

Agenda:

Meeting of the Grants Committee - Community Grants

5 PM – Wednesday 21 September 2016

at the Clocktower Chambers
Palmerston Street, **Westport**

Grants Committee Members:

- Mayor Garry Howard
- Cr Andrew Basher(Chair)
- Cr Greg Hart
- Cr Dave Hawes
- Cr Graham Howard
- Cr Sheryl Rhind

COMMUNITY GRANTS COMMITTEE
FOR THE MEETING OF 21 SEPTEMBER 2016

INDEX

| Item No | Page No | |
|--------------------|--------------------|--|
| | | Apologies |
| 1 | 2 | Members Interest |
| 2 | 3 | Confirmation of Minutes |
| 3 | 6 | Correspondence Received |
| 4 | 7 | Facilities Hire Allocation 2015/2016 |
| 5 | 8 | Applications for Funding – Community Grants |
| 6 | 116 | Allocation of 2017 Meetings |

COMMUNITY GRANTS COMMITTEE

FOR THE MEETING OF 21 SEPTEMBER 2016

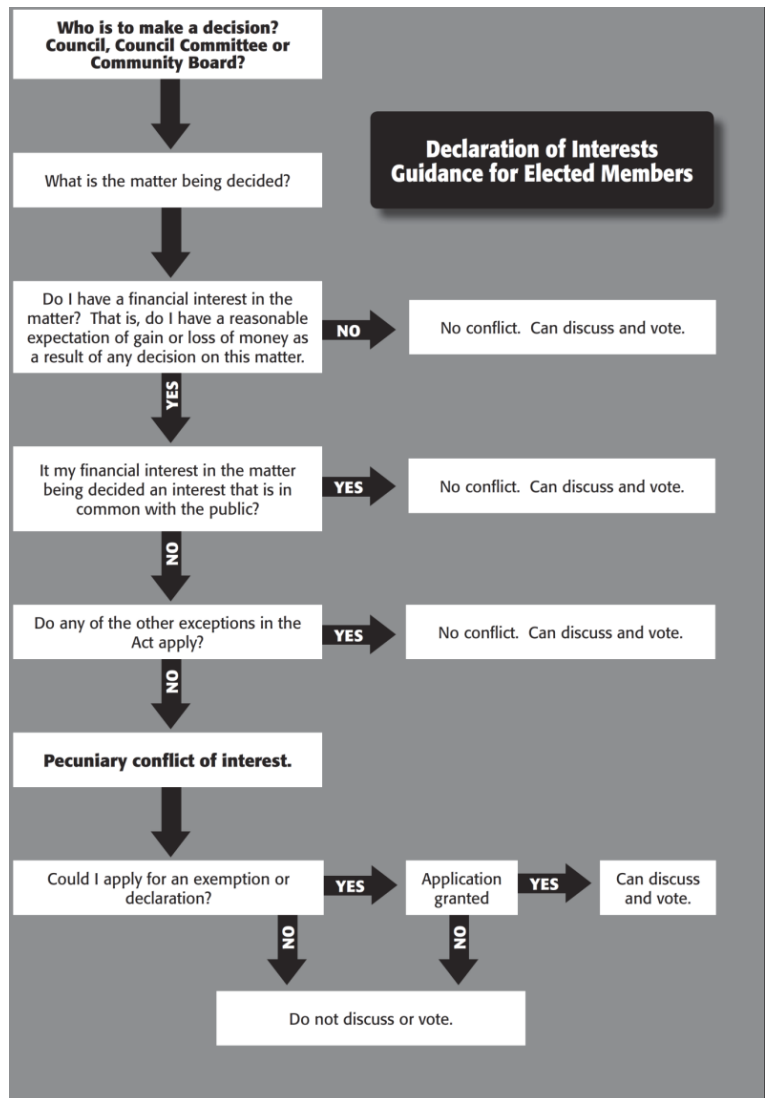
Report for Agenda Item No 1

Prepared by - Kelly Langford
- Community Service Officer

MEMBERS INTEREST

Committee members are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

The following flowchart may assist members in making that determination (Appendix A from Code of Conduct).



DRAFT RECOMMENDATION

That Committee members disclose any financial or non-financial interest in any of the agenda items.

