial councils to do the same. You are welcome to share any feedback on the Working Group's recommendations with LGNZ. LGNZ will also be urging the Minister to seriously consider and incorporate the recommendations into the final Water Services Entities Bill.

That Bill will be presented to the House later this year and will then work its way through a select committee process. We encourage councils and their communities to engage in that process and share their feedback.

RESOURCE MANAGEMENT (RM) REFORM

Mayor Toby Adams spoke to the importance of local voice in the RM reforms, and the recent advice the Local Government RM Reform Steering Group has commissioned to ensure local communities have a say in planning decisions. Councils are welcome to provide the Steering Group with feedback on this advice before 15 March 2022. We were also joined by Janine Smith, Deputy Secretary, Ministry for the Environment. She confirmed that the Natural and Built Environments and Strategic Planning Bills are expected to be introduced in the third or fourth quarter of 2022. Assurance was given that there will be transitional provisions for existing consents and plans as new requirements come into play.

We'd encourage you continue speaking with your councils and communities about the RM reforms to build greater understanding of this significant reform.

UPDATE FROM TAUMATA AROWAI

There's still a lot to be done in the water regulatory space. Ray McMillan, Head of Regulatory at Taumata Arowai provided an update and timeline on current work. Some of the key dates were:

- Jan – 28 March 2022 Consultation open on Drinking Water Standards, Supplies and Environmental Performance Measures.
- November 2022 – all registered suppliers submit a drinking water safety plan.
- 2023 – Wastewater and stormwater functions begin.

- Nov 2025 – unregistered suppliers need to register with Taumata Arowai.
- Nov 2028 – unregistered suppliers need to comply with the Water Services Act 2021.

R & P members asked Ray to provide data or information on the public health picture of the risk of water borne diseases. We have followed up with Ray and his team and will share this information as soon as it is available.

It will be important that we keep talking and engaging with Taumata Arowai as its work progresses.

CARBON FORESTRY

Mayor Tracey Collis provided an update on the work that a number of rural and provincial councils, LGNZ, Beef + Lamb NZ and other stakeholders have done on the recently released Green Paper Managing Forestry Land Use under the Influence of Carbon, authored by Lawrence Yule. The issues and opportunities set out in the Green Paper were discussed at a recent forum, attended by Minister Nash, a number of councils and other key stakeholders. We are working with Lawrence to find a time for a briefing on this work for rural and provincial and regional councils.

Hon Stuart Nash, Minister of Forestry also gave an overview of the proposed changes to the Emissions Trading Scheme, which will see exotic species like radiata pine excluded from the new permanent forests category. The changes are expected to come into effect from 1 January 2023. Consultation is currently open until 22 April. We encourage R & P members to submit.

FUTURE FOR LOCAL GOVERNMENT (FFLG)

It's been encouraging to see so many rural and provincial members engage in the ongoing conversations about the FfLG that LGNZ has recently hosted. LGNZ has valued your thoughtful and comprehensive input. Mayor Sam Broughton (Critical Friend of the FfLG Panel) spoke to some of the key themes emerging in conversations so far. They were:

- The Review must include central government
- Sustainable funding
- Bicultural decision making
- 4-5 year term – to provide certainty
- Local impact of national decisions
- Finding ways to ensure decision-makers are locally connected and informed

As we continue to think about the FfLG Review, it's helpful to keep in mind that this Review has come about in response to the compounding impact that other reform programmes are having on local government.

LGNZ is now considering the feedback that it has received in workshops over the past five weeks and will be in touch soon about next steps.

Finally, we'd like to congratulate Janine Dowding, Chief Executive Tasman District Council who has been appointed as the Executive Director of the FfLG Review. We're pleased to have someone with a strong understanding of local government – and the challenges and opportunities facing our rural and provincial councils and communities – in that role.

4.3 LGNZ ZONE 5 & 6 SECTOR MEETING

This sector meeting was held via zoom. The topics discussed are mostly covered by the previous Rural and Provincial notes. I make the following additions:

DEPARTMENT OF INTERNAL AFFAIRS – PAUL BARKER

Resource Management Reform is to provide decision making clarity, enable a local voice and support effective local government partnerships.

The national adaptation plan is going to consultation mid-April - August 2022 and provides adaptation guidance for planners and proposals for how managed retreat will be considered nationally.

Land Information Memorandum (LIM) reform will;

- provide national direction for LIMs
- Clarify the Regional Council statutory role in hazard management information
- Clarity on the legal liability for territorial authorities on hazard management
- Proposes some changes to LGOIMA

Flood Risk Management is a special area of work and highlighted the Government expectation of a multi-tool approach including land use planning, flood defence structures and suitable building regulation all being part of the long-term solution.

STUART CROSBY – CHAIR LGNZ

Vote 22 campaign is a package of media and support for Councils put together in collaboration with DIA, Taituara and LGNZ. It seeks to promote diversity, inclusion and equity in the local election candidates by engaging with the public to raise the understanding of local government roles.

