



BULLER
DISTRICT COUNCIL

AGENDA:

Meeting of the Inangahua Community Board

**Tuesday 2 August 2016
commencing at 4:00pm**

at the Reefton Visitor Centre

Members:

Jenette Hawes (Chair)

Susan Barnett

Alun Bollinger

Simon Burke

Councillor Dave Hawes

Councillor Graeme Neylon

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Meeting of Inangahua Community Board

Tuesday 2 August 2016

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INANGAHUA COMMUNITY BOARD
FOR THE MEETING OF 2 AUGUST 2016

Report for Agenda Item No 1

Prepared by - Andrea Gowland-Douglas
- Chief Executive

MEMBERS INTEREST

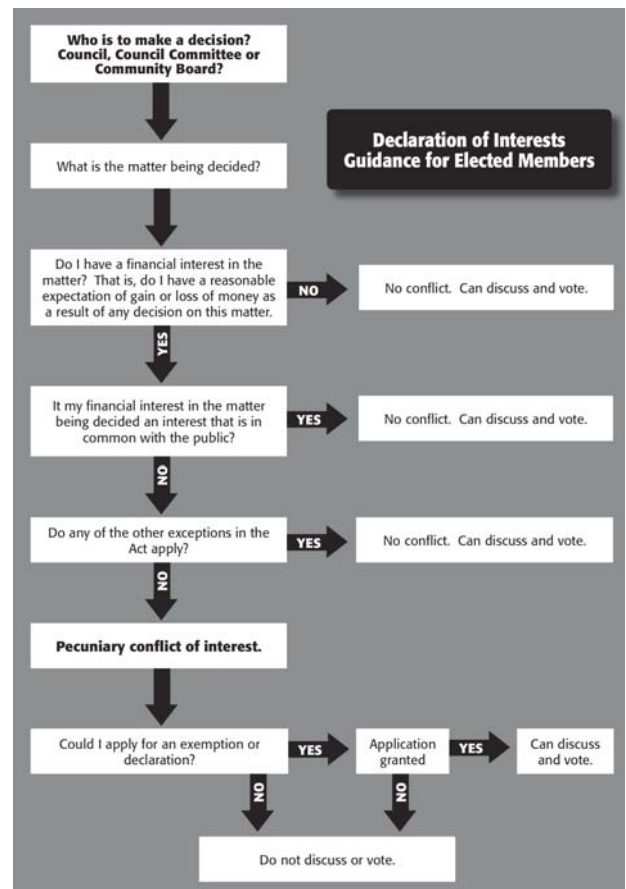
Members are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

Councillors are encouraged to advise the Personal Assistant, Corporate Services, of any changes required to their declared Members Interest Register.

The attached flowchart may assist members in making that determination (Appendix A from Code of Conduct).

DRAFT RECOMMENDATION:

That Members disclose any financial or non-financial interest in any of the agenda items.



**INANGAHUA COMMUNITY BOARD
FOR THE MEETING OF 2 AUGUST 2016**

Report for Agenda Item No 2

**Prepared by - Andrea Gowland-Douglas
- Chief Executive**

CONFIRMATION OF MINUTES

Minutes from the Inangahua Community Board meeting held on 7 June 2016.

DRAFT RECOMMENDATION:

That the minutes from the meeting held on 7 June 2016 be confirmed.

MINUTES OF THE INANGAHUA COMMUNITY BOARD MEETING HELD AT THE REEFTON VISITOR CENTRE ON TUESDAY 7 JUNE 2016 COMMENCING AT 4:00PM.

PRESENT:

Members Jenette Hawes (Chair), Susan Barnett and Simon Burke.

Councillor D Hawes (arrived 4.15pm).

IN ATTENDANCE:

His Worship the Mayor (Garry Howard) and Manager Reefton Service Centre (Kim Loughnan).

PUBLIC FORUM:

Trevor Johns: Mr Johns asked about the removal and storage of the cinema equipment, and explained that the equipment required being run monthly while not in operation. He made an offer of his own house to store the equipment, if required.

Moira Lockington: Mrs Lockington asked if the Reefton Cenotaph could be water blasted before the 2017 ANZAC parade. Noted it had been completed afterwards.