COMMUNITY GRANTS COMMITTEE
FOR THE MEETING OF 21 SEPTEMBER 2016

Report for Agenda Item No 2

Prepared by – Kelly Langford
- Community Services Officer

Confirmation of Minutes

Minutes of the meeting from the Community Grants Committee of 23 March 2016.

Draft Recommendation

That the minutes from the Community Grants Committee meeting of 23 March 2016 be confirmed.

MINUTES OF THE MEETING OF THE BULLER DISTRICT COUNCIL GRANTS COMMITTEE FOR COMMUNITY GRANTS, HELD AT BROUGHAM HOUSE, BROUGHAM STREET, WESTPORT, ON WEDNESDAY 23 March 2016, COMMENCED AT 5.00pm.

PRESENT

His worship the Mayor Garry C Howard, Councillors AJ Basher (Chairperson), Graham C Howard, SM Rhind, GW Hart

IN ATTENDANCE

Community Services Officer (N Roche)

APOLOGIES

Councillor DJ Hawes

**AJ Basher / Garry C Howard
Carried Unanimously**

1. MEMBERS INTEREST

Cnr G C Howard – Westport ATC – Wife is now on their committee.
Cnr AJ Basher (chairperson) – BHS Robotics Club as the principal of BHS and Homebuilders as a board member of Homebuilders.

**AJ Basher/Garry C Howard
Carried Unanimously**

2. CONFIRMATION OF MINUTES

Resolved: That the minutes from the Community Grants Committee meeting held on 10 September 2015 be confirmed.

**AJ Basher / Graham C Howard
Carried Unanimously**

3. CORRESPONDENCE RECEIVED

Resolved: That the correspondence be received for information purposes.

**AJ Basher / GW Hart
Carried Unanimously**

4. FACILITIES HIRE ALLOCATION FOR 2015/2016

Resolved: That the grants committee have seen all approved applications for this financial year listed in the agenda and that \$1400.00 of the remaining facilities hire grants pool be moved to community grants for allocation during this meeting (March 2016). This will leave \$1000.00 available for facilities hire for this financial year.

**AJ Basher / Graham C Howard
Carried Unanimously**

5. APPLICATIONS FOR FUNDING – COMMUNITIES GRANTS

Resolved: The applications from Westport Playcentre, Northern Buller Communities Societies Inc, Rotary Club of Westport Inc, Westport Early Learning Centre Inc, Reefton JAB Rugby, Westport ATC No33 Sqn, Westport Rugby Football Club Inc, Northern Buller Yoga Group, Granity Judo Club, BHS – Robotics Club and Arthritis Foundation of New Zealand Inc are declined.

**AJ Basher / Graham C Howard
Carried Unanimously**

Resolved: That the following organisations receive the specified amounts as grants.

| Organisation | Amount |
|--|---------------|
| Millerton Hall Board | \$1000.00 |
| Buller Country Music Club – Best of the West | \$1000.00 |
| Homebuilders WC Trust | \$2000.00 |
| Buller Basketball Assn | \$500.00 |
| Westport Municipal Band | \$2000.00 |
| Buller Women's Health Fund | \$600.00 |
| Westport Retailers Assn | \$1000.00 |
| The Parenting Place | \$500.00 |
| Reefton Youth Centre | \$2000.00 |
| Inspiring Stories Trust | \$3000.00 |
| Buller Camera Club | \$1000.00 |
| Kawatiri Riding for the Disabled Inc | \$500.00 |
| Westport Walkers and Joggers Club | \$2000.00 |
| | |
| Total: | \$17,100 |

**Garry C Howard / SM Rhind
Carried Unanimously**

6. ALLOCATION MEETINGS FOR 2016 CALENDAR YEAR

Resolved: That the dates of 21 Sept 2016 and 22 March 2017 are accepted as the dates for the Grants Meetings in 2016 / 2017.

**AJ Basher / Garry C Howard
Carried Unanimously**

There being no further business the Chairperson declared the meeting closed at 6.40pm.

