



**BULLER**  
DISTRICT COUNCIL  
Te Kaunihera O Kawatiri

# LONG TERM PLAN FOR THE TEN YEARS 2018-2028

## FEES AND CHARGES 1 July 2018 to 30 June 2019



# FEES AND CHARGES (from 1 July 2018)

## LIBRARY

### Archives:

Initial Research (for search conducted by Library Staff) .....	\$20.00 first 15 minutes
Search Fee (for search conducted by Library Staff) .....	\$80.00 per hour

### Rentals:

Books - large print .....	\$0.50
Books - rental titles other than Best-seller Collection .....	\$1.00
Books - Best-seller Collection (two week loan only) .....	\$3.00
Magazines (first issue year) .....	\$0.50
Jigsaws .....	\$1.00
DVD	\$3.00

### Late Returns (per item):

Adult (18+) .....	\$0.30 per day to a cap of \$9.90
Youth (15-18).....	\$0.20 per day when more than 8 days overdue, to a cap of \$5.20
Child (under 15) .....	\$0.10 per day when more than 8 days overdue, to a cap of \$2.60
Bestsellers .....	\$0.80 per day to a cap of \$9.60

### Items Recovery Charge:

Lost/Damaged.....	Replacement cost plus \$6.00 processing fee
Item recovery charge .....	\$15.00

(This charge applies to any overdue accounts referred to Council and followed up with a Debt Collection Agency)

### Requests:

Interloan (reciprocal libraries).....	\$7.00
Interloan (non-reciprocal libraries) .....	\$20.00
Reserves Own Collection Per Book (free for online customer services) .....	\$1.00
Replacement Cards.....	\$5.00

### Sales:

Books .....	From \$1.00 - \$5.00
Book Covering .....	\$7.00
Internet Printing (from People's Network) .....	\$0.30
Charging of Mobile Devices .....	\$2.00 per device
Re-surfacing of DVD's .....	\$7.00 per DVD

### Photocopying:

A4 mono .....	\$0.20 per sheet
A4 mono double-sided .....	\$0.40 per sheet
A4 colour .....	\$1.00 per sheet
A3 mono .....	\$0.40 per sheet
A3 Mono double-sided .....	\$0.50 per sheet
A3 colour .....	\$2.00 per sheet

### Laminating Costs:

A4	\$2.00 each
A3	\$4.00 each

### *Hire of Meeting Room*

Commercial / Business / Government Department .....	\$126.50 per day
Commercial / Business / Government Department .....	\$69.00 per half day
Non profit / Community Group.....	\$50.00 per day
Non profit / Community Group.....	\$25.00 per half day

### *Housebound Service*

Annual Charge.....	\$20.00
--------------------	---------

### *Non Resident Subscription:*

Holiday Card (valid up to one month) .....	\$15.00
Subscription Membership Card (valid six months).....	\$50.00

### *Fax Services:*

Fax - outwards (within New Zealand) .....	\$2.50
Fax - outwards (outside New Zealand) .....	\$5.00
Fax - inward .....	\$1.00

## **NBS THEATRE**

### *Movie Admission:*

Adults .....	\$14.00
Student (with ID) .....	\$11.00
Children (primary).....	\$8.50
Senior Citizens (60+) .....	\$9.00
Family Ticket (Two Adults and Two Children) .....	\$40.00
3-D Glasses.....	\$2.00 per pair

### *Theatre Hire:*

Variable at discretion of Theatre Manager, plus other direct costs - wages, heating .....	\$40.00 per hour
---	------------------

### *Daily Theatre Hire Rate:*

Professional .....	\$1,000.00
Local .....	\$450.00
Arts Council and Public Meetings .....	\$380.00
Two day hire .....	\$1,000.00

### *Green Room Hire Rate:*

Per hour .....	\$45.00
Per four hours .....	\$150.00

### *Fred Gregory Screen Room Hire Rate:*

Per hour .....	\$45.00
Daily rate .....	\$150.00

### *Equipment Usage Charges:*

Lights .....	\$16.00 per day
Dimmer Packs .....	\$27.00 per day
Speakers .....	\$27.00 per day
Microphones, Stands, Light Trees, Tape Deck, CD Player .....	\$11.00 per day
Staff Technician, Usher, Front of House .....	\$27.00 per hour per person
Laptop, Projector/Screen.....	\$30.00 per day
Additional Charges .....	At the discretion of Theatre Manager