Mayors Taskforce for Jobs, has been an excellent success as a collaboration with Ministry of Social Development. LGNZ/MTFJ are currently in talks with government to secure this funding for the next fiscal year.

4.4 WEST COAST EMERGENCY MANAGEMENT JOINT COMMITTEE

The Joint Committee met on 2 March. The committee discussed and adopted a new partnership agreement that sets out the obligations and expectations of West Coast councils in delivery of emergency management functions. A new terms of reference has also been approved for the CEG group. Both of these documents have been presented to relevant committees of the respective Councils. Other notes from the meeting:

EMERGENCY RESPONSE AND ACTIVATIONS

31 January – 4 February 2022

MetService issued a red weather warning on 3 February 2022

Severe weather event affected Grey and Buller district

A state of emergency was declared for Westport township with people asked to evacuate. The closed Holcim cement facility was established to receive evacuees.

9 - 19 February 2022

A severe weather event affected Buller, and to a lesser extent the Grey district. Buller declared a state of emergency on 10 February at 0945hrs, and subsequently extended until the transition to recovery took place on Monday 21 February at 1615hrs. A partial evacuation of the Westport township took place. This event resulted in widespread damage to land, property, business and critical infrastructure. Both events in February required a significant deployment of both EOC and ECC staff, with surge capacity staff into the region from across the county.

Ongoing Buller Recovery

The Recovery activities continue from the July 2021 floods, with the addition of widespread impacts after the events in February.

Debriefs And Corrective Action Plans

A survey has been developed to seek input from the activations listed above. NEMA has agreed to assist with analysing responses and formulating a Corrective Action Plan. This will be presented to the new Operational Sub-Committee to consider which aspects are prioritised on the work programme.

Recruitment

The Buller Emergency Management Officer (EMO) position remains vacant with recruitment activities on-going.

NEMA Trifecta Work Programme

The NEMA trifecta work programme brings together three projects:

- A new Emergency Management Bill
- review of the National Civil Defence Emergency Management Plan and guide
- review of the National Disaster Resilience Strategy.

It is proposed that CEG workshop a submission and invites the Joint committee for input. Formal submissions for the Bill are likely to take place from August this year as it moves to select committee hearings.

West Coast Controller Programme

A stronger programme is required to attract and retain Controllers. The West Coast Controller Policy, approved in February 2019, is being reviewed and will be presented to CEG in April. The review also includes:

- consideration of a financial compensation or stipend for Controllers
- cover and security for Controller's who are not already covered as an employee
- support arrangements for Controllers from out of the region
- establishing ongoing Controller network and capability building pathway
- campaign to promote the Controller role to gain expressions of interest from a broader audience.

NEMA Resilience Fund Applications

WCEM has submitted two applications for the NEMA Resilience Fund on 31 January 2022. They related to a range of components to improve fuel storage and alternate communications. The applications are seeking a budget of \$273,538 and \$190,020 respectively. An update from NEMA is expected about the end of March.

4.5 MAYORS, CHAIRS & IWI FORUM (MCI)

The forum met on 2 March via zoom. We received updates and discussion on the following:

- Development West Coast updated economic stats.
- Ray Mudgway, West Coast Transport and Logistics Strategy
- The West Coast Submission into the Stewardship Land Review process
- The appointment process for Council appointed DWC trustee position to fill the resignation of Dame Julie Christie

5. LOCAL EVENTS & RELATIONSHIP MEETINGS

I have attended various local events and relationship meetings over the period. Some highlights included:

- Business relationship meetings with Mitre10, West Trak and South Peak homes to discuss flood recovery progress, advocacy, flood mitigation and economic outlook.
- Mayors Chats Reefton, met with Councillors and community members to inform my advocacy for Ziman House to the DHB.
- Department of Conservation, to be updated on the extensive damage to their track network as a result of the February weather event.
- Alex Cabrera, CE, Tai Poutini Polytechnic, to discuss the Conservation and education hub concept to be opened in Westport.

- Ngāti Waewae blessing and official opening of the Queen Street flood recovery housing.
- Waimangaroa Residents Assn, to provide update on damage to the Conns Creek water supply and seek feedback as to community preference on next steps for the supply.
- NIWA film crew, I provided an interview for a package of media being created by NIWA to provide public information on the Westport advanced flood warning alert system project.
- Pancake Rocks Café (Hokitika) for the launch of the West Coast Icons chocolate range that have been designed by Patrick Volk.
- TUIA, met with Cee Te Haara Barr for our monthly catch-up. Cee is very keen to share her TUIA experience using social media friendly media content.
- Youth Voice Kawatiri, to provide support to YVK in their cook-off competition

6. CORRESPONDENCE

For Council consideration – see attached.

