

Agenda:

Meeting of the Grants Committee - Community Grants

4.00PM – Friday 22 September 2017

at the Brougham House, Meeting Room,
Westport

Grants Committee Members:

- Mayor Garry Howard
- Cr Robyn Nahr(Chair)
- Cr Shayne Barry
- Cr Greg Hart
- Cr Dave Hawes
- Cr Emily Miazga

COMMUNITY GRANTS COMMITTEE
FOR THE MEETING OF 22 SEPTEMBER 2017

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COMMUNITY GRANTS COMMITTEE

FOR THE MEETING OF 20 SEPTEMBER 2017

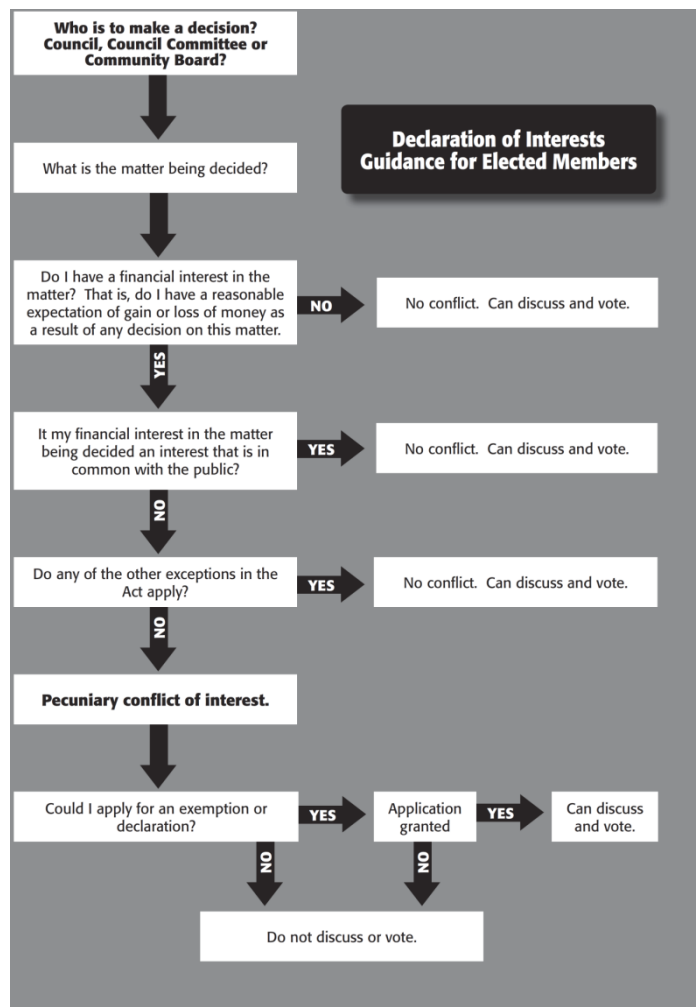
Report for Agenda Item No 1

Prepared by -Craig Scanlon
 - Manager, Community & Environment

MEMBERS INTEREST

Committee members are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

The following flowchart may assist members in making that determination (Appendix A from Code of Conduct).



COMMUNITY GRANTS COMMITTEE
FOR THE MEETING OF 22 SEPTEMBER 2017

Report for Agenda Item No 2

Prepared by - Lana Thomas
- Community Services Officer

Confirmation of Minutes

Minutes of the meeting from the Community Grants Committee of 22 March 2017.

Draft Recommendation

That the minutes from the Community Grants Committee meeting of 22 March 2017 be confirmed.

MINUTES OF THE MEETING OF THE BULLER DISTRICT COUNCIL GRANTS COMMITTEE FOR COMMUNITY GRANTS, HELD AT THE CLOCKTOWER CHAMBERS, PALMERSTON STREET, WESTPORT, ON WEDNESDAY 22 MARCH 2017, COMMENCED AT 5.00pm.

PRESENT

His worship the Mayor Garry Howard, Councillors R Nahr (Chairperson), S Barry, G Hart and E Miazga

IN ATTENDANCE

Community Services Officer (L Thomas)

Apologies:

Councillor D Hawes

1. **MEMBERS INTEREST**
Cr R Nahr – Buller SPCA

G Hart / S Barry
Carried Unanimously

2. **CONFIRMATION OF MINUTES**

Resolved: That the minutes from the Community Grants Committee meeting held on 21 September 2016 be confirmed.

G Howard / G Hart
Carried Unanimously

3. **CORRESPONDENCE RECEIVED**

Resolved: That the correspondence be received for information purposes. Including the additional reports received from Buller Cycling Club, Potikohua Charitable Trust and Granity-Ngakawau Playcentre.

G Howard / G Hart
Carried Unanimously

4. **FACILITIES HIRE FUNDS REMAINING**

Resolved: That \$1,567 be moved back to the contestable pool of funds.