## REEFTON CINEMA

### *Movie Admission:*

Adults.....	\$14.00
Students (with ID).....	\$11.00
Children (Under 16) .....	\$8.50
Seniors 60+ .....	\$9.00
Family Ticket (Two Adults and Two Children) .....	\$40.00
3-D Glasses.....	\$2.00 per pair

## REEFTON COMMUNITY HALL

### *Hire Rate:*

Hire rate to 4:00pm weekdays .....	\$11.00 per hour
Hire rate, nights, weekends, statutory holidays .....	\$22.00 per hour
(Variable at discretion of Staff, plus other direct costs - wages, heating)	

## RESERVES

### *Reefton Community Hall - Sports:*

U16 Training .....	\$6.00 per hour
Senior Training and U16 Competition .....	\$11.00 per hour
Senior Competition .....	\$22.00 per hour
Full night hire.....	\$220.00

### *Victoria Square:*

Buller Cricket Association .....	\$220.00 per year
Buller Rugby Union.....	\$75.00 + 6% gate per year
Rangimarie Croquet Club.....	\$84.00 per year
White Star Rugby Club .....	\$84.00 per year
Westport Contract Bridge Club .....	\$84.00 per year

### *Kilkenny Park:*

Buller Board Riders .....	\$167.00 per year
---------------------------	-------------------

### *Raynor Park:*

White Star Rugby Club .....	\$84.00 per year
NZ Fire Service.....	\$84.00 per year

### *North Beach:*

Westport Pony Club.....	\$84.00 per year
Sunset Speedway Club.....	\$84.00 per year

## WESTPORT & REEFTON CEMETERIES

### *Burial:*

Adult interment (opening fee) .....	\$629.00
Adult Eco-burial/natural burial (opening fee) – Westport Orowaiti Cemetery only .....	\$629.00
Child aged 12 years or over interment (opening fee) .....	\$629.00
Child Eco-burial/natural burial (opening fee) – Westport Orowaiti Cemetery only.....	\$629.00
Child aged under 12 years interment in area specially provided (opening fee) .....	\$162.00
Stillborn child (buried in area provided or in previously purchased existing plot).....	\$58.00

Extra Depth, over 1.8m .....	\$115.50
Interments taking place on Saturdays or on a Monday or day following a public holiday before 11:00am an additional fee of.....	\$262.50
Excavation of a grave on a Saturday, Sunday or Public Holiday an additional fee of .....	\$332.00
Interment of Ashes .....	\$115.50 for one / \$155.40 for two
Disinterment .....	\$629.00
Re interment .....	\$629.00

#### *Other Cemetery Fees:*

Purchase of right of burial in perpetuity each single plot .....	\$370.00
• includes adult and child aged 12 years or under	
• excludes stillborn child in area provided	
Pre-purchase of Ashes plot.....	\$64.00
Perpetual maintenance of each single lawn plot .....	\$663.00
Perpetual maintenance (child under 12) in special area provided .....	\$174.00
Perpetual maintenance (ashes berm).....	\$77.00
Plaque permit on berm (grave).....	\$134.00
Plaque permit on berm (ashes).....	\$67.00
Burial fee adjustment - in case of double bereavement in one family .....	Opening fee reduced by 33.3%
Issue of duplicate of any document or certificate.....	\$48.00
Cemetery burial records search exceeding 10 minutes of staff time .....	\$41.00

## RUBBISH

Solid Waste fees will be charged by the contractors, Smart Environmental Ltd.

## SERVICE CONNECTIONS

All service connections shall be on a cost recovery. The work involved shall be installed to Council Specifications and the installations must be undertaken by an Approved Contractor following the application being approved by Council.

## HOUSING FOR THE ELDERLY

Single Unit.....	\$134.00 (GST Exempt) per week
Double Unit .....	\$176.00 (GST Exempt) per week
Garage (if available).....	\$8.00 (GST Exempt) per week

## ROOM RENTAL

The Operations Division will provide rental rates upon application.

