

## **Terms of Reference**

### **Grants Committee**

#### **Purpose**

The Grants Committee will have responsibility to consider, assess applications and to make distributions or recommendations as appropriate from:

- Council Base Grants budget
- Council Contestable Grants Pool budget
- National Representation Grants Fund budget
- i-sites, tourism information, and museums budget
- Rural Travel Fund (Sport NZ)
- Funds that may be allocated to Council for community distribution

#### **Delegated Powers**

The Grants Committee has full delegated authority to make distributions from all budgets except the i-sites, tourism information and museums budget, and the DWC Fund budget.

The Grants Committee will make recommendations to the full Council in respect of grants from the i-sites, tourism and museums budget and the DWC Extraordinary Fund budget.

The Grants Committee is responsible for the monitoring of grants including tourism and promotion grants and may set key performance indicators associated with such grants.

#### **Reporting To**

Council

#### **Frequency of Meetings**

Quarterly or as requested

#### **Reporting Timeline**

Quarterly or as and when required

#### **Membership**

Chair - Robyn Nahr

Members - Shayne Barry

- Dave Hawes
- Garry Howard
- Emily Miazga
- Greg Hart