Community Services Officer to give an update of funds used at the beginning of June 2017 to the Committee Chairperson for consideration.

G Howard / S Barry
Carried Unanimously

5. APPLICATIONS FOR FUNDING – COMMUNITIES GRANTS

Resolved: The applications from the Blind Foundation, Environmental Education for Resource Sustainability Trust and Westport Tennis & Squash Club be declined.

Resolved: That the application from Charleston-Westport Coastal Trail Trust be declined. However, a letter is to be written advising that Council is very supportive of this project and is actively working on other funding avenues to assist.

Resolved: That the application from Friends of Waiuta is approved but funds will come from the voluntary groups Council consent fees charge code, not from Community Grants. \$800 for Buller SPCA is also to come from this fund.

Resolved: That the following organisations receive the specified amounts as grants.

Organisation	Amount
Buller Gorge Country Music Festival	\$2,500
Buller SPCA	\$1,200
Homebuilders West Coast Trust	\$2,000
Karamea Aerodrome	\$2,000
Karamea Sport & Culture Inc	\$5,000
Little Wanganui Recreation & Reserve Board	\$5,000
Market Cross Community Group Inc**	\$3,000
Multiple Sclerosis West Coast Inc	\$550
Poutini Waiora	\$1,500
Rape & Sexual Abuse Support (West Coast) Inc	\$1,015
Reefton Garden Club	\$1,000
Reefton Youth Centre	\$1,560
Return of the Westland Petrel Festival	\$1,800
The Parenting Place	\$1,000
Westport Municipal Band	\$2,000
Westport Yacht & Powerboat Club	\$4,000
Total	\$35,125

****NOTE:** After the meeting Market Cross Community Group Inc advised the amount they needed for insurance only totalled \$1,500 instead of the \$3,000 that they applied for. The Chairperson, R Nahr and Mayor G Howard approved that Council amend the amount given to this group to \$1,500.00.

Resolved: That the Committee has broken from criteria to approve funding for Westport Yacht & Powerboat Club, as they have already received funds during the current financial year. The reason for this one off extra approval is because of the special situation that the Club is in with regard to the activity going on in their area.

**G Howard / E Miazga
Carried Unanimously**

6. National Representation Application

Resolved: That \$1,000 be granted to Tessa Syron from the National Representation Fund.

**G Howard / S Barry
Carried Unanimously**

There being no further business the Chairperson declared the meeting closed at 6pm.

Confirmed Date

COMMUNITY GRANTS COMMITTEE
FOR THE MEETING OF 22 SEPTEMBER 2017

Report for Agenda Item No 3

Prepared by – Lana Thomas
- Community Services Officer

Correspondence received

Copies of all of the following information will be available at the allocation meeting.

Buller Kennel Club Accountability Statement
Buller SPCA Accountability Statement
Friends of Waiuta Letter of thanks
Homebuilders Accountability Statement & Letter of thanks
Kaitiaki Mokihinui Accountability Statement
Karamea Estuary Enhancement Project Accountability Statement & Photos
Karamea Sports & Culture Inc Accountability Statement
Karamea War Memorial Library Accountability Statement
Kawatiri Group Riding for the Disabled Inc Accountability Statement
Market Cross Community Group Inc Accountability Statement & Letter of thanks
MS West Coast Inc Letter of thanks & request for change of funding use
Northern Buller Communities Society Inc Accountability Statement
Reefton Garden Club Letter of thanks
St John Youth Westport Accountability Statement
The Parenting Place Letter of thanks
West Coast Adult Learning Services Accountability Statement & Letter of thanks
Westport Yacht & Powerboat Club Accountability Statement

Draft Recommendation

That the correspondence be received for information purposes.

COMMUNITY GRANTS COMMITTEE
FOR THE MEETING OF 22 SEPTEMBER 2017

Report for Agenda Item No 4

Prepared by – Lana Thomas
- Community Services Officer

Facilities Hire funds

At the beginning of each financial year the Grants Committee allocates an amount of money from the Community Grants pool to go towards facilities hire.

In previous years the amount has been \$4,000 for the entire financial year. The total amount allocated in the last financial year was just under \$2,000.00.

Current guidelines are as follows:

- (A) Retrospective applications are not accepted
- (B) If an organisation is charging a door charge the limit for Facilities Hire is \$200
- (C) If an organisation is not charging a door charge the limit for Facilities Hire is \$400
- (D) An organisation is only able to receive a facilities hire grant once per year

Draft Recommendation

That the Committee advise of its decision for the amount to be allocated to Facility Hire for 2017/2018 and advise if any changes to the guidelines are to be implemented.

COMMUNITY GRANTS COMMITTEE
FOR THE MEETING OF 22 SEPTEMBER 2017

Report for Agenda Item No 6

Prepared by – Lana Thomas
- Community Services Officer

Applications for Community Grants

A summary is included as follows.