## LICENCE TO OCCUPY

Rental..... Council will provide rental rates upon application

## VEHICLE CROSSINGS

Vehicle crossings are required to be installed to Council Specifications and the installation must be undertaken by an Approved Contractor following the application being approved by Council.

# ADDITIONAL TRADE WASTE CHARGES AS PER SCHEDULE 1C OF THE TRADE WASTE BYLAW

Fees and charges are set annually by Council resolution and notified in the Annual Plan. The following charging categories apply to non-domestic/trade waste consumers.

## A2 Additional Trade Waste Charge

This is an annual charge for recovery of the marginal cost of providing additional trade waste capacity. This charge will be made using the methodology defined in Schedule 1D, of Council's Trade Waste Bylaw. This charge will be made on the basis of multiples of domestic dwelling equivalents.

The Domestic Dwelling Equivalent (DDE) varies depending on the activity. To calculate the total Trade Waste cost charging groups based on DDE are as follows:

Charging Group	Domestic Dwelling Equivalent (DDE) Band	Trade Waste Fee
A	<2 DDE	\$0
B	2 - <5 DDE	\$39.00
C	5 - <10 DDE	\$91.00
D	10 - <20 DDE	\$195.00
E	20 - <30 DDE	\$325.00
F	30 - <70 DDE	Determination required
G	<70 DDE	Determination required

## A4 Trade Waste Consent Application Fee

This is payable with each Trade Waste Consent Application.

## A5 Compliance or Extraordinary Application Processing Costs

Time and disbursement costs, as incurred on at a rate identified in the Long Term Plan. Extraordinary application processing or compliance costs will subsequently apply.

Schedule 1D of the Trade Waste Bylaw - Methodology for calculating additional Trade Waste Charges

The following methodology will be used to apply the fees and charges set out in Schedule 1C. This methodology is based on principles outline in the Introduction to the Bylaw.

1. The Council will prepare a schedule of non-domestic consumers from their rating database.
2. Using best available information and local knowledge, the Council will assess the business function or activity and estimate the relevant local capacity of usage criteria of each non-domestic consumer on the schedule.
3. From load factors for the generic business functions or activities, an average daily flow will be estimated. In special cases, organic load may be considered, if relevant to that activity or if it may have an implication to the sewerage system.
4. From the estimate of daily flows (or organic load in special cases), the ratio of flow estimated from the activity (or organic load) to that expected from a domestic dwelling and as identified will be calculated.
5. As the assessment is not necessarily highly accurate, the calculated ratio will be averaged into one of the following groups and the appropriate charge concluded.

Ratio	Group	Charge
1 - <2	A	1 - no additional charges
2 - <5	B	3 - additional Trade Waste Charges
5 - <10	C	7 - additional Trade Waste Charges
10 - <20	D	15 - additional Trade Waste Charges
20 - 30	E	25 - additional Trade Waste Charges
>30	F	Ratio x additional Trade Waste Charges
>70	G	Formal Trade Waste Consent Application required

6. The assessment will be forwarded to the applicant as a Provisional Trade Waste Consent, with procedures defined in Section 3.2 of the Bylaw.

7. For application assessed or known to have a maximum flow greater than 50m<sup>3</sup>/day, a formal Trade Waste Consent Application shall be required to be submitted by the consumer.

**For further information regarding the Trade Waste Bylaw contact the Operations Department.**

## ENVIRONMENTAL SERVICES - RESOURCE MANAGEMENT

### *Basis of Charges*

The Buller District Council has adopted a user pays policy for all resource consent applications and functions that the Council carries out under the Resource Management Act 1991. The purpose of the charges is to recover the actual and reasonable costs incurred by the Council.

In setting these charges, the Council has had regard to the criteria set down in Section 36 of the Resource Management Act (RMA).

### *Timing of Payments:*

Most of the charges and amounts specified in this schedule (unless otherwise specified) are payable in advance of any action being undertaken by the Council. Pursuant to Section 36(7) of the RMA the Council need not perform the action to which the charge relates until the charge has been paid in full.

