



AGENDA:

Meeting of the Inangahua Community Board

**Tuesday 15 November 2016
at the St John Hall's, Reefton**

5:00pm: Workshop

5:45pm: Meeting (*swearing-in of ICB Members,
followed by light nibbles and refreshments*).

Members:

Susan Barnett

Alun Bollinger

Simon Burke

Ina Lineham

Councillor Dave Hawes

Councillor Graeme Neylon

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Meeting of Inangahua Community Board

Tuesday 15 November 2016

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INANGAHUA COMMUNITY BOARD

15 NOVEMBER 2016

Report for Agenda Item No 1

Prepared by - Andy Gowland-Douglas
- Chief Executive

MEMBERS INTEREST

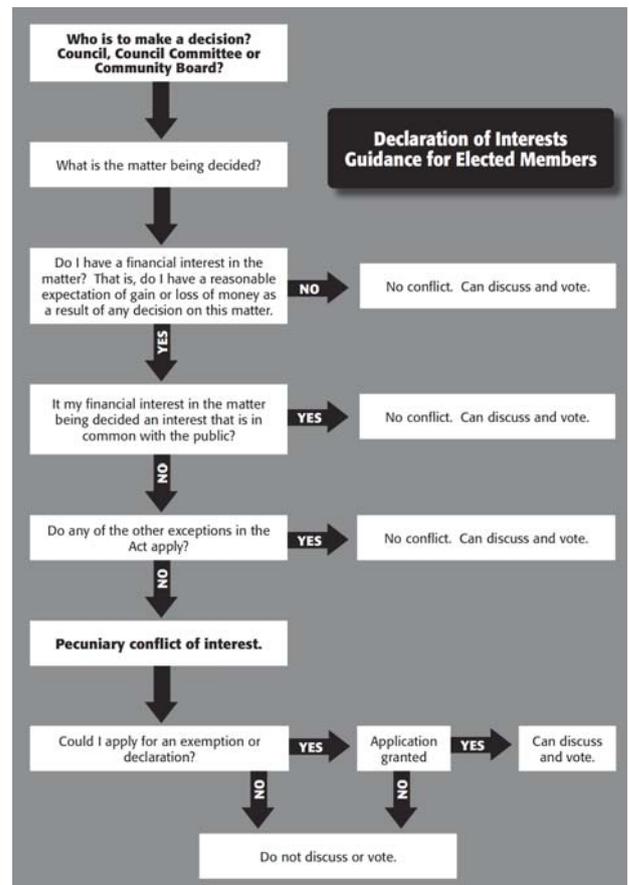
Members are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

Councillors are encouraged to advise the Personal Assistant, Corporate Services, of any changes required to their declared Members Interest Register.

The attached flowchart may assist members in making that determination (Appendix A from Code of Conduct).

DRAFT RECOMMENDATION:

That Members disclose any financial or non-financial interest in any of the agenda items.



INANGAHUA COMMUNITY BOARD

15 NOVEMBER 2016

Report for Agenda Item No 2

**Prepared by - Andy Gowland-Douglas
- Chief Executive**

CONFIRMATION OF MINUTES

Minutes from the Inangahua Community Board meeting held on 4 October 2016.

DRAFT RECOMMENDATION:

That the minutes from the meeting held on 4 October 2016 be confirmed.

**MEETING OF THE INANGAHUA COMMUNITY BOARD, COMMENCED AT 4:00pm
ON 4 OCTOBER 2016 AT THE REEFTON VISITORS CENTRE, BROADWAY,
REEFTON.**

PRESENT:

Members Jenette Hawes (Chairperson), Susan Barrett, Simon Burke and Alun Bollinger.

Councillors Dave Hawes and Graeme Neylon.

IN ATTENDANCE:

Mayor Garry Howard, Manager Reefton Service Centre (K Loughnan) and PA Corporate Services (Mary Wilson).