Incoming Correspondence 2022		
2 March 2022	Linda Brace	Flood Zoning - Westport
22 March 2022	Treasury - M van der Lem	Stockton Mine Acid Mine Drainage Project
March 2022	To	Subject
Outgoing Correspondence 2021		
22 February 2022	Winstone Supplies	Gibboard Supply – Buller District
22 February 2022	Minister Mahuta	Building Resilience to Buller district future flooding
24 February 2022	Graeme Neylon	PHO Reappointment
2 March 2022	Rick Barker, WCDHB	Reefton Aged Care – Ziman House
7 March 2022	Linda Brace	Flood Zoning – Westport
7 March 2022	Health Milne, DWC	DWC Funding Consideration – Charleston-Westport Coastal Trail
8 March 2022	Irwin Elston	Letter of response
24 March 2022	Chair Buller Holding Ltd, WestReef & Sub-contractors	Letter of Thanks
25 March 2022	Peter Campbell & Rotary Members	Letter of Thanks

Appendix 1



Te Tai o Poutini
P L A N

A combined district plan for the West Coast

Project Manager Update

1 February 2022 – 28 February 2022

Prepared By: Jo Armstrong
Date Prepared: 28 February 2022

Accomplishments this Period

- The Planning Team ran eight Zoom meetings with stakeholders on topics of interest in the Plan. The sessions were generally well attended, with some really valuable questions and feedback. This feedback has been recorded and will be included in a report to the Committee in March.
- Seven of the nine planned drop-in sessions were completed in February, with the final two in Haast and Fox Glacier planned for 1 March. Turn outs were generally better than expected, and in most places people came with questions and constructive suggestions. This feedback will also comprise part of the report to the Committee at the 29 March meeting, along with written feedback received from the community.
- Members of the Ross community contacted the team and asked for a meeting to be held there. This additional meeting was fitted into the schedule on 28 February.
- The Franz Josef community also contacted us on 24 February to ask us to change their drop-in session on the 28th to a public meeting. They also asked for information on how the draft zoning would impact current uses, to be pre-circulated. Under these tight timeframes the planners developed an information sheet, and presentation for the meeting.
- Advertising - ongoing reminders were placed in the four main newspapers for drop-in sessions, and another will appear close to the end of the 11 March 2022 feedback period.
- Public Notices were placed to advertise the change of venue for the Hokitika drop-in session, and to acknowledge a mapping error that was receiving a lot of feedback from the Hector/Granity Community.
- Due to Covid restrictions, some councils were unable to make hard copies available at their offices for the public. Additional copies were provided to Buller library and are available .on request
- Work on a number of chapters for the Section 32 report continued. The Joint Committee is required to undertake an evaluation of any Proposed TTPP provision before notifying those provisions. The s32 evaluation report provides the reasoning and rationale for the proposed provisions and should be read in conjunction with those provisions, with the degree of detail of the assessment correlating to the scale and significance of the anticipated effect of the provisions (s32(1)(C)).
- Peer review of River flooding was completed.
- Our landscape contractor was on the West Coast reassessing identified areas. This may result in some boundary changes for the Proposed Plan.

Appendix 1

- The Technical Advisory Team will meet on 23 March to discuss the coastal and land instability provisions, which were not available with the Exposure Draft. Once TAT recommendations are included, the provisions will be discussed at an all-of-council Zoom meeting on 25 March.
- The 29 March Committee meeting will be via Zoom, to receive the report on consultation feedback and to approve the draft provisions for coastal and land instability. These will then be published in April followed by a round of consultation at the venues below:

Date	Time	Venue
Monday 11 April	8.30 - 9.30am	Haast - On the Spot Food Centre
Monday 11 April	11.00 -12.00	Mahi Tahi - Te Tauraka Waka a Maui Marae
Monday 11 April	3.00 - 4.00pm	Okarito - Donovan's Store
Monday 11 April	6.00 – 7.30pm	Hokitika – WDC Chambers or RSA
Tuesday 12 April	12.00 -1.00pm	Punakaiki – Visitor Centre Workshop
Tuesday 12 April	5.30 -7.00pm	Greymouth – GDC Chambers
Wednesday 13 April	12.00 – 2.00pm	Granity/Ngakawau – Ngakawau Hall
Wed 13 April	5.30 -7.00pm	Westport - TBA

- Covid Update – Until further notice TTPP Committee meetings will be by Zoom only.

Plans for Next Period

- Drop-in sessions at final two venues in South Westland.
- Development of the draft coastal and land instability provisions
- Peer review of natural hazards provisions
- Writing chapters for the Section 32 Cost Benefit Analysis to accompany the Proposed Plan in July
- Updating WCRC Resource Management Committee
- Technical Advisory Team Meeting on 23 March
- All-of-council workshop on Coastal and land instability provisions
- TTPPC meeting by Zoom on Tuesday 29 March at 10.30am.