### *Deposits:*

Deposits are initial charges payable at the time an application is submitted to Council for processing. Notwithstanding that a deposit may be paid, the Council will commence processing the application only when it is satisfied that the information received with the application is adequate.

Since resource consent applications can vary significantly in their content and nature, the Council cannot set a fixed charge that would be fair and reasonable in every case. The deposit shown in the schedule is the minimum deposit for that particular application category. A deposit higher than the minimum could be required and this would be dependent on the nature and scale of each specific application.

### *Final Costs:*

When the processing of an application has been completed and a decision has been made, Council will then finalise the cost of processing the application.

#### **(a) Remission of Charges**

Pursuant to Section 36(5) of the RMA, the Council, at its discretion may remit the whole or any part of the charges listed.

#### **(b) Additional Charges**

Additional charges may be required under Section 36(3) of the RMA where the deposit is inadequate to cover costs, to enable Council to recover its actual and reasonable costs relating to any particular application.

#### **(c) Discount on the Charges**

Pursuant to Section 36AA of the RMA the Council will give discounts on administrative charges to applicants whose resource consents have exceeded the prescribed timeframes where the responsibility for the failure rests solely with Council. The refund will be in accordance with the Resource Management (discount on administrative charges) Regulations 2010.

### *Policy:*

As a basis for additional costs under Section 36(3) of the RMA 1991, Council will assess such costs on the following basis:

- (a) Staff costs will be charged out at their hourly charge out rates as determined by the Department Manager from time to time.
- (b) Vehicle mileage rates will be charged at \$1.00 per kilometre plus GST for external charging.
- (c) Site visits involving more than an hour total travelling time will be charged at a flat rate of one hour of staff time in addition to charges under (b) above.
- (d) Advertising, materials and laboratory costs will be charged at cost.
- (e) Costs for Hearing Commissioners and their disbursements will be recovered at actual rates.
- (f) Legal charges / peer reviews will be recovered at actual rates.

### *List of Charges:*

A charge shall be made for each type of application or action listed. All charges unless otherwise specified in this table are a deposit and are inclusive of GST. All references are to the Resource Management Act 1991 and any subsequent amendments unless specified otherwise.

Where work is required to be undertaken by a specialist consultant in an advisory capacity or for the purpose of processing a consent, (eg, noise reports, planning consultant reports, legal advice), the direct cost of engaging the consultant will be passed onto the applicant.



Application administration fee.....	\$100.00
Monitoring administration fee .....	\$100.00

*Category A - Land Use Consents*

Description of Service.....	Minimum Deposit/Fixed Charge
Non notified (other than below).....	\$800.00 deposit with full cost recovery
Non notified .....	\$500.00 deposit with full cost recovery
• Electric Line Installation	
• Minor bulk, height and location matters	
• Signs	
Non-notified relocation of an existing powerpole.....	\$500.00 flat fee
Notified .....	\$1,200.00 deposit with full cost recovery (eg hearings and joint hearings with the Regional Council)
Permitted boundary activities – section 87BA of the Resource Management Act 1991	
\$450.00 deposit with full cost recovery	
Deemed permitted activities – section 98BB of the Resource Management Act 1991	
\$450.00 deposit with full cost recovery	

*Category B - Subdivision Consents*

Non notified .....	\$800.00 deposit with full cost recovery
Notified .....	\$1,200.00 deposit with full cost recovery
Boundary Adjustment .....	\$500.00 deposit with full cost recovery

*Category C - Survey Plan and Related Subdivision Processing*

Section 223 Sealing of Plan .....	\$200.00 minimum with full cost recovery
Signing under Section 224(c) where no conditions are imposed .....	\$100.00 minimum with full cost recovery
Signing under Section 224(c) where conditions are imposed.....	\$200.00 minimum with full cost recovery
Section 226 Certificates .....	\$150.00 minimum with full cost recovery
Right of Way and Easement Amendments (Section 348 of LGA 1974).....	\$300.00 minimum with full cost recovery
Resolution for no frontage access to a lot (Section 321 of LGA 1974) .....	\$300.00 minimum with full cost recovery
Authenticated Copy of Section 321 Resolution .....	\$130.00 minimum with full cost recovery
Easements and encumbrances including lifting building line restrictions.....	\$255.00 minimum with full cost recovery
Other services (eg building, engineering advice) .....	At Cost

