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PROJECT NO:

DATE RECEIVED:

FORM 8: CERTIFICATE OF ACCEPTANCE APPLICATION

Section 97 Building Act 2004

The Building

Street Address: (Include Postal Code and/or Rapid Number if Applicable):	Number of Levels:	Level/Unit No:
	Valuation Roll No.:	Approx Year Building was First Constructed:
Legal Description of land where building is located:	Total Floor Area (all floors included):	
Lot No.: _____ D.P. No. _____	Existing _____ m ² Add _____ m ²	
Current Lawfully Established Use: <i>[Include number of occupants per level and per use if more than 1. If use was changed by the building work, state previous use.]</i>		
Building Name if Applicable:		

The Owner

The Agent - Applicant

Owners Name:		Agents Name: {Only required if application is being made on behalf of the owner}	
Contact person: (if owner is not an individual)		Contact person:	
Mailing Address:		Mailing/Billing Address:	
Street Address/Registered Office		Street Address/Registered Office	
E-mail address:		E-mail address:	
Phone Numbers:		Phone numbers:	
Daytime:	Mobile:	Daytime:	Mobile:
After hours:	Fax:	After hrs:	Fax:
Evidence of ownership attached to this application: <input type="checkbox"/> Certificate of Title <input type="checkbox"/> Lease Agreement <input type="checkbox"/> Sale and Purchase Agreement <input type="checkbox"/> Other		The Agent will be the first point of contact for communications with the Council/Building Consent Authority regarding this application / Building Work and will receive all correspondence including all invoices.	

The Application and Signature

I request that you issue a Certificate of Acceptance for the building work described in this application.

- Owner
 Agent

Signature of owner or agent on behalf of and
with the authority of the owner

Date

Note: If acting "or and on behalf", please state details of authorisation from owner to make the application on the owner's behalf.

The Building Work

Description of Building Work: _____ _____ _____ Date building work carried out: _____ Did the building work result in a change of use? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", provide details of the new intended use:	Intended life of the building: <input type="checkbox"/> Indefinite but not less than 50 years <input type="checkbox"/> or Specified as _____ years List Building Consents previously issued for this building (if any): (ie, is this project being constructed in stages? Is this consent for a relocated or transportable building?) _____ Estimated Value (inc GST) \$ _____ Associated Resource Consents: _____
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The personnel who carried out the building work are as follows: [List names, addresses, phone numbers and (where relevant) registration numbers]

Name: Mailing Address: E-mail Address:	Phone Number: <hr/> Registration Number:
Name: Mailing Address: E-mail Address:	Phone Number: <hr/> Registration Number:
Name: Mailing Address: E-mail Address:	Phone Number: <hr/> Registration Number:

Reasons why a Certificate of Acceptance is required:

Unauthorised work: The owner, or owners predecessor in title, carried out building work for which a building consent was required, but a building consent was not obtained because: (explain detail):

Urgent work: A building consent could not practicably be obtained in advance because the building work had to be carried out urgently: (complete one of the following)

- for the purpose of saving or protecting life or health or preventing serious damage to property as follows:
 (explain in detail) _____

- in order to ensure that a specified system was maintained in a safe condition or made safe as follows:
 (explain in detail) _____

The building consent authority that granted the building consent is unable or refuses to issue a code compliance certificate in relation to the building work, and no other building consent authority will agree to issue a code compliance certificate for the building work (*state details of name of building consent authority and building consent granted*):

COMPLIANCE SCHEDULE [Specified systems as defined in regulations]

The specified systems for the building are as follows:

The following specified systems were altered, added to, or removed in the course of the building work:

There are no specified systems in the building.

The following are attached to this application:

- Project Information Memorandum
- Plans and specifications (must meet minimum requirements as set out in the Regulations)
- Certificates from personnel carrying out the work
- Energy Works Certificate
- Copy of existing Compliance Schedule

An appointment must be made with a Building Consent officer to lodge this application.