Key Issues, Risks & Concerns

- Covid 19 disruptions, particularly to scheduled engagement in February and April

Item	Action/Resolution	Responsible	Completion Date
Not getting key stakeholder buy-in	Contact and meet with them individually. Plan stakeholder workshops and on-going engagement process	Project Manager	Ongoing
Not producing a proposed plan in a timely manner	Set achievable milestones and monitor/report progress. Identify additional expertise and/or capacity	Project Manager Planning Team	30 June 2022
Decision makers can't agree	Get agreement on pieces of work prior to plan completion	Chairman	Ongoing
Budget insufficient for timely plan delivery	Work with TTPPC to recommend budget, and with WCRC to raise rate to achieve deliverables	Project Manager TTPP Committee CE WCRC	Annually Jan/Feb
Changes to national legislation	Planning team keep selves, Committee and Community updated on changes to legislation and the implications for TTPP	Project Manager Planning Team	Ongoing
Staff safety at public consultation	Committee members to proactively address & redirect aggressive behavior towards staff	TTPP Committee	Ongoing
National emergencies such as Covid-19 lock down	Staff and Committee ensure personal safety and continue to work remotely as able. Work with contractors to expedite work.	Project Manager TTPP Committee	Ongoing

Appendix 1

Item	Action/Resolution	Responsible	Completion Date
Committee delay or reduce scope of required research	Committee ensure timely research is enabled	TTPP Committee	Ongoing
Time and Cost of Appeals Process	Realistic budget set for best case costs. Awareness that contentious issues such as SNAs, Natural hazards and landscape provisions could see an extended appeals process, increasing costs to reach operative plan status	TTPP Committee TTPP Steering Group Project Manager	Ongoing
Fast track budget insufficient to meet new timing for Proposed Plan notification by 14 July 2022	Project Manager to report monthly on whether anticipated expenditure for the remainder of the period is on track to be met by the allocated budget	Project Manager TTPP Committee	31 July 2022
Insufficient capacity for council and iwi technical staff to input fully into Draft and Proposed Plans	Planning Team provide outline of needs for technical input. TTPP Steering Group determine best delivery of technical services	Project Manager TTPP Steering Group	30 June 2022
Unable to meet 14 July 2022 notification date	Keep Committee informed of delays and investigate mitigation options	Project Manager TTPP Steering Group	31 July 2022
Risk of confidential, unverified or draft information being made public, negatively impacting development of TTPP (financially and/or time line) along with the outcomes for the West Coast	Ensure Committee members adhere to Standing Orders	Committee Chair	Ongoing
TTPP staff undeliverable work load to July 2022	Support current staff and consider contracting additional staff if required to meet timeframes	Project Manager TTPP Committee	14 July 2022

Status

Overall		
Schedule		Work programme revised and achieving on schedule, but capacity of researchers to deliver to earlier timeframe uncertain
Resources		Staff capacity stretched under fast track
Scope		Deliver efficient, effective and consistent Te Tai o Poutini Plan

Schedule

Stage	Target Completion	Revised Fast Track Completion	Comments
Complete project initiation documentation	30-Apr-19	19-July-2019	TTPPC approved
Identify and contact key stakeholders	03-May-19	Ongoing	Connection made with all key stakeholders and started a second round of contact with other interested parties
Contract senior planning consultant	01-Aug-19	29-July-2019	Contract in place 29/7/19 -30/6/20
Recruit permanent senior planner	30-Sep-19	7-Sep-2019	Started at WCRC on 14 October 2019
Set up Te Tai o Poutini Plan website and communications package	30-Sep-19	30 Nov- 2019	Development complete. Available at www.ttpp.westcoast.govt.nz
Set planning milestones	31-Oct-19	30 Aug-2019	Presented at August 2019 TTPPC meeting
Hold key stakeholder	28-Feb-20	23 Oct and 21	Greymouth and Hokitika, then Westport

12.1: Appendix 1 - TTPP Monthly Report

Appendix 1

Stage	Target Completion	Revised Fast Track Completion	Comments
workshop for Settlements section		Nov 2019	
Hold Community information meetings	31-Mar-20	16-27 Mar 2020 and 24-22 Sep 2020	Roadshow in March 2020 and opportunities to coincide with council-community meetings and local events Outcome of Roadshow to be presented to May TTPPC meeting
Hold key stakeholder workshops for Infrastructure section	30-Apr-20	31-Jul-20	Greymouth and Hokitika, then Westport. Delayed due to Covid-19 Lockdown
Draft Provisions (Issues, Objectives, Policy and Rules) for Urban Areas developed	31-May-20	31-May-20	For presentation to May TTPPC meeting
Workshop discussion with environmental interests re biodiversity provisions	30-Jul-20	31-Aug-20	Delayed due to Covid-19 Lockdown
Draft Provisions (Issues, Objectives, Policy and Rules) for Rural Zones and Settlement Zones developed	31 – Aug-20	31-Aug-20	For presentation to August TTPPC meeting
Hold key stakeholder workshops for mining and extractive industries	31-Aug-20	31-Jul-20	Due to work programme changes during Covid-19 lockdown
Historic Heritage Workshops	31-Aug-20	31-Aug-20	
Conclude TTPP Roadshow	30 –Sep-20	30-Sep-20	Postponed due to COVID-19
Workshop with agricultural interests re biodiversity provisions	30-Oct-20	28 October 2020	
On Hold - Contact with landowners re SNA assessment, landowner meetings			To discuss potential SNAs and seek permission if we do field assessments.
On Hold - Field work for SNA assessments			Begin with drive-by evaluation prior to possible property assessment at owner invitation
Zoning changes proposed	31-Dec-21	30 September 2021	Specific zone change proposals will come to the Committee through 2021
Targeted stakeholder consultation on draft provisions of Te Tai o Poutini Plan	30-May-22	30 September 2021	Targeted consultation with stakeholders on draft provisions with the aim of addressing concerns at this more informal stage
Iwi review of draft Te Tai o Poutini Plan	30-July-22	20 November 2021	This is in addition to hui and consultation throughout the development process and is a mandatory step
Full “Draft” Te Tai o Poutini Plan to Committee	30-Sep-22	16 December 2021	A draft Plan will not have legal status, but will show all the cumulative decisions of the Committee
Consultation on “Draft” Te Tai o Poutini Plan	Oct-22	11 March 2022	Targeted consultation – industry and interest groups meetings. Draft Plan also available for wider community feedback, and community drop-in sessions. Note that while we will be seeking feedback on the “Draft” Plan, some work will still be being undertaken and would feed into the final “Proposed Plan”, not this pre-notification draft.
Further Natural Hazards Consultation	22-Apr-22	22-Apr-22	Consultation document and drop-in sessions on Coastal Hazards and Land Instability hazard provisions.
Amendment of “Draft” Plan to “Proposed Plan” provisions	30-Nov-22	21 June 2022	Feedback to Committee on results of Exposure Draft consultation, any legal opinions on