Mrs Lockington said she is disappointed that Reefton is not getting a boutique theatre like elsewhere on the Coast. She believes that the Community had wanted one and that no consideration had been given to those users. She thought it was a waste of money and space to convert the back of the theatre into storage area, and asked what would be stored there?

Ronnie Buckman: Ms Buckman asked if the cinema could be setup elsewhere while the Community Centre is undergoing renovations. She believes it has a core following and did not want to lose momentum.

Mayor Garry Howard: Mayor Howard presented an Agenda Item to the Board from Council's meeting on 25 May 2016. The Purpose of the Report was to inform Council about the deterioration of the roof and wall structure on the Reefton swimming pool shelter and highlight a potential budget increase for 2017/2018 to rectify this issue. General discussion took place on this matter.

APOLOGIES:

Apologies were received from Councillor Graeme Neylon and Member Alun Bollinger.

1. MEMBERS INTEREST

No members interests were declared.

2. CONFIRMATION OF MINUTES

RESOLVED that the minutes from Tuesday 3 May 2016 meeting were confirmed.

**D Hawes/S Burke
CARRIED UNANIMOUSLY**

3. CHAIRPERSON'S REPORT

RESOLVED that the Chairperson's report be accepted for information and discussion purposes.

**J Hawes/D Hawes
CARRIED UNANIMOUSLY**

3.1 Reefton Community Centre

A meeting with the contractor will be held on 15 June 2016, and Rick Barry and Kim Loughnan are to attend. Council contacts for the project are Councillor Dave Hawes and Councillor Graeme Neylon.

Discussions took place on the interior décor/colour, how to increase usage/greater community participation, relocating gym and showing films elsewhere. The exterior of the building doesn't require much change, it is more strengthening work being carried out.

3.2 Little Earth

Inquiries are continuing into a suitable building to set this up.

3.3 Oceana Gold: Care and Maintenance

A meeting will be held in August to discuss future options.

4. REEFTON I-SITE/REEFTON INC QUARTERLY REPORT

RESOLVED that the quarterly report from Reefton i-Site/Reefton Inc be received for information and discussion.

**D Hawes/J Hawes
CARRIED UNANIMOUSLY**

5. INWARDS CORRESPONCE

RESOLVED that the Inangahua Community Board receive all inwards correspondence.

**S Bourke/S Barnett
CARRIED UNANIMOUSLY**

6. RESPONSE TO PUBLIC FORUM

In Response:

Mayor Garry Howard gave an overview of the timeline for upcoming work. No movies or shows will be shown from 15 June, with the completion date hopefully being 1 November to allow for the showing of the Sound of Music.

Council consulted through the ICB in an open process, and these plans had gone ahead as requested by the community. Council has not changed any of the plans from those recommended. There is a possibility of utilising the store room at a later date and turning it into a boutique theatre. Mayor Howard questioned the cost of buying another lens to allow movies to be shown a temporary location.

There being no further business, the meeting concluded at 4.45pm

**INANGAHUA COMMUNITY BOARD
FOR THE MEETING OF 2 AUGUST 2016**

Report for Agenda Item No 3

**Prepared by - Rick Barry
- Property and Reserves Officer**

REEFTON COMMUNITY CENTRE UPDATE

CONSTRUCTION PROGRESS UP TO 20 JULY 2016

1. LOCAL AUTHORITY

Building consent granted by BDC and a physical stamped set of drawings is on site

2. HEALTH AND SAFETY

2.1 Site Safety Plan completed and available on site.

2.2 Hazards folder completed and available on site. No injuries or incidents reported to date.

2.3 PPE is required to be worn and/or used on site by all workers at all times. High-vis tops, safety boots and task specific PPE mandatory; hard hats not generally required unless specific task requires.

2.4 Log book available at site office (located in the gymnasium) ; signing onto and off site to be completed by everyone entering the site.

2.5 Visitors to site (not including subcontractor workers); to be accompanied by ACL team member or inducted site personnel at all times.

