



P O Box 21, Westport
Phone: (03) 788 9112
Fax: (03) 788 8041

P O Box 75, Reefton
Phone: (03) 732 8821
Fax: (03) 732 8822

www.bullerdc.govt.nz

PROJECT NO:

DATE RECEIVED:

FORM 2 (AMENDMENT): APPLICATION FOR AMENDMENT TO BUILDING CONSENT

APPLICATION

Building consent applications can now be lodged online at <https://consents-westcoast.abcs.co.nz>. You still need to pay a deposit and this can be done by internet banking referencing the applicant name and site address to which the building work relates. **Hard copy applications** will still be accepted.

I request that you issue an amendment to a Building Consent already issued for the building work described in this application.

THE BUILDING

Site/Location Address: (or Rapid Number if applicable):	Current lawfully established use:	
Legal Description :	Total Floor Area (all floors included): Existing _____ m ² New _____ m ²	
Valuation Roll Number:	Number of levels:	Level/Unit No:
Building Name if applicable:	Approximate year building was first constructed:	

THE PROJECT

Description of amended work: _____ _____ _____	Estimated Value of amended work (inc GST) (in addition to, or reduction from, what was stated with the original application) Further building levies may apply. \$ _____ <input type="checkbox"/> Addition <input type="checkbox"/> Reduction <input type="checkbox"/> No change Associated Resource Consent/s: # _____
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THE OWNER

AGENT – APPLICANT

Owners Name:	Agents Name:
Contact person: (if owner is not an individual)	Contact person:
Mailing Address:	Mailing/Billing Address:
Street Address/Registered Office	Street Address/Registered Office
E-mail address:	E-mail address:
Phone Numbers:	Phone numbers:
Daytime:	Mobile:
After hours:	Fax:
Evidence of ownership attached to this application: <input type="checkbox"/> Certificate of Title <input type="checkbox"/> Lease Agreement <input type="checkbox"/> Sale and Purchase Agreement <input type="checkbox"/> Other	The Agent will be the first point of contact for communications with the Council/Building Consent Authority regarding this application / Building Work and will receive all correspondence including all invoices.

REQUIRED ATTACHMENTS

- Project Information Memorandum
- 1 copy of amended plans, including **all** construction details with **amendments highlighted or clouded**

KEY PERSONNEL

Name of Builder : Mailing Address: E-mail Address:	Phone Number:
	Registration Number:

Name of Craftsman Plumber : Mailing Address: E-mail Address:	Phone Number:
	Registration Number:

Name of Registered Drainlayer : Mailing Address: E-mail Address:	Phone Number:
	Registration Number:

Name of Architectural Designer : Mailing Address: E-mail Address:	Phone Number:
	Registration Number:

Name of Structural Engineer : Mailing Address: E-mail Address:	Phone Number:
	Registration Number:

Has the engineer provided a Producer Statement – Design? <input type="checkbox"/> Yes <input type="checkbox"/> No	(if yes, these must be specified on the Producer Statement)
Has the engineer been engaged to carry out site inspections on the job? <input type="checkbox"/> Yes <input type="checkbox"/> No	

SIGNATURE

<input type="checkbox"/> Owner	SIGNED BY _____ SIGNED BY OR FOR AND ON BEHALF OF THE OWNER	DATE _____ DATE	<input type="checkbox"/> We require our plans and/or specifications to remain confidential
<input type="checkbox"/> Agent			

Note: If acting for or on behalf of owner, please read the following declaration before signing: "I hereby declare that I am authorised to act as Agent of the Applicant".

NOTES

- This does not apply to building consents that already have a Code Compliance Certificate issued.**
- This application is for minor amendments to issued building consents. It is not intended to be used where the scope of work is extended.
- Processing fees (plus any additional Building or Building Research Levies) are to be paid before any work covered by the amendment may proceed.

OFFICE USE ONLY

Additional Comments	FEES	<table border="1"> <tr><td>Administration</td><td>_____</td></tr> <tr><td>Processing</td><td>_____</td></tr> <tr><td>DBH Levy</td><td>_____</td></tr> <tr><td>BRANZ Levy</td><td>_____</td></tr> <tr><td>Total</td><td>=====</td></tr> </table>	Administration	_____	Processing	_____	DBH Levy	_____	BRANZ Levy	_____	Total	=====	<p align="center">APPROVED in compliance with the Building Act and NZ Building Codes BULLER DISTRICT COUNCIL</p> <p align="center">..... <i>Inspector/Contractor</i> <i>Date</i></p>
	Administration		_____										
	Processing		_____										
	DBH Levy		_____										
	BRANZ Levy		_____										
	Total		=====										

Invoice No.:

Date:

Receipt No.: