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**PROJECT NO:**

# APPLICATION FOR CERTIFICATE FOR PUBLIC USE BAM 015

Updated: 09/01/13

This form may be used at any Mainland Building Consent Authority

**DATE RECEIVED:**

*(Only complete items that are applicable to your project)*

## APPLICATION

I request that you issue, under Section 363A of the Building Act 2004, a Certificate for Public Use for the premises/part of the premises described below.

<b>THE BUILDING</b>	<b>Site/Location Address:</b> (or Rapid Number if applicable):	<b>Current lawfully established use:</b>
	<b>Legal Description:</b>	<b>Valuation Roll Number:</b>
	<b>Building Name if applicable:</b>	
	<b>What is the extent of the building that is proposed to be used by the public</b>	
	<input type="checkbox"/> All of the building <input type="checkbox"/> Part of the building (describe the part of the building to be used and attach plans that are clearly marked to identify this area)	

<b>THE OWNER</b>	<b>Evidence of ownership attached:</b>	<b>THE AGENT</b>	If this section is completed, the <b>Agent</b> will be the first point of contact for communications with Council and will receive all correspondence <b>including all invoices and consent documents.</b>
	<input type="checkbox"/> Certificate of Title <input type="checkbox"/> Lease Agreement <input type="checkbox"/> Sale & Purchase Agreement <input type="checkbox"/> Other		Agent's Name
	Owners Name:		Contact person:
	Contact person: (if owner is not an individual)		Mailing/Billing Address:
	Mailing Address:		Street Address/Registered Office
Street Address/Registered Office	E-mail address:	Street Address/Registered Office	
E-mail address:		E-mail address:	
<b>PHONE</b>	Day:	<b>PHONE</b>	Day:
	Mobile:		Mobile:
	Fax:		Fax:

## REQUIRED ATTACHMENTS

	Plans showing the part of the premises described above.
	Certificates, producer statements as listed below.
	A management plan for the safety of people during ongoing work.

**KEY PERSONNEL** *Add any additional people on another sheet*

<b>Name of Builder:</b>		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	
<b>Name of Craftsman Plumber:</b>		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	
<b>Name of Registered Drainlayer:</b>		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	
<b>Name of Craftsman Gasfitter:</b>		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	
<b>Name of Designer:</b>		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	
<b>Name of Engineer:</b>		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	

**AUTHORISATION AND SIGNATURE**

It is intended to permit members of the public to use the premises/part of the premises described above for the following purposes and the following circumstances:


Members of the public can safely use the premises/part of the premises described above

It is intended that the outstanding work will be completed and  
 Application for Code Compliance Certificate submitted by ..... / /

<input type="checkbox"/> Owner	<input type="checkbox"/> We require our plans and/or specifications to remain confidential
<input type="checkbox"/> Agent	
_____	_____
Signed by or for and on behalf of the Owner	Date

**Note:** If acting "for and on behalf", please read the following declaration before signing: "I hereby declare that I am authorised to act as Agent of the Owner".

## SAFETY ISSUES TO BE CONSIDERED

Building Code Clause		Suggested Information	Information Provided (ie producer statement)	Council N/A OK
B1	Structure	PS4 Construction from Structural Engineer or council inspection for non specific design		
B2	Durability			
C1	Outbreak of Fire	PS4 Construction from Fire Engineer or council inspection for non specific design		
C2	Means of Escape			
C3	Spread of Fire			
C4	Structural stability during fire			
D1	Access routes	Slip resistance hand rails		
D2	Mechanical installations for access			
E1	Surface Water			
E2	External moisture			
E3	Internal moisture			
F1	Hazardous agents on site			
F2	Hazardous building materials			
F3	Hazardous substances & processes			
F4	Safety from falling	Balustrades to be installed		
F5	Construction & demolition hazards			
F6	Lighting for emergency			
F7	Warning systems			
F8	Signs			
G1	Personal hygiene			
G2	Laundering			
G3	Food Preparation	EHO Report		
G4	Ventilation	PS4 Construction from Mechanical Engineer or council inspection for natural ventilation		
G5	Interior environment			

Building Code Clause		Suggested Information	Information Provided (ie producer statement)	Council N/A OK
G6	Airborne & impact sound			
G7	Natural light			
G8	Artificial light			
G9	Electricity	Electricians Energy Certificate		
G10	Piped services			
G11	Gas as an energy source	Gasfitters Energy Certificate		
G12	Water supplies			
G13	Foul water			
G14	Industrial liquid waste			
G15	Solid waste			
H1	Energy efficiency provisions			

### INTERNAL OFFICE USE ONLY

Item	Comment	Initials
Does application comply with relevant building code clause/s.		
Part of building for which CPU can be issued.		
<b>Inspection Details</b>  <b>DATE OF INSPECTON:</b>	<b>Comments:</b>	
Conditions applicable to CPU.	A Code Compliance Certificate is to be issued by _____ [enter date]	
Specified systems for Interim Compliance Schedule		

<b>Additional Comments</b>	<b>FEES:</b>		<b>APPROVED</b> in compliance with the Building Act and NZ Building Codes <b>BULLER DISTRICT COUNCIL</b>  ..... Inspector/Contractor      Date
	Administration	_____	
	Processing	_____	
	Other	_____	
	Total	=====	

#### To be actioned by officer signing off CPU

Reviewed and Completed: \_\_\_\_\_  
Signature Date