A minimum application fee plus relevant levies apply at that time. An acceptance fee will also be charged when processing is complete.

Notes

- Certificate of Acceptance Fees: The charges incurred by the Council in processing this application are payable whether or not the application is approved.
- The application for a Certificate of Acceptance does not avoid the possibility of prosecution if the work was carried out illegally.

LODGEMENT FEE

To be paid at time of lodging application. Calculated on what the cost would have been if consent had been issued for work carried out.

Administration Fee		
Processing Fee		
Inspections (Number) _____		
Code Compliance Certificate		
BCA Levy		
DBH Levy (If applicable)		
BRANZ Levy (If applicable)		
TOTAL		

RECEIVING

INFORMATION

Building Inspector (Lodgement)

Date application accepted

Receipt /Date:

PROJECT NO:

Declaration to Accompany Application for Building Consent and Certificate of Acceptance

This Declaration MUST be completed, signed and submitted with your application

Will any building on site be used for commercial and/or industrial purposes?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If 'Yes', please provide details (<i>continue on a separate page if required</i>):		
.....		
.....		
.....		

The **National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health (NES)** applies to particular activities on a piece of land where an activity or industry described in the current edition of the **Hazardous Activities and Industries List (HAIL)** is being undertaken, has been undertaken, or it is more likely than not that it is being or has been undertaken.

The **HAIL** and other useful information about the **NES**, including a *User's Guide on the NES*, can be found on the Ministry for the Environment's website, <http://www.mfe.govt.nz/land/nes-assessing-and-managing-contaminants-soil-protect-human-health/about-nes>. A copy of the current **HAIL** is attached.

To help determine whether or not the NES will apply to your activity please answer the following:

Is an activity described on the HAIL currently being undertaken on the piece of land to which this application applies?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has an activity described on the HAIL ever been undertaken on the piece of land to which this application applies?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is it more likely than not that an activity described on the HAIL is being or has been undertaken on the piece of land to which this application applies?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If 'Yes' to ANY of the above, then the NES may apply. Please answer the following:

Is the activity you propose to undertake removing or replacing a fuel storage system or parts of it?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the activity you propose to undertake sampling soil?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the activity you propose to undertake disturbing soil?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the activity you propose to undertake subdividing land?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the activity you propose to undertake changing the use of the land?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If 'Yes' to ANY of the above activities, then the NES is likely to apply.

For further information about the **NES** and what is required please contact Council's Planning Department on (03) 788 9603 or planning@bdc.govt.nz.

I hereby certify that to the best of my knowledge and belief, the information given in this form is true and correct.		
Applicant's Signature: (or person authorized to sign on applicant's behalf)		
_____	_____	_____
<i>Signature</i>	<i>Name (please print)</i>	<i>Date</i>



Hazardous Activities and Industries List (HAIL)

October 2011

A Chemical manufacture, application and bulk storage

1. Agrichemicals including commercial premises used by spray contractors for filling, storing or washing out tanks for agrichemical application
2. Chemical manufacture, formulation or bulk storage
3. Commercial analytical laboratory sites
4. Corrosives including formulation or bulk storage
5. Dry-cleaning plants including dry-cleaning premises or the bulk storage of dry-cleaning solvents
6. Fertiliser manufacture or bulk storage
7. Gasworks including the manufacture of gas from coal or oil feedstocks
8. Livestock dip or spray race operations
9. Paint manufacture or formulation (excluding retail paint stores)
10. Persistent pesticide bulk storage or use including sport turfs, market gardens, orchards, glass houses or spray sheds
11. Pest control including the premises of commercial pest control operators or any authorities that carry out pest control where bulk storage or preparation of pesticide occurs, including preparation of poisoned baits or filling or washing of tanks for pesticide application
12. Pesticide manufacture (including animal poisons, insecticides, fungicides or herbicides) including the commercial manufacturing, blending, mixing or formulating of pesticides
13. Petroleum or petrochemical industries including a petroleum depot, terminal, blending plant or refinery, or facilities for recovery, reprocessing or recycling petroleum-based materials, or bulk storage of petroleum or petrochemicals above or below ground
14. Pharmaceutical manufacture including the commercial manufacture, blending, mixing or formulation of pharmaceuticals, including animal remedies or the manufacturing of illicit drugs with the potential for environmental discharges
15. Printing including commercial printing using metal type, inks, dyes, or solvents (excluding photocopy shops)
16. Skin or wool processing including a tannery or fellmongery, or any other commercial facility for hide curing, drying, scouring or finishing or storing wool or leather products
17. Storage tanks or drums for fuel, chemicals or liquid waste
18. Wood treatment or preservation including the commercial use of anti-sapstain chemicals during milling, or bulk storage of treated timber outside