Appendix 1

Stage	Target Completion	Revised Fast Track Completion	Comments
			contentious provisions and final decisions.
Notify Te Tai o Poutini Plan	30-Aug-23	14 July 2022	This will be the “ Proposed ” Plan
Submissions on Te Tai o Poutini Plan	30-Oct-23	30 September 2022	40 working days for submissions is the legal requirement
Local Body Elections		October 2022	
Further Submissions	30-Feb-24	30 November 2022	Submissions must be summarised and published and then there is a 20 working day period for further submissions [this part of the process may no longer be required depending on RMA reform progress]
Hearings Te Tai o Poutini Plan	31-August-24	28 April 2023	Indicative time only
Decisions Te Tai o Poutini Plan	30-Sep-24	31 October 2023	Indicative time only
Appeal Period	30-June-25	30 November 2023	Indicative time only. Any parts of the Plan not appealed are completely operative from the end of the Appeal Period.
Ongoing Decision Making for TTPP	November 2025 onward	November 2023 onward	TTPPC is a permanent Committee. Once they have adopted the Plan their ongoing role includes monitoring implementation and the need for any amendments; and undertaking amendments and reviews, or ensuring these are undertaken, as required.
Appeals and Mediation Te Tai o Poutini Plan	Oct-25	April 2024	Indicative time only.
Environment or High Court [Fast Track Process]	2026	2024-2025	Indicative time only.



Te Tai o Poutini PLAN

A combined district plan for the West Coast

APPENDIX 2



WESTPORT

2 March 2022

Jamie Cleine
Mayor of Buller
Buller District Council
Brougham Street
WESTPORT

Dear Jamie,

RE: Flood zoning of Westport

I would like to oppose the plan to divide parts of Westport into flood zoning at this time. I believe the council is being reactive to recent events and needs to postpone huge decisions, like this, which impact severely on those home owners whose homes are in these zones, until after flood repair work and future proofing is decided on, and completed. I feel to do anything else is to negate the value of the joint flood committee and those people working on flood prevention.

To this end I noted in the recent flood event that sandbagging occurred along the top of the flood wall along the walkway between the lagoon and northern Derby Street. Whilst I am aware that water came through there in the July flood, it also came through those properties in Coates and Forbes Street who have removed their flood walls claiming it is a railway embankment. Previous councils acknowledged this as part of the flood wall system, embankment or not. Looking at a map will show that in fact this is the only flood wall that protects the northern end of town from invading flood water from the back of the lagoon. A relative purchased a property in Coates Street some years ago under the proviso that the flood bank was not to be touched. This document is still available should it be required.

The Buller overflow which has been ignored for many years needs to be cleared so that flood water coming from the headwaters can be drained more rapidly.

The shingle in the river has been allowed to build up with the slips from Ingangahua earthquake now impacting on river levels. A proposal to remove this in exchange for the gold found was declined several years ago. Perhaps a similar scheme could be revisited.

Please, as part of the mandate for the joint committee, consider these issues. Also please stave off zoning decisions until after flood repair and future planning is completed.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Linda Brace'.

Linda Brace

APPENDIX 2

Kirstin McKee

From: Jenny Reid [TSY] <Jenny.Reid@treasury.govt.nz> on behalf of Maureena van der Lem [TSY] <Maureena.Vanderlem@treasury.govt.nz>
Sent: Tuesday, 22 March 2022 1:05 pm
To: Mayor Jamie Cleine
Subject: Stockton Mine Acid Mine Drainage Project

[UNCLASSIFIED]

Dear Jamie

First of all I'd like to introduce myself as the Treasury Te Tai Ōhanga's lead on the Stockton Mine Acid Mine Drainage project.

