

## Terms of Reference

### Chief Executive Review Committee

Version: Nov. 2016

#### **Purpose**

*To manage the employment of the chief Executive Officer in accordance with section 42 and clauses 34 to 35 of Schedule 7 of the Local Government Act 2002 on behalf of Council including:*

- *Establishing performance goals*
- *Monitoring performance to ensure the terms and conditions of Chief Executive Individual Employment Agreement are met and modified if applicable.*
- *Reporting on performance annually.*

#### **Delegated Powers**

- *Undertake remuneration reviews and implement as required.*
- *To make recommendations to Council for approval in accordance with the Terms of Reference.*

#### **Frequency of Meetings**

*Six Monthly or as requested*

#### **Reporting To**

*Council*

#### **Reporting Timeline**

*Six monthly or as and when required*

#### **Membership**

*Chair – Graeme Neylon*

*Members – Sharon Roche*

*Phil Rutherford*

*Garry Howard*