

## **Terms of Reference**

### **Council Controlled Trading Organisations and Monitoring Committee**

#### **Purpose**

To monitor the financial performance and delivery on strategic outcomes of Council's CCTOs.

#### **Delegated Powers**

The Council Controlled Trading Organisations & Monitoring Committee will monitor Council's shareholder responsibilities for CCTO's by:

- Recommending policy relating to CCTO governance
- Recommending director appointments and fees
- Governance and monitoring of the business and strategic plans of the group and its subsidiaries
- Meeting six weekly with the Directors of Buller Holdings Ltd
- Review of CCTO Quarterly Reports, Annual Reports and Annual Statements of Intent.

#### **Reporting To**

Council

#### **Frequency of Meetings**

Quarterly

#### **Reporting Timeline**

Quarterly, more often if required

#### **Membership**

Chair - Garry Howard

Members - Graeme Neylon

- Jamie Cleine
- Sharon Roche
- Emily Miazga