As the elected Mayor of Buller Council, I acknowledge your interest in the project, hence I wanted to give you an update and invite you to work with us as we move the project forward. I'd also ask that you share this letter to your colleagues on council, in order that they can be well-informed and able to engage with us.

Progress to date

Good progress has been made on the Stockton Mine Acid Mine Drainage project, and Te Tai Ōhanga The Treasury is now leading work towards a recommendation to the Minister of Finance later this year. Tregaskis Brown will continue its role in preparing the business case and will concurrently be in touch with your officials to ensure they are similarly up to date and able to engage as needed.

Local iwi Te Rūnanga o Ngāti Waewae and mine owner BT Mining Limited are partnering with Te Tai Ōhanga The Treasury, and the three entities form a Project Steering Group for the Stockton Mine Acid Mine Drainage project. The Treasury's Juston Anderson chairs this steering group and is your key point of contact. You can reach him at juston.anderson@treasury.govt.nz

We have also appointed an Expert Advisory Group to bring local and international knowledge and best practice on mining and mine drainage, freshwater ecology and environmental toxicology. Ōtākaro was contracted to assist with establishment work, and, with good progress made, the contract concluded as scheduled.

Scope

As I am sure you are aware, the aim of the project is to identify the preferred long-term Acid Mine Drainage management solution for the Stockton Plateau. Implementation is not part of the current project, given it will be determined by the preferred solution and timeframe set by Cabinet.

Next steps

A key input to further work is the outcome of the Cultural Assessment, which has been initiated with Te Rūnanga o Ngāti Waewae. From the existing long list of options, the cultural assessment will help inform the development of a short list of preferred options to take forward. Using the Better Business Case framework, options will be further analysed using assessment criteria agreed by the Expert Advisory Group and project team. Ultimately, Treasury will report to the Minister of Finance on preferred options and provide associated costings.

The Treasury's approach

As work progresses, Te Tai Ōhanga The Treasury commits to sharing progress as openly as possible as we work together to identify a long-term solution for the Plateau. Please let me know if you have questions – otherwise we look forward to working with you towards a great outcome for the Plateau and will be back in touch as we progress.

Nga mihi nui.

Maureena

APPENDIX 2



TE TAI ŌHANGA
THE TREASURY

Maureena van der Lem | Poutaki/Manager, Commercial Performance | Te Tai Ōhanga – The Treasury

Mobile: +64 21 579 695 | Maureena.vanderLem@treasury.govt.nz

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OFFICE OF THE MAYOR
Jamie Cleine

22 February 2022

Gordon White, Dave Christensen, Troy Smith
Winstone Supplies

Dear Gordon, Dave and Troy

GIB BOARD SUPPLY TO BULLER DISTRICT

I am contacting you to make you aware of an issue in the Buller District regards potential rationing of Gib Board supply into the district. I understand Winstone plans to allocate GIB board supply to local merchants based on monthly sales to July last year.

In the Buller context this causes me great concern. The district is currently in the midst of a rebuild and recovery as a result of disastrous floods in July. This event alone damaged almost 500 homes and recent weeks have seen additional local emergency declarations, more flooding and another 24 homes added to the list of flood damaged properties. Almost all of these homes require major repair including stripping out of wall linings and replacement. Although progress is being made, insurance industry advice is that the rebuild will continue for 2022/23 with many properties yet to commence the repair work. Many of our residents remain displaced from their homes with some still in motel type accommodation while they await repairs to be completed.

I request Winstone consider the Buller situation in any planned rationing of product and see yourselves as a part of the solution to the plight of our residents rather than part of the problem which would delay residents being able to return to their home. Supply chain delays in the construction industry clearly have an exacerbated effect on this District's ability to recover and rebuild in a timely way.

I would appreciate your urgent consideration of this matter.

Best Regards



Jamie Cleine

Buller District Mayor
Phone 027 423 2629 | Email jamie.cleine@bdc.govt.nz

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APPENDIX 2



388 Main South Rd, Paroa
PO Box 66, Greymouth 7840
New Zealand
Telephone (03) 768 0466
Toll free 0508 800 118
www.wcrc.govt.nz



22 February 2022

Hon Nanaia Mahuta
Minister of Local Government
n.mahuta@ministers.govt.nz

Tēnā Kōtu Minister

Building the resilience of the Buller District to future flooding

Thank you for your positive offer of support to the Buller district in your letter dated 17 February 2022, as Westport moves to build resilience to future flooding.

We, the Mayor of Buller District Council and the Chair of the West Coast Regional Council, welcome your commitment to consider co-investment in flood risk management. We would also like to take this opportunity to acknowledge the support your officials have provided to the Buller Recovery Steering Group and to the initiatives now underway within each of our respective Councils.

We are at the forefront of managing the challenges facing Westport and there is absolute urgency underpinning the need to protect our communities from future flooding and the associated impacts of events as have been experienced over the past 8 months.