*Category D - General Consent Processing*

Compliance monitoring on a Resource Consent where a breach of consent condition or conditions are identified - Sec 35(2)(d).....	At cost invoiced on completion of investigations
Random compliance monitoring of Resource Consent conditions, including Compliance Certificate for completion of conditions .....	At cost, invoiced on completion of investigations
Objection on Decision - Sec 357-357A .....	\$200.00 deposit with full cost recovery

*Lapsing/cancellation/change/review of conditions:*

Sections 125, 126, 127, 128-132.....	\$450.00 deposit with full cost recovery
Notified review of condition - Sec 128 .....	Full cost recovery
Performance bond administration .....	\$100.00 per condition to be bonded
Bond preparation by Council Solicitor .....	At cost
Legal costs associated with consent application.....	At cost

- Where one or more submitters make a request under Section 100A of the RMA to have a resource consent application heard by one or more hearing commissioners who are not members of the Council, the applicant will pay the amount that the Council estimates it would cost for the application to be heard had the request not been made, and the submitter(s) who made the request will pay, in equal shares, the cost of the application being heard that exceeds that amount payable by the applicant.
- Where the applicant requests to have a resource consent application heard by one or more hear commissioners who are not members of the Council, under Section 100A of the RMA, the applicant will pay the full costs.

*Category E - Other RMA Functions*

Existing Use Rights - Sec 10 .....\$650.00 deposit with full cost recovery  
Certificate of Compliance - Sec 139.....\$450.00 deposit with full cost recovery

**Requirement for Designation - Sections 168-173 (Heritage Order Sections 189-191):**

Non-notified ..... \$1,000.00 deposit with full cost recovery  
Notified ..... \$2,000.00 deposit with full cost recovery  
Approval of Outline Plan - Sec 176(a) .....\$200.00 deposit with full cost recovery  
Waiver of Outline Plan - Sec 176 ..... \$100.00 flat fee

**Requirement for alteration of a designation - Sec 181:**

Non-notified .....\$500.00 deposit with full cost recovery  
Notified .....\$800.00 deposit with full cost recovery

Application to determine that a designation should not lapse - Sections 184(1)(b) and (2)(b):

Non-notified .....\$300.00 deposit with full cost recovery  
Notified ..... \$1,000.00 deposit with full cost recovery

Searching and compiling information in respect of plans, resource consent records, planning files, involving more than 30 minutes and per half hour or part thereof:

\$25.00 deposit with full cost recovery

Consultation of more than 30 minutes regarding information in respect of District Plan or Proposed District Plan interpretation on any one project, excluding explanations associated with the statutory process for processing a consent.  
Invoiced on completion of consultation

Written response to interpretations sought on District Plan or any Proposed District Plan rule/s. Invoiced on completion of investigations

Request for Private Plan Change ..... \$5,000.00 deposit with full cost recovery

*Category F - Miscellaneous*

Preparation of any documents for the purposes of the Overseas Investment Commission ..... At Cost

**Information requests under the Local Government Official Information and Meetings Act 1987:**

Requests that take longer than 30 minutes to answer ..... At Cost

Application for Class 4 Gambling Venues.....\$250.00 deposit with full cost recovery

Computer Freehold Register Search (or first instrument) ..... \$40.00 per Register

Plus: Per additional document ..... \$10.00

*Category G - District Plans*

Buller District Plan Folder ..... \$200.00 flat fee

Buller District Plan CD.....\$30.00 flat fee

Buller District Plan Maps..... \$300.00 flat fee

*Category H – Charge-out Rates*

**The following are charge-out rates that will be used to assess actual costs:**

Chief Executive..... \$200.00 per hour

All Divisional Managers..... \$180.00 per hour

Processing and Engineering Officers ..... \$110.00 - \$200.00 per hour

Planning Assistant..... \$105.00 per hour

Other Staff.....Hourly rate set by Manager of the respective department

Cost of Commissioners attending Hearings..... Actual Costs

Consultants and Contractors ..... Actual Costs

### Category I - Charge-out Rates Mining Privileges

Chief Executive.....	\$200.00 per hour
All Divisional Managers.....	\$180.00 per hour
Processing Officer .....	\$110.00 - \$200.00 per hour
Planning Assistant.....	\$105.00 per hour
Other Staff.....	Hourly rate set by Manager of the respective department
Consultants and Contractors .....	Actual Costs