Property and Reserves Officer (R Barry) arrived at 4:20pm

PUBLIC FORUM

Ronnie Stanfield:

- **Hanging baskets:** cost \$140 each, and Council replied there is no funding available for any additional baskets.
- **PD workers:** it has been discussed the use of PD workers to tidy the Reefton township. Councillor D Hawes replied that it would depend on when the next spraying cycle occurred. Councillor G Neylon added that the Corrections Department were looking for projects for their workers, and this can be suggested. Mayor Garry Howard asked Mr Stanfield for photos of the areas he is considering needs work and he will follow up. K Loughnan said he will provide Mr Stanfield with an aerial photo of the area and he can indicate the areas that need addressing.

APOLOGIES:

An apology was received from the Chief Executive Officer (Andy Gowland-Douglas).

1. MEMBER'S INTEREST

No members interests were declared.

2. MINUTES

RESOLVED that the minutes of the 2 August 2016 meeting be accepted.

**S Burke/A Bollinger
CARRIED UNANIMOUSLY**

Matters arising:

- An update to the community centre project was provided separately.
- No reports on community housing are available.

3. CHAIRPERSONS REPORT

3.1 Reefton Community Centre

- Variations in the walls have been struck, to straighten the building. No extra cost involved but timeline has been pushed out. Theatre to open 2nd week in November, may be pushed out to 18 November. Once the variety show is over the other side of the facility can be finished, and all finishing touches can be carried out.
- The technical fit-out will begin on 21 October.
- Speakers on the curves on each side of the stage – to be followed up (AP: R Barry) if these are required with the new set-up.
- Curtains were not included in the original project plan but will be looked at when the project is nearing completion.
- The budget has saved some on the consultancy fees, and R Barry confirmed the contingency budget will also be utilised. He mentioned extra items that are being addressed as the project continues, ie, brackets on the heaters (not budgeted for).
- The new seats are scheduled to arrive in Reefton on 2 November.
- Mr Barry asked if the theatre group or ICB members can move the props, costumes, etc, from the rear of the stage area into the new storage area. This can be carried out from around 15 October.

3.2 Little Earth

- Little Earth to be located into the shop previously tenanted by Rosco/Chemist.

3.3 Otago University 3rd year Medical Students

- Suggestions are being sought by the ICB on a worthwhile community group

RESOLVED the ICB will recommend that the funding goes towards the purchase of Christmas Tree lights

**G Neylon/S Barnett
Carried Unanimously**

3.4 Kurt Gleeson Memorial Seat

- A seat will be donated to the Strand park area by Mrs Beardsley (Mr Gleeson's widow).

3.5 2017 Event Budgets

- Mayoral fund donating \$500 to Vincent de Paul – wood, coal, assistance.
- Events funding allocated through the Annual Plan budget \$1,500 (Goldfields 150- year celebrations) and \$2,000 (Quartzopolis Challenge).

3.6 Reefton Skatepark – hours of lighting

- Including in the agenda as a reminder of the agreement.
- Lights are turned on when the lighting requires.
- A new time was discussed, which would automatically turn on Friday and Saturdays, without having to be manually over switched every day. Money available in Skatepark budget.

RESOLVED that the report be received for information and discussion.

**J Hawes/S Barnett
CARRIED UNANIMOUSLY**

4. INWARDS CORRESPONDENCE

- Otago University – 3rd year medical students.

RESOLVED that the Inwards Correspondence be received.

**J Hawes/A Bollinger
CARRIED UNANIMOUSLY**

5. OUTWARDS CORRESPONDENCE

- Oceania Gold, Sylvia and Justin Blacklock and Mark Davies (DOC).

RESOLVED that the Outwards Correspondence be approved.

**J Hawes/A Bollinger
CARRIED UNANIMOUSLY**

There being no further business the meeting concluded at 5:00pm

NEXT MEETING: Tuesday 15 September 2016

Confirmed: **Date:**

Name:

INANGAHUA COMMUNITY BOARD

15 NOVEMBER 2016

Report for Agenda Item No 3

**Prepared by - Andy Gowland-Douglas
- Chief Executive**

DECLARATION BY INANGAHUA COMMUNITY BOARD MEMBERS

1. PURPOSE OF REPORT

In terms of Section 14 of the Seventh Schedule of the Local Government Act 2002, the member of a local authority has to make a declaration before he/she is able to act in their capacity as a Community Board Member.