Given the heightened anxiety levels in the Westport community, particularly with the approach of any weather warning now which are an extremely common occurrence for the West Coast, we believe that we cannot afford to wait until Budget 2023 for confirmation of co-investment by central government. Therefore, we acknowledge your request to present a proposal for co-investment to you in June 2022 and appreciate your willingness to take this proposal to your Cabinet colleagues in mid-July 2022.

The Buller Recovery Steering Group is moving at pace to ensure we have the work-streams underway, capable of providing the necessary information to complete the business case and address the matters you have set out to inform the case for co-investment.

We would very much welcome a visit by you to Westport as this would give us an opportunity to show you our flood risk reduction proposals on the ground as well as the work underway at the moment by both Councils as we support our community and assist them through the challenges they are currently enduring.

We look forward to working with you further, and meeting in Westport soon.

APPENDIX 2

Ngā mihi,



Allan Birchfield
Chair
West Coast Regional Council



Jamie Cleine
Mayor
Buller District Council

Copies to:


Hon Kiritapu Allan, Minister for Emergency Management, k.allan@ministers.govt.nz

Francois Tumahai, Chair Te Rūnanga o Ngāti Waewae, francois@ngatiwaewae.org.nz

Sharon Mason, Chief Executive, Buller District Council, sharon.mason@bdc.govt.nz

*Richard Kempthorne, Independent Chair, Buller Recovery Steering Group,
Kempthorne.randj@outlook.com*

Paul Barker, Partnership Director, Department of Internal Affairs, Paul.Barker@dia.govt.nz



OFFICE OF THE MAYOR
Jamie Cleine

24 February 2022

Graeme Neylon

Via email: [REDACTED]

Dear Graeme

WEST COAST PHO – BULLER TRUSTEE APPOINTMENT

Buller District Council has resolved today to reappoint you as the Buller Trustee representative to the West Coast PHO from 21 March 2022 through until 20 March 2025.

I would like to thank you for agreeing to continue in this role, especially at a time when there has been so much going for Buller with recent local emergencies, this provides a smooth continuation and is very much appreciated.

Best Regards



Jamie Cleine

Buller District Mayor
Phone 027 423 2629 | Email jamie.cleine@bdc.govt.nz



OFFICE OF THE MAYOR
Jamie Cleine

2 March 2022

WCDHB Chair Rick Barker & Board Members

Via email: imogen.squires@wcdhb.health.nz

Dear Rick

REEFTON AGED CARE, ZIMAN HOUSE

I am writing on behalf of the Reefton community to express our concern at the DHB decision to temporarily close Ziman House aged care facility.

As I'm sure you are aware Ziman House provides the only care of this type in Reefton and it is critical that Reefton residents have continued access to aged care close to family and friends and the community that supports them.

I note this decision has been made based on clinical advice in the interests of patient care which has to be paramount, however, it must be possible to ensure levels of care can be maintained without closure especially if enough planning and resourcing is provided before things get to breaking point.

I would appreciate your formal reply on the following points:

- If temporary closure is the only option to ensure patient safety then I seek your Boards absolute commitment to Ziman House being re-opened by June 2022 as reported in media. It is very important the facility is re-opened before the national health reforms are enacted in July and our WCDHB is disestablished.
- I also urge you to engage with the community as soon as possible on solutions they may have to assist in the re-opening or sustainability of aged care services in Reefton.
- The community have expressed their disbelief the Board have allowed the facility to become so "run down" that temporary closure is the only option. This situation should not have been a surprise to the Board and I suggest an independent review of the potential process failures across the organisation that has led to this untenable position.

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The Reefton Community are concerned that temporary closure of Ziman House could become permanent, a situation which is not acceptable to them.


Yours sincerely



Jamie Cleine

Buller District Mayor
Phone 027 423 2629 | Email jamie.cleine@bdc.govt.nz

Cc: Minister Damien O'Connor
Graeme Neylon



OFFICE OF THE MAYOR
Jamie Cleine

7 March 2022

Linda Brace
[REDACTED]
Westport 7866

Dear Linda

Thank you for your letter of 2 March regards flood zones and flood protection. I note your opposition to flood zoning and advise that this is the subject of current consultation with the community via the Te Tai o Poutini Plan (TTPP) and could well change once this process works its way through to a draft document. The TTPP has been in development since late 2019 and covers all District Planning matters including hazard risk across the entire West Coast. This has not been done specifically in response to the recent flood events, rather these events have better informed the TTPP on potential risk areas.

In terms of flood defences and the current and/or historic defences already in place, these will be considered as part of the design underway by the WCRC of the new flood walls. This has included accurate LiDAR mapping that identifies land levels etc which when worked in with the river modelling gives a good indication of where flood walls need to be located and any design requirements. You are correct the Rating District Committee has the appropriate mandate to consider all of the issues you raise based on the technical advice provided to the committee by WCRC. The first meeting of this committee was very productive and recommendations were made to WCRC to approve work that can be progressed with urgency.