Confirmed Date

COMMUNITY GRANTS COMMITTEE

FOR THE MEETING OF 21 SEPTEMBER 2016

Report for Agenda Item No 3

Prepared by – Kelly Langford
- Community Services Officer

Correspondence received

Copies of all of the following information will be available at the allocation meeting.

| | |
|--|--|
| | Victim Support Accountability Statement |
| | Buller Country Music Club Accountability Statement |
| | Homebuilders West Coast Trust Accountability Statement |
| | Granity Volunteer Fire Brigade Accountability Statement |
| | Westport Community Patrol Accountability Statement |
| | Buller Netball Centre Accountability Statement |
| | Karamea Historical Society Inc. Accountability Statement |
| | Millerton Hall Board Accountability Statement and Letter of Thanks |
| | The Parenting Place Letter of Thanks |
| | The Ulysses Club of New Zealand Inc. Letter of Thanks |
| | Kawatiri New Zealand Riding for the Disabled Letter of Thanks |
| | Kaitiaki Mokihinui Charitable Trust Accountability Statement |
| | Granity-Ngakawau Playcentre Accountability Statement |
| | Buller Cycling Club Accountability Statement |

Draft Recommendation

That the correspondence be received for information purposes.

COMMUNITY GRANTS COMMITTEE
FOR THE MEETING OF 21 SEPTEMBER 2016

Report for Agenda Item No 4

Prepared by – Kelly Langford
- Community Services Officer

Facilities Hire allocation for 2016/2017

At the beginning of each financial year the Grants Committee allocates an amount of money from the Community Grants pool to go towards facilities hire.

In previous years the amount has been \$4,000 for the entire financial year. The total amount allocated in the last financial year was just under \$2,000.00.

Current guidelines are as follows:

- (A) Retrospective applications are not accepted
- (B) If an organisation is charging a door charge the limit for Facilities Hire is \$200
- (C) If an organisation is not charging a door charge the limit for Facilities Hire is \$400
- (D) An organisation is only able to receive a facilities hire grant once per year

Draft Recommendation

That the Committee advise of its decision for the amount to be allocated to Facility Hire for 2016/2017 and advise if any changes to the guidelines are to be implemented.

COMMUNITY GRANTS COMMITTEE
FOR THE MEETING OF 21 SEPTEMBER 2016

Report for Agenda Item No 5

Prepared by – Kelly Langford
- Community Services Officer

Applications for Community Grants

A summary is included as follows.

Due to the volume of applications received, only basic information regarding each application is included in the Grants Committee Members agenda. All information received is available to be viewed at the Westport Council Office during business hours.

All full applications will be available at the allocation meeting for reference/viewing.

Copies of the applications made are presented to members of the Grants Committee only.

25 Community Grants applications have been received for total requested funds of **\$100,176.96**

The budget for Community Grants for the full financial year is \$80,000.00; this is the first funding round of two.

All applications supplied the required two letters of support. All applications submitted financial information.

Draft Recommendation

That the Committee advise of its decision.

Summary of Applications – September 2016

| # | Page # | Organisation Applying | Purpose of Grant | Accountability Received | Total Project Cost (\$) | Funds Requested (\$) | Funds Approved (\$) |
|----|--------|--|---|-------------------------|-------------------------|----------------------|---------------------|
| 1 | 11 | Charleston Waitakere Community Group Inc. | Funding to help with 150 th year celebration of Charleston Gold Fields and Charleston township | NA | \$ 12,000 | \$ 6,000 | |
| 2 | 15 | Inspiring Stories Trust | To make up the shortfall for Future Leaders Programme in Buller | No | \$ 15,000 | \$ 4,500 | |
| 3 | 21 | Kaitiaki Mokihinui Charitable Trust | General walkway maintenance | Yes | \$ 500 | \$ 500 | |
| 4 | 24 | Ngakawau-Hector Reserve Board | Building Insurance | Yes | \$ 3,121 | \$ 1560.50 | |
| 5 | 27 | St Vincent de Paul Reefton | Providing help to people in need, (food parcels, coal, wood, clothing, power bills, fuel) | NA | Not stated | \$ 3,000 | |
| 6 | 32 | Stepping Up in Life, Alcohol & Drug Peer Support Group | Cover basic running costs of meetings | Yes | \$ 2,480 | \$ 2,480 | |
| 7 | 35 | The Karamea Events Trust | Competitive Trail race in Kahurangi National Park- costs | NA | \$ 16,351.03 | \$ 5,000 | |
| 8 | 42 | Victim Support Buller | Contribution towards Salary of Buller Service Coordinator | Yes | \$ 19,312 | \$ 5,000 | |
| 9 | 45 | Westport Playcentre | To purchase a new computer for administration, 2 digital cameras and an external hard drive | Yes | \$ 1,648.88 | \$ 1,648.88 | |
| 10 | 48 | Westport Amateur Swimming Club | 10 Swimmers to attend Town & Country Championships in Dunedin Feb 2017 | NA | \$ 3,350 | \$ 3,350 | |
| 11 | 52 | Palm Street Gallery | Help towards operating costs due to economic downturn | NA | \$ 3,000 | \$ 3,000 | |
| 12 | 57 | Kawatiri Group Riding for the Disabled | Costs covering grazing fee for 2 free-leased horses | No | \$ 1,300 | \$ 1,300 | |
| 13 | 61 | Granity-Ngakawau Playcentre | Motor play toys for Babies and Toddlers and Table for clay | Yes | \$ 1,810.05 | \$ 1,000 | |