Copying, vehicle costs and other administration charges are applicable as prescribed for the whole of Council's operations

#### Notes:

1. The Council may charge a late default fee of \$100.00 if a resource consent application is withdrawn within five (5) working days of an appointed hearing, in addition to costs.
2. Consent monitoring charges will be included as conditions on resource consents where appropriate.
3. Every other certificate, authority, approval, consent, service given or inspection made by the Council under any enactment or regulation not specifically mentioned in the resolution above, where such enactment contains no provision authorising the Council to charge a fee and does not provide that certificate, authority, approval, consent, service or inspection is to be given or made free of charge, will be charged for at cost. This includes cancellation of amalgamation conditions.
4. All information searches which take longer than 30 minutes will be charged for.
5. These charges shall come into effect on 1 July 2016 and remain in effect until rescinded by Council.
6. All charges are inclusive of the GST rate effective 1 July 2016. Changes in the rate could mean that ratepayers would have to pay the rate legislated by Government.

## BUILDING CONSENT FEES

Building Consent Fees shall be paid by way of deposit up front followed by settlement of any additional cost before uplifting a consent. Fees are as listed below:

Property Information Memorandums (PIM's) .....	\$150.00 with full cost recovery
Spaceheater - Freestanding.....	\$400.00 set fee
Spaceheater - Inbuilt.....	\$500.00 set fee
Minor Alterations (<\$20,000) eg remove internal wall, install shower .....	Deposit \$380.00 with full cost recovery
Minor Work (<\$20,000) eg Garage/Shed/Carport/Conservatory/re-pile.....	Deposit \$480.00 with full cost recovery
New work/Alterations (>\$20,000) but not major construction and multi-proof consents.....	Deposit \$700.00 with full cost recovery
New Major Construction.....	Deposit \$2,500.00 with full cost recovery

#### Applications:

Administration Fee - All.....	\$120.00
Inspection Fee (per inspection) .....	\$150.00
(The current inspection fee will apply for any inspections carried out more than two years after the consent was issued regardless of whether an extension of time has previously been granted. If inspections have been prepaid the balance between the fee paid and the current fee will apply).	
Processing and Vetting of Consent Applications.....	\$150.00 per hour
Code Compliance Certificate .....	\$150.00
Compliance Schedule - where required.....	\$150.00
Exempt Building Work.....	\$200.00 Deposit with full cost recovery
Waiver request form.....	\$150.00

#### Building Levies (fees are payable on consent of a value in excess of \$20,000)

Ministry of Building Innovation and Employment (as set by statutory requirements and payable on consent value over \$20,444) .....	\$2.01 per \$1,000.00 or part thereof
BRANZ (as set by statutory requirements and payable on consent value over \$20,000) ..	\$1.00 per \$1,000.00 or part thereof

#### Alpha One (BDC Agent) Levy

All projects except spaceheater installations.....	\$86.25
--	---------

### BCA Levy

<\$10,000.....	\$50.00
\$10,000-\$20,000 .....	\$125.00
\$20,000-\$49,999 .....	\$225.00
\$50,000-\$99,999 .....	\$425.00
\$100,000-\$199,999 .....	\$850.00
\$200,000-\$349,999 .....	\$1,250.00
\$350,000-\$499,999 .....	\$1,750.00
\$500,000-\$1,000,000.....	\$2,250.00
> \$1,000,000.....	\$2,750.00