The flood risk management of Westport is complex and must be considered as a multi-pronged approach. Some hard defences, appropriate building requirements and planning changes will all play a part in managing and reducing risk over time. This approach will give us the best chance of designing and funding a comprehensive solution which I anticipate will involve further public consultation over coming months as the requirements become evident.

Best Regards



Jamie Cleine

Buller District Mayor
Phone 027 423 2629 | Email jamie.cleine@bdc.govt.nz

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WEST COAST
UNTAMED NATURAL WILDERNESS



OFFICE OF THE MAYOR
Jamie Cleine

7 March 2022

Heath Milne
CEO
Development West Coast

Via email: heath@dwc.org.nz

Dear Heath

DWC FUNDING CONSIDERATION

Please find attached an application form from the Charleston-Westport Coastal Trail Trust for Mayoral Relief funding as a result of the February floods which has affected part of the trail.

As with several applications from last year's July flood, I feel this application may fit in with other funding options that DWC are able to provide such as the Business Support package. The Charleston-Westport Coastal Trail Trust has been carrying out outstanding work on their cycle/walking trails providing a major local and tourist asset to the Buller region.


Your consideration of financial assistance would be much appreciated. Please do not hesitate to contact me for any further information you may require.

Best Regards



Jamie Cleine

Buller District Mayor
Phone 027 423 2629 | Email jamie.cleine@bdc.govt.nz



OFFICE OF THE MAYOR
Jamie Cleine

8 March 2022

Mr Irwin Elston

[REDACTED]
Timaru 7910

Dear Mr Elston,

LETTER OF THANKS

Thank-you for your recent acknowledgment of my leadership in what has been a very difficult period for the Buller District.

The flood response has been a team effort with talented people including elected officials, council staff, volunteers and local companies all pitching in to respond to the successive weather events.

There is no doubt these are challenging times personally and for our people.

I take pride in sharing your message of support to provide a much-needed fillip to all the individuals doing great work this side of the alps.

Best Regards



Jamie Cleine

Buller District Mayor
Phone 027 423 2629 | Email jamie.cleine@bdc.govt.nz



OFFICE OF THE MAYOR
Jamie Cleine

24 March 2022

Steve Grave
Board Chair Buller Holdings Ltd,
WestReef & Sub-contractors

Via email: [REDACTED]

Dear Steve

LETTER OF THANKS

I am writing on behalf of the Buller community to acknowledge the huge operational response the WestReef team and associated sub-contractors mobilised in the February weather events.

Dylan Taylor and his senior managers were “all hands-on deck” to effect emergency repairs to our roads, water and wastewater systems. It’s also clear that our broader contractor community stepped up as sub-contractors to WestReef to provide equipment and expertise across the District, well outside the usual operating hours and conditions.

We are very fortunate to have a broad range of contractors and equipment able to provide such a co-ordinated response.

I would appreciate you passing on my letter to the many individuals and independent contractors in your network that continue to serve the District so competently when called upon.

It is very much appreciated by the community.

Best Regards



Jamie Cleine

Buller District Mayor
Phone 027 423 2629 | Email jamie.cleine@bdc.govt.nz



OFFICE OF THE MAYOR
Jamie Cleine

25 March 2022

Peter Campbell and Rotary Club Members
Via email: peterc@bizaccounting.co.nz

Dear Peter & Rotary Members,

LETTER OF THANKS

I am writing to express the gratitude of the Buller District for the personal effort you have made over the past few months in response to our successive flooding events. Your volunteer efforts to co-ordinate the donated goods has been a massive job, thank you.

I also thank you and your Rotary Club colleagues from around New Zealand for the outstanding contribution you all made to the emergency housing renovations in Westport. The successive flooding events have been devastating for many in the community and a meaningful recovery will be sometime to final completion for many.

The support provided by Rotary has not only delivered in a practical sense, it has provided a very real lift in spirits for the community as an exemplar of goodwill and collegiality.

Well done, your various efforts are very much appreciated.

Best Regards

Jamie Cleine

Buller District Mayor
Phone 027 423 2629 | Email jamie.cleine@bdc.govt.nz

BULLER DISTRICT COUNCIL

30 MARCH 2022

AGENDA ITEM 13

Reviewed by Sharon Mason
Chief Executive Officer

VERBAL UPDATES FROM COMMITTEE CHAIRS

1. REPORT SUMMARY

A summary of updates is verbally provided by each of the Committee chairs.

2. DRAFT RECOMMENDATION

That Council receive verbal updates from the following Committee Chairs, for information:

- 1. Inangahua Community Board – Cr J Bougen**
- 2. Ngati Waewae Representative – N Tauwhare**
- 3. Regulatory & Hearings Committee – Cr P Rutherford**
- 4. Community, Environment & Services Committee – Cr M Montgomery**
- 5. Te Tai o Poutini Plan – Mayor J Cleine and Deputy Mayor S Roche**
- 6. Joint Committee Westport Rating District – Cr P Rutherford and Cr J Howard (See Item 8)**