| # | Page # | Organisation Applying | Purpose of Grant | Accountability Received | Total Project Cost (\$) | Funds Requested (\$) | Funds Approved (\$) |
|----|--------|---|---|-------------------------|-------------------------|----------------------|---------------------|
| 14 | 64 | Buller Kennel Association | Running Annual Dog Show | NA | \$ 5,888 | \$ 2,500 | |
| 15 | 68 | Westport Yacht and Powerboat Club | Rebuild of old Storage Sheds | NA | \$ 20,000 | \$ 15,000 | |
| 16 | 71 | Buller Board Riders Grommets Club | Instructors course and Annual Kids Surf Competition | NA | \$ 3,300 | \$ 3,300 | |
| 17 | 76 | Mokihinui Lyell Backcountry Trust | Funding toward Old Ghost Road Ultra competitor transport to and From Old Ghost Road | NA | \$ 35,080 | \$ 4,410 | |
| 18 | 79 | Buller Cycling Club | Kawatiri River Trail, final remaining structure to build across the Lost Lagoon | Yes | \$ 49,357.75 | \$ 12,357.75 | |
| 19 | 82 | Springs Junction Domain Board | Springlands Creek Reperian Conservation Project, | NA | \$ 35,000 | \$ 10,000 | |
| 20 | 86 | Buller Gorge Country Music Festival Committee | Help towards event costs | NA | \$ 20,650 | \$ 3,000 | |
| 21 | 90 | Westport St John Youth | Camp at Waddington, help towards travel and activities | NA | \$ 3,080.20 | \$ 1,080 | |
| 22 | 95 | Potikohua Charitable Trust | Rent/ Power/ Phone, accounting fees and Insurance | Yes | \$ 10,700 | \$ 6,000 | |
| 23 | 100 | West Coast Adult Learning Services | Provide accessible learning service in Reefton area | Yes | \$ 2,080 | \$ 1,500 | |
| 24 | 105 | Westport Early Learning Centre | Kinaesthetic toys and computer learning aids | Yes | \$ 1,689.83 | \$ 1,689.83 | |
| 25 | 111 | Karamea War Memorial Library Incorporated | Annual Insurance Fee | Yes | \$ 1,104.18 | \$ 1,000 | |

COMMUNITY GRANTS COMMITTEE
FOR THE MEETING OF 21 SEPTEMBER 2016

Report for Agenda Item No 6

Prepared by – Kelly Langford
- Community Services Officer

Allocation meetings for 2017 calendar year

Rather than wait for the meeting calendar to be put together in December, in an effort to get dates for meetings that suit the Committee members, I suggest setting the dates for the 2017 meetings at this meeting.

Proposed dates for the Grants Committee to meet in 2017 are as follows:

Wednesday 22 March 2017 to consider applications for Community Grants and Sport NZ Rural Travel Fund meeting. Funds allocated at these meetings are budgeted in the 2016/2017 financial year.

Wednesday 20 September 2017 to consider applications for Community Grants. Funds allocated at this meeting are budgeted in the 2017/2018 financial year.

Closing dates for applications would be **3 March 2017** and **4 September 2017**.

Draft Recommendation

That the Committee advise of the dates they wish to be set for the 2017 allocation meetings.