2.6 Contractor site signage erected as instructed by Architect.

3. CONSTRUCTION PROGRESS UPDATE

- 3.1 Demolition – Site services identified and made safe. Theatre equipment and seating removed and stored safely. Projection booth, cladding, subfloor and wall framing removed as required.
- 3.2 Structural Engineer Inspections:
 - Existing ground and foundation condition reported dry and in reasonable condition however a large portion of existing subfloor timber structure not connected to concrete foundations and piles. Contract Instruction issued for supply and installation of new subfloor bracing & 12mm True-bolts at 1000 max centres; as directed by the Engineer (*Variation cost TBC*)
 - Structural Engineer amended foundation detail; Engineer requires deeper concrete footings to buttresses in lieu of manta-ray anchors (*variation cost - savings TBC*).
- 3.3 Ticket and Projector Room - BDC advised the planned areas are too small to enable activities. Altered internal wall sizes and layout marked out on site and approved (*variation cost TBC*).
- 3.4 Concrete Work - new storeroom floor poured. Foundation footings poured and manta-ray anchors installed on the theatre side of building.
- 3.5 Scaffold erected on South and West side of building.
- 3.6 Alternative option for external cladding suggested by ACL. Redbox issued price variation request to ACL prior approval by BDC to proceed (*variation cost TBC*).
- 3.7 New Fascia - supply and fit a new PQ fascia in size to match existing where found to be damaged / rotten (*variation cost TBC*)

4. UPCOMING CONSTRUCTION WORK JULY/AUGUST

- 4.1 Steelwork – Fabrication at factory currently on time. Paint coating type queried by AC Ltd. and confirmed by Redbox. Delivery to site for site installation expected late July (next week) /earlier August; depending on paint curing time.
- 4.2 Heating/Boiler Alterations – ACL and BDC to meet with Morrow Engineering heating Engineer on site 26 July 2016; confirm alteration work.
- 4.3 Exterior Cladding – Roof and walls.
- 4.4 Commence excavation and concrete footings for buttress steelwork.

5. BUDGET

	GST Exclusive
Approved budget	\$790,607:00
<i>Costs accrued to date:</i>	
Adams Construction Ltd: Payment Claim#1	\$84,752:37
Redbox Architects Ltd: 13x claims from February 2015 to June 2016	\$63,681:10
Other Consultant Fees: QS, Structural Eng., Fire Eng.	\$20,451:69
BDC separate costs: Building Consent Fees, Buller Printing, Builders Report, Smart Environmental/Waste Skip	\$10,409:53
Total Costs accrued to date:	\$ 179,294:69

6. CLIENT AND COMMUNITY

- External colour scheme was approved by Reefton Community Board and issued to contractor.
- Site sign has been installed.
- BDC to check if Reefton Community Board old theatre curtains comply with the fire report standards.
- BDC confirmed Blu-ray projector is to be reinstated post contract – currently stored in school.
- Price request to ACL for carpet tiles.

7. CONTRACTOR QUERIES AND UPDATE

- Exterior Paint Type - Resene paints approved by Architect as alternative to current specified; to enable faster drying.
- Truss design for front veranda; ACL to be sent to Redbox Architects.

8. NEXT SITE MEETING

Wednesday 24th August 2016

9. PHOTOS



Theatre Storeroom – preparation of a corner foundation footing prior to reinforced concrete pour.



Theatre Storeroom – Preparation of floor slab prior to reinforced concrete pour.



Theatre Ticketroom – corner reinforced concrete foundation footing prior to installation of portal steel post.



Portal steel post - fabrication in the factory.



Portal steel corner beam to post; fabrication in the factory.



Theatre underfloor insulation prior to installation.

DRAFT RECOMMENDATION

That the Inangahua Community Board receive the report for information and discussion.

**INANGAHUA COMMUNITY BOARD
FOR THE MEETING OF 2 AUGUST 2016**

Report for Agenda Item No 4

**Prepared by - Andrea Gowland-Douglas
- Chief Executive**

INWARDS CORRESPONDENCE

DRAFT RECOMMENDATION

That the Inangahua Community Board receive all inwards correspondence.