2. BACKGROUND

In terms of Section 14 of the Seventh Schedule of the Local Government Act 2002 a person may not act as a member of a local authority until that person has at a meeting of the local authority following the election of that person made an oral declaration and a written version of the declaration has been attested.

3. DECLARATION

The form of the declaration must consist of the following elements:

"I *name* declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Buller District, the powers, authorities, and duties vested in, or imposed upon me as a Community Board Member of the Buller District by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987 or any other Act."

Dated at Reefton this 1st day of November 2010

Signature:

Signed in the presence of:
Mayor of Buller District Council

INANGAHUA COMMUNITY BOARD

15 NOVEMBER 2016

Report for Agenda Item No 4

Prepared by - Andy Gowland-Douglas
- Chief Executive

ELECTION OF CHAIRPERSON

1. PURPOSE OF REPORT

The Council is required in terms of Section 17 of the Seventh Schedule of the Local Government Act to elect a Chairperson.

2. BACKGROUND

Section 17 of the Seventh Schedule of the Local Government Act states as follows:

17. *Election of deputy mayor or deputy chairperson -*

1. *A territorial authority must elect one of its members to be its deputy mayor in accordance with clause 25.*
2. *A regional council must elect 1 of its members to be its deputy chairperson in accordance with clause 25.*
3. *The deputy mayor or deputy chairperson must perform all the responsibilities and duties, and may exercise all the powers, of the mayor or chairperson, -*
 - (a) *with the consent of the mayor or chairperson, at any time during the temporary absence of the mayor or chairperson.*
 - (b) *without that consent, at any time while the mayor or chairperson is prevented by illness or other cause from performing the responsibilities and duties, or exercising the powers, of his or her office.*
 - (c) *while there is a vacancy in the office of the mayor or chairperson.*

4. *In the absence of proof to the contrary, a deputy mayor or deputy chairperson acting as mayor or chairperson is presumed to have the authority to do so.*
5. *A deputy mayor or deputy chairperson continues to hold his or her office as deputy mayor or deputy chairperson, so long as he or she continues to be member of the territorial authority or regional council, until the election of his or her successor.*

Section 24 from the Local Government Act 2002 Amendment Act 2004 relating to voting states:

1. *The acts of a local authority must be done, and the questions before the local authority must be decided, at a meeting by -*
 - (a) *vote; and*
 - (b) *the majority of members that are present and voting.*
2. *For the purposes of subsection 1, the mayor or chairperson or other person presiding at the meeting -*
 - (a) *has a deliberative vote; and*
 - (b) *in the case of an equality of votes, does not have a casting vote (and therefore the act or question is defeated and the status quo is preserved).*
3. *An act or question coming before the local authority must be done or decided by open voting.*
4. *Subsections 1 and 2 apply unless –*
 - (a) *this Act provides otherwise; or*
 - (b) *the standing orders of the local authority expressly provide otherwise.”*

DRAFT RECOMMENDATION

That the Inangahua Community Board elect a Chairperson in accordance with Section 17 of the Seventh Schedule Local Government Act.

INANGAHUA COMMUNITY BOARD

15 NOVEMBER 2016

Report for Agenda Item No 5

Prepared by - Andy Gowland-Douglas
- Chief Executive

EXPLANATION OF RELEVANT LEGISLATION

1. PURPOSE OF REPORT

This report outlines the explanation of relevant legislation to the Inangahua Community Board.

2. BACKGROUND

In terms of Section 21 of the Seventh Schedule of the Local Government Act, it is necessary that a general explanation is given or arranged by the Chief Executive of:

- (i) Local Government Official Information and Meetings Act
- (ii) Other laws affecting members including –
 - (a) Appropriate provisions of the Local Authorities (Members' Interests) Act 1968
 - (b) Section 99, 105 and 105A of the Crimes Act 1961
 - (c) Secret Commissions Act 1910
 - (d) Securities Act 1978

It is considered that an adequate explanation of this legislation has been given.