B Electrical and electronic works, power generation and transmission

1. Batteries including the commercial assembling, disassembling, manufacturing or recycling of batteries (but excluding retail battery stores)
2. Electrical transformers including the manufacturing, repairing or disposing of electrical transformers or other heavy electrical equipment
3. Electronics including the commercial manufacturing, reconditioning or recycling of computers, televisions and other electronic devices
4. Power stations, substations or switchyards

C Explosives and ordnance production, storage and use

1. Explosive or ordnance production, maintenance, dismantling, disposal, bulk storage or re-packaging
2. Gun clubs or rifle ranges, including clay targets clubs that use lead munitions outdoors
3. Training areas set aside exclusively or primarily for the detonation of explosive ammunition

D Metal extraction, refining and reprocessing, storage and use

1. Abrasive blasting including abrasive blast cleaning (excluding cleaning carried out in fully enclosed booths) or the disposal of abrasive blasting material
2. Foundry operations including the commercial production of metal products by injecting or pouring molten metal into moulds

3. Metal treatment or coating including polishing, anodising, galvanising, pickling, electroplating, or heat treatment or finishing using cyanide compounds
4. Metalliferous ore processing including the chemical or physical extraction of metals, including smelting, refining, fusing or refining metals
5. Engineering workshops with metal fabrication

E Mineral extraction, refining and reprocessing, storage and use

1. Asbestos products manufacture or disposal including sites with buildings containing asbestos products known to be in a deteriorated condition
2. Asphalt or bitumen manufacture or bulk storage (excluding single-use sites used by a mobile asphalt plant)
3. Cement or lime manufacture using a kiln including the storage of wastes from the manufacturing process
4. Commercial concrete manufacture or commercial cement storage
5. Coal or coke yards
6. Hydrocarbon exploration or production including well sites or flare pits
7. Mining industries (excluding gravel extraction) including exposure of faces or release of groundwater containing hazardous contaminants, or the storage of hazardous wastes including waste dumps or dam tailings

F Vehicle refuelling, service and repair

1. Airports including fuel storage, workshops, washdown areas, or fire practice areas
2. Brake lining manufacturers, repairers or recyclers
3. Engine reconditioning workshops
4. Motor vehicle workshops
5. Port activities including dry docks or marine vessel maintenance facilities
6. Railway yards including goods-handling yards, workshops, refuelling facilities or maintenance areas
7. Service stations including retail or commercial refuelling facilities
8. Transport depots or yards including areas used for refuelling or the bulk storage of hazardous substances

G Cemeteries and waste recycling, treatment and disposal

1. Cemeteries
2. Drum or tank reconditioning or recycling
3. Landfill sites
4. Scrap yards including automotive dismantling, wrecking or scrap metal yards
5. Waste disposal to land (excluding where biosolids have been used as soil conditioners)
6. Waste recycling or waste or wastewater treatment

H Any land that has been subject to the migration of hazardous substances from adjacent land in sufficient quantity that it could be a risk to human health or the environment

I Any other land that has been subject to the intentional or accidental release of a hazardous substance in sufficient quantity that it could be a risk to human health or the environment