### Other Fees

Land Information Memorandum (LIM) minimum fee of: .....	\$250.00
Certificate of Acceptance - The full cost of processing a Certificate of Acceptance based on inspection and processing fees plus the full fee, charges and/or levies that would have been payable had the owner or the owners predecessor in title applied for a building consent before carrying out the building work (refer Section 97 Building Act 2004)	
Building Compliance Certificate (Sale of alcohol) .....	Flat Fee of \$50.00
Inspection and reports on unauthorised work .....	\$150.00 per hour
Swimming Pool Fence Inspections Fee.....	\$150.00 per inspection
Field/Service/Site Inspection .....	\$150.00 per hour
Building Information.....	\$150.00 per hour
Notices to Fix.....	\$150.00 per hour
Annual Administration Fee for Compliance Schedule (includes Audit if required) .....	\$150.00
Design or Peer Review plus specific inspections by Specialist External Contractors .....	Full cost recovery
Certificates for Public Use.....	\$30.00 administration fee
\$150.00 per hour processing fee	
Amendment of Consents .....	\$30.00 administration fee
\$150.00 per hour processing fee plus Alpha One Levy \$86.25	
Building consent - Extension of time fee.....	\$25.00
Building consent document copying .....	\$0.20 per page

### Registration Costs Section 73, 77 and 83 of the Building Act:

Administration/Preparation of Signed Certificate.....	\$66.50
Plus: Registration Costs to DLR as set by Land Information New Zealand	

## HEALTH INSPECTION FEES

### *Premises Licence Fees:*

Food Premises - no kitchen.....	\$220.50
Food Premises - all other premises .....	\$441.00
Additional Visits if required.....	\$126.00 per hour (includes mileage)
Food Vending Machines .....	\$39.00
Hairdressers.....	\$220.50
Mortuary Licence .....	\$276.00
Offensive Trades.....	\$276.00
Camping Grounds.....	\$276.00
Transfer Fee of Health Registrations.....	\$34.00
Others - Itinerant Traders.....	\$276.00
Hawkers .....	\$25.00
Trading in Public Places licence (Street Stalls):	
- up to and including a maximum of three (3) days over any seven (7) day period.....	\$26.25
- for more than three (3) days up to seven (7) days over any seven (7) day period.....	\$42.00
Licence to Occupy Footpaths for dining purposes - temporary structures .....	\$126.00

### *If a business is required to be registered under the Food Act 2014, the following charges apply:*

Food Control Plan - National programme (initial) .....	\$200.00
Food Control Plan - National programme (renewal of registration).....	\$200.00
Printed Food Control Plan .....	\$30.00
Printed Food Control Diary .....	\$10.00
Verification visits (per audit) .....	\$250.00
Amendment to food control plans based on a change in circumstances .....	\$50.00
Additional visits to check compliance .....	EHO hourly rate
Compliance and Monitoring (investigation of complaint resulting in the issue of an improvement notice by Food Safety Officer .....	EHO hourly rate

### *Environmental Health Officer*

Inspections .....	\$150.00
Administration.....	\$75.00
Consultation.....	\$150.00 per hour

## SALE OF ALCOHOL LICENSING

### **refer to Sale and Supply of Alcohol (Fees) Regulations 2013**

- On Licence or Off Licence or Club Licence - new or renewal applications
- On Licence Endorsed BYO - new or renewal applications
- Conveyance Licence - new or renewal applications
- Special Licence - new or renewal applications
- Manager's Certificate - new or renewal applications
- Extract from Registrar
- Temporary Authority per licence
- Temporary licence

Providing alcohol information.....	\$125.00 per hour
------------------------------------	-------------------

## AMUSEMENT DEVICES (SET BY REGULATION)

For one device, for the first seven days of proposed operation or part days thereof .....	\$11.25
For each additional device, for the first seven days of proposed operation of part days thereof .....	\$2.25
For each device, for each further period of seven days or part thereof .....	\$1.12

## DOG REGISTRATION FEES

For the purposes of determining Annual Dog Registration Fees, there will be two categories of dog owner - those considered to demonstrate competent dog ownership known as responsible dog owners (RDO) and those who have not.

To demonstrate competence a dog owner must not have had any substantiated complaints in the previous twelve month period. Animal Control Officers will be responsible for investigating and recording complaints made about dogs.

