



# **AGENDA:**

## **Meeting of the Economic Development Committee**

**Wednesday 23 January 2019  
Commencing at 4.30pm**

**at Council Chambers**

---

### **Members:**

His Worship the Mayor Garry Howard  
Cr Shayne Barry (Chair)  
Cr Phil Rutherford  
Cr Greg Hart  
Cr Emily Miazga  
Cr Robyn Nahr  
Cr Rosalie Sampson

## **Terms of Reference**

### **Economic Development Committee**

#### **PURPOSE:**

The Economic Development Committee will focus on assisting the delivery of sustainable long-term economic growth, increased employment, promotion of the district's visitor attractions, delivery of high-quality events and support for the development of both existing and new businesses in the district.

The Economic Development Committee will also work to build Buller's unique identity, bolster business confidence, and raise the district's profile.

The Economic Development Committee will replace the current "EDM" working group.

The Economic Development Committee will:

- foster the development of industry "clusters" within the district and/or the West Coast region
- following consideration of applications supported by appropriate business cases, make recommendations to Council, for the provision of assistance by way of staff time and/or cash grants, towards economic development projects, sector working group activities, and events.

#### **DELEGATED POWERS:**

The Economic Development Committee has authority to make distributions of staff time and/or cash grants within the limits of an annual budget provision for economic development established by Council.

#### **FREQUENCY OF MEETINGS:**

Quarterly or as requested

#### **REPORTING TO:**

Council

#### **REPORTING TIMELINE:**

As and when required

**MEMBERSHIP:** Chair - Shayne Barry

Members - Garry Howard  
- Greg Hart  
- Emily Miazga  
- Robyn Nahr  
- Phil Rutherford  
- Rosalie Sampson

# **INDEX:**

## **Meeting of Economic Development Committee**

### **Wednesday 23 January 2019**

<b>Item</b>	<b>Page Number</b>
-------------	--------------------

---

#### **Apologies**

<b>1.</b>	<b>Members Interest.....</b>	<b>1</b>
<b>2.</b>	<b>Confirmation of Minutes.....</b>	<b>2</b>
<b>3.</b>	<b>Correspondence .....</b>	<b>13</b>
<b>4.</b>	<b>Public Excluded.....</b>	<b>15</b>

# ECONOMIC DEVELOPMENT COMMITTEE

23 January 2019

Report for Agenda Item No 1

Prepared by - Rachel Townrow  
- Acting Group Manager Community and Environment

## MEMBERS INTEREST

---

Members are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

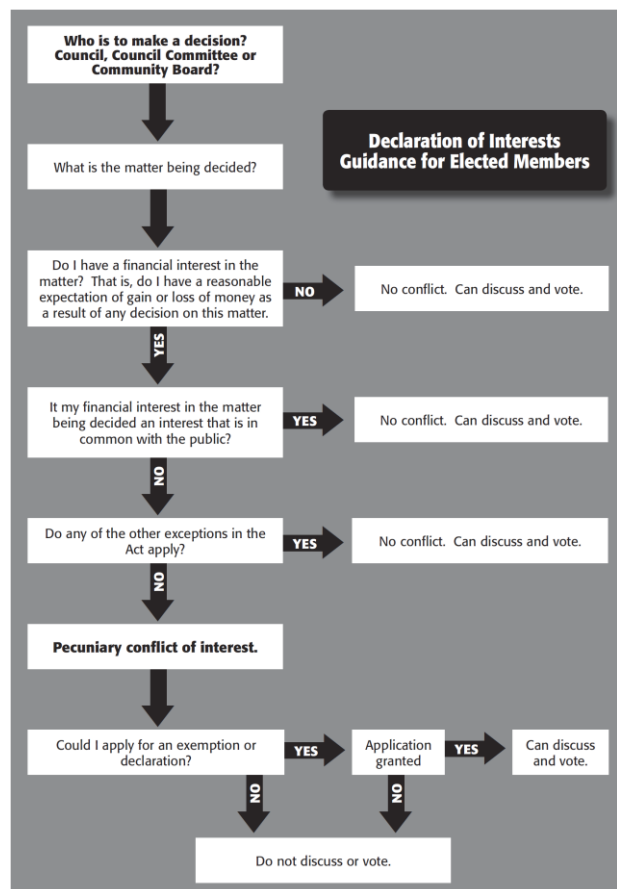
Councillors are encouraged to advise the Personal Assistant, Corporate Services, of any changes required to their declared Members Interest Register.

The attached flowchart may assist members in making that determination (Appendix A from Code of Conduct).

---

### DRAFT RECOMMENDATION:

That Members disclose any financial or non-financial interest in any of the agenda items.



**ECONOMIC DEVELOPMENT COMMITTEE**

**23 January 2019**

**Report for Agenda Item No 2**

**Prepared by - Councillor Shayne Barry  
- Chair, Economic Development Committee**

**CONFIRMATION OF MINUTES**

---

That the Minutes from the Economic Development Committee meeting held on Monday 18 June 2018.

That the Minutes from the Economic Development Committee Workshop held on Monday 29 October 2018

**DRAFT RECOMMENDATION:**

That the minutes from the meeting held on Monday 18 June 2018 be confirmed.

That the minutes from the workshop held on Monday 29 October 2018 be confirmed.

**ECONOMIC DEVELOPMENT COMMITTEE**

**23 January 2019**

**Report for Agenda Item No 4**

**Prepared by**           - Sharon Mason  
                              - Chief Executive Officer

**PUBLIC EXCLUDED**

---

<b>Item No</b>	<b>Minutes/Report of:</b>	<b>General Subject</b>	<b>Reason for Passing Resolution Section 7 LGOIMA 1987</b>
<b>1</b>	<b>Sharon Mason</b>	<b>Discussion regarding opportunities for Development West Coast partnership for the Buller district.</b>	<b>7(f)(i) the free and frank discussion of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty</b>
<b>2</b>	<b>Lynn Brooks</b>	<b>Development West Coast economic stimulus funding record of grants and loans administered by Buller District Council</b>	<b>Section 2(b)(ii) - Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.  Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</b>
<b>3</b>	<b>Sharon Mason</b>	<b>Informal Discussion</b>	<b>7(f)(i) the free and frank discussion of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty</b>