Due to the volume of applications received, only basic information regarding each application is included in the Grants Committee Members agenda. All information received is available to be viewed at the Westport Council Office during business hours. Committee Members can request further information via email.

All full applications will be available at the allocation meeting for reference/viewing.

Copies of the applications made are presented to members of the Grants Committee only.

30 Community Grants applications have been received for a **total requested funds of \$257,753.91**.

The budget for Community Grants for the full financial year is \$100,000.00, this is the first funding round of two.

All applications supplied the required two letters of support and the required financial information.

Draft Recommendation
That the Committee advise of its decision.

Summary of Applications – September 2017

#	Page #	Organisation Applying	Purpose of Grant	Accountability Received	Total Project Cost (\$)	Funds Requested (\$)	Funds Approved (\$)
1	15	Attitude Matters	Market determination study & feasibility of tourism for Reefton & areas.	NA	\$29,940.00	\$5,750.00	
2	18	Buller High School Robotics Club	To compete in Aquabots competition in Nelson	NA	\$2,620.00	\$1,000.00	
3	21	Buller REAP	To purchase giant board games for OSCAR school holiday programme.	NA	\$1,590.21	\$1,590.21	
4	24	Buller REAP	To assist with salary of coordinator of Older & Bolder Programme.	NA	\$10,000.00	\$5,000.00	
5	27	Buller Wheelchair Bus Inc	To maintain wheelchair bus service in community.	NA	\$1,659.94	\$1,000.00	
6	30	Clean Streams Karamea Inc	To establish a nursery site including water supply	NA	\$6,606.55	\$6,606.55	
7	33	Friends of the Hill Charitable Trust	Repairs to museum	NA	\$8,453.00	\$6,000.00	
8	37	Inangahua Agricultural & Pastoral Show	To hire Reefton Sports Park for 2017 Inangahua Show	Yes	\$1,500.00	\$1,500.00	
9	40	Kaitiaki Mokihinui	To maintain Chasm Creek walkway	Yes	\$500.00	\$500.00	
10	43	Karamea Aerodrome Inc	To seal a turning bay at northern end of main runway at Karamea aerodrome	No	\$16,336.90	\$16,336.90	
11	46	Karamea Estuary Enhancement Project	To install post & rail fence around carpark	Yes	\$813.00	\$500.00	
12	49	Karamea Historical Society Inc	To carry out summer programme, extending opening hours of museum.	Yes	\$4,256.00	\$4,256.00	
13	52	Kawatiri Group Riding for the Disabled Inc	Contribution towards operations expenses	Yes	\$2,500.00	\$2,500.00	
14	55	Little Wanganui Beach Gala Committee	Planting & maintenance of reserve particularly for annual beach day event	NA	\$2,000.00	\$2,000.00	
15	58	Ministry of Inspiration	Hosting Aquabots competition at SEC	NA	\$6,745.00	\$6,345.00	
16	61	Mokihinui Recreational Reserve Board	To upgrade campground, particularly ablution block & kitchen facilities.	NA	\$136,402.00	\$150,000.00	
17	66	Ngakawau-Hector Reserve Board	Assistance with insurance cover	Yes	\$3,399.72	\$1,700.00	
18	69	Northern Buller Museum, Granity	To erect 5 interpretation signs in museum area	NA	\$2,616.25	\$2,616.25	
19	72	Potikohua Trust	To get asbestos testing carried out, plus assistance with accountancy & insurance costs.	No	\$6,355.50	\$5,000.00	
20	75	Poutini Waiora	Support with Waitangi Day event	No, event in Nov 2017		\$9,000.00	

21	78	Project Litefoot Trust	To implement LiteClub programme in 3 Clubs in Reefton	NA	\$9,254.00	\$3,770.00	
22	81	Reefton Incorporated	To hold two summer Jams themed around the Skatepark	NA	\$1,532.00	\$1,532.00	
23	84	The Karamea Events Trust	To grow Oparara Wilderness Trail Run	NA	\$15,850.67	\$5,000.00	
24	87	Victim Support Buller	Contribution towards Buller Coordinator's salary	Yes	\$19,312.50	\$3,000.00	
25	90	Waimangaroa Domain Board	To connect and run power at domain hall	NA		\$1,500.00	
26	93	West Coast Adult Learning Services	To run Reefton Literacy Programme	Yes		\$1,850.00	
27	96	West Coast Penguin Trust	Penguin & seabird education & awareness activities in Buller	NA	\$2,957.00	\$2,957.00	
28	99	Westport Early Learning Centre	To replace fences around centre	Yes	\$69,042.00	\$3,277.00	
29	102	Westport Playcentre	To purchase signs to promote facility	Yes	\$667.00	\$667.00	
30	105	Westport Tennis & Squash Club Inc	To provide coaching for youth to play tennis	NA	\$7,000.00	\$5,000.00	
					\$369,909.24	\$257,753.91	