18 July 2016

Jenette Hawes
Inangahua Community Board
PO Box 31
REEFTON

Dear Sir/Madam

2016/2017 ANNUAL PLAN

Buller District Council's 2016/2017 Annual Plan has been finalised and was adopted by Council on 30 June 2016.

The Annual Plan process is undertaken two out of every three years, with a Long Term Plan being produced every third year. Council invites residents to respond to the Draft Annual Plan with a submission, deliberations are then carried out and a final Annual Plan is agreed at the end of the process.

All legislative requirements have been met and we are now in a position to respond to each individual submission and provide feedback on your comments and requests:

Hanging Baskets: There is no budget for additional hanging baskets in Reefton. The cost would be \$4,800 for 30 additional baskets, and \$3,200 for an additional 20.

V2010 Plantings in Reefton: Council will continue to monitor the maintenance of Reefton's V2010 plantings, which is carried out according to the WestReef contract.

Skilled Labour - Inangahua River: Council does not have any funding available within the 2016/2017 budget to allow Council to provide skilled labour to remove growth from beside the Inangahua River.

Reefton public toilet upgrade: Council agreed not to fund an upgrade to the Reefton public toilets during 2016/2017. Government has recently announced a 'Tourism Facilities Fund' which will address some of these projects, and Council has agreed to take a strategic look at public toilets throughout Buller, and apply for funding after prioritising our needs. Although plans are yet to be finalised, there was some support from Councillors regarding a pet stop area to be incorporated into the design.

Funding: Council agreed to continue funding of Reefton Inc (\$15,000) and the Reefton Visitor Centre (\$23,500) for the 2016/2017 financial year.

Blacks Point Museum: Council also agreed to provide funding to the Blacks Point Museum, at the current level for 2016/2017 (\$10,000).

Event Promotion: Council agreed to provide up to \$5,000 to promote Reefton's three main events, and will look to provide this under current budgets. Council email signatures have been changed to show support of Reefton's 150 year celebration.

Reefton Swimming Pool: Council is to submit a report with recommendations on upgrading the Reefton swimming pool, including addressing the overheating issue.

Reefton Community Centre: Council agreed that the administration of the Reefton Community Centre will continue to be carried out by the Reefton Visitors Centre for 2016/2017.

Reefton Elderly Housing: Council are to consider a report on the future involvement of Council in elderly housing in the next financial year.

The 2016/2017 Annual Plan is now available from Council's website www.bullerdc.govt.nz and from Council's offices and libraries in Westport and Reefton. For further information please contact Mary Wilson (03) 788-9618 or mary@bdc.govt.nz.

Yours sincerely



Garry Howard
MAYOR

**INANGAHUA COMMUNITY BOARD
FOR THE MEETING OF 2 AUGUST 2016**

Report for Agenda Item No 5

**Prepared by - Andrea Gowland-Douglas
- Chief Executive**

OUTWARDS CORRESPONDENCE

DRAFT RECOMMENDATION

That the Inangahua Community Board receive all outwards correspondence.



Inangahua Community Board
c/o PO Box 31
Reefton

4th July 2016

Blackadder Trust
c/o Carruthers and Wetherall
21 Lord St
Greymouth

Dear Trustees

Thank you for your letter of 15th April 2016 which acknowledges and declines Inangahua Community Board's application for funding of \$2000 to enable Reefton's Heated Pool to remain open over the school holidays.

While we appreciate the very good works The Blackadder Trust facilitates, we are confused about the guidelines which govern your funding decisions. A google search of your Trust's funding parameters presents no information to guide applicants.

For the Board's benefit, may we enquire about the criteria you would apply to funding requests.

The Board is very aware that sponsorship requests of philanthropic associations is always oversubscribed, so being aware also of the guidelines is extremely important.

We would be grateful if you would make this information available to us.
With respect and kind regards

Jenette Hawes
Inangahua Community Board
Chairperson

**INANGAHUA COMMUNITY BOARD
FOR THE MEETING OF 2 AUGUST 2016**

Report for Agenda Item No 6

**Prepared by - Jenette Hawes
- ICB Chairperson**

RESPONSE TO PUBLIC FORUM

DRAFT RECOMMENDATION

That the Inangahua Community Board advise of any response to public forum.