DRAFT RECOMMENDATION

That the Inangahua Community Board is satisfied that an appropriate explanation of the following legislation:

- (i) Local Government Official Information and Meetings Act
- (ii) Other laws affecting members including -
 - a) Appropriate provisions of the Local Authorities (Members' Interests) Act 1968
 - b) Section 99, 105 and 105A of the Crimes Act 1961
 - c) Secret Commissions Act 1910
 - d) Securities Act 1978

And it has been given in accordance with Section 21(5)(c) of the Seventh Schedule of the Local Government Act 2002.

INANGAHUA COMMUNITY BOARD

15 NOVEMBER 2016

Report for Agenda Item No 6

Prepared by - Andy Gowland-Douglas
- Chief Executive

STANDING ORDERS

1. PURPOSE OF REPORT

Council is required to adopt Standing Orders.

2. BACKGROUND

In terms of Section 27 of the Seventh Schedule of the Local Government Act 2002, a local authority must adopt a set of standing orders for the conduct of its meetings and those of its committees.

This Council has traditionally used New Zealand Model Standing Orders with some minor amendments to suit local conditions.

NZS 9202:2003 has been released which supersedes NZ 9202:2001 and reflect changes as a result of the Local Government Act 2002.

In the accompanying table, previous amendments are listed as well as additional amendments arising from the Local Government Act 2002 Amendment Act 2004. While the Local Government Act Amendment Act now allows for the provision of a casting vote, none has been allowed for in line with the wishes of the previous Council.

The new Council adopted these Standing Orders at its meeting on 26 October 2016.

DRAFT RECOMMENDATION

That the report be received for information.

AMENDMENTS TO STANDING ORDERS

	Existing	Amendment
2.15.12	The members of each committee are to be named on the relevant agenda.	Lists of members on each committee shall be available at the office of the principal administrative officer and at all meetings of the local authority at which members of the public are present, with the exception of the Council Housing Committee, membership of which shall remain confidential.
3.8.7	A member may not speak more than once to a motion, save that this order does not apply to meetings of committees or subcommittees.	Members may speak more than once on any matter being considered at the discretion of the chairperson whose ruling shall be final and not open to challenge except pursuant to Order 3.8.2 "irrelevant matter and needless repetition." Upon the curtailment of the debate pursuant to Order 3.12 or a chairperson's ruling that a member may not speak more than once to a motion, orders 3.8.9 right of reply, 3.8.2 irrelevant or needless repetition, and 3.8.3 explanation of previous speech, apply as exceptions.
3.9.6	When a motion has been moved and seconded, then proposed by the chairperson for discussion, an amendment may be moved or seconded by any member who has not spoken to the motion, whether an original motion or a substituted motion. The mover or seconder of a motion for the adoption of the report of a committee, who desires to amend any item in the report, may also propose or second an amendment.	When a motion has been seconded and proposed by the Chairperson for discussion, an amendment may be moved and seconded by any member.
3.9.9	Where an amendment is lost, another may be moved and seconded by any members who have not spoken to the motion, whether an original motion or substituted motion. Movers of previous amendments which were lost are regarded as having spoken to the motion only and are entitled to speak to the new amendment, but are not entitled to move or second the new amendment.	Where an amendment is lost, another may be moved and seconded by any member.

	Existing	Amendment
3.9.10	Where an amendment is carried, the motion as amended becomes the substantive motion, and any member, other than previous movers or seconders in the debate, may then propose a further amendment.	Where an amendment is carried, the motion as amended becomes the substantive motion, and any member, can then propose a further amendment.
Appendix F F2	Standing orders may be suspended on a vote of not less than 75% of those present, to extend the period of public participation or the period any speaker is allowed to speak.	The Chairman, may at his/her discretion, extend the period of public participation or the period any speaker is allowed to speak.

INANGAHUA COMMUNITY BOARD

15 NOVEMBER 2016

Report for Agenda Item No 7

**Prepared by - Andy Gowland-Douglas
- Chief Executive**

RESPONSE TO PUBLIC FORUM

DRAFT RECOMMENDATION

That the Inangahua Community Board advise of any response to public forum.