### *Responsible Dog Owners will be charged the following registration fees:*

Approved Dog Owners - Entire Dogs.....	\$87.50
Approved Dog Owners - De-sexed Dogs .....	\$67.50

### *Dog Owners who are not able to show competence in dog ownership will be charged the following fees:*

Entire Dogs .....	\$152.50
De-sexed Dogs .....	\$132.50

### *Other Fees related to Dog Registration:*

Dogs not registered after due date - per dog .....	Additional 50%
Duplicate Registration Tags.....	\$2.50
Microchipping of Dogs .....	\$40.00
Inspection Fee .....	\$51.00
Animal Control Officer Consultation.....	\$66.50 per hour

### *Dog Impounding:*

First impounding within 12 months.....	\$75.00
Second impounding within 12 months.....	\$180.00
Third impounding within 12 months.....	\$200.00
Plus in each instance above, a sustenance fee per day or part there of.....	\$20.00
Dogs impounded after normal working hours, owner to pay an additional fee .....	\$50.00
Finders Fee (first offence, registered, able to be identified, able to be received) .....	\$50.00
Dog Euthanasia .....	Full cost recovery

### *Ranging and Impounding of Animals*

Stock Impounding .....	Actual cost
Every horse, above 12 months of age.....	\$60.00
Every horse, under 12 months of age .....	\$60.00
Every mule or ass.....	\$60.00
Every bull over the age of 9 months.....	\$60.00
Every ox, cow, steer, heifer or calf.....	\$60.00
Every ewe, wether or lamb .....	\$50.00
Every hind or stag .....	\$60.00
Every goat .....	\$50.00
Every boar, sow or pig .....	\$50.00

### *Impounding and Sustenance:*

The owner of any stock impounded shall pay, in addition to the above impounding fee, a similar amount per day or part day thereof for sustenance, and actual and reasonable charges incurred in impounding the stock on the following basis:

- The actual costs on wages plus 140% (plus GST)
- Vehicle expenses at \$1.00 per kilometre plus GST for external charging
- The actual freight costs incurred

### *Administration Costs:*

Travel Costs ..... Vehicle expenses at \$1.00 per kilometre plus GST for external charging

Dogs impounded after normal working hours, owner to pay an additional fee ..... \$50.00

Finders Fee (first offence, registered, able to be identified, able to be received) ..... \$31.00

## INFORMATION SERVICES

Where written information is sought or staff are employed to provide information other than that in relation to normal inspectoral or by-law requirements, an hourly rate of ..... \$71.50 per hour

Photography Costs ..... \$2.00 per photo

### *Other Services:*

All other services rendered by staff which is outside of the services normally provided for in the other fees and charges ..... \$71.50 per hour.

## ALL DEPARTMENTS

### *Staff time:*

For chargeable services the staff hourly rate is: ..... \$80.00 per hour

### *Photocopying:*

A4 Mono ..... \$0.20 per copy

A4 Colour ..... \$1.00 per copy

A3 Mono ..... \$0.40 per copy

A3 Colour ..... \$2.00 per copy

### *Aerial Photos or Maps:*

GIS preparation and printing: ..... \$10.00 per item

- Photocopying charges apply as above for multiple copies
- Complex enquiries may incur specialist staff time charges

### *Electronic Imaging:*

CD or DVD ..... \$5.00 per job

## WESTPORT AIRPORT AUTHORITY

### *Parking Charges:*

Daytime (more than 1 hour, but less than 24 hours) ..... \$5.00 per day

Overnight (24 hour period, plus) ..... \$10.00 per 24 hour period

**Westport Office**

6-8 Brougham Street  
PO Box 21  
Westport 7866  
New Zealand  
Freephone 0800 807 239  
Ph: 64 3 788-9111  
Fax: 64 3 788-8041

**Reefton Office & Library**

66 Broadway  
PO Box 75  
Reefton 7851  
New Zealand  
Freephone 0800-808-821  
Ph: 64 3 732-8821  
Fax: 64 3 732-8822

**Sue Thomson-Casey**

Memorial Library  
87-89 Palmerston Street  
Westport 7825  
New Zealand  
Ph: 64 3 788-8030  
Fax: 64 3 788-8147

**Email:** [LTP@bdc.govt.nz](mailto:LTP@bdc.govt.nz)

**WEST COAST**  **NEW ZEALAND**  
**UNTAMED NATURAL WILDERNESS**