

## BULLER DISTRICT COUNCIL

THIS INVOICE HAS BEEN ISSUED IN ACCORDANCE WITH THE DETAILS THAT APPEAR IN COUNCIL'S VALUATION DATA. IF YOU ARE AWARE THAT SOME DETAIL IS INCORRECT, THEN PLEASE CONTACT COUNCIL IMMEDIATELY.

THIS IS ESPECIALLY APPLICABLE IF YOU ARE NOT NOW THE RATEPAYER OF THE PROPERTY. AS YOUR NAME STILL APPEARS ON THIS INVOICE, IT IS PROBABLE THAT COUNCIL HAS NOT RECEIVED THE NOTICE OF CHANGE OF OWNERSHIP.

IT IS THE RESPONSIBILITY OF THE SELLER OF THE PROPERTY (OR HIS/HER SOLICITOR) TO FORWARD THE NOTICE TO THE COUNCIL WITHIN ONE MONTH OF THE CHANGE.

IF NOT, YOU ARE LIABLE FOR ANY PENALTIES THAT ACCRUE UNTIL THE NOTICE IS RECEIVED.

### THE INSTALMENT SYSTEM

Council's rating year is 1st July to 30th June in the following year. The breakdown of the quarterly instalments is:

Instalment	1	2	3	4
Period	1 Jul – 30 Sep	1 Oct – 31 Dec	1 Jan – 31 Mar	1 Apr – 30 Jun
Date issued	1 August	1 November	1 February	1 May
Due date	28 August	28 November	28 February	28 May

### E-MAILING OF RATES INVOICES AND ASSESSMENTS

Ratepayers may elect to receive the rates invoices/assessments by e-mail. Please e-mail assessment details including valuation number(s), ratepayer name and address to [erates@bdc.govt.nz](mailto:erates@bdc.govt.nz)

### ADDITIONAL (PENALTY) CHARGES

The following additional (penalty) charges will apply to unpaid rates:

- A charge of ten per cent (10%) will be added to any portion of the current instalment not paid by the due date (as shown in the table above).
- A further charge of five per cent (5%) will be added to any arrears relating to previous years, this charge being made if the arrears are not paid by 31 August.

### INSPECTION OF RATES RECORDS

The Council's Rating Information Database is available at Council's main office, Brougham Street, Westport, and any ratepayer has the right of objection in terms of the Local Government (Rating) Act 2002.

### PAYMENT OPTIONS

Rates may be paid by cash, cheque, and Eftpos (credit card use will be subject to a surcharge) during the opening hours of the main office or the service centre, or forwarded to one of the addresses shown:

Location	Westport	Reefton
Opening hours	8.30 am – 4.30 pm	9.00 am – 4.30 pm
Physical address	6-8 Brougham St, Westport	66 Broadway, Reefton
Phone number	03 788 9111	03 732 8821
Facsimile number	03 788 8041	03 732 8822
Postal address	P O Box 21 Westport 7866	P O Box 75 Reefton 7851

Direct debits, automatic payments, internet banking, telephone banking are also available. Forms for direct debits and automatic payments are available from Council's Westport office or from the website [www.bullerdc.govt.nz](http://www.bullerdc.govt.nz). For those using any direct payment option, then the bank details are: Bank - WESTPAC, Branch - WESTPORT, Account name - BULLER DISTRICT COUNCIL, Account number - 030897-0084770-00. PLEASE ENSURE YOU QUOTE THE VALUATION NUMBER FROM THE RATES INVOICE.

### AUTHORISATION TO WITHHOLD INFORMATION FROM THE COUNCIL RATING DATABASE

Under the provision of Section 28C of the Local Government (Rating) Act 2002, it is requested that Council withhold from the public access to the Council's rating information database the following data:  
(please  as appropriate)

YOU DO NOT NEED TO COMPLETE IF YOU HAVE DONE SO PREVIOUSLY.

Name(s)

Postal Address

Signed